

1 AGREEMENT

2 **29447**

3 THIS AGREEMENT is made, in duplicate, as of the December 15, 2005 for
4 reference purposes only, pursuant to a minute order adopted by the City Council of the City
5 of Long Beach on December 13, 2005 by and between MARTIN & CHAPMAN CO., a
6 California corporation, with a place of business at 1951 Wright Circle, Anaheim,
7 California 92806-6028 ("Contractor"), and the CITY OF LONG BEACH, a municipal
8 corporation ("City").

9 WHEREAS, the City is holding a Primary Nominating Election on
10 April 11, 2006, and a General Municipal Election on June 6, 2006; and

11 WHEREAS, the City desires to obtain experienced personnel to assist the
12 City Clerk in the conduct of these elections, together with the necessary and proper
13 specialized election supplies; and

14 WHEREAS, Contractor has been engaged in the business of assisting in the
15 conduct of elections for many years and furnishing necessary specialized election supplies;
16 and

17 WHEREAS, Contractor has personnel experienced in assisting in the conduct
18 of elections and is qualified to render such services and provide such supplies; and

19 WHEREAS, the City Clerk, pursuant to Section 1909 of the City Charter, has
20 selected Contractor to provide the services and necessary and proper election supplies to
21 assure that these elections will be conducted in a timely manner and within the legal
22 requirements of law; and

23 WHEREAS, Contractor is willing to furnish such services and election
24 supplies;

25 NOW, THEREFORE, in consideration of the mutual covenants in this
26 Agreement, it is agreed:

- 27 1. Contractor shall render the following services in connection with the
28 Primary Nominating Election to be held on April 11, 2006, and the General Municipal

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

1 Election to be held on June 6, 2006:

2 (a) To be constantly on call by telephone; to be available at any time
3 to the City Clerk, prior to, during and for a reasonable time after these
4 elections, and during the same period to, upon request, appear in person
5 and work in cooperation with the City Clerk upon any election task or
6 problem which may arise.

7 (b) To be at the City Hall at the request and disposal of the City Clerk
8 for so long as the City Clerk shall require practical assistance with any
9 election problem.

10 (c) To furnish additional working forms, outlines, check lists and
11 schedules which will aid the City Clerk in keeping track of procedural details
12 of these elections.

13 (d) To personally work with the City Clerk in the preparation and
14 mailing of sample ballots.

15 (e) To otherwise provide such other special and unique services in
16 close cooperation with the City Clerk as may be necessary for the successful
17 conduct of these elections.

18 2. The Contractor shall furnish to the City the election supplies as designated
19 in its proposal dated September 29, 2005, which is attached to this Agreement as
20 Exhibit "A" and incorporated by reference.

21 In the event that more or less supplies are actually furnished than is shown
22 in this Agreement, those supplies will be billed according to the unit price shown for each
23 item. Estimated pamphlet prices are based on number of registered voters and number
24 of pages and may increase or decrease accordingly.

25 3. The City shall pay to Contractor for the services to be performed and
26 materials and supplies to be furnished for the Primary Nominating Election to be held on
27 April 11, 2006 the sum of Seven Hundred Six Thousand One Hundred Ninety Nine and
28 44/100 Dollars (\$706,199.44) including sales tax on materials furnished. Payment will be

1 made in due course of payments of the City, upon the completion of the delivery of the
2 supplies and the furnishing of the required services for the election.

3 4. The City shall pay to Contractor for the services to be performed and
4 materials and supplies to be furnished for the General Municipal Election to be held on
5 June 6, 2006, the sum of Four Hundred Ninety Four Thousand Three Hundred Fifty Six
6 and 79/100 Dollars (\$494,356.79) including sales tax on materials furnished. Payment will
7 be made in due course of payments of the City, upon the completion of the delivery of the
8 supplies and the furnishing of the required services for the election.

9 5. Contractor shall use Contractor's bulk mail permit for the mailing of the
10 City's sample ballots. Contractor shall request payment of estimated postage no earlier
11 than sixty (60) days prior to election day. Overpayment of estimated postage shall be
12 credited against the City's final billing. Underpayments will be added to the City's final
13 billing.

14 6. The term of this Agreement shall begin on December 13, 2005 and shall
15 end when Contractor has completed its services hereunder following the official canvass
16 of the General Municipal Election held on June 6, 2006.

17 7. Neither the City, nor any of its officers, employees or agents, shall have
18 any control over the conduct of the Contractor or any of the Contractor's employees,
19 except as herein set forth, and Contractor expressly warrants not to, at any time, or in any
20 manner, represent that it, or any of its agents, servants or employees are in any manner
21 agents, servants or employees of the City, it being understood that the Contractor is and
22 at all times shall remain as to the City a wholly independent contractor and Contractor's
23 obligations are solely such as are prescribed by this Agreement.

24 8. As a condition precedent to the effectiveness of this Agreement,
25 Contractor shall procure and maintain at Contractor's expense for the duration of this
26 Agreement from insurance companies that are admitted to write insurance in California or
27 from authorized non-admitted insurance companies that have ratings of or equivalent
28 to A:VIII by A.M. Best Company:

1 (a) Commercial general liability insurance (equivalent in scope to ISO
2 form CG 00 01 11 85 or CG 00 01 11 88) in an amount not less than One
3 Million Dollars (\$1,000,000) per occurrence and Two Million Dollars
4 (\$2,000,000) general aggregate. Such coverage shall include but not be
5 limited to broad form contractual liability, cross liability, independent
6 contractors liability, and products and completed operations liability. The
7 City, its officials, employees and agents shall be named as additional
8 insureds by endorsement (on City's endorsement form or on an endorsement
9 equivalent in scope to ISO form CG 20 10 11 85 or CG 20 26 11 85), and
10 this insurance shall contain no special limitations on the scope of protection
11 given to the City, its officials, employees and agents.

