

**LONG BEACH CIVIL SERVICE COMMISSION  
CHARLES HICKS JR., PRESIDENT  
JUNE 5, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, June 5, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu, Jonathan Gotz, Larry Keller

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Marilyn Hall, Executive Assistant  
Christina Checel, Senior Deputy City Attorney  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Nani Blyleven, Administrative Analyst, Human Resources

**President Hicks presided.**

**MINUTES:** It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of May 15, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the Suspension Appeal 07-S-1213 hearing minutes of May 22, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-7):** It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:** Request to approve examination results.

Civil Engineer – 66 Applied, 43 Qualified  
Mechanical Engineering Associate (Established 5/17/13) –  
47 Applied, 8 Qualified

Personnel Analyst (Established 5/29/13) – 78 Applied,  
7 Qualified  
Plan Checker – Fire Prevention (Established 5/30/13) –  
18 Applied, 4 Qualified  
Planner (Established 5/30/13) – 191 Applied, 39 Qualified

**The motion was made to approve request on Consent Calendar.**

**RETIREMENTS:**

Request to receive and file retirements.

Michael Kuskie/Construction Inspector II/Harbor  
Marcella Wintz/Geographic Information Systems Analyst  
II/Harbor  
Luis Catzin/Maintenance Assistant II/Parks  
Edgar Manipon/Special Services Officer II/Police  
Byron Butler/Refuse Operator III/Public Works  
Carol Rendon/Parking Control Supervisor/Public Works

**The motion was made to receive and file on Consent Calendar.**

**RESIGNATION:**

Request to receive and file resignation.

Yvette Delong-Haywood/Maintenance Assistant III/Public  
Works

**The motion was made to receive and file on Consent Calendar.**

**SCHEDULE FOR HEARING:**

Request to approve hearing schedule.

Dismissal Appeal 25-D-1213, September 4, 2013

**The motion was made to approve on Consent Calendar.**

**RESCHEDULE FOR HEARINGS:**

Request to approve reschedule for hearings.

Suspension Appeal 30-S-1112, June 19, 2013

Dismissal Appeal 08-D-1213, July 17, 2013

Suspension Appeal 09-S-1213, August 28, 2013

**The motion was made to approve on Consent Calendar.**

**WITHDRAWAL OF APPEALS:**

Request to receive and file withdrawal of appeals.

Suspension Appeals 23-S-1112 & 04-S-1213  
Suspension Appeal 09-S-1112  
Suspension Appeal 26-S-1213

**The motion was made to receive and file on Consent Calendar.**

**PROVISIONAL APPOINTMENT:**

The Secretary presented a communication from Glenda Williams, Director of Library Services, requesting Commission authorization to appoint Faalalo Tufuga, to the classification of General Maintenance Assistant on a provisional basis. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

The Secretary presented a staff report, prepared by him, requesting Commission approval of the following eligible list for six months. President Hicks questioned the Secretary regarding conducting the Public Safety Dispatcher examination. He stated his concern of the urgency the department had expressed regarding conducting the examination and that the process had not begun. The Secretary informed the Commission that he had discussed the opening of the examination with Reggie Harrison, the newly appointed department head of the Communications Center and Ken Walker, Manager, Personnel Operations, Human Resources, and they agreed to place this item on the June 19, 2013 Civil Service Commission agenda for approval. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the following eligible lists be extended for six months. The motion carried by a unanimous roll call vote.

Cement Finisher  
Deputy Fire Marshal  
Emergency Medical Educator  
Environmental Specialist Assistant  
Fingerprint Classifier  
Park Naturalist  
Plan Checker - Plumbing  
Public Safety Dispatcher  
Registered Nurse

**BULLETIN:**

**MICROBIOLOGIST**

It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

**NEW BUSINESS:**

President Hicks questioned the process regarding providing additional names to replace someone on a requisition when someone drops out. The Secretary explained the process of requesting additional names to a requisition is to have the City Manager or his designee authorize the request. After discussion, President Hicks suggested that this process should be reviewed.

**MANAGERS' REPORT:**

The Secretary provided the commission with a draft of the proposed Fiscal Year 2013/2014 Civil Service Budget, and informed the Commission that it would be on the June 19, 2013, Commission agenda for approval. He also informed the Commission that the Police Department has indicated that it will be conducting a Police Academy every year and staff will be requesting additional funding to conduct these examinations. He also thanked Rob Pfingsthorn, Personnel Analyst for his work on the department's budget.

