

**SUMMARY OF CHANGES TO DEPARTMENTAL ORGANIZATION ORDINANCE  
FISCAL YEAR 2005****COMMUNITY DEVELOPMENT DEPARTMENT**

- Add the following division (moved from Financial Management Department) and change the division title in Administrative & Financial Services Bureau:  

<u>From</u>	<u>To</u>
Diversity Outreach	Disadvantaged Community Assistance
- Split the following division into two divisions in the Redevelopment Bureau:  

<u>From</u>	<u>To</u>
West Long Beach Industrial and North Long Beach	West Long Beach Industrial North Long Beach
- Add Code Enforcement Division to Neighborhood Services Bureau
- Change the following division title in the Neighborhood Services Bureau:  

<u>From</u>	<u>To</u>
Neighborhood Resource	Neighborhood Resources
- Delete Economic Development Marketing Division from Economic Development Bureau
- Change the following division title in the Workforce Development Bureau:  

<u>From</u>	<u>To</u>
Workforce Development Operations	Operations

**FINANCIAL MANAGEMENT DEPARTMENT**

- Delete Diversity Outreach Division from Administrative Services Bureau and move to Community Development Department
- Delete the Administrative Services Bureau and move Purchasing Division and Administration Division directly under department head with the following division title change:  

<u>From</u>	<u>To</u>
Administration	Administrative Services
- Change the following bureau title:  

<u>From</u>	<u>To</u>
Accounting and Budget	Budget and Accounting/City Controller
- Delete Special Projects Bureau
- Delete Administration Division from Commercial Services Bureau
- Delete Revenue Management Division from Treasury Operations Bureau

**SUMMARY OF CHANGES TO DEPARTMENTAL ORGANIZATION ORDINANCE  
FISCAL YEAR 2005**

**FIRE DEPARTMENT**

- Move Community Services Division from directly under department head to Support Services Bureau
- Delete the following divisions from Operations Bureau:
  - Fire District One
  - Fire District Two
  - Fire District Three
- Add Operations/Facilities Division to Operations Bureau
- Add the following divisions to Support Services Bureau:
  - Community Services (moved from directly under department head)
  - Training/Fleet Management

**LONG BEACH ENERGY DEPARTMENT**

- Delete Customer Relations Division from Business Operations Bureau
- Move Energy Services Division from Energy Services Bureau to Business Operations Bureau
- Delete the Energy Services Bureau with the following divisions:
  - Energy Conservation
  - Energy Services (moved to Business Operations Bureau)
- Delete Environmental Services Bureau with the following divisions and move to Public Works Department:
  - Special Projects
  - Recycling and Sustainability
  - Refuse Collection
  - Street Sweeping
- Delete Fleet Services Bureau with the following divisions and move to Public Works Department:
  - Fleet Operations
  - Fleet Acquisition
  - Fleet Maintenance
  - Towing
  - Lien Sales

**SUMMARY OF CHANGES TO DEPARTMENTAL ORGANIZATION ORDINANCE  
FISCAL YEAR 2005**

**PARKS RECREATION & MARINE DEPARTMENT**

- Change the following bureau title:  

<u>From</u> Special Events	<u>To</u> Special Events and Filming
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- Delete entire Community Recreation Services Bureau with the following divisions:
  - Seniors and Special Programs
  - Sports and Aquatics
  - Historic Sites
  - Community Outreach/Youth Services
  - Gang Prevention and Intervention
  - Community Park Programs – Area 1
  - Community Park Programs – Area 2
  - Regional Parks/Rangers/Nature Center
  
- Add Community Recreation Programs Bureau with the following divisions:
  - Community Parks-Area 1
  - Community Parks-Area 2
  - Community Parks-Area 3
  
- Add Community Enrichment Programs Bureau with the following divisions:
  - Youth Services
  - Historic Sites
  - Intervention and Prevention Services
  - Special Services
  
- Change the following division titles in the Maintenance Operations Bureau:  

<u>From</u> Park Maintenance and Golf Operations Park Facility Maintenance Marine Facility Maintenance Beach Maintenance	<u>To</u> Golf Operations Park Maintenance Marine Maintenance Beach Maintenance/Queensway Bay
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- Delete the following divisions from Maintenance Operations Bureau:
  - Grounds Maintenance – Area 1
  - Grounds Maintenance – Area 2
  - Marine/Park Facility Maintenance
  
- Add Contract Management Division to Maintenance Operations Bureau

**SUMMARY OF CHANGES TO DEPARTMENTAL ORGANIZATION ORDINANCE  
FISCAL YEAR 2005**

**PLANNING AND BUILDING DEPARTMENT**

- Combine the following two divisions in Planning Bureau:  

<u>From</u> Advance Planning Community and Environmental Planning	<u>To</u> Advance/Community/Environmental Planning
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**POLICE DEPARTMENT**

- Add Chief of Staff Division directly under department head
- Add Nuisance Abatement Division to Patrol Bureau
- Delete Food Services Division from Support Bureau