12 (b) Workers' Compensation insurance as required by the Labor Code
13 of the State of California and employer's liability insurance in an amount not
14 less than One Million Dollars (\$1,000,000).

15 (c) Professional or errors and omissions liability insurance in an
16 amount not less than One Million Dollars (\$1,000,000) per claim.

17 (d) Commercial automobile liability insurance (equivalent in scope to
18 ISO form CA 00 01 06 92), covering Auto Symbol 1 (Any Auto) in an amount
19 not less than Five Hundred Thousand Dollars (\$500,000) combined single
20 limit per accident.

21 Any self-insurance program, self-insured retention, or deductible must be
22 separately approved in writing by City's Risk Manager or designee and shall protect City,
23 its officials, employees and agents in the same manner and to the same extent as they
24 would have been protected had the policy or policies not contained retention or deductible
25 provisions. Each insurance policy shall be endorsed to state that coverage shall not be
26 reduced, non-renewed, or canceled except after thirty (30) days prior written notice to City,
27 and shall be primary and not contributing to any other insurance or self-insurance
28 maintained by City. Contractor shall notify the City in writing within five (5) days after any

1 insurance required herein has been voided by the insurer or cancelled by the insured.

2 Contractor shall require that all contractors and subcontractors which
3 Contractor uses in the performance of services hereunder maintain insurance in
4 compliance with this Section unless otherwise agreed in writing by City's Risk Manager or
5 designee.

6 Prior to the start of performance, Contractor shall deliver to City certificates
7 of insurance and required endorsements for approval as to sufficiency and form. The
8 certificate and endorsements for each insurance policy shall contain the original signature
9 of a person authorized by that insurer to bind coverage on its behalf. In addition,
10 Contractor, shall, within thirty (30) days prior to expiration of the insurance required herein,
11 furnish to City certificates of insurance and endorsements evidencing renewal of such
12 insurance. City reserves the right to require complete certified copies of all policies of
13 Contractor and Contractor's contractors and subcontractors, at any time. Contractor shall
14 make available to City's Risk Manager or designee all books, records and other information
15 relating to the insurance coverage required herein, during normal business hours.

16 Any modification or waiver of the insurance requirements herein shall only
17 be made with the approval of City's Risk Manager or designee. Not more frequently than
18 once a year, the City's Risk Manager or designee may require that Contractor, Contractor's
19 contractors and subcontractors change the amount, scope or types of coverages required
20 herein if, in his or her sole opinion, the amount, scope, or types of coverages herein are
21 not adequate.

22 The procuring or existence of insurance shall not be construed or deemed
23 as a limitation on liability relating to Contractor's performance or as full performance of or
24 compliance with the indemnification provisions of this Agreement.

25 8. In performing services hereunder, Contractor shall not discriminate against
26 any person on the basis of color, religion, national origin, sex, sexual orientation, race,
27 AIDS, AIDS-related condition, HIV status, age, marital status, disability or handicap, or
28 Vietnam Era veteran status.

1 9. All notices shall be in writing and personally delivered or deposited in the
2 U.S. Postal Service, first class, postage prepaid, addressed to Contractor at the address
3 first stated above, and to the City in care of the City Manager, 13th Floor, City Hall, 333
4 West Ocean Boulevard, Long Beach, California 90802.

5 10. This Agreement contemplates the personal services of Contractor and
6 its personnel and neither this Agreement nor any interest therein, nor any of the monies
7 due or to become due Contractor for or on account of the materials furnished or services
8 performed shall be assigned, and no assignment or attempted assignment shall be valid
9 for any purpose without the written consent of the City; provided however, that nothing
10 herein contained shall be construed as preventing Contractor from employing or hiring as
11 many incidental employees under its personal direction and supervision as may be
12 deemed necessary to properly carry out and complete the work contemplated in this
13 Agreement.

14 11. Contractor shall defend, indemnify and hold harmless the City, its
15 officials and employees (collectively in this Section "City") from and against all claims,
16 demands, causes of action, losses, damage, liabilities, costs and expenses (including
17 reasonable attorney's fees and court costs) of any kind (collectively in this Section "claims")
18 alleging (a) injury to or death of persons or damage to property, including property owned
19 by or under the care and custody of the City and (b) that such injury death or damage
20 arises from or is attributable to or caused by a negligent act or omission,
21 misrepresentation, or willful misconduct of Contractor, Contractor's employees or agents
22 in the performance of services hereunder, except to the extent that the injury, death or
23 damage was caused by the negligence of the City, its official or employees. Contractor
24 shall give to the City notice of any claim within 10 calendar days. Likewise, the City shall
25 notify Contractor of any claim, shall tender the defense of such claim to Contractor, and
26 shall assist Contractor, as may be reasonably requested, in such defense.

27 12. This Agreement constitutes the entire understanding between the parties
28 and supersedes all other agreements, oral or written, with respect to the subject matter

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1 herein. This Agreement shall not be amended, nor any provision or breach hereof waived,
2 except in writing signed by the parties which expressly refers to this Agreement. If there
3 is any legal proceeding between the parties to enforce or interpret this Agreement, or to
4 protect or establish any rights or remedies hereunder, the prevailing party shall be entitled
5 to its costs and expenses, including reasonable attorney's fees. The acceptance of any
6 service or payment of any money by the City shall not operate as a waiver of any provision
7 of this Agreement, or of any right to damages or indemnity hereunder. The waiver of any
8 breach shall not constitute a waiver of any other or subsequent breach. Termination or
9 expiration of this Agreement shall not affect rights or liabilities which accrued prior to such
10 termination or expiration. This Agreement is intended by the parties to benefit themselves
11 only and is not in any way intended or designed to or entered for the purpose of creating
12 any benefit or right for any person or entity that is not a party to this Agreement.

13 IN WITNESS WHEREOF, the parties have executed this Agreement with all

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of the formalities required by law as of the date first stated above.

