

36018

**LOS ANGELES HOMELESS SERVICES AUTHORITY
2021 – 2022 BRIDGE HOUSING – INDIVIDUAL ADULTS AGREEMENT
AMENDMENT NUMBER TWO**

Contractor: City of Long Beach
Allocation Number: 2021BHA26
Contract Number: Amendment 2 to 2021BHA26
EGMS ID Number: AD-BH-BH-028-02
Old EGMS ID Number: AD-BH-BH-028-01
EGMS Change Request Number: CR-AD-BH-BH-028-01-00
Project Name: Bridge Housing – Individual Adults
This Am. 2 Amount: N/A - Budget Redirection
Contract Term: July 1, 2021 to June 30, 2022

CFDA: None

DUNS: 07-5295832

**AMENDMENT NUMBER TWO
TO CONTRACT NUMBER 2021BHA26
BETWEEN
LOS ANGELES HOMELESS SERVICES AUTHORITY
AND
CITY OF LONG BEACH
RELATING TO THE**

2021-2022 BRIDGE HOUSING – INDIVIDUAL ADULTS PROGRAM AGREEMENT

THIS AMENDMENT NUMBER TWO ("Amendment Number Two") to Allocation Reference Number 2021BHA26, is made and entered into by and between the Los Angeles Homeless Service Authority ("LAHSA"), a joint powers authority of the City and County of Los Angeles, and **CITY OF LONG BEACH** ("Contractor"), a Municipality incorporated under the laws of the State of California, collectively "the Parties".

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

AMENDMENT

Effective on the date of LAHSA's Executive Director's signature, the Agreement is amended.

1. **RECITALS** is hereby amended as follows:

Add the following:

"WHEREAS, on September 3, 2021, LAHSA and Contractor executed the base Agreement under Allocation Reference Number 2021BHA26 under EGMS ID AD-BH-BH-028-01;

WHEREAS, on December 30, 2021, LAHSA and Contractor executed the base Amendment one with Exhibit C under Allocation Reference Number 2021BHA26 under EGMS ID AD-BH-BH-028-01

WHEREAS, LAHSA and Contractor now desire to amend the Agreement for the purposes of: (a) modifying the Budget based on approved budget modification request, i. Measure H (1. Reduce Budget category 38 Operating Costs (Personnel) by \$123,630.00; 2. Reduce Budget category 40 Administration by \$2,035.00; 3. Increase Budget category 37 Operating Costs (Non-Personnel) by \$123,630.00; and 4. Increase Budget category Operating Costs (Non-Personnel) by \$2,035.00); ii. CoC HHAP (1. Reduce Budget category 38 Operating Costs (Personnel) by \$648,272.00; and 2. Increase the Budget category 37 Operating Costs (Non-Personnel) by \$648,272.00); and (b) making such other changes as are required in connection with all of the foregoing, as detailed elsewhere in this Amendment Number **Two**;

WHEREAS, Section 72, Change and Amendment to Terms and Conditions, provides for said amendments;"

2. **Exhibit C, Project Budget and Services**, is hereby amended as follows:
 - A. Amend **Exhibit C**, project budget for Fiscal Year 2020-2022, and replace with **Exhibit C-1 under EGMS ID AD-BH-BH-028-02** Project Budget for Fiscal Year 2020-2022. July 1, 2020 to June 30, 2022, attached hereto and incorporated herein by such reference. Any and all references to **Exhibit C**, Project Budget, in the Agreement, its Table of Contents, and/or Exhibits and any related amendments shall hereby incorporate and include **Exhibit C-1 under EGMS ID AD-BH-BH-028-02**, Project Budget for Fiscal Year 2020-2022. July 1, 2020 to June 30, 2022.
3. Except as herein amended, all other terms and conditions of the Agreement remain in full force and effect.
4. This Amendment Number **Two** includes **3** pages, which, together with the Agreement, and all Exhibits and Attachments constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the Los Angeles Homeless Services Authority and Contractor have caused this Amendment Two to be executed by their duly authorized representatives.

