

**LONG BEACH CIVIL SERVICE COMMISSION
MARY ISLAS, PRESIDENT
APRIL 29, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 29, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu

MEMBER EXCUSED: Douglas Haubert

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Mary Islas presided.

MINUTES: It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of April 29, 2009, be approved as prepared. Commissioner Karatsu noted a correction to the minutes. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Infelise and carried to approve the minutes of the regular meeting of April 29, 2009, with correction. The motion carried by a unanimous roll call vote.

**REQUEST TO ADOPT PROPOSED
CIVIL SERVICE COMMISSION
POLICY 1.80:**

EXCEPTION TO THE RULES MAY BE AUTHORIZED

The Secretary presented a proposed Civil Service Commission Policy 1.80 – Exception to the Rules May be Authorized and staff report prepared by him to the Commission for approval. Commissioner Saafir questioned the clarity of 3 & 4 in the proposed policy. The Secretary advised the Commission that at the time of the request, the Appointing Authority, on its request, must provide justification under the four sections indicated, and if all four sections are not addressed, the Commission has the option to request additional information or approve or deny the request. Cynthia Stafford, Personnel Services Officer, Public Works, addressed the Commission with some recommended changes to the policy to allow for the Appointing Authority's designee to make request to the

Commission in order to speed up the requests. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried to approve Civil Service Commission Policy 1.80 – Exception to the Rules May be Authorized. The motion carried by a unanimous roll call vote.

APPEAL OF DEMOTION:

The Secretary presented a communication from James E. Trott, Attorney at Law, requesting to appeal the demotion of a probationary Police Sergeant. In addition, the Secretary presented a staff report prepared by Melinda George, Deputy Director. Mr. Trott addressed the Commission, stating that his client has permanent status and requested that the Commission conduct an appeal hearing on his behalf. Christina Checél, Deputy City Attorney, informed the Commission that because this was a probationary release, the Commission does not have any jurisdiction over the matter. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried to deny the request to appeal to the Civil Service Commission. The motion carried by a unanimous roll call vote.

BULLETIN:

GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN

It was moved by Commissioner Karatsu, seconded by Commissioner Saafir and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

The Secretary informed the Commission that the results for Geologist have been removed. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Civil Engineer – 2 Applied, 2 Qualified

~~Geologist~~

Neighborhood Services Specialist – 128 Applied,
18 Qualified

Petroleum Engineer (Amended) – 24 Applied, 1 Qualified

EXTENSION OF EXPIRING ELIGIBLE LISTS:

The Secretary informed the Commission that the Police Department has requested that Clerk Supervisor only be extended for one month. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following eligible lists be extended for an additional six months, with the exception of Clerk Supervisor and Fire Recruit, to be extended for one month. The motion carried by a unanimous roll call vote.

- Capital Projects Coordinator
- Civil Engineer
- Civil Engineering Assistant (5/14/08, 11/12/08)
- Clerk Supervisor (1 month)
- Electrical Engineer
- Fire Recruit (1 month)
- General Librarian
- Motor Sweeper Operator
- Park Ranger (11/5/08, 5/28/08)
- Police Recruit (11/5/08)
- Public Health Nutritionist (11/5/08, 11/19/08)
- Public Safety Dispatcher
- Refuse Operator
- Senior Survey Technician
- Special Services Officer
- Water Conservation Specialist
- Water Treatment Operator

RESIGNATIONS:

MATTHEW ANDERSON/AMBULANCE OPERATOR/FIRE

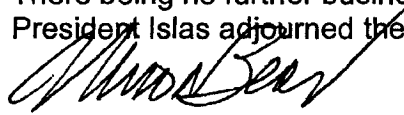
It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the subject resignation be received and filed. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that she attended a meeting with non-City Manager Departments on Tuesday, April 28, 2009, and that the City's budget would not be submitted to the Mayor until July 1, 2009.

ADJOURNMENT:

There being no further business before the Commission,
President Islas adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written over the text of the adjournment.

MARIO R. BEAS
Secretary
MRB:meh