MARTIN & CHAPMAN CO., a California corporation

December 19, 2005

By: [Signature]
President

SCOTT D. MARTIN
(Type or Print Name)

_____, 2005

By: [Signature]
Secretary

PATRICK R. MARTIN
(Type or Print Name)

"Contractor"

CITY OF LONG BEACH, a municipal corporation

JAN 13, 2005

By: [Signature]
City Manager

"City"

This Agreement is approved as to form on 12/27, 2005.

ROBERT E. SHANNON, City Attorney

By: [Signature]
Senior Deputy

CITY OF	PARAMETERS FOR ESTIMATE OR INVOICE		
LONG BEACH			33 BALLOT TYPES - 29 w/ vot
PRIMARY/NOMINATING ELECTION			1-3 MEASURES
APRIL 11, 2006			
PRECINCTS	<i>No. of Precincts</i>	275	
	<i>No. of Election Officers</i>	4	Blank or Type
ABSENTEE SUPPLIES	<i>Absentees</i>	35000	
	<i>PAV Yellow Envelopes</i>	21000	
	<i>DMB Green Envelopes</i>	1500	
120 day	<i>Registration</i>	229000	
	<i>Voter Id Report 120</i>	1	
	<i>No. of Sets of Out of State Labels 120</i>		
	<i>Out of State Labels 120</i>		
54 day	<i>Registration (Active & Inactive)</i>	380347	Inactive Voters
	<i>Sample Ballot Labels 54</i>	229000	150747
	<i>PAV Labels 54</i>	21000	
	<i>DMB Labels 54</i>	1500	Active Voters
	<i>Out of State Labels 54</i>	600	229600
	<i>Foreign Language Labels 54</i>	3800	
	<i>Voter Id Report 54</i>		
	<i>Polling Place Report 54</i>		
29 day	<i>Registration (Active only)</i>	231500	
	<i>Supplemental Voters 29</i>	2500	
	<i>Sample Ballot Labels 29</i>	2500	
	<i>PAV Labels 29</i>	25	
	<i>DMB Labels 29</i>	0	
	<i>Out of State Labels 29</i>	0	2500
	<i>Foreign Language Labels 29</i>	0	
	<i>Voter Id Report 29</i>	1	
	<i>Polling Place Report 29</i>	2	
14 day	<i>Registration (Active & Inactive)</i>	383000	
	<i>Supplemental Voters 14</i>	1500	
	<i>Sample Ballot Labels 14</i>	1500	
	<i>PAV Labels 14</i>	0	
	<i>DMB Labels 14</i>	0	
	<i>Out of State Labels 14</i>	0	1500
	<i>Supplemental Roster Pages</i>		
	<i>MC Rosters (voters)</i>	383000	
	<i>MC Rosters (pages / 25 per page)</i>	15.320	
	<i>MC Street Indexes (pages / 84 per page)</i>	9.119	

CITY OF LONG BEACH
OFFICE OF THE CITY CLERK

September 29, 2005
Estimate of Services

**PRIMARY NOMINATING ELECTION
APRIL 11, 2006**

Quantity	Description	Unit Price	Total
PRE-ELECTION SUPPLIES			
4	Binder/Fillers w/Resolutions, Manual, Calendar of Events	NC	NC
2	Elections Code of California	NC	NC
1	Election Night Procedures Manual	NC	NC
NOMINATION SUPPLIES			
75	Candidate's Nomination Paper / Special Form	\$1.50	\$112.50
75	Candidate's Statement Form	\$0.50	\$37.50
1	Ballot Designation Worksheets	\$0.50	\$0.50
50	Supplemental Nomination Papers	\$0.50	\$25.00
75	Translation Information Sheets	\$0.50	\$37.50
75	Candidate's Election Calendars	\$0.50	\$37.50
MAIL BALLOT SUPPLIES			
1	Application for Absent Voter Ballot (emailed)	\$5.00	\$5.00
1	Late Application for Absent Voter Ballot (emailed)	\$5.00	\$5.00
35,000	Instructions for Absent Voters	\$0.25	\$8,750.00
35,000	Gray/Secrecy Envelopes for Absent Voter Ballots	\$0.07	\$2,450.00
100	Correction Identification/Return Absent Voter Envelopes	\$0.35	\$35.00
50	Provisional Ballot Envelopes	\$0.25	\$12.50
35,000	Outgoing Absent Voter Envelopes	\$0.30	\$10,500.00
14,000	Identification/Return Absent Voter Envelopes - White	\$0.30	\$4,200.00
21,025	PAV Identification/Return Envelopes - Yellow	\$0.35	\$7,358.75
21,025	Permanent Absent Voter Information Sheets - Yellow	\$0.05	\$1,051.25
1,500	Mail Ballot Identification/Return Envelopes - Green	\$0.35	\$525.00
1,500	Mail Ballot Precinct Voter Information Sheets - Green	\$0.05	\$75.00
600	Out of State/Out of Country Mailing Envelopes	\$0.75	\$450.00
600	Voted Ballot Boxes for Absentee/Provisional Ballots	\$3.00	\$1,800.00
600	Labels for Voted Ballot Boxes	\$0.50	\$300.00
600	Seals for Voted Ballot Boxes	\$0.50	\$300.00
PRECINCT SUPPLIES			
275	Precinct Supply Sets	\$50.00	\$13,750.00
4	Precinct Supply Sets / Extra Emergency Kits	\$50.00	\$200.00

