

September 5, 2023

**C-25**

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents including any necessary subsequent amendments, with Teknion LLC, of Mount Laurel, NJ, for the furnishing and delivering of furniture solutions with related accessories and services on an as-needed basis, on the same terms and conditions afforded to Sourcewell, a state of Minnesota local government agency and service cooperative, in a total amount of \$2,000,000, authorize a 20 percent contingency in the amount of \$400,000, for a total contract amount not to exceed \$2,400,000, until the Sourcewell contract expires on February 18, 2024, with the option to renew for as long as the Sourcewell contract is in effect, at the discretion of the City Manager. (Districts 2, 5)

**DISCUSSION**

City Council approval is requested to enter into a contract with Teknion LLC (Teknion), for the furnishing and delivering of furniture solutions with related accessories and services on an as-needed basis. The Police Department initiated a large departmentwide restructuring that included the creation of the New Office of Constitutional Policing in Fiscal Year 2021 (FY 21), the new Community Services Bureau and Executive Communications Division in FY 23, and has proposed the creation of a Center for Crime Information Analysis in FY 24, among other changes. These new operations require reconfiguring sections of the Public Safety Building and the Police Department area at 3205 Lakewood Blvd., to accommodate the new employee working groups. This project aims to not only redesign office layouts to match the new organizational structure, but to provide ergonomic furnishings that will help reduce employee injury and fatigue. Major renovations have not been completed to the professional workspaces in the Public Safety Building for over 20 years. Teknion's product line will be used to replace over two hundred employee cubicles.

The Finance and Facilities Division of the Police Department researched procurement options for furniture solutions with related accessories and services and discovered other agencies had completed an open, fair, transparent, and competitive procurement process. The City reviewed the contract options and determined that the contract between Sourcewell with Teknion provided the best value to the City.

Teknion was selected based on their competitive pricing, service level, and breadth of product offerings. The Proposal Evaluation Committee used the Sourcewell RFP

evaluation criteria and determined that thirty-nine proposal responses met Level-One and Level-Two Responsiveness and were evaluated. Teknion is an international designer and manufacturer of office systems and related products, including storage and filing, seating, case goods, tables, and ergonomic furniture. They have been in business for 36 years, have over 400 dealers that can provide turn-key service to Sourcewell members, and offers a solid pricing discount.

City Charter Section 1802 provides an alternative procurement method by permitting the City to purchase or otherwise obtain services, supplies, materials, equipment, and labor with other governmental agencies. This alternative procurement method can save time and reduce costs through economies of scale by purchasing under existing contracts from other government agencies on a voluntary and selective basis, when authorized by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Arturo D. Sanchez and Budget Management Officer Nader Kaamoush on August 18, 2023, and by Purchasing Agent Michelle Wilson on August 14, 2023,.

#### TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on September 5, 2023, to ensure the contract is in place expeditiously.

#### FISCAL IMPACT

The total amount of the contract will not exceed \$2,400,000, inclusive of a 20 percent contingency, until the Sourcewell contract expires February 18, 2024 with the option to renew for as long as the Sourcewell contract is in effect. The contract authority is estimated based on the maximum quantity of items that may be purchased. Any expenditures not currently budgeted will only proceed at such time that appropriations have been approved by the City Council. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

#### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



WALLY HEBEISH  
CHIEF OF POLICE

APPROVED:



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THOMAS B. MODICA  
CITY MANAGER

1 RESOLUTION NO.  
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3 A RESOLUTION OF THE CITY COUNCIL OF THE  
4 CITY OF LONG BEACH AUTHORIZING THE CITY  
5 MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT  
6 WITH TEKNION, LLC, OF MOUNT LAUREL, NEW JERSEY  
7 TO FURNISH AND DELIVER FURNITURE SOLUTIONS  
8 WITH RELATED ACCESSORIES AND SERVICES ON AN  
9 AS-NEEDED BASIS ON THE SAME TERMS AND  
10 CONDITIONS AFFORDED TO SOURCEWELL THROUGH  
11 THEIR CONTRACT WITH TEKNION, LLC IN AN ANNUAL  
12 AMOUNT NOT TO EXCEED \$2,400,000, INCLUSIVE OF A  
13 20 PERCENT CONTINGENCY, UNTIL THE SOURCEWELL  
14 CONTRACT EXPIRES ON FEBRUARY 18, 2024, WITH THE  
15 OPTION TO RENEW FOR AS LONG AS THE  
16 SOURCEWELL CONTRACT IS IN EFFECT, AT THE  
17 DISCRETION OF THE CITY MANAGER  
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19 WHEREAS, the Charter of the City of Long Beach, Section 1802, permits the  
20 City to purchase services, supplies, materials, equipment and labor with other government  
21 agencies by purchasing under their contracts on a voluntary and selective basis when  
22 authorized by resolution; and