**EXECUTIVE SESSION  
(Government Code 54957.8)**

**REVIEW OF EXECUTIVE DIRECTOR PERFORMANCE**

The Secretary recommended the Commission convene to a closed session, pursuant to Government Code 54947.8. It was moved by Commissioner Gotz, seconded by Commissioner Keller to convene to a closed session to discuss the performance of the Executive Director. The motion carried by a unanimous roll call vote.

**RECONVENE:**

President Hicks reconvened to the regular meeting.

**ADJOURNMENT:**

There being no further business before the Commission, President Hicks adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
CHARLES HICKS JR., PRESIDENT  
JUNE 19, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, June 19, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Carolyn Smith Watts, Charles Hicks Jr., Jonathan Gotz, Larry Keller

**MEMBER EXCUSED:** Jeanne Karatsu

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Marilyn Hall, Executive Assistant  
Christina Checel, Senior Deputy City Attorney  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Deborah Mills, Director of Human Resources

**President Charles Hicks Jr., presided.**

**MINUTES:** It was moved by Commissioner Gotz, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of June 5, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-3):** It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:** Request to approve examination results.

Administrative Aide – 225 Applied, 45 Qualified

**The motion was made to approve request on Consent Calendar.**

**RESIGNATION:**

Request to receive and file resignation.

Francisco De La O/Police Recruit

**The motion was made to receive and file on Consent Calendar.**

**PROVISIONAL APPOINTMENT:**

The Secretary presented a communication from Cynthia Stafford, Personnel Officer, Public Works, requesting Commission authorization to appoint Paul Van Dyk, to the classification of Traffic Engineering Associate on a provisional basis. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**PROVISIONAL APPOINTMENTS:**

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Austin Cho, Salvador Madrigal and Angel Palma, to the classification of Civil Engineering Assistants on a provisional basis. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR ORDER OF LAYOFF:** The Secretary presented a communication from Patrick H. West, City Manager, requesting an Order of Layoff. In addition, the Secretary presented an Order of Layoff for the classifications of Public Health Professional – Family Preservation Clinical Services and Public Health Professional – Vaccine–Preventable Disease Outreach Program and a staff report, prepared by him. The Secretary informed the Commission that the Order of Layoff has been prepared and requested the Commission direct staff to accept the Order of Layoff and to approve the Order of Layoff. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Smith Watts and carried to accept the Order of Layoff. The motion carried by a unanimous roll call vote. It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to approve the Order of Layoff as prepared and to forward it

to the City Manager. The motion carried by a unanimous roll call vote.

**BULLETINS:**

It was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Assistant Administrative Analyst  
Garage Service Attendant  
Motor Sweeper Operator  
Office Systems Analyst  
Park Maintenance Supervisor  
Public Safety Dispatcher – Lateral  
Senior Equipment Operator - Crane

**PROPOSED CIVIL SERVICE  
DEPARTMENT BUDGET 2013/2014:**

The Secretary presented a staff report, prepared by him, and the proposed Civil Service Department Budget for Fiscal Year 2013/2014, to the Commission for approval. He briefed the Commission on the proposed budget. After discussion, Commissioner Keller stated that more time was needed to review the proposed budget and requested that it be held over for one week. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried to hold this item over for one week. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

Melinda George, Deputy Director, thanked the Harbor Department for inviting staff to participate in training on Contract Negotiations.

The Secretary informed the Commission that the Personnel and Civil Service Committee met on Tuesday, but did not have a recommendation to appoint a new commissioner for Civil Service for Commissioner Karatsu, who will be termed out at the end of the month.

**COMMENTS FROM PUBLIC:**

Stacey Lewis, Assistant Director of Human Resources, Harbor, thanked Civil Service Department staff for assisting the Harbor department with the Office Systems Analyst recruitment. She stated that they anticipate a number of positions being opened as a result of the Capital project with the Harbor bridge.

**ADJOURNMENT:**

There being no further business before the Commission, it was moved by Commissioner Smith Watts, seconded by Commissioner Keller to adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas". The signature is fluid and cursive, with a prominent loop at the end of the last name.

