

CITY OF LONG BEACH

R-11

DEPARTMENT OF DEVELOPMENT SERVICES

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December 20, 2011

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute individual contracts with the following consulting firms for on-call environmental consultant services: CSC Targhee, Inc., LSA Associates, Inc., Matrix Environmental, LLC, RBF Consulting, Rincon Consultants, Inc. and Terry A. Hayes Associates Inc., for a one-year period in an amount not to exceed \$500,000 each, with two annual renewal options at the option of the City; and increase appropriations in the Development Services Fund (EF 337) in the Department of Development Services (DV) by \$350,000. (Citywide)

DISCUSSION

Since 2003, the City of Long Beach has maintained an on-call list of environmental firms to be utilized on an as-needed basis for environmental review services. The current on-call list was authorized by the City Council in December 2008. The firms on the list have contracts that are in effect from January 1, 2009 through December 31, 2011, with each having a not-to-exceed contract limit. During the past three years, these firms have prepared environmental documents under City staff supervision for projects proposed by private developers. In addition, they have prepared environmental documents for projects proposed by the following City departments: City Attorney, Community Development, Development Services, Parks, Recreation and Marine, Police, Public Works and the Redevelopment Agency.

The environmental services consist of the preparation of information documents that analyze the environmental impacts of proposed projects. Typical documents include: Environmental Impact Reports (EIRs), Addendums and Mitigated Negative Declarations (MNDs) prepared to comply with the California Environmental Quality Act (CEQA), and Environmental Assessments (EAs) and Environmental Impact Statements (EISs) prepared to comply with the National Environmental Policy Act (NEPA). In addition, a firm might be called upon to review a CEQA document for a proposed project in an adjacent jurisdiction or conduct a peer review of a technical report prepared for a proposed project in Long Beach. In anticipation of establishing a new on-call list, Development Services issued a Request for Proposals (RFP) through Financial Management's Purchasing Division. Proposals were received from 23 environmental firms. After reviewing the proposals, staff is requesting that the City Council authorize the City Manager to execute individual

contracts with the following firms for the provision of on-call environmental consultant services:

- CSC Targhee, Inc. (Long Beach Company)
- LSA Associates, Inc.
- Matrix Environmental, LLC
- RBF Consulting
- Rincon Consultants, Inc.
- Terry A. Hayes Associates Inc.

One-year contracts not to exceed \$500,000 for each firm per year are recommended, with two annual renewal options at the option of the City. The maximum term for any contract will be 36 months (January 1, 2012 through December 31, 2014).

This matter was reviewed by Deputy City Attorney Linda Trang on December 1, 2011 and by Acting Budget and Performance Management Bureau Manager Shari Metcalfe on December 2, 2011.

TIMING CONSIDERATIONS

City Council approval of this item on December 20, 2011 will ensure continued availability of these services as needed for upcoming projects. The current contracts will expire on December 31, 2011.

FISCAL IMPACT

An appropriation increase of \$350,000 is requested for the Development Services Fund (EF 337) in the Department of Development Services (DV) to allow for expenses anticipated for the remainder of Fiscal Year 2012. Costs incurred by the Department for environmental consultant services are offset by funds from developers of proposed private projects or by City departments for public projects. There will be no net impact to the fund as a result of the recommendation. This recommendation may result in a positive local job impact.

SUGGESTED ACTION:

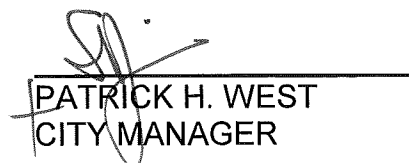
Approve recommendation.

Respectfully submitted:



AMY J. BODEK, AICP
DIRECTOR OF DEVELOPMENT SERVICES

APPROVED:



PATRICK H. WEST
CITY MANAGER