

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
JANUARY 21, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, January 21, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, , Jeanne Karatsu, Douglas Haubert

MEMBER EXCUSED: Ahmed Saafir

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Diane Dzodin, Administrative Officer
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Assistant Administrative Analyst
Donna de Araujo, Assistant Administrative Analyst
Beverly Nieves, Personnel Analyst, Human Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of January 14, 2009, be approved as prepared. The motion carried by a unanimous roll call vote.

**REQUEST TO REAPPOINT
RESIGNED EMPLOYEES:** **BRIAN JOHNSON AND DAVID HORN/POLICE OFFICERS**

The Secretary presented a communication from Anthony Batts, Chief of Police, requesting Commission authorization to reappoint Brian Johnson and David Horn to their former classification of Police Officer. In addition, the Secretary presented a staff report prepared by Lourdes Ferrer, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the request be approved, pursuant to Section 45 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROTEST OF WRITTEN EXAMINATION:

ADMINISTRATIVE ANALYST

The Secretary presented a communication from Danny Wilson, protesting his results of the Administrative Analyst written examination, which was conducted on November 17, 2008. In addition, the Secretary presented a staff report prepared by him. Mr. Wilson addressed the Commission, questioning if the disposition of this item would be a part of public record. He was informed that the minutes are public record. The Secretary stated that the protest period for examinations are the two days after the administration of an examination. Mr. Wilson did not exercise his right to protest at that time and chose to do so after he was not satisfied with his test score. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that Mr. Wilson's protest of the Administrative Analyst written examination be denied. The motion carried by a unanimous roll call vote.

PROTEST OF WRITTEN EXAMINATION ITEM(S):

BUILDING MAINTENANCE ENGINEER

The Secretary informed the Commission that no protests were received for this item. After discussion, it was moved by Commissioner Islas seconded by Commissioner Haubert and carried to withdraw this item. The motion carried unanimously.

EXAMINATION RESULTS:

BUILDING MAINTENANCE ENGINEER – 19 Applied, 2 Qualified

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the subject examination results be approved. The motion carried by a unanimous roll call vote.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

It was moved by Commissioner Infelise, seconded by Commissioner Haubert and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Criminalist
Environmental Specialist
Survey Technician

RETIREMENTS:

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

Lee Woolever/Fire Boat Operator/Fire
Russell Kalander/Fire Captain/Fire
Kevin Quistberg/Firefighter/Fire
Robert Thurston/Fire Captain/Fire
Julian Abrajano/Maintenance Assistant/Public Works
Ulpiano Villarete/Accounting Clerk/Financial Management
Henry Fong/Senior Structural Engineer/Harbor
Marjorie Stewart/Department Librarian/Library
Virginia Ripley/Maintenance Assistant/Parks

RESIGNATIONS:

It was moved by Commissioner Islas, seconded by Commissioner Haubert and carried that the following resignations be received and filed. The motion carried by a unanimous roll call vote.

Edgar Munoz/Ambulance Operator/Fire
William Mattox/Mechanical Equipment Stock Clerk/Public Works

SCHEDULE FOR HEARING:

SUSPENSION HEARING 26-S-78

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the subject hearing be scheduled for February 4, 2009. The motion carried by a unanimous roll call vote.

WITHDRAWAL OF APPEAL:

SUSPENSION APPEAL 07-S-78

The Secretary presented a withdrawal of suspension appeal 07-S-78, which was scheduled for January 14, 2009. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Islas and carried to receive and file the withdrawal of appeal. The motion carried unanimously.

CONSIDERATION OF HEARING OFFICER'S REPORT:

SUSPENSION HEARING 05-S-78 & 06-S-78

The Secretary presented a report prepared by Hearing Officer Robert Kilpatrick, Attorney at Law, to the Commission, regarding the subject hearing which was conducted on December 22, 2008. After discussion, it was

moved by Commissioner Infelise, seconded by Commissioner Haubert and carried that the hearing officer's report be approved as prepared. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Employment Services Officer, informed the Commission that staff is attending a six-hour NEOGOV Insight training conducted on the web regarding creating examination plans and requisitions. She thanked Caprice McDonald, Personnel Analyst, for taking the lead on this training.

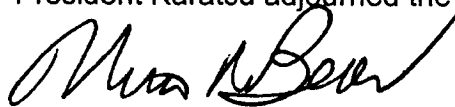
The Secretary informed the Commission that he and Diane Dzodin, Administrative Officer, would begin meeting with local city government agencies to discuss a consortium to conduct recruitment and examination activities.