For: Los Angeles Homeless Services Authority

By: *Molly Rysman*
Name: Molly Rysman
Title: Acting Co-Executive Director / Chief Programs Officer

Executed this day 06/28/2022

For: City of Long Beach

Internal Revenue Service ID Number:
95-6000733

By: *Linda J. Jabrum for*
Name: Thomas B. Modica
Title: City Manager

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER.
Executed this day June 24, 2022

APPROVED AS TO FORM AND RETURNED

June 21st, 20 22
CHARLES PARKIN, City Attorney

By: *Anita Lakhani*
ANITA LAKHANI
DEPUTY CITY ATTORNEY

Said Agreement shall be referenced as Amendment Two to
2021BHA26 under AD-BH-BH-028-02

Digital Contract Execution and Reporting Routing Sheet

FY 19-20 <input type="checkbox"/>	FY 20-21 <input type="checkbox"/>	FY 21-22 <input checked="" type="checkbox"/>	FY 22-23 <input type="checkbox"/>	FY 23-24 <input type="checkbox"/>	FY 24-25 <input type="checkbox"/>	FY 25-26 <input type="checkbox"/>
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This digital Sub-recipient Agreement routing sheet is to satisfy LAHSA internal review process

Contractor Name: City of Long Beach
Contract Number: Amendment Two to 2021BHA26
Allocation Number: 2021BHA26
EGMS ID: AD-BH-BH-028-02
Old EGMS ID: AD-BH-BH-028-01
EGMS Change Request No.: CR-AD-BH-BH-028-01-00
Project Name: Bridge Housing – Individual Amounts
New Total Term: July 1, 2021 to June 30, 2022

Comment:

Budget Redirection
Measure H
Reduce Budget category 38 Operating Costs (Personnel) by \$123,630.00
Reduce Budget category 40 Administration by \$2,035.00
Increase Budget category 37 Operating Costs (Non Personnel) by \$123,630.00
Increase Budget category Operating Costs (Non Personnel) by \$2,035.00
HHAP
Reduce Budget category 38 Operating Costs (Personnel) by \$648,272.00
Increase the Budget category 37 Operating Costs (Non Personnel) by \$648,272.00

Completed & Reviewed by

Joel Brown
Joel Brown (Jun 8, 2022 12:24 PDT)

Contracts Specialist

06/08/2022

Date

Approved Generally by

Daniel Fisher
Daniel Fisher (Jun 8, 2022 19:57 PDT)

A.D./Manager, Contracts & Procurement

Kristina Dixon

Kristina Dixon (Jun 28, 2022 09:31 PDT)

Acting Co-Executive Director / Chief Financial and Administrative Officer

Executive execution by

See Signature Page in the Agreement

Executive Director

**Exhibit C-1
Program Budget and Services**

(On Next Page)

**Agreement Number: 2021BHA26
EGMS ID Number: AD-BH-BH-028-02
Contract Name: City of Long Beach**



Subaward - 2021-2022: CLB - Bridge Housing - Individual Adults - SPA 8

EGMS ID	Status	Grant ID	Budget Period
AD-BH-BH-028-02	Pending Activation	GT-BH-BH-028	7/1/2021 - 6/30/2022

Overview

Subaward Information

Subaward Title	Subaward Type	Version
2021-2022: CLB - Bridge Housing - Individual Adults - SPA 8	Amendment	2
Grant Period Start Date	Grant Period End Date	Grant Abbreviation
07/01/2021	06/30/2022	BH-BH
Budget Period Start Date	Budget Period End Date	Program Code
07/01/2021	06/30/2022	216
Operational Term Start Date	Operational Term End Date	Program Name
07/01/2021	06/30/2022	Bridge Housing
Population	Service Planning Area (SPA)	Allocation/Reference ID
Adult - Men & Women	SPA 8	

Subrecipient Information

Subrecipient Organization	EIN
LONG BEACH, CITY OF	956000733
SAM Expiration Date	Unique Entity ID (UEI)
	P43FW2K6FZ9



11/22/2022

Sites

Site Name	Address	City	State	Zip Code	Service Planning Area	State Assembly District	Supervisory District	US Congressional District	LA City Council District	Census Tract
ABC Year Round Shelter	6847 Atlantic Ave	Long Beach	CA	90805	SPA 8	64th Assembly District	Fourth	44th Congressional District	Not Applicable	5703.05

Subcontractors

Subcontractor Name	Address	City	State	Zip Code	DUNS	EIN	Primary Contact Name	Primary Contact Phone	Primary Contact Email
Volunteers of America Los Angeles merica	3600 Wilshire Blvd suite 1500	Los Angeles	CA	90010	72926041	951691330	Caleb Anderson	213-389-1500	canderson@voala.org

