



CITY OF LONG BEACH

OFFICE OF THE CITY CLERK

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December 5, 2017

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute a contract with RUNBECK Election Services Inc. for printing of official ballots, sample ballots, and vote-by-mail materials in an amount not to exceed \$318,794.59, plus a seven percent contingency, in administration of the April 10, 2018 Primary Nominating Election (PNE). (Citywide)

DISCUSSION:

After issuance of a Request for Information on January 2017, the Office of the City Clerk selected RUNBECK Election Services Inc. from among proposer for printing, sample ballots and vote-by-mail materials in preparation for the PNE on April 10, 2018.

For the April 10, 2018 PNE, RUNBECK will provide for: (1) printing 313,000 sample ballots; (2) printing of 223,070 Official Ballots for use as precinct, vote-by-mail ballots, provisional and test ballots; and (3) preparation and mailing of 125,523 vote-by-mail ballots.

TIMING CONSIDERATIONS:

Approval of this action is necessary for the timely provision of election materials and services.

FISCAL IMPACT:

The appropriations necessary to cover the cost of the April 10, 2018 PNE are contained in the City Clerk Department 2018 Fiscal Year Budget.

SUGGESTED ACTION:

Approve Recommendation.

Respectfully submitted,

Monique De La Garza
City Clerk