COMMENTS FROM PUBLIC:

Danny Wilson expressed his concerns regarding the application process and that certain areas should be given attention. He felt that there is disparity in the process and change would make a more thorough way of getting things done. He feels that people are not being given chances where there is diversity.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

MINUTES
 SPECIAL MEETING OF THE BOARD OF WATER COMMISSIONERS
 LONG BEACH, CALIFORNIA
 JANUARY 8, 2009

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on January 8, 2009.

The meeting was called to order at 9:15 a.m. by President Allen.

PRESENT:	John Allen	Commissioner
	Paul Blanco	Commissioner
	Frank Clarke	Commissioner
	Suzanne Dallman	Commissioner
	William B. Townsend	Commissioner
	Charles Parkin	Principal Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Isaac Pai	Director of Engineering
	Eric Leung	Director of Water Resources
	Paul T. Fujita	Director of Finance
	Monya Hawkins	Manager Information Technology
	Ken Bott	Administrative Officer
	Melissa L. Keyes	Administrative Analyst III/Special Projects Coordinator
	Robert Verceles	Division Engineer
	Terry McAlpine	Administrative Analyst III
	Greg Sorensen	Administrative Analyst III
	Matt Veeh	Management Assistant
	Dynna Long	Office Administrator
	Bill Pearl	Long Beach Report
	Tram Tran	Visitor

ABSENT: NONE

1. PLEDGE OF ALLEGIANCE

Paul Blanco led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

December 18, 2008

Upon motion by Commissioner Blanco, seconded by Commissioner Townsend and unanimously carried, the minutes of the Meeting of December 18, 2008 were unanimously approved.

3. PUBLIC COMMENT

President Allen opened the public comment period. As there were no requests to address the Board on non-agenda items, the public comment period was closed.

4. PRESIDENT'S REPORT

- **John D. S. Allen, President, Board of Water Commissioners**

President Allen reported that he and the General Manager, Kevin Wattier had completed a taping with Art Levine on Tuesday, January 6th for an upcoming "Straight Talk" program. He advised the topics they spoke about were Long Beach Water Department resources such as conservation and desalination.

5. GENERAL MANAGER'S REPORT

Kevin L. Wattier, General Manager

FLEX YOUR POWER AWARD

Mr. Wattier shared with the Boardmembers the award the Long Beach Water Department received for their conservation efforts as part of the recent "Flex Your Power Awards".

CONSUMPTIVE WATER DEMAND REVIEW

Mr. Wattier reported that the December 2008 water demands were 24% below average and were a new record low. He advised that year-to-date the consumptive water demand was almost 15% below the historical 10-year average.

COST OF SERVICE STUDY

Mr. Falagan reviewed a timeline for the Cost of Service Study to be completed by the selected consultant. He noted that this analysis would commence on schedule. He also reported that the Customer Information System (CIS) acquisition project continues on schedule.

CONSERVATION SPECIALIST

Mr. Wattier advised the Board that LBWD is currently conducting interviews for hiring a Conservation Specialist to assist Commercial, Industrial, Institutional (CII) customers regarding conservation.

NOAA PREDICTION; WATER SUPPLY CONDITIONS

Mr. Wattier reported that the National Oceanic and Atmospheric Administration (NOAA) had predicted the return of La Niña conditions, which usually leads to dryer and warmer conditions for the southwest.

Commissioner Townsend requested an update on water supply conditions.

Mr. Wattier commented on the upcoming release of the Biological Opinion for Chinook salmon and noted historic low reservoir level conditions, all of which are contributing to worsening water supply conditions.

6. CONSENT CALENDAR

It was moved by Commissioner Blanco, seconded by Commissioner Townsend to approve Consent Calendar item 6a. through 6c. These Consent Calendar items were unanimously approved.

6a. Approval of Transfer of Funds by Journal Entry Dated January 8, 2009

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

6b. Authorize the General Manager to Execute a Memorandum of Understanding with the Redevelopment Agency of the City of Long Beach to relocate an existing sewer line for the proposed City of Long Beach Fire Station No. 12 located at 1199 E. Artesia Boulevard

A communication was presented to the Board from Isaac Pai, which is on file at the Long Beach Water Department.

6c. Authorize the General Manager to Execute an Amended Construction Contract with Dominguez General Engineering, Inc., in the amount of \$588,900

A communication was presented to the Board from Isaac Pai, which is on file at the Long Beach Water Department.

