

**FIRST AMENDMENT TO GRANT AGREEMENT
FOR
CALIFORNIA ACCOUNTABLE COMMUNITIES FOR HEALTH INITIATIVE (CACHI)**

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THIS FIRST AMENDMENT dated August 23, 2021 is made between **City of Long Beach Department of Health and Human Services** ("Grantee") and **Community Partners** ("Community Partners") and together with the Grantee, the "Parties," who are all of the parties to that California Accountable Communities for Health Initiative (CACHI) Grant Agreement effective September 1, 2019 (the "Agreement"). The Parties now desire to amend the Agreement as follows:

- I. The original Grant Period is from 9/1/19 – 8/31/21. The Grant Period is being extended through this amendment to 9/1/19 – 2/28/22.
- II. **Article 5 – Reporting is amended as follows:**

Grantee shall submit the following reports to Community Partners in the form and fashion provided by Community Partners describing the progress against the workplan and Milestones made in accomplishing the purpose of the grant and how the grant funds have been spent.

 - a) By April 1, 2020, Grantee shall submit an interim milestone checklist, covering activities from September 1, 2019 through February 28, 2020.
 - b) By September 30, 2020, Grantee shall submit a narrative and financial report, covering activities completed from September 1, 2019 through August 31, 2020, an interim milestone checklist and a revised workplan and budget for the following year.
 - c) By June 30, 2021, Grantee shall submit an interim milestone checklist, covering activities from September 1, 2020 through May 31, 2021.
 - d) By March 31, 2022, Grantee shall submit a final narrative and financial report, covering both activities for the period of September 1, 2020 through February 28, 2022, as well as a summation of all activities carried out during the entire CACHI initiative and a final milestones checklist.
- III. **Appendix 3 (Approved Budget) shall be replaced with the attached amended Approved Budget.**

All other terms and conditions of the original agreement are hereby incorporated by reference.

[SIGNATURE PAGE FOLLOWS]

GRANTEE

By: 

Printed Name: Thomas B. Modica

Title: City Manager

Dated 9-2-2021

COMMUNITY PARTNERS

By: 

Printed Name: Mamie Funahashi

Title: Chief Financial Officer

Dated: 9-15-21

APPROVED AS TO FORM

August 31, 2021
CHARLES PARKIN, City Attorney

By 
TAYLOR M. ANDERSON
DEPUTY CITY ATTORNEY

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Appendix 3
Amended Approved Budget

California Accountable Communities for Health Initiative (CACHI)
 Budget Template: September 1, 2020 - February 28, 2022

ORIGINALLY SUBMITTED/APPROVED BUDGET
 September 1, 2020 - August 31, 2021

Organization Name: City of Long Beach
 Contact Name & Phone: Christina Boatwright (562)570-4209 / JoAnn Smith (562) 570-4098

ORIGINALLY SUBMITTED/APPROVED BUDGET
 September 1, 2020 - August 31, 2021

PROJECT BUDGET		Funding Request from CACHI	Other Funding Sources	In Kind Support	Total Annual Budget
INCOME					
CACHI Funding (9/1/20-8/31/21)	Committed	\$ 83,930			\$ 83,930
CACHI Funding Carryover (9/1/19-8/31/20)	Committed	\$ 108,650			\$ 108,650
Cash Match (Best Start Grant)	Committed		\$ 25,000	\$ -	\$ 25,000
In-Kind (DHHS Operating Funds)	Committed			\$ 43,047	\$ 43,047
Cash Match (ACT California Grant)	Projected		\$ -		\$ -
In-Kind (Strengthening Working Families Grant)	Committed			\$ 30,592	\$ 30,592
In-Kind (Long Beach State University, Graduate Interns)	Committed			\$ 57,600	\$ 57,600
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL INCOME		\$ 192,580	\$ 25,000	\$ 131,239	\$ 348,819
PERSONNEL EXPENSES (List positions)					
Program Manager		38,182		\$ 19,091	\$ 57,273
Evaluator					\$ -
Community Health Bureau Manager					\$ -
Budget Analyst				\$ 7,089	\$ 7,089
Administrative Assistant				\$ 5,130	\$ 5,130
Graduate MSW Interns				\$ 57,600	\$ 57,600
					\$ -
					\$ -
Subtotal Personnel		\$ 38,182	\$ -	\$ 88,910	\$ 127,092
Benefits (_ % of Personnel)*		\$ 12,218		\$ 30,209	\$ 42,427
Total Personnel		\$ 50,400	\$ -	\$ 119,119	\$ 169,519
NON-PERSONNEL/OTHER EXPENSES					
Travel (required for CACHI Convenings)					\$ -
Mileage				\$ 120	\$ 120
mySidewalk Platform				\$ 12,000	\$ 12,000
Zoom Subscription		150			\$ 150
ArcGIS					\$ -
Piloting Interventions			\$ 2,000		\$ 2,000
Meeting Facilitation		5,000			\$ 5,000
Community Engagement		10,200	\$ 2,000		\$ 12,200
Communications Workgroup					\$ -
Alignment Workgroup					\$ -
Assesst Mapping Consultant					\$ -
Printing					\$ -
TA Support Sue Grinell POI Development		4,299			\$ 4,299
Technology Services			\$ 5,187		\$ 5,187
					\$ -
Total Non-Personnel/Other Expenses		\$ 19,649	\$ 9,187	\$ 12,120	\$ 40,956
TOTAL EXPENSES (excluding Indirect/Overhead)		\$ 70,049	\$ 9,187	\$ 131,239	\$ 210,475
INDIRECT/OVERHEAD EXPENSE (_ % of Expenses)**		\$ 12,600	\$ 15,813		\$ 28,413
TOTAL EXPENSES (Personnel + Non-Personnel/Other + Indirect Costs)		\$ 82,649	\$ 25,000	\$ 131,239	\$ 238,888
BALANCE (Total Revenues - Total Expenses)		\$ 109,931	\$ -	\$ -	\$ 109,931