**MARIO R. BEAS**  
Secretary

MRB:meh



Becky Blair, Chair  
Alan Fox, Vice Chair



Molly Campbell, Commissioner  
Mark Christoffels, Commissioner  
Phil Saumur, Commissioner  
Melani Smith, Commissioner  
Donita Van Horik, Commissioner

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## FINISHED AGENDA AND MINUTES

### CALL TO ORDER (5:05 PM)

At 5:05 p.m., Chair Blair called the meeting to order.

### ROLL CALL (5:05 PM)

**Commissioners** Phillip Joseph Saumur, Donita Van Horik, Becky Blair and Mark  
**Present:** Christoffels

**Commissioners** Alan L. Fox, Melani Smith and Molly Campbell  
**Absent:**

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Jeff Winklepleck, Planner; Brant Birkeland, Management Assistant; Heidi Eidson, Bureau Secretary.

### FLAG SALUTE (5:05 PM)

see media

Commissioner Van Horik led the flag salute.

### MINUTES (5:06 PM)

see media

see media

13-031PL

Recommendation to receive and file the Planning Commission minutes of May 2, 2013.

**A motion was made by Commissioner Christoffels, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 3 - Phillip Joseph Saumur, Becky Blair and Mark Christoffels

**Abstain:** 1 - Donita Van Horik

**Absent:** 3 - Alan L. Fox, Melani Smith and Molly Campbell

**DIRECTOR'S REPORT (5:07 PM)**

see media

Amy Bodek, Director of Development Services, provided the Director's Report.

**SWEARING OF WITNESSES (5:07 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:08 PM)**

see media

see media

1. 13-034 PL Recommendation to approve a Site Plan Review for the western phase of the Shoreline Gateway Project, consisting of a 17-story, 224-unit residential tower with 9,182 square feet of retail space and 275 parking spaces, at 635 East Ocean Boulevard located in PD-30 (Downtown Plan). (District 2) (Application No. 1304-12)

Chair Blair recused herself from the item.

Commissioner Van Horik chaired the item.

Derek Burnham, Planning Administrator, introduced Jeff Winklepleck, Project Planner, who presented the staff report.

Jim Anderson, President of Anderson Pacific, applicant, provided a PowerPoint presentation.

Chris Haglan, BAR Architects, project architect, discussed the project design.

A dialogue ensued between Commissioner Christoffels and Derek Burnham.

Jeff Winklepleck responded to queries from Commissioner Christoffels.

Chris Haglan responded to a query from Commissioner Christoffels.

Jim Anderson responded to a query from Commissioner Christoffels.

Jeff Winklepleck responded to queries from Commissioner Saumur.

Chris Haglan responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Commissioner Saumur.

Jeff Winklepleck responded to queries from Commissioner Van Horik.

Bob Ladd, ASLA, provided public comment.

Phil Appleby provided public comment.

Pat Parris-Appleby provided public comment.

Mike Norton provided public comment.

Connie Zamora provided public comment.

Debbie Dubias provided public comment.

Frank Fernandez provided public comment.

Robert Guzman provided public comment.

Jeff Brown provided public comment.

Kraig Kojian, President and CEO of the Downtown Long Beach Associates, provided public comment.

Mike Dunphy, President of Ocean Residents Community Association, provided public comment.

Commissioner Christoffels spoke.

A dialogue ensued between Commissioner Christoffels and Derek Burnham.

Derek Burnham responded to a query from Commissioner Saumur.

Ryan Altoon, representing Anderson Pacific, responded to queries from Commissioner Saumur.

Ryan Altoon responded to queries from Commissioner Van Horik.

**A motion was made by Commissioner Saumur, seconded by Commissioner Christoffels, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 3 - Phillip Joseph Saumur, Donita Van Horik and Mark Christoffels

**Excused:** 1 - Becky Blair

**Absent:** 3 - Alan L. Fox, Melani Smith and Molly Campbell

see media

**2. 13-032 PL**

Recommendation to recommend that City Council adopt amendments to the Zoning Ordinance by adding Chapter 21.57 relating to Alcohol Nuisance Abatement. (Citywide) (Application No. 1301-19)

Derek Burnham, Planning Administrator, spoke.

Brant Birkeland, Management Assistant, presented the staff report.

A dialogue ensued between Commissioner Christoffels and Derek Burnham.

Derek Burnham responded to a query from Commissioner Van Horik.

A dialogue ensued between Commissioner Van Horik and Michael Mais, Assistant City Attorney.

Derek Burnham responded to a query from