Contacts

Authority/Role	Name	Email	Authorized Organization Representative?
Chief Finance Officer; Fiscal Officer;	Erica Valencia-Adachi	erica.valencia-adachi@longbeach.gov	false
Chief Program Officer; Program Officer;	Nerissa Mojica	nerissa.mojica@longbeach.gov	false
Authorized Signatory; Data (e.g. HMIS); Other;	Paul Duncan	paul.duncan@longbeach.gov	false
Data (e.g. HMIS);	Jessica Villalobos	jessica.villalobos@longbeach.gov	false
	Gilberto Contreras	gilberto.contreras@longbeach.gov	false



Data (e.g. HMIS); Other;

Ashley Wiegelman ashley.wiegelman@longbeach.gov false

Authorized Signatory; Program Officer;

Somatra Church somatra.church@longbeach.gov true

Chief Finance Officer;

Jennifer Rodriguez jennifer.rodriguez@longbeach.gov false

Special Issues, Conditions, and Waivers

EGMS ID: TC-8512

Title: Allocation Breakdown

Source: Subaward

Type: Other

Created Date: 06/08/2022 11:17 AM

Effective From: 07/01/2021

Effective To: 06/30/2022

Budget

Budget Period Details

Awarded Amount
\$1,095,000.00

Budgeted Amount
\$1,095,000.00

Negotiated Indirect Cost Rate

Budget Redirection Threshold
10.00%

Plan to bill indirect costs to LAHSA?
Yes

Estimated Program Income
\$0.00

Funding Accounts





LOS ANGELES
HOMELESS
SERVICES
AUTHORITY

EGMS ID: FA-ST-24

Title: CoC HHAP 2 FY21-22 Bridge Housing

Grantor: BCSH

Funding Source: CoC HHAP

Strategy:

Program: Bridge Housing

SPA:

Population:

CFDA Number:

FAIN:

Subrecipient Admin Rate %: 12

Subrecipient Indirect Cost Rate %: 0

Start Date: 09/01/2021

End Date: 06/30/2022

Allowable Advance %: 17.00

Available Balance: \$976,918

Subaward Allocation: \$916,680.00

Change in Funding: \$0.00

Total Budgeted Amount: \$916,680.00

Status: Funded

EGMS ID: FA-NGO-25

Title: MH E8 FY21-22 Bridge Housing All Populations





Grantor: County CEO
Funding Source: Measure H
Strategy: E8
Program: Bridge Housing (includes B7 Exiting Institutions)
SPA:
Population:
CFDA Number:
FAIN:
Subrecipient Admin Rate %: 12
Subrecipient Indirect Cost Rate %: 0
Start Date: 07/01/2021
End Date: 06/30/2022
Allowable Advance %: 25.00
Available Balance: \$52,846
Subaward Allocation: \$178,320.00
Change in Funding: \$0.00
Total Budgeted Amount: \$178,320.00
Status: Funded

Subaward Budget

Budget Category	Budget Category	Funding Account EGMS ID	Direct Costs
-- County CEO/ Measure H/ E8/ Exp. 6/30/2022	26 : Start-up FF&E	FA-NGO-25	\$0.00
-- BCSH/ CoC HHAP/ / Exp. 6/30/2022	26 : Start-up FF&E	FA-ST-24	\$0.00





: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	27 : Start-up Operations	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	27 : Start-up Operations	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	28 : Acquisition	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	28 : Acquisition	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	29 : Rehabilitation	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	29 : Rehabilitation	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	30 : New Construction	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	30 : New Construction	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	31 : Leasing	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	31 : Leasing	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	32 : Rental Assistance	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	32 : Rental Assistance	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	33 : Supportive Services/Financial Services (Non-Personnel)	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	33 : Supportive Services/Financial Services (Non-Personnel)	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	34 : Supportive Services/Financial Services (Personnel)	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	34 : Supportive Services/Financial Services (Personnel)	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp.6/30/2022	35 : Financial Assistance	FA-NGO-25	\$0.00





