



# CITY OF LONG BEACH

DEPARTMENT OF LIBRARY SERVICES

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December 4, 2018

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager, or designee, to execute an agreement, and any necessary amendments, with the California State Library to accept and expend grant funding in the amount of \$82,625, for Library Literacy Services, for the period ending June 30, 2019; and,

Increase appropriations in the General Grants Fund (SR 120) in the Library Services Department (LS) by \$82,625, offset by grant revenue. (Citywide)

## DISCUSSION

The Library Services Department's Literacy Services (Library) grant application to the California State Library was approved. The Library was awarded grant funding for a literacy program, in the amount of \$82,625 for the grant period ending June 30, 2019. With this funding, the Library will be able to launch an Adult and Family Literacy Services program in FY 19 with a part-time literacy program coordinator, books and materials, and promotional expenses in conjunction with the other literacy programs. As long as this literacy program continues to meet California State Library program rules and reporting requirements, the Library will be eligible for ongoing funding. When the grant is no longer funded, the part-time literacy program coordinator position will be discontinued if other funding solutions are not identified.

Adult and Family Literacy programs match adult learners with library literacy tutors to assist with reading skills, writing skills, and conversation skills. Adult learners with pre-K children would also receive family literacy services, including instruction on how to read to children, how to select appropriate books on particular topics, storytelling, word games, and other exercises to promote reading enjoyment.

Currently, there are few program resources for adults with low-literacy levels in Long Beach, and recent data indicates that nearly 33 percent of Los Angeles County adults lack basic prose literacy skills. There is a great need citywide for such services, as literacy levels have a direct impact on an individual's employment opportunities, benefits to employers, wages and income, housing, and civic engagement.

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This matter was reviewed by Deputy City Attorney, Amy R. Webber on November 5, 2018 and by Budget Management Officer Rhutu Amin Gharib on November 9, 2018.

**TIMING CONSIDERATIONS**

City Council action is requested on December 4, 2018, to receive and expend grant funding by June 30, 2019.

**FISCAL IMPACT**

The City will receive grant funding in the amount of \$82,625 for an Adult and Family Literacy Services program. An increase in appropriations in the General Grants Fund (SR 120) in the Library Services Department (LS) by \$82,625 is requested to cover the cost of these services, offset by grant revenue. The grant requires an in-kind match on local funds, that is budgeted in the Library Services Department (LS) in the General Fund (GF). The in-kind match are current budgeted positions that will assist in implementing this grant program. There is no local job impact associated with this recommendation.

**SUGGESTED ACTION:**

Approve recommendation.

Respectfully submitted,



GLEND A WILLIAMS  
DIRECTOR OF LIBRARY SERVICES

APPROVED:



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PATRICK H. WEST  
CITY MANAGER