Quantity	Description	Unit Price	Total
1	Absent Voter Canvass Set	\$45.00	\$45.00
2	Sample Sets	\$50.00	\$100.00
192,500	"I VOTED" stickers (700 per precinct)	\$5.00	\$962.50
2,760	Opto-Mark Pens for Opto-Mark Ballots	\$1.50	\$4,140.00
1,100	Extra Black Pens for Precinct Kits	\$1.00	\$1,100.00
50	Table Cloths / Colored	\$5.00	\$250.00
275	Bar coded labels for Red Voted Ballot Boxes	\$0.50	\$137.50
1	Bar code scanning program for check-in center (guestimate)		\$500.00
1,150	Election Officer Digests	\$0.80	\$920.00
300	Election Officer / Inspector's Guidelines & Checklists	\$3.00	\$900.00
1,100	Election Officer / Inspector's Guidelines & Checklists-Add'l	\$3.00	\$3,300.00
1,100	What To Do If's	\$3.00	\$3,300.00
281	Ballot Boxes - Cardboard	\$8.00	\$2,248.00
WRITE-IN CANDIDATE SUPPLIES			
35	Write-in Instruction Sheets / 1 per Precinct	\$0.25	\$8.75
420	Slips with Write-in Candidates Names / 12 per Precinct	\$0.25	\$105.00
REPORTS AND LABELS			
229,000	Voter Identification Report - (120 day report)		\$2,106.50
231,500	Voter Identification Report - (29 day reports)		\$2,027.75
380,347	Polling Place Location Report - (54 day reports)		\$3,232.95
463,000	Polling Place Location Report - (29 day reports) / 2 sets		\$3,995.50
229,000	Polling Place and Address Labels / 54 day labels		\$12,750.00
2,500	Polling Place and Address Labels / 29 day labels		\$325.00
1,500	Polling Place and Address Labels / 15 day labels		\$275.00
21,025	Permanent Absent Voter Labels / Yellow	25.00+0.25	\$5,281.25
1,500	Mail Ballot Precinct Voter Labels / Green	25.00+0.25	\$400.00
600	Out of State/Out of Country Voter Labels	25.00+0.25	\$175.00
3,800	Foreign Language Voter Labels	25.00+0.25	\$975.00
15,320	MC Printed Rosters created from City Absentee Program / pages		\$11,157.00
4 sets	MC Printed Street Indexes from County file / pages		\$5,703.81
3,600	Polling Place Change Postcards / 3 Precincts		\$585.00
SAMPLE BALLOT / VOTER INFORMATION PAMPHLETS/English only or with candidate option			
50	Sample Ballot Pamphlets / 10 pages / BG 2		\$150.00
50	Sample Ballot Pamphlets / 10 pages / BG 3		\$150.00
26,000	Sample Ballot Pamphlets / 10 pages / BG 5		\$8,350.00
2,000	Sample Ballot Pamphlets / 24 pages / BG 6		\$5,950.00
3,500	Sample Ballot Pamphlets / 28 pages / BG 7		\$7,162.50
10,000	Sample Ballot Pamphlets / 28 pages / BG 8		\$10,250.00
39,000	Sample Ballot Pamphlets / 24 pages / BG 9		\$21,675.00
1,000	Sample Ballot Pamphlets / 24 pages / BG 11		\$5,525.00
750	Sample Ballot Pamphlets / 28 pages / BG 13		\$5,856.25
33,000	Sample Ballot Pamphlets / 28 pages / BG 14		\$21,175.00
18,000	Sample Ballot Pamphlets / 24 pages / BG 15		\$12,750.00
4,500	Sample Ballot Pamphlets / 28 pages / BG 16		\$7,637.50
3,000	Sample Ballot Pamphlets / 28 pages / BG 17		\$6,925.00
3,000	Sample Ballot Pamphlets / 28 pages / BG 18		\$6,925.00
500	Sample Ballot Pamphlets / 28 pages / BG 19		\$5,737.50
1,000	Sample Ballot Pamphlets / 24 pages / BG 20		\$5,525.00
50	Sample Ballot Pamphlets / 28 pages / BG 21		\$150.00
19,000	Sample Ballot Pamphlets / 28 pages / BG 22		\$14,525.00

Quantity	Description	Unit Price	Total
750	Sample Ballot Pamphlets / 28 pages / BG 23		\$5,856.25
31,500	Sample Ballot Pamphlets / 20 pages / BG 24		\$15,740.00
500	Sample Ballot Pamphlets / 24 pages / BG 25		\$5,312.50
5,500	Sample Ballot Pamphlets / 24 pages / BG 26		\$7,437.50
1,500	Sample Ballot Pamphlets / 24 pages / BG 27		\$5,737.50
20,000	Sample Ballot Pamphlets / 28 pages / BG 28		\$15,000.00
2,000	Sample Ballot Pamphlets / 28 pages / BG 29		\$6,450.00
4,000	Sample Ballot Pamphlets / 24 pages / BG 30		\$6,800.00
21,500	Sample Ballot Pamphlets / 28 pages / BG 31		\$15,712.50
500	Sample Ballot Pamphlets / 24 pages / BG 32		\$5,312.50
6,500	Sample Ballot Pamphlets / 28 pages / BG 33		\$8,587.50
OFFICIAL BALLOTS AND SUPPLIES			
58	A card - Official Ballots-Typeset Ballot/per side/29 fronts, 29 backs	\$150.00	\$8,700.00
35,000	A card - Official Ballots / Opto-Mark / Absentees	\$0.21	\$7,350.00
190,555	A card - Official Ballots / Opto-Mark / Precincts	\$0.21	\$40,016.55
6,600	A card - Official Ballots / Opto-Mark / Test & Duplicates / 200 each	\$0.21	\$1,386.00
7	B card - Official Ballots-Typeset Ballot/per side/7 fronts	\$150.00	\$1,050.00
16,000	B card - Official Ballots / Opto-Mark / Absentees	\$0.21	\$3,360.00
50,000	B card - Official Ballots / Opto-Mark / Precincts	\$0.21	\$10,500.00
1,400	B card - Official Ballots / Opto-Mark / Test & Duplicates / 200 each	\$0.21	\$294.00
299,555	Total Official Ballots		
36	Test / Duplicate Overprint / 200 each Ballot Type	\$25.00	\$900.00
152,444	Gray Secrecy Envelopes - Rental	\$35.00	\$5,335.54
FOREIGN LANGUAGE MATERIALS			
OFFICIAL BALLOT FACSIMILES			
46	Spanish Facsimile of Official Ballot (typesetting) / 23 BT's	\$150.00	\$6,900.00
38	Tagalog Facsimile of Official Ballot (typesetting) / 19 BT's	\$150.00	\$5,700.00
38	Vietnamese Facsimile of Official Ballot (typesetting) / 19 BT's	\$150.00	\$5,700.00
6	Khmer Facsimile of Official Ballot (typesetting) / 3 BT's	\$150.00	\$900.00
SAMPLE BALLOT/VOTER INFORMATION PAMPHLET FOREIGN LANGUAGE FACSIMILES			
<i>Facsimiles are complete Sample Ballots, quantity includes 10 for each Precinct Kit and 25 for City Clerk</i>			
Spanish Facsimiles			
23	Ballot Types	\$250.00	\$5,750.00
552	Total Number of Pages in all Books/all Ballot Types-24 pages each	\$5.00	\$2,760.00
2650	Spanish Sample Ballot Pamphlets / for voters who requested		\$3,180.00
2025	Spanish Sample Ballot Pamphlets / 10 per Precinct(200) + 25 to City Clerk		\$2,430.00
Tagalog Facsimiles			
19	Ballot Types	\$250.00	\$4,750.00
456	Total Number of Pages in all Books/all Ballot Types-24 pages each	\$5.00	\$2,280.00
314	Tagalog Sample Ballot Pamphlets / for voters who requested		\$376.80
1885	Tagalog Sample Ballot Pamphlets / 10 per Precinct(186) + 25 to City Clerk		\$2,262.00
Vietnamese Facsimiles			
19	Ballot Types	\$250.00	\$4,750.00
456	Total Number of Pages in all Books/all Ballot Types-24 pages each	\$5.00	\$2,280.00
462	Vietnamese Sample Ballot Pamphlets / for voters who requested		\$554.40
1965	Vietnamese Sample Ballot Pamphlets / 10 per Precinct(194) + 25 to City Clerk		\$2,358.00
Khmer Facsimiles			