: -- BCSH/ CoC HHAP/ / Exp. 6/30/2022	35 : Financial Assistance	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp. 6/30/2022	36 : Motel/Hotel Vouchers	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp. 6/30/2022	36 : Motel/Hotel Vouchers	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp. 6/30/2022	37 : Operating Costs (Non-Personnel)	FA-NGO-25	\$155,135.00
: -- BCSH/ CoC HHAP/ / Exp. 6/30/2022	37 : Operating Costs (Non-Personnel)	FA-ST-24	\$893,705.00
: -- County CEO/ Measure H/ E8/ Exp. 6/30/2022	38 : Operating Costs (Personnel)	FA-NGO-25	\$3,220.00
: -- BCSH/ CoC HHAP/ / Exp. 6/30/2022	38 : Operating Costs (Personnel)	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp. 6/30/2022	39 : Relocation Costs	FA-NGO-25	\$0.00
: -- BCSH/ CoC HHAP/ / Exp. 6/30/2022	39 : Relocation Costs	FA-ST-24	\$0.00
: -- County CEO/ Measure H/ E8/ Exp. 6/30/2022	40 : Admin	FA-NGO-25	\$19,965.00
: -- BCSH/ CoC HHAP/ / Exp. 6/30/2022	40 : Admin	FA-ST-24	\$22,975.00
Grand Total			\$1,095,000.00

Performance

Related Key Performance Indicators (KPIs)

EGMS ID	Title	Measure	Unit of Measurement	Target	Actual
KPI-0045	Average Nightly Bed Utilization Rate	Refer HMIS Report: [HSNG-104] Monthly Housing Report; [HSNG-108] Housing Census	Percentage (%)	95	0





KPI-0094	Contracted to Serve	Minimum number of people to be served Refer to HMIS Report: [GNRL-220] Program Details Report, Look at Exits spreadsheet.	Number (#)	105	0
KPI-0055	Exits to Permanent Housing Destination	Refer HMIS Report:[GNRL-220] Program Details Report Look at the Exits spreadsheet to see the destinations	Percentage (%)	40	0

Attachments

Forms: Complete Forms using the Edit icon

Form Name	Required	Applies To
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Supporting Documents Checklist

Description	Required	Applies To	Status	Template Link	Subrecipient Document Link
Advance Certification Form	Mandatory	Advance Request	Active	View	Not Applicable
Certificate of Occupancy	Optional	Award	Active	Not Applicable	Not Applicable
Scope of Required Services (for reference)	Optional	Award	Active	View	Not Applicable
Evidence of Required Insurance, including Form CG 20 26, naming LAHSA and Funders as additional insured	Mandatory	Award	Active	Not Applicable	Not Applicable
Evidence of Workers Compensation	Mandatory	Award	Active	Not Applicable	Not Applicable





Insurance Requirements (for reference)	Optional	Award	Active	View	Not Applicable
Program Income Report (required if program generated income)	Optional	Budget Period Closeout	Active	Not Applicable	Not Applicable
Scope of Required Services (for reference)	Optional	Reimbursement Request	Active	View	Not Applicable
Cost Verification Forms (required if funded by ESG)	Optional	Reimbursement Request	Active	View	Not Applicable
Supporting Financial Documentation (e.g. Trial Balance, P&L, GL, etc.)	Mandatory	Reimbursement Request	Active	Not Applicable	Not Applicable
Asset Purchase Authorization Form	Optional	Reimbursement Request	Active	View	Not Applicable
Reimbursement Certification Form	Mandatory	Reimbursement Request	Active	View	Not Applicable

Files: Add additional files at your discretion

Title	Classification	File Extension	Description	Created Date
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Subrecipient Advance, Administration Rate, Indirect Cost Rate Table