7. **Adopt Resolution Number WD-1252 of the Board of Water Commissioners of the City of Long Beach Authorizing Stipulation and Support of Amendment to the Central Basin Groundwater Adjudication to Provide for Storage and Recovery of Groundwater, and Authorizing the General Manager to Execute Necessary Supporting Documents and to Cooperate in the Effort to so Amend the Central Basin Judgment; and Authorize the City Attorney to Retain Special Counsel (in an amount not to exceed \$100,000) to Represent the Water Department Before the Court Assigned to Hear the Proposed Amendment to the Central Basin Groundwater Adjudication**
- **Kevin L. Wattier, General Manager**

Mr. Wattier provided an overview of the affected groundwater basin. He summarized the various storage categories proposed under the new structure. He highlighted the benefits of flexibility and storage capabilities for pumpers. He also summarized how these benefits would be allocated to each basin.

He noted how the Watermaster structure would be reorganized under the current proposal: 1) remove the Department of Water Resources (DWR) as Watermaster; 2) Instead, Pumpers and Water Replenishment District (WRD) would share responsibility as Watermaster.

Commissioner Dallman inquired if DWR had any problems with this reorganization. Mr. Wattier responded that there is support at the highest level (Director of DWR) for this proposed change.

Mr. Wattier reviewed in detail the basic structure of actions that would be allowed, and not allowed under the proposed arrangement. He reinforced that the cost of water in the basin is more affordable than imported water, and stressed the benefits of the proposal in increasing the pumper's yield and flexibility in the basin.

It was moved by Commissioner Blanco, seconded by Commissioner Townsend to Adopt Resolution Number WD-1252 of the Board of Water Commissioners of the City of Long Beach Authorizing Stipulation and Support of Amendment to the Central Basin Groundwater Adjudication to Provide for Storage and Recovery of Groundwater, and Authorizing the General Manager to Execute Necessary Supporting Documents and to Cooperate in the Effort to so Amend the Central Basin Judgment; and Authorize the City Attorney to Retain Special Counsel (in an amount not to exceed \$100,000) to Represent the Water Department Before the Court Assigned to Hear the Proposed Amendment to the Central Basin Groundwater Adjudication.

President Allen called for public comment regarding Agenda item 7. Hearing none, President Allen called for a Roll Call Vote.

A roll call vote was taken as follows:

AYES:	COMMISSIONERS:	<u>PAUL BLANCO, FRANK CLARKE,</u> <u>SUZANNE DALLMAN, WILLIAM</u> <u>TOWNSEND, JOHN ALLEN</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>NONE</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

Motion carried unanimously.

Commissioner Dallman asked a general question regarding water augmentation.

Commissioner Townsend inquired about the timeline to retain outside counsel. Mr. Parkin advised this should occur relatively quickly, and that he had spoken to current counsel for other parties in the basin.

Mr. Wattier noted that at the next meeting he would seek approval during a Closed Session for a Joint Prosecution Agreement to be used to share information among parties in the basin regarding basin judgment amendments.

- 8. Authorize the General Manager to Execute an Agreement with the City of Los Angeles Department of Water and Power to Lease up to 1,000 Acre-Feet of Groundwater Extraction Rights in the Central Groundwater Basin in the 2008-2009 Fiscal Year for a Unit Price Not to Exceed \$200 Per Acre-Foot, with a total contract amount not to exceed \$200,000**
- **Kevin L. Wattier, General Manager**

Mr. Wattier explained that the Los Angeles Department of Water and Power (LADWP) had unutilized rights in the Central Basin that are available. He reported that LADWP was interested in leasing these rights. He noted that 1,000 acre feet was the limit, and given the needs of LBWD this year, the price would be savings over like amount of imported water.

Commissioner Townsend inquired if this lease was for one year. Mr. Wattier responded yes, for the Water Year July 30, 2008 through June 30, 2009.

President Allen called for public comment regarding Agenda item 8. Hearing none, President Allen called for a motion.

It was moved by Commissioner Blanco, seconded by Commissioner Townsend, and unanimously approved to authorize the General Manager to Execute an Agreement with the City of Los Angeles Department of Water and Power to Lease up to 1,000 Acre-Feet of Groundwater Extraction Rights in the Central Groundwater Basin in the 2008-2009 Fiscal Year for a Unit Price Not to Exceed \$200 Per Acre-Foot, with a total contract amount not to exceed \$200,000.