Quantity	Description	Unit Price	Total
3	Ballot Types	\$250.00	\$750.00
72	Total Number of Pages in all Books/all Ballot Types-24 pages ea	\$5.00	\$360.00
5	Khmer Sample Ballot Pamphlets / for voters who requested		\$6.00
125	Khmer Sample Ballot Pamphlets / 10 per Precinct (10)+ 25 to City Clerk		\$150.00
BALLOT COUNTING / ELECTION NIGHT SUPPLIES			
1	Election Night Supply Box	\$35.00	\$35.00
2	Ballot Counter Rentals / Backups	\$1,500.00	\$3,000.00
1	Ballot Counter Programming / Opto-Mark	\$5,000.00	\$5,000.00
1	Sets of Header Cards/Update Cards	\$1,000.00	
1	Ballot tabulation connection to web (guestimate)		\$2,500.00
1	Additional Tally of Late Absentees & Provisional Ballots	\$500.00	\$500.00
SUBTOTAL			
		Subtotal / Taxable Items	\$507,513.80
		Sales Tax	0.0825
			\$41,869.89
			\$549,383.69
MISCELLANEOUS SERVICES			
1	Additional Services for Election pursuant to contract	\$10,000.00	\$10,000.00
340	Rental of Voting Booths - Pollstar	\$15.00	\$5,100.00
12	Repair/maintenance/re-wrapping of Voting Booths / hour	\$25.00	\$300.00
TRANSLATIONS			
	Spanish Translations		
46	Ballot(s)	\$150.00	\$6,900.00
40	Candidates Statements	\$150.00	\$6,000.00
3	Measures / ballot wording	\$75.00	\$225.00
3	Analyses	\$375.00	\$1,125.00
6	Arguments	\$225.00	\$1,350.00
6	Rebuttals	\$200.00	\$1,200.00
1	Department of Justice compliance requirements	\$500.00	\$500.00
	Tagalog Translations		
38	Ballot(s)	\$275.00	\$10,450.00
40	Candidates Statements	\$275.00	\$11,000.00
3	Measures / ballot wording	\$75.00	\$225.00
3	Analyses	\$400.00	\$1,200.00
6	Arguments	\$250.00	\$1,500.00
6	Rebuttals	\$200.00	\$1,200.00
1	Department of Justice compliance requirements	\$500.00	\$500.00
	Vietnamese Translations		
38	Ballot(s)	\$275.00	\$10,450.00
40	Candidates Statements	\$275.00	\$11,000.00
3	Measures / ballot wording	\$75.00	\$225.00
3	Analyses	\$400.00	\$1,200.00
6	Arguments	\$250.00	\$1,500.00
6	Rebuttals	\$200.00	\$1,200.00
1	Department of Justice compliance requirements	\$500.00	\$500.00
	Khmer		
6	Ballot(s)	\$275.00	\$1,650.00
40	Candidates Statements	\$275.00	\$11,000.00
3	Measures / ballot wording	\$75.00	\$225.00