**PUBLIC WORKS DEPARTMENT**

- Add Safety and Disaster Preparedness Division to Administration, Planning and Facilities Bureau
- Add Environmental Services Bureau with the following divisions (moved from Long Beach Energy Department) and delete Recycling and Sustainability Division:
  - Special Projects
  - Refuse Collection
  - Street Sweeping
- Add Fleet Services Bureau with the following divisions (moved from Long Beach Energy Department) and combine the Towing and Lien Sales divisions:
  - Fleet Operations
  - Fleet Acquisition
  - Fleet Maintenance
  - Towing/Lien Sales

**TECHNOLOGY SERVICES DEPARTMENT**

- Change the following bureau title:  

<u>From</u> Technology Infrastructure Services	<u>To</u> Infrastructure Services
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- 1           A.    City Auditor Department;
- 2           B.    City Clerk Department with the following division: Administrative;
- 3           and the following bureaus:
- 4                 1.    Legislative Bureau; and
- 5                 2.    Elections Bureau;
- 6           C.    City Manager Department;
- 7           D.    City Prosecutor Department;
- 8           E.    Civil Service Department with the following divisions:
- 9           Administration/Support Services; Employment Services; and Recruitment;
- 10          F.    Community Development Department with the following
- 11          bureaus and divisions:
- 12                 1.    Administrative and Financial Services Bureau with the
- 13          following divisions: Administrative Services; Financial Services; and
- 14          Disadvantaged Community Assistance;
- 15                 2.    Redevelopment Bureau with the following divisions:
- 16          West Long Beach Industrial; North Long Beach; Downtown and West
- 17          Beach; Central and Poly High; and Redevelopment Administration;
- 18                 3.    Neighborhood Services Bureau with the following
- 19          divisions: Neighborhood Improvement; Neighborhood Resources; and
- 20          Code Enforcement;
- 21                 4.    Economic Development Bureau with the following
- 22          divisions: Business Assistance; Business Development; Commercial and
- 23          Retail Development; and Special Projects;
- 24                 5.    Workforce Development Bureau with the following
- 25          division: Operations;
- 26                 6.    Property Services Bureau with the following division:
- 27          Real Estate;
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7. Housing Services Bureau with the following divisions:  
Housing Operations; Rehabilitation Services; and Housing Development;

8. Housing Authority Bureau with the following divisions:  
Community Services; Housing Assistance; and Special Housing Projects;  
and

9. Project Development Bureau;

G. Financial Management Department with the following  
divisions: Purchasing; and Administrative Services; and the following  
bureaus and divisions:

1. Budget and Accounting/City Controller Bureau with  
the following divisions: Financial Systems; Accounting Operations;  
Grants/Redevelopment Agency; Capital Projects; and Budget  
Management;

2. Commercial Services Bureau with the following  
divisions: Utility Customer Services; Financial Services; and Business  
Services; and

3. Treasury Operations Bureau with the following  
divisions: Cash Management; and Investment Management;

H. Fire Department with the following bureaus and divisions:

1. Administration Bureau with the following division:  
Administration;

2. Fire Prevention Bureau;

3. Operations Bureau with the following divisions:  
Operations/Facilities; Marine Safety; and Emergency Medical Services;  
and

4. Support Services Bureau with the following divisions:  
Training/Fleet Management; Disaster Management; and Community Services;

- 1           I.     Health and Human Services Department with the following  
2 division: Animal Control; and the following bureaus and divisions:
- 3           1.     Physician Services Bureau with the following division:  
4 Occupational Health Services;
- 5           2.     Public Health Bureau with the following divisions:  
6 Nursing Services; Laboratory Services; and Nutrition Services;
- 7           3.     Environmental Health Bureau with the following  
8 division: Hazardous Materials;
- 9           4.     Human/Social Services Bureau with the following  
10 division: Rehabilitation Services;
- 11          5.     Preventive Health Bureau with the following division:  
12 Preventive Health Clinical Services; and
- 13          6.     Support Services Bureau with the following division:  
14 Financial Services;
- 15         J.     Human Resources Department with the following divisions:  
16 Employee Benefits and Services; Equal Employment and Americans with  
17 Disabilities Act; and the following bureaus and divisions:
- 18           1.     Administration and Risk Management Bureau with the  
19 following division: Loss Control and Prevention; and
- 20           2.     Personnel Services Bureau;
- 21         K.     Law Department;
- 22         L.     Legislative Department;
- 23         M.     Library Services Department with the following division:  
24 Administrative and Facility Management; and the following bureaus and  
25 divisions:
- 26           1.     Automated Services Bureau;
- 27           2.     Neighborhood Library Services Bureau with the  
28 following divisions: Youth Services; and Neighborhood Libraries; and



1                               3.     Main Library Services Bureau with the following  
2 divisions: Main Library Services; and Community Information Services;

3                               N.     Long Beach Energy Department with the following bureaus  
4 and divisions:

5                               1.     Business Operations Bureau with the following  
6 divisions: Energy Services; Financial Services; Personnel and Training;  
7 and Safety;

8                               2.     Gas Services Bureau with the following divisions:  
9 Customer Services; and Meters and Regulators;

10                              3.     Engineering and Construction Bureau with the  
11 following divisions: Pipeline Construction and Maintenance; and  
12 Engineering; and