9. **Review Resolution No. WD-1236, a Resolution of the Board of Water Commissioners of the City of Long Beach, to Possibly Increase the Number of Regularly Scheduled Meetings**
 - **Frank Clarke, Board Secretary**

President Allen advised he was pulling Agenda item 9.

10. **Review possibility of increasing Board of Water Commissioner Board Meeting attendance stipend**
 - **Frank Clarke, Board Secretary**

President Allen advised he was pulling Agenda item 10.

11. **LEGISLATIVE ISSUES/ACTIONS/BILLS**
 - **Ryan J. Alsop, Director, Government & Public Affairs**

Mr. Alsop reported on State legislative activity. He noted the efforts being suggested to close the budget shortfall.

Mr. Alsop commented on SB 42 (Corbett) that seeks to ban state permitting of desalination facilities that use open ocean intakes. He reported that this approach differs from LBWD's research on under ocean floor intake systems. He advised staff would work with local legislators in tracking this legislation.

Mr. Alsop reported on Federal legislative activity. He noted that the 111th Congress had been sworn in. He noted their main focus would be passing the stimulus package that emphasized infrastructure projects and job creation. He noted that several Committee chairs had expressed efforts to have no earmarks included in the stimulus package.

Mr. Alsop noted LBWD's FY 09 Federal appropriations would likely be taken up by Congress as part of the stimulus bill.

Mr. Alsop reported that staff and the Board President are planning to attend the Association of California Water Agencies' conference in Washington, DC later in February.

Commissioner Allen inquired if Assemblymember Laird's bill regarding water conservation had been reintroduced. Mr. Alsop advised this bill was still in the draft stage, but would soon be finalized to be formally introduced for the upcoming legislation session.

Commissioner Allen asked about the status of the proposed legislation – (AB 2270) affecting the water softener industry, by requiring control of residential salinity input affecting water quality objectives. Mr. Alsop advised this bill had not been reintroduced after it had been vetoed by the Governor in September 2008.

Mr. Alsop introduced Matt Veeh, one of the City's Management Interns currently working with the LBWD. He summarized his educational background, and noted his rotation within various city departments (three months). He advised Mr. Veeh was currently assigned to assist Matt Lyons and himself with various conservation and legislative projects.

12. NEW BUSINESS

None.

**13. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Section 54954.5 of the Government Code
Title: Deputy General Manager (2); Director of Engineering; Director of
Government & Public Affairs; Director of Planning & Conservation;
Director of Water Resources; Executive Secretary to the Board of Water
Commissioners and General Manager**

The Board adjourned to the closed session at 10:10 a.m.

The Board reconvened at 10:20 a.m. President Allen advised that the Board took no action.

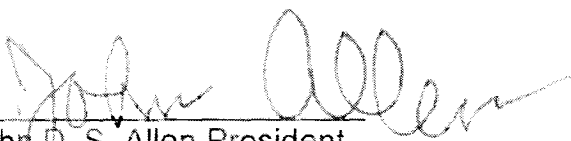
14. ADJOURNMENT

There being no further business to come before the Board, President Allen adjourned the meeting at 10:23 a.m. to the next special meeting of the Water Commission to be held January 22, 2009, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.



Frank Clarke, Secretary

Attest:



John D. S. Allen President

C I T Y P L A N N I N G C O M M I S S I O N M I N U T E S**N O V E M B E R 6, 2 0 0 8**

The regular meeting of the City Planning Commission and public hearing convened on November 6, 2008, at 5:08pm in the City Council Chambers, 333 W. Ocean Boulevard, Long Beach, CA.

PRESENT: COMMISSIONERS: Phil Saumur, Donita Van Horik,
Leslie Gentile, Becky Blair,
Charles Durnin, Alan Fox

ABSENT: EXCUSED: Melani Smith

CHAIRMAN: Phil Saumur

STAFF MEMBERS PRESENT: Craig Beck, Director
Derek Burnham, Zoning Officer
Jill Griffiths, Advance Planning
Cuentin Jackson, Planner
Angie Zetterquist, Planner
Scott Kinsey, Planner

OTHERS PRESENT: Mike Mais, Assistant City Atty.
Marcia Gold, Minutes Clerk

P L E D G E O F A L L E G I A N C E

The pledge of allegiance was led by Commissioner Durnin.