Quantity	Description	Unit Price	Total
3	Analyses	\$400.00	\$1,200.00
6	Arguments	\$250.00	\$1,500.00
6	Rebuttals	\$200.00	\$1,200.00
1	Department of Justice compliance requirements	\$2,500.00	\$2,500.00
MAILING SERVICES / SAMPLE BALLOTS			
1	54 Day File transfer to mailer	\$100.00	\$100.00
28	Additional Ballot Group setups	\$30.00	\$840.00
229,000	Affixing Polling Place /Address Labels	\$0.038	\$8,702.00
3,800	Addressing Foreign Language Sample Ballots	\$0.50	\$1,900.00
600	Addressing Out of State/Out of Country Pamphlets	\$0.50	\$300.00
600	Inserting Out of State Sample Ballots into Outgoing Envelopes	\$1.50	\$900.00
1	29 Day File transfer to mailer	\$100.00	\$100.00
28	Additional Ballot Group setups	\$30.00	\$840.00
2,500	Affixing Polling Place /Address Labels	\$0.50	\$1,250.00
1	15 Day File transfer to mailer	\$50.00	\$50.00
28	Additional Ballot Group setups	\$30.00	\$840.00
1,500	Affixing Polling Place /Address Labels	\$0.50	\$750.00
MAILING SERVICES / ABSENTEE BALLOTS			
35,000	Inserting AV Election materials into Outgoing Envelopes		\$10,200.00
21,025	Addressing PAV Envelopes / 54 + 29 + 15 days	\$0.50	\$10,512.50
1,500	Addressing DMB Envelopes	\$0.50	\$750.00
20	Daily Setups / Processing files, addressing, mailing	\$150.00	\$3,000.00
POSTAGE ACTIVITY / SAMPLE BALLOTS			
	Postage Received from City / Check #		
2,500	Postage used in 2nd mailing-29 day file @ .60 ea	(\$1,500.00)	
1,500	Postage used in 3rd mailing-15 day file @ .60 ea	(\$900.00)	
600	Postage for Out of State Pamphlets @ 1.00 ea	(\$600.00)	
	Additional Postage Due	(\$3,000.00)	\$3,000.00
2,500	Affix Meter Tape 1st class Postage to Pamphlets-29 day	\$0.25	\$625.00
1,500	Affix Meter Tape 1st class Postage to Pamphlets-15 day	\$0.25	\$375.00
600	Affix Meter Tape 1st class Postage to Out of State Pamphlets	\$0.25	\$150.00
POSTAGE ACTIVITY / ABSENTEE BALLOTS			
25	Affix Meter Tape 1st class Postage to PAV's	\$0.25	\$6.25
10,000	Affix Meter Tape 1st class Postage to Daily AV's	\$0.25	\$2,500.00
DELIVERY SERVICES			
4	Deliver Sample Ballots to Post Office	\$250.00	\$1,000.00
20	Daily Delivery of Absentees to Post Office	\$35.00	\$700.00
3	Deliver Precinct Supplies & Voting Booths to Containers	\$550.00	\$1,650.00
3	Pickup Precinct Supplies after election from Containers	\$550.00	\$1,650.00
	Total Nontaxable Items		\$156,815.75
TOTAL			\$706,199.44

CITY OF	PARAMETERS FOR ESTIMATE OR INVOICE			
LONG BEACH			18 Ballot Types-16 w/ voters	
GENERAL MUNICIPAL ELECTION			0 measures	
JUNE 6, 2006				
	PRECINCTS	<i>No. of Precincts</i>	275	
		<i>No. of Election Officers</i>	4	Blank or Type
	ABSENTEE SUPPLIES	<i>Absentees</i>	40000	
		<i>PAV Yellow Envelopes</i>	21000	
		<i>DMB Green Envelopes</i>	1500	
	120 day	<i>Registration</i>	227000	
		<i>Voter Id Report 120</i>		
		<i>No. of Sets of Out of State Labels 120</i>		
		<i>Out of State Labels 120</i>		
	54 day	<i>Registration (Active & Inactive)</i>	378000	inactive Voters
		<i>Sample Ballot Labels 54</i>	227000	150400
		<i>PAV Labels 54</i>	21000	
		<i>DMB Labels 54</i>	1500	Active Voters
		<i>Out of State Labels 54</i>	600	227600
		<i>Foreign Language Labels 54</i>	3800	
		<i>Voter Id Report 54</i>		
		<i>Polling Place Report 54</i>		
	29 day	<i>Registration (Active only)</i>	229500	
		<i>Supplemental Voters 29</i>	2500	
		<i>Sample Ballot Labels 29</i>	2500	
		<i>PAV Labels 29</i>	25	
		<i>DMB Labels 29</i>	0	
		<i>Out of State Labels 29</i>	0	2500
		<i>Foreign Language Labels 29</i>	0	
		<i>Voter Id Report 29</i>	1	
		<i>Polling Place Report 29</i>	2	
	14 day	<i>Registration (Active & Inactive)</i>	381000	
		<i>Supplemental Voters 14</i>	1500	
		<i>Sample Ballot Labels 14</i>	1500	
		<i>PAV Labels 14</i>	0	
		<i>DMB Labels 14</i>	0	
		<i>Out of State Labels 14</i>	0	1500
		<i>Supplemental Roster Pages</i>		
		<i>MC Rosters (voters)</i>	381000	
		<i>MC Rosters (pages / 25 per page)</i>	15,240	
		<i>MC Street Indexes (pages / 84 per page)</i>	9,071	