13                              4.     Electric Generation Bureau with the following division:  
14 SERRF Operations;

15                              O.     Oil Properties Department with the following division:  
16 Administration; and the following bureau and divisions:

17                              1.     Operations Bureau with the following divisions: Production  
18 Engineering; Geology; Planning/Unit Operations; Subsidence Control; and  
19 Reservoir;

20                              P.     Parks, Recreation and Marine Department with the following  
21 division: Special Projects; and the following bureaus and divisions:

22                              1.     Business Operations Bureau with the following  
23 divisions: Personnel and Training; Finance and Controls; Contract  
24 Management and Revenue Development; Accident Prevention and  
25 Safety; and Community Information;

26                              2.     Special Events and Filming Bureau;

27                              3.     Community Recreation Programs Bureau with the  
28 following divisions: Community Parks - Area 1; Community Parks - Area

1 2; and Community Parks -Area 3;

2 4. Community Enrichment Programs Bureau with the  
3 following divisions: Youth Services; Historic Sites; Intervention and  
4 Prevention Services; and Special Services;

5 5. Maintenance Operations Bureau with the following divisions:  
6 Golf Operations; Park Maintenance; Marine Maintenance; Beach  
7 Maintenance/Queensway Bay; and Contract Management;

8 6. Planning and Development Bureau with the following  
9 division: Development; and

10 7. Marine Bureau with the following divisions: Marina  
11 Operations; and Beaches and Waterways;

12 Q. Planning and Building Department with the following  
13 division: Administration; and the following bureaus and divisions:

14 1. Planning Bureau with the following divisions:  
15 Advance/Community/Environmental Planning; Zoning and Development  
16 Services; and Neighborhood and Historic Preservation Office; and

17 2. Building and Safety Bureau with the following  
18 divisions: Engineering and Operations; and Inspection;

19 Whenever the Charter or ordinances of the City or other applicable  
20 laws provide that certain duties and functions shall be performed either by  
21 the Planning Department or the head of the Planning Department or by  
22 the Department of Building and Safety or the Superintendent of Building  
23 and Safety, such duties and functions shall be performed by the head of  
24 the Planning and Building Department or his or her designee;

25 R. Police Department with the following divisions: Chief of  
26 Staff; Internal Affairs; Employee Assistance; and the following bureaus  
27 and divisions:

28 1. Investigations Bureau with the following divisions:

1 Detective; Gang/Violent Crimes; and Youth Services;

2 2. Patrol Bureau with the following divisions: Patrol -  
3 East; Patrol - North; Patrol - South; Patrol - West; Field Support; and  
4 Nuisance Abatement;

5 3. Administration Bureau with the following divisions:  
6 Fiscal; Records; Community Relations; and Personnel; and

7 4. Support Bureau with the following divisions: Planning  
8 and Research; Jail; Communications; Training; and Information and  
9 Technology;

10 S. Public Works Department with the following division:  
11 Special Projects; and the following bureaus and divisions:

12 1. Administration, Planning and Facilities Bureau with  
13 the following divisions: Safety and Disaster Preparedness; Project  
14 Management; Budget Services; Personnel Services; and Facilities  
15 Management;

16 2. Airport Bureau with the following divisions:  
17 Administration; Public Affairs; Operations Administration; Operations - 1;  
18 Operations - 2; Operations - 3; Leasing and Business Development;  
19 Airport Security; and Special Projects;

20 3. Engineering Bureau with the following divisions:  
21 Construction Services; Project Development; Storm Water Program; and  
22 Street Maintenance;

23 4. Traffic and Transportation Bureau with the following  
24 divisions: Traffic Engineering; Transportation Programming; and Traffic  
25 Operations;

26 5. Environmental Services Bureau with the following divisions:  
27 Special Projects; Refuse Collection; and Street Sweeping; and

28 6. Fleet Services Bureau with the following divisions: Fleet

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1 Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien Sales;

2 T. Technology Services Department with the following bureaus  
3 and divisions:

4 1. Operations Support Bureau with the following  
5 divisions: Finance; Office Services; and Special Projects;

6 2. Infrastructure Services Bureau with the following  
7 divisions: Telecommunications; Wireless Communications; and  
8 Operations Center/Technical Support;

9 3. Applications Services Bureau with the following  
10 divisions: Applications Support; and Applications Development; and

11 4. Customer Services Bureau with the following  
12 divisions: Customer Support; and Video Communications.”

13 Sec. 2. The City Clerk shall certify to the passage of this ordinance by the  
14 City Council and cause it to be posted in three conspicuous places in the City of Long  
15 Beach, and it shall take effect on the thirty-first day after it is approved by the Mayor.

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1 I hereby certify that the foregoing ordinance was adopted by the City Council of  
2 the City of Long Beach at its meeting of \_\_\_\_\_, 2005, by the following vote:

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Ayes: Councilmembers: \_\_\_\_\_

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Noes: Councilmembers: \_\_\_\_\_

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Absent: Councilmembers: \_\_\_\_\_

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City Clerk

Approved: \_\_\_\_\_

Mayor

CLC:cj (1/3/05)  
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