Funding Source	Funding Agency	Funding Type	Eligible Advance (based on 12-month contract)	Indirect Cost Rate (%)	Administrative Rate (%)		
Federal	Housing and Urban Development (HUD)	Continuum of Care Program (CoC)	N/A	Up to 10% of Total Direct Costs upon approval	Up to 10% of Total Direct Costs		
	The Business, Consumer Services and Housing Agency (BCHSA)	CoC Homeless Housing Assistance Programs (HHAP)	17%	N/A	Up to 12% of Total Direct Costs		
State	California Department of Housing and Community Development (HCD)	California Emergency Solutions and Housing (CESH)	17%				
	County of Los Angeles - CEO	Measure H - Homeless Initiative (HI) Strategies	25%				
		Homeless Housing Assistance Programs (HHAP)	17%				
	County	General Funds (GF) (i.e., YRP, LRF, CES, WSP)	17%				
		Cooma Virus Relief Funds	17%				
		Supervisory District Funds (SD Funds) As detailed by Supervisory District	No detailed by Supervisory District				
	County	Department of Public Social Services (DPSS)	Housing Support Program (HSP) Non-WVW		17%	Up to 10% of Modified Total Direct Costs	N/A
		Department of Children and Family Services (DCFS)	CAW ORK's Small Allocation (SA) WVW		17%	Up to 10% of Modified Total Direct Costs	
			Independent Living Program (ILP)		N/A	Up to 10% of Modified Total Direct Costs	
		Department of Workforce Development, Aging and Community Services (WDACS)	Adult Protective Services-June State Program (WDACS)	N/A	N/A		
CARES Aids Emergency Solutions Grant (ESG-CV) Federal and State			Actual cash need upon approval	Up to 10% of Modified Total Direct Costs			
Los Angeles County Development Authority (LACDA)		Emergency Solutions Grant (ESG) Federal and State	Actual cash need upon approval	Up to 10% of Modified Total Direct Costs			
		General Funds (GF)	17%	N/A			
		Homeless Housing Assistance Program (HHAP)	17%				
Community Development Block Grant (CDBG)		17%					
City		Emergency Solutions Grant (ESG)	17%	Up to 10% of Modified Total Direct Costs	Up to 10% of Total Direct Costs		
	CARES Aids Emergency Solutions Grant (ESG-CV)	17%	Up to 10% of Modified Total Direct Costs	N/A			

Subrecipient Advance, Distribution, Recapture and Repayment Policy

It is the policy of LAHSA to provide advances to LAHSA Subrecipients only when essential to meet the needs of providing services outlined in their contract and during an established emergency.

Advance appropriations become available for obligation upon the signing of the contract between LAHSA and the subrecipient. Subrecipients may secure advance payment for all eligible contracts, unless directed by the funder. Each funder has specific guidelines that dictate the eligible amount available to LAHSA. As the joint power of authority, LAHSA has the power to distribute the maximum eligible advance amount as deemed necessary to subrecipient as long as it is in accordance with the funder guidelines.

Advance payments to subrecipients must be limited to the minimum amounts needed and be turned to be in accordance with the actual, immediate cash requirements of the subrecipients to perform the work of the approved program. This maximum eligible advance amount is detailed in the Exhibit B of all LAHSA contracts with subrecipients. All advances can be recouped across the full contract term and or be repaid in full by the end of the contract term unless otherwise stated by the funder. A refund check for any balance of advanced unexpended funds must be returned within 60 days of the contract expiration.

General Rules:

1. LAHSA subrecipients can only request within 60 days of the execution of a new or amended LAHSA contract with the exception of County LACDA ESG funding
2. Advance requests in excess of 60 days, with the exception of County LACDA ESG funding, will be considered upon request and on a case-by-case basis and upon LAHSA determination that this is urgently needed. Repeated advance requests may affect a grantee's risk status assessment.
3. LAHSA reserves the right to suspend, deny, or limit advance payments to high-risk subrecipients that is not in compliance with its reporting requirements.
4. In no case will LAHSA pass-through funds be commingled with the personal funds of, or be used for personal purposes by, any officer, employee, or agent of the grantee, nor will any of these funds be deposited in personal bank accounts for disbursement by personal

Subrecipient Requirements

1. The LAHSA Subrecipient has established or demonstrated to LAHSA the willingness and ability to establish written procedures that will minimize the time elapsing between the transfer of funds from LAHSA and their disbursement of the funds for services outlined in their contract.
2. The LAHSA subrecipient's financial management system meets the standards for fund control and accountability prescribed in Section 21 of OMB Circular A-110 (2 CFR 201.5.21)
3. Advance payments must be deposited and maintained in FDIC insured accounts. Furthermore, interest earned on advance payments deposited in interest bearing accounts must be remitted annually to the Funder in the manner prescribed by LAHSA. However, if this presents an

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Los Angeles
HOMELESS SERVICES AUTHORITY
"We drive the collaborative strategic vision to create solutions for the crisis of homelessness grounded in compassion, equity and inclusion".

MEMO

To: Service Providers

From:

Chris Dacanay, Director of Finance

Kathy Chen, Acting Associate Director, Finance and Grants Management

Date: August 19, 2021

CC:

Heidi Marston, Executive Director

Kristina Dixon, Chief Financial and Administrative Officer

Molly Rysman, Chief Programs Officer

Re: Administration/Indirect Cost Rate Update

Thanks for your patience as we transition into the new Grants Management System. We acknowledge that the implementation of a new system in the midst of an active fiscal year is challenging, especially following the unprecedented year we just had. While we know this is not ideal, we believe that this system will provide us with the ability to manage our contracts and grants with providers more efficiently and effectively.