CITY OF LONG BEACH
OFFICE OF THE CITY CLERK

October 25, 2005
Estimate of Services

**GENERAL MUNICIPAL ELECTION
JUNE 6, 2006**

Quantity	Description	Unit Price	Total
MAIL BALLOT SUPPLIES			
1	Application for Absent Voter Ballot (emailed)	\$5.00	\$5.00
1	Late Application for Absent Voter Ballot (emailed)	\$5.00	\$5.00
40,000	Instructions for Absent Voters	\$0.25	\$10,000.00
40,000	Gray/Secrecy Envelopes for Absent Voter Ballots	\$0.07	\$2,800.00
100	Correction Identification/Return Absent Voter Envelopes	\$0.35	\$35.00
50	Provisional Ballot Envelopes	\$0.25	\$12.50
40,000	Outgoing Absent Voter Envelopes	\$0.30	\$12,000.00
19,000	Identification/Return Absent Voter Envelopes - White	\$0.30	\$5,700.00
21,025	PAV Identification/Return Envelopes - Yellow	\$0.35	\$7,358.75
21,025	Permanent Absent Voter Information Sheets - Yellow	\$0.05	\$1,051.25
1,500	Mail Ballot Identification/Return Envelopes - Green	\$0.35	\$525.00
1,500	Mail Ballot Precinct Voter Information Sheets - Green	\$0.05	\$75.00
600	Out of State/Out of Country Mailing Envelopes	\$0.75	\$450.00
600	Voted Ballot Boxes for Absentee/Provisional Ballots	\$3.00	\$1,800.00
600	Labels for Voted Ballot Boxes	\$0.50	\$300.00
600	Seats for Voted Ballot Boxes	\$0.50	\$300.00
PRECINCT SUPPLIES			
275	Precinct Supply Sets	\$50.00	\$13,750.00
4	Precinct Supply Sets / Extra Emergency Kits	\$50.00	\$200.00
1	Absent Voter Canvass Set	\$45.00	\$45.00
2	Sample Sets	\$50.00	\$100.00
96,250	"I VOTED" stickers (350 per precinct)	\$5.00	\$481.25
6,744	Black BIC Pens for Opto-Mark Ballots	\$0.25	\$1,686.00
1,100	Extra Black Pens for Precinct Kits	\$1.00	\$1,100.00
50	Table Cloths / Colored	\$5.00	\$250.00
275	Bar coded labels for Red Voted Ballot Boxes	\$0.50	\$137.50
1	Bar code scanning program for check-in center (guestimate)		\$500.00
281	Ballot Boxes - Cardboard	\$8.00	\$2,248.00
WRITE-IN CANDIDATE SUPPLIES			
35	Write-In Instruction Sheets / 1 per Precinct	\$0.25	\$8.75

Quantity	Description	Unit Price	Total
420	Slips with Write-In Candidates Names / 12 per Precinct	\$0.25	\$105.00
REPORTS AND LABELS			
229,500	Voter Identification Report - (29 day reports)		\$2,010.75
459,000	Polling Place Location Report - (29 day reports) / 2 sets		\$3,961.50
227,000	Polling Place and Address Labels / 54 day labels		\$12,650.00
2,500	Polling Place and Address Labels / 29 day labels		\$325.00
1,500	Polling Place and Address Labels / 15 day labels		\$275.00
21,025	Permanent Absent Voter Labels / Yellow	25.00+0.25	\$5,281.25
1,500	Mail Ballot Precinct Voter Labels / Green	25.00+0.25	\$400.00
600	Out of State/Out of Country Voter Labels	25.00+0.25	\$175.00
3,800	Foreign Language Voter Labels	25.00+0.25	\$975.00
15,240	MC Printed Rosters created from City Absentee Program / pages		\$11,099.00
4 sets	MC Printed Street Indexes from County file / pages		\$5,674.29
3,600	Polling Place Change Postcards / 3 Precincts		\$585.00
SAMPLE BALLOT / VOTER INFORMATION PAMPHLETS/English only or with candidate option			
26,500	Sample Ballot Pamphlets / 10 pages / BG 2		\$8,462.50
5,000	Sample Ballot Pamphlets / 18 pages / BG 3		\$5,675.00
10,500	Sample Ballot Pamphlets / 20 pages / BG 4		\$8,180.00
38,000	Sample Ballot Pamphlets / 18 pages / BG 5		\$16,730.00
2,000	Sample Ballot Pamphlets / 18 pages / BG 7		\$4,670.00
33,000	Sample Ballot Pamphlets / 20 pages / BG 8		\$16,280.00
18,000	Sample Ballot Pamphlets / 18 pages / BG 9		\$10,030.00
6,000	Sample Ballot Pamphlets / 20 pages / BG 10		\$6,560.00
3,300	Sample Ballot Pamphlets / 20 pages / BG 11		\$5,588.00
1,500	Sample Ballot Pamphlets / 18 pages / BG 12		\$4,502.50
18,500	Sample Ballot Pamphlets / 20 pages / BG 13		\$11,060.00
1,000	Sample Ballot Pamphlets / 20 pages / BG 14		\$4,760.00
32,000	Sample Ballot Pamphlets / 16 pages / BG 15		\$13,520.00
20,500	Sample Ballot Pamphlets / 16 pages / BG 16		\$9,955.00
26,500	Sample Ballot Pamphlets / 16 pages / BG 17		\$11,815.00
8,500	Sample Ballot Pamphlets / 16 pages / BG 18		\$6,235.00
OFFICIAL BALLOTS AND SUPPLIES			
28	A card - Official Ballots-Typeset Ballot/per side/16 fronts, 12 backs	\$150.00	\$4,200.00
40,000	A card - Official Ballots / Opto-Mark / Absentees	\$0.21	\$8,400.00
188,955	A card - Official Ballots / Opto-Mark / Precincts	\$0.21	\$39,680.55
3,200	A card - Official Ballots / Opto-Mark / Test & Duplicates / 200 e	\$0.21	\$672.00
232,155	Total Official Ballots		
16	Test / Duplicate Overprint / 200 each Ballot Type	\$25.00	\$400.00
151,164	Gray Secrecy Envelopes - Rental	\$35.00	\$5,290.74
FOREIGN LANGUAGE MATERIALS			
OFFICIAL BALLOT FACSIMILES			
28	Spanish Facsimile of Official Ballot (typesetting) / 16 BT's	\$150.00	\$4,200.00
20	Tagalog Facsimile of Official Ballot (typesetting) / 12 BT's	\$150.00	\$3,000.00
20	Vietnamese Facsimile of Official Ballot (typesetting) / 12 BT's	\$150.00	\$3,000.00
6	Khmer Facsimile of Official Ballot (typesetting) / 3 BT's	\$150.00	\$900.00
SAMPLE BALLOT/VOTER INFORMATION PAMPHLET FOREIGN LANGUAGE FACSIMILES			
Facsimiles are complete Sample Ballots, quantity includes 10 for each Precinct Kit and 25 for City Clerk			
	Spanish Facsimiles		
16	Ballot Types	\$250.00	\$4,000.00