D I R E C T O R S R E P O R T

Craig Beck welcomed new Commissioner Alan Fox.

S W E A R I N G O F W I T N E S S E S**R E G U L A R A G E N D A****1. Application No. 0706-17**

Applicant: Terra Surveying c/o Randi Carl
Subject Site: 1002 Lewis Avenue (District 6)

Cuentin Jackson presented the staff report recommending approval of the request since the subdivision would provide additional home ownership opportunities in the area.

In response to a query from Commissioner Durnin regarding maintenance, Mr. Jackson stated that staff was looking at policy

changes to require conditioning of maintenance funding for conversions.

In response to a query from Commissioner Blair regarding conversion fees, Mr. Beck noted that the City Council had not yet formally adopted a condominium conversion fee, but that it was included in the Conditions of Approval for future use, although actual fees would not yet be imposed.

In response to a query from Commissioner Van Horik regarding the fence on the site, Derek Burnham stated that the part of the fence in the public right-of-way had to be removed unless an agreement could be reached with the Department of Public Works for its upkeep.

Commissioner Blair moved to approve Tentative Tract Map No. 69165 to convert six apartments into condominiums. Commissioner Van Horik seconded the motion, which passed 6-0. Commissioner Smith was absent.

2. Application No. 0802-04

Applicant: John O'Brien, Brookfield Homes
Subject Site: 2013-2149 Atlantic Avenue (District 6)

Angie Zetterquist presented the staff report recommending approval of the requests, since staff believes it will have a positive effect on the community and future development along the corridor.

John O'Brien, Brookfield Homes, 2013-2149 Atlantic Avenue, applicant, stated they would be completing the final buildout themselves.

Pat Brown, 5390 E. 8th Street, chair, Long Beach Housing Development Company, endorsed the project, saying that it would fill a niche in the district for moderate-income housing, while enhancing livability in the area.

Mike Ruehle, 160 LaVerne, objected to the height variance request, saying that the code should be changed instead.

Mr. Beck remarked that although 95% of all projects fall within current zoning codes, those that don't are examined by staff, who felt the request was justified in this case, so that a tunnel effect would not be created along the block, while adding more character to the area with architectural features.

In response to a query from Commissioner Durnin, Mr. O'Brien confirmed that the units were earmarked for families with incomes meeting less than the area's median-income levels.

Chairman Saumur stated he was usually against any kind of height variance request, but in this case, he felt the project would be an asset to the community.

Commissioner Blair moved to approve Tentative Tract Map, Site Plan Review and Standards Variance requests, and to certify Mitigated Negative Declaration 04-08 for a proposed 48-unit moderate-income housing development on a 2.64 acre site located in the PD-25 (Atlantic Avenue Planned Development District) zone. Commissioner Durnin seconded the motion, which passed 6-0. Commissioner Smith was absent.

3. Application No. 0807-16

Applicant: City of Long Beach
Subject Site: Citywide

Scott Kinsey presented the staff report recommending adoption of the recommended actions to increase awareness of public hearings.

Jeff Miller, 158 Park Avenue, expressed support for the suggested changes to the ordinance, saying that increased noticing would help with variance requests.

Pat Brown, 5390 E. 8th Street, permit processor, expressed opposition to the changes, saying they would impose substantially higher fees on applicants, and would clash with existing ABC requirements.

Ericka Odom, 4239 Ladoga Avenue, Lakewood, mapmaker and zoning consultant, expressed concern that the increased radius would cause financial hardship, especially for smaller developers.

Chas Belknap, 100 W. Broadway, mental health consultant, said he thought inclusive neighborhood meetings should be held to discuss the proposed changes.

Joe Sopo, 3061 Armourdale, suggested even higher radiuses to promote transparency, along with emails and postcard mailings to reduce first-class postage costs.

Melinda Cotton, P. O. Box 3310, expressed support for the suggested changes, saying she felt it was important for the community, renters and owners alike, to be aware of area projects. Ms. Cotton read a letter from Jack Smith of Long Beach also in support of the staff recommendation and proposed poster.

Mike Ruehle, 160 LaVerne, President, Belmont Shore Residents Association, said he felt the staff recommendation represented a reasonable compromise, and would publicize potentially unacceptable variance requests.

Commissioner Fox commented that the community as a whole would benefit from these changes.

Commissioner Van Horik stated she was in favor of the increases philosophically, but asked about increased costs. Mr. Beck stated that it depended on the project site and how many multiple-family units were around it, but that it would be billed to the applicant as part of the hearing fee.