With the input of our providers, we have been able to clean up some inconsistencies and correct errors that have been identified. Adjustments to administrative and indirect cost rates have occurred that may impact a few of your contracts. The changes that have been enacted are intended to create better alignment between new more flexible funding sources and existing funding sources where possible. The chart below outlines the funding sources that have been impacted.

Memo: Administration/Indirect Cost Rate Update

Funding Source	Funding Agency	Funding Type	Administrative Rate (%)	Explanation of Changes to Rate
State	The Business, Consumer Services and Housing Agency (BCSH)	CoC Homeless Housing Assistance Programs (HHAP)	Up to 12% of Total Direct Costs	Increased Rate from 10% to 12%
	California Department of Housing and Community Development (HCD)	California Emergency Solutions and Housing (CESH)	Up to 12% of Total Direct Costs	Increased Rate from 10% to 12%
County	County of Los Angeles - CEO	Homeless Housing Assistance Programs (HHAP)	Up to 12% of Total Direct Costs	Increased Rate from 10% to 12%
		Changed from Percentage based on Award Amount to Total Direct Cost	Up to 10% of Total Direct Costs	Changed from Percentage based on Award Amount to Total Direct Cost
		Corona Virus Relief Funds	Up to 10% of Total Direct Costs	Percentage rate added
City	Los Angeles Housing + Community Investment Department (HCID)	Homeless Housing Assistance Program (HHAP)	Up to 10% of Total Direct Costs	Changed from Indirect Rate to Administrative Rate
		Community Development Block Grant (CDBG)	Up to 10% of Total Direct Costs	Changed from Indirect Rate to Administrative Rate

If your agency has submitted a budget for a contract with any of these funding sources above, you will need to update your budget in the EGMS system accordingly to ensure compliance with the new requirements. Some of the changes may only require minimal changes to your budget such as moving from one cost category to another. However, most changes will allow for more administrative and in some cases indirect funds to be allocated as the rates have increased.

If you have not already submitted your budget in the system, please be sure to reference the Subrecipient Advance, Administration Rate, Indirect Cost Rate Table for the correct rates prior to submission. The table is located in the EGMS system under the budgets tab for reference and is regularly updated.

If you have any questions regarding the changes and or need additional assistance with completing your budget, please contact your assigned accountant.

Thanks for your service in this fight to end homelessness.

8/23/2021

Memo: Administration/Indirect Cost Rate Update

LAHSA is a joint powers authority of the city and county of Los Angeles, created in 1993 to address the problem of homelessness in Los Angeles County. LAHSA is the lead agency in the HUD-funded Los Angeles Continuum of Care, and coordinates and manages over \$800 million annually in federal, state, county, and city funds for programs providing shelter, housing, and services to people experiencing homelessness.

Los Angeles Homeless Services Authority













Presenting Amendment 2 AD-BH-BH-028-02 2021BHA26

Final Audit Report

2022-06-28


Created:	2022-06-28
By:	Joel Brown (jobrown@lahsa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKxQgYSJtVt2t2mhQNMVColmVFKRMW-7a

"Presenting Amendment 2 AD-BH-BH-028-02 2021BHA26" History

-  Document created by Joel Brown (jobrown@lahsa.org)
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-  Email viewed by Kristina Dixon (kdixon@lahsa.org)
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-  Document shared with jessica.villalobos@longbeach.gov by Joel Brown (jobrown@lahsa.org)
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Signature Date: 2022-06-28 - 3:31:21 PM GMT - Time Source: server
-  Document emailed to mrysman@lahsa.org for signature
2022-06-28 - 3:31:24 PM GMT
-  Joel Brown (jobrown@lahsa.org) replaced signer mrysman@lahsa.org with Nathaniel Vergow (nvergow@lahsa.org)
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-  Document emailed to Nathaniel Vergow (nvergow@lahsa.org) for signature
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 Document e-signed by Nathaniel Vergow (nvergow@lahsa.org)

Signature Date: 2022-06-28 - 3:42:37 PM GMT - Time Source: server

 Agreement completed.

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Adobe Acrobat Sign