23 WHEREAS, City Council approval is requested to enter into a contract with  
24 Teknion, LLC ("Teknion") for the furnishing and delivering of furniture solutions with related  
25 accessories and services on an as-needed basis; and

26 WHEREAS, the Police Department has initiated the largest departmentwide  
27 restructuring which included the creation of the New Office of Constitutional policing in  
28 Fiscal Year (FY) 21, the new Community Services Bureau and Executive Communications

1 Division in FY 23, and has proposed the creation of a Center for Crime Information Analysis  
2 in FY 24, among other changes; and

3 WHEREAS, These new operations require reconfiguring sections of the  
4 Public Safety Building and the Police Department area at 3205 Lakewood Blvd. to  
5 accommodate the new employee working groups; and

6 WHEREAS, this project aims to not only redesign office layouts to match the  
7 new organizational structure, but to provide ergonomic furnishings that will help reduce  
8 employee injury and fatigue; and

9 WHEREAS, major renovations have not been completed to the professional  
10 workspaces in the Public Safety Building for over twenty years and Teknion’s product line  
11 will be used to replace over two hundred employee cubicles; and

12 WHEREAS, the Finance and Facilities Division of the Police Department  
13 researched procurement options for furniture solutions with related accessories and  
14 services and discovered other agencies had completed an open, fair, transparent, and  
15 competitive procurement process; and

16 WHEREAS, Teknion was selected based on their competitive pricing, service  
17 level, and breadth of product offerings; and

18 WHEREAS, Teknion LLC is an international designer and manufacturer of  
19 office systems and related products, including storage and filing, seating, case goods,  
20 tables and ergonomic furniture and have been in business for over 36 years; and

21 WHEREAS, the City desires to furnish and deliver furniture solutions with  
22 related accessories and services on an as-needed basis; and

23 WHEREAS, Sourcewell has a Contract for the purchase of these furniture  
24 solutions with related accessories and services, Contract No. 121919-TKN (“Sourcewell  
25 Contract”); and

26 WHEREAS, the City’s participation in the Sourcewell Contract will facilitate  
27 the City’s ability to purchase as well as provide considerable cost benefits to the City; and

28 WHEREAS, if the City had to utilize a formal bid process rather than

1 participate in the Sourcewell Contract considerably more funds would be required;

2 NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
3 follows:

4 Section 1. The above recitals are true and correct and are incorporated  
5 herein by this reference.

6 Section 2. The City Manager or designee is hereby authorized to enter  
7 into an agreement with Teknion, LLC of Mount Laurel, New Jersey for the furnishing and  
8 delivering of furniture solutions with related accessories and services on an as-needed  
9 basis, of the same type and kind identified in the Sourcewell Contract except as modified  
10 by mutual agreement of the City and Teknion, LLC, and the purchase by the City shall be  
11 on the same terms and conditions afforded to Sourcewell in a total aggregate amount not  
12 to exceed Two Million Four Hundred Thousand Dollars (\$2,400,000) inclusive of a 20  
13 percent contingency, until the Sourcewell contract expires on February 18, 2024, with the  
14 option to renew for as long as the Sourcewell contract is in effect, at the discretion of the  
15 City Manager.

16 Section 3. This resolution shall take effect immediately upon its adoption  
17 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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OFFICE OF THE CITY ATTORNEY  
DAWN MCINTOSH, City Attorney  
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Long Beach, CA 90802-4664

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I hereby certify that the foregoing resolution was adopted by the City Council  
of the City of Long Beach at its meeting of \_\_\_\_\_, 2023 by the  
following vote:

Ayes: Councilmembers: \_\_\_\_\_

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\_\_\_\_\_

Noes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_

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Recusal(s): Councilmembers: \_\_\_\_\_

\_\_\_\_\_

City Clerk