In response to a query from Commissioner Gentile regarding noticing through community associations, Mr. Burnham stated that upon receipt of an application, community groups and the Council were notified along with anyone who signed up for the noticing service.

Commissioner Gentile expressed concern that the 750-foot figure had never been discussed and that it would be a large burden on an applicant, not as much with large projects but rather for single family residences. Ms. Gentile suggested that the radius size be tied to the size of the project.

Commissioner Durnin said he thought most residents would throw out a flyer, but would be more likely to notice a laminated poster.

Commissioner Blair remarked she thought these costs would be burdensome for developers, who continually pay extra costs for improving an area, and that the process should instead be streamlined. Ms. Blair said she felt the proposed regulations were inequitable and would lengthen the process, discouraging property owners from doing minor projects.

Chairman Saumur said he liked the idea of notifying both landlords and tenants, and that postcards might be less expensive than flyers to mail.

Commissioner Blair moved to adopt an increase in the noticing radius for property owners from 300 feet to 500 feet; to adopt the requirement to notify property owners only, not occupants; to change the radius measurement method to use the subject site boundaries instead of the far side of abutting public property or right-of-way; and to adopt a requirement for a 22" x 34" notice poster at subject sites, to be designed by staff. The motion failed for lack of a second.

Commissioner Blair moved to adopt an increase in the noticing radius for property owners from 300 feet to 750 feet for a trial one-year period only; to adopt the requirement to notify property owners only, not occupants; to change the radius measurement method to use the subject site boundaries instead of the far side of abutting public property or right-of-way; and to adopt a requirement for a 22" x 34" notice poster at subject sites, to be designed by staff. Commissioner Van Horik seconded the motion, which failed 3-3, with Chairman Saumur and Commissioners Durnin and Gentile dissenting.

Chairman Saumur moved to adopt an increase in the noticing radius for property owners from 300 feet to 500 feet; to adopt the requirement to notify occupants as well as property owners; to change the radius measurement method to use the subject site boundaries instead of the far side of abutting public property or right-of-way; and to adopt a requirement for a 22" x 34" notice poster at subject sites, to be designed by staff. Commissioner Gentile seconded the motion, which failed 3-3, with Commissioners Van Horik, Blair and Fox dissenting.

Mr. Burnham noted in response to a query from Commissioner Van Horik that there had been strong input from the community that renters be notified as well, since there was a concern that a poster and notification to community groups and associations could not reach these people.

Pat Brown, 5390 E. 8th Street, said it would be impossible to acquire the renter/occupant info, and suggested the City process the labels and notification, and charge the applicant later.

Jeff Miller, 158 Park Avenue, pointed out that with a mere two weeks notice, community groups would have no time to notice their members, let alone have a discussion.

Mike Ruehle, 160 LaVerne, said he thought public input should be considered in all height variance cases.

Melinda Cotton, P. O. Box 3310, said she felt the burden of notification should not be put on community groups and associations.

Erika Odom, 4239 Ladoga Avenue, Lakewood, said that the standard notification radius in other cities was 500 feet, or about 2.5 city blocks.

Barbara Schuller, 2291 Grand Avenue, agreed that renters also had a right to know about neighborhood changes, especially since they probably were not represented by community groups or associations.

Commissioner Van Horik said that she felt 750 feet was still excessive and outside of the norm, and thought a compromise of 500-600 feet with a poster would be sufficient.

Chairman Saumur summed up the general consensus that noticing in newspapers was ineffective.

Commissioner Blair moved to adopt an increase in the noticing radius for property owners from 300 feet to 500 feet; to adopt the requirement to notify occupants (by apartment number, not renter name) as well as property owners; to change the radius measurement method to use the subject site boundaries instead of the far side of abutting public property or right-of-way; and to adopt a requirement for a 22" x 34" notice poster at subject sites, to be designed by staff. Commissioner Van Horik seconded the motion, which passed 5-1 with Commissioner Fox dissenting.

**R E P O R T O N O T H E R D E P A R T M E N T
M A T T E R S**

There were no reports on other Departmental Matters.

**M A T T E R S F R O M P L A N N I N G C O M M I S S I O N
M E M B E R S**

There were no reports from Planning Commission members.

A D J O U R N M E N T

The meeting adjourned at 7:22pm.

Respectfully submitted,

Marcia Gold
Minutes Clerk