*Maximum of 32% of total personnel costs
 **Maximum of 15% of total expenses

PLEASE ENTER REVISED BUDGET WITHIN COLUMNS H THRU M
September 1, 2020 - February 28, 2022

Organization Name: City of Long Beach
 Contact Name & Phone: Christina Boatwright (562)570-4209 / JoAnn Smith (562) 570-4098

PROPOSED REVISED BUDGET (w/ 6 Month No-Cost Extension)
September 1, 2020 - February 22, 2022

INCOME					
CACHI Funding (9/1/20-2/28/22)	Committed	\$ 192,580			\$ 192,580
Cash Match (Best Start Grant)	Committed		\$ 25,000		\$ 25,000
Cash Match (Long Beach Recovery Act)	Projected		\$ 800,000		\$ 800,000
In-Kind (MSW Graduate Interns)	Committed			\$ 50,000	\$ 50,000
Cash Match (Miller Foundation Grant)	Committed	\$ 35,000			\$ 35,000
In-Kind (Strengthening Working Families Grant)	Committed			\$ 19,091	\$ 19,091
In-Kind (DHHS Operating Funds)	Committed			\$ 43,047	\$ 43,047
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
TOTAL INCOME		\$ 192,580	\$ 860,000	\$ 112,138	\$ 1,164,718
PERSONNEL EXPENSES (List positions)					
Program Manager		66,563		\$ 19,091	\$ 85,654
Data Analyst		10,276			\$ 10,276
Community Health Bureau Manager		522			\$ 522
Budget Analyst		-		\$ 5,320	\$ 5,320
Administrative Assistant		-		\$ 5,130	\$ 5,130
Graduate MSW Interns		\$ -		\$ 50,000	\$ 50,000
Program Assistant		\$ 3,120			\$ 3,120
Resource Connections Special Project Officer		\$ 8,330			\$ 8,330
Subtotal Personnel		\$ 88,811	\$ -	\$ 79,541	\$ 168,352
Benefits (True value is 53% of Personnel; Max charge to CP CACHI funds is 32% of Personnel)*		\$ 28,420	\$ -	\$ 16,704	\$ 45,123
Total Personnel		\$ 117,231	\$ -	\$ 96,245	\$ 213,475
NON-PERSONNEL/OTHER EXPENSES					
Travel (Required for CACHI Convening)		\$ 1,811			\$ 1,811
Mileage		\$ 500			\$ 500
Meeting Facilitation		\$ 13,907			\$ 13,907
Community Engagement Workgroup Subaward		\$ 24,000			\$ 24,000
Sustainability Planning Subaward		\$ 10,000			\$ 10,000
Technology Services				\$ 1,267	\$ 1,267
Postage		\$ 12			\$ 12
				\$ -	\$ -
				\$ -	\$ -
Piloting Interventions listed in POI			\$ 747,826		\$ 747,826
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
Total Non-Personnel/Other Expenses		\$ 50,230	\$ 747,826	\$ 1,267	\$ 799,323
TOTAL EXPENSES (excluding Indirect/Overhead)		\$ 167,461	\$ 747,826	\$ 97,512	\$ 1,012,798
INDIRECT/OVERHEAD EXPENSE (15% of Expenses)**		\$ 25,119	\$ 112,174	\$ 14,627	\$ 151,920
TOTAL EXPENSES (Personnel + Non-Personnel/Other + Indirect Costs)		\$ 192,580	\$ 860,000	\$ 112,138	\$ 1,164,718
BALANCE (Total Revenues - Total Expenses)		\$ 0	\$ 0	\$ (0)	\$ 0

*Maximum of 32% of total personnel costs
 **Maximum of 15% of total expenses