Quantity	Description	Unit Price	Total
320	Total Number of Pages in all Books/all Ballot Types-20 pages ea	\$5.00	\$1,600.00
2650	Spanish Sample Ballot Pamphlets / for voters who requested		\$3,180.00
2025	Spanish Sample Ballot Pamphlets / 10 per Precinct(200) + 25 to City Clerk		\$2,430.00
	Tagalog Facsimiles		
12	Ballot Types	\$250.00	\$3,000.00
240	Total Number of Pages in all Books/all Ballot Types-20 pages ea	\$5.00	\$1,200.00
314	Tagalog Sample Ballot Pamphlets / for voters who requested		\$376.80
1885	Tagalog Sample Ballot Pamphlets / 10 per Precinct(186) + 25 to City Clerk		\$2,262.00
	Vietnamese Facsimiles		
12	Ballot Types	\$250.00	\$3,000.00
240	Total Number of Pages in all Books/all Ballot Types-20 pages ea	\$5.00	\$1,200.00
462	Vietnamese Sample Ballot Pamphlets / for voters who requested		\$554.40
1965	Vietnamese Sample Ballot Pamphlets / 10 per Precinct(194) + 25 to City Clerk		\$2,358.00
	Khmer Facsimiles		
3	Ballot Types	\$250.00	\$750.00
60	Total Number of Pages in all Books/all Ballot Types-20 pages ea	\$5.00	\$300.00
5	Khmer Sample Ballot Pamphlets / for voters who requested		\$6.00
125	Khmer Sample Ballot Pamphlets / 10 per Precinct (10)+ 25 to City Clerk		\$150.00
BALLOT COUNTING / ELECTION NIGHT SUPPLIES			
1	Election Night Supply Box	\$35.00	\$35.00
2	Ballot Counter Rentals / Backups	\$1,500.00	\$3,000.00
1	Ballot Counter Programming / Opto-Mark	\$5,000.00	\$5,000.00
1	Sets of Header Cards/Update Cards	\$1,000.00	
1	Ballot tabulation connection to web (guestimate)		\$2,500.00
1	Additional Tally of Late Absentees & Provisional Ballots	\$500.00	\$500.00
SUBTOTAL			
		Subtotal / Taxable Items	\$357,609.28
		Sales Tax	0.0825
			\$29,502.77
			\$387,112.04
MISCELLANEOUS SERVICES			
1	Additional Services for Election pursuant to contract	\$10,000.00	\$10,000.00
340	Rental of Voting Booths - Pollstar	\$15.00	\$5,100.00
12	Repair/maintenance/re-wrapping of Voting Booths / hour	\$25.00	\$300.00
TRANSLATIONS			
	Spanish Translations		
28	Ballot(s)	\$150.00	\$4,200.00
24	Candidates Statements	\$150.00	\$3,600.00
	Tagalog Translations		
20	Ballot(s)	\$275.00	\$5,500.00
24	Candidates Statements	\$275.00	\$6,600.00
	Vietnamese Translations		
20	Ballot(s)	\$275.00	\$5,500.00
24	Candidates Statements	\$275.00	\$6,600.00
	Khmer		
6	Ballot(s)	\$275.00	\$1,650.00
20	Candidates Statements	\$275.00	\$5,500.00

Quantity	Description	Unit Price	Total
MAILING SERVICES / SAMPLE BALLOTS			
1	54 Day File transfer to mailer	\$100.00	\$100.00
15	Additional Ballot Group setups	\$30.00	\$450.00
227,000	Affixing Polling Place /Address Labels	\$0.038	\$8,626.00
3,800	Addressing Foreign Language Sample Ballots	\$0.50	\$1,900.00
600	Addressing Out of State/Out of Country Pamphlets	\$0.50	\$300.00
600	Inserting Out of State Sample Ballots into Outgoing Envelopes	\$1.50	\$900.00
1	29 Day File transfer to mailer	\$100.00	\$100.00
15	Additional Ballot Group setups	\$30.00	\$450.00
2,500	Affixing Polling Place /Address Labels	\$0.50	\$1,250.00
1	15 Day File transfer to mailer	\$50.00	\$50.00
15	Additional Ballot Group setups	\$30.00	\$450.00
1,500	Affixing Polling Place /Address Labels	\$0.50	\$750.00
MAILING SERVICES / ABSENTEE BALLOTS			
40,000	Inserting AV Election materials into Outgoing Envelopes		\$11,450.00
21,025	Addressing PAV Envelopes / 54 + 29 + 15 days	\$0.50	\$10,512.50
1,500	Addressing DMB Envelopes	\$0.50	\$750.00
20	Daily Setups / Processing files, addressing, mailing	\$150.00	\$3,000.00
POSTAGE ACTIVITY / SAMPLE BALLOTS			
	Postage Received from City / Check #		
2,500	Postage used in 2nd mailing-29 day file @ .60 ea	(\$1,500.00)	
1,500	Postage used in 3rd mailing-15 day file @ .60 ea	(\$900.00)	
600	Postage for Out of State Pamphlets @ 1.00 ea	(\$600.00)	
	Additional Postage Due	(\$3,000.00)	\$3,000.00
2,500	Affix Meter Tape 1st class Postage to Pamphlets-29 day	\$0.25	\$625.00
1,500	Affix Meter Tape 1st class Postage to Pamphlets-15 day	\$0.25	\$375.00
600	Affix Meter Tape 1st class Postage to Out of State Pamphlets	\$0.25	\$150.00
POSTAGE ACTIVITY / ABSENTEE BALLOTS			
25	Affix Meter Tape 1st class Postage to PAV's	\$0.25	\$6.25
10,000	Affix Meter Tape 1st class Postage to Daily AV's	\$0.25	\$2,500.00
DELIVERY SERVICES			
4	Deliver Sample Ballots to Post Office	\$250.00	\$1,000.00
20	Daily Delivery of Absentees to Post Office	\$35.00	\$700.00
3	Deliver Precinct Supplies & Voting Booths to Containers	\$550.00	\$1,650.00
3	Pickup Precinct Supplies after election from Containers	\$550.00	\$1,650.00
	Total Nontaxable Items		\$107,244.75
	TOTAL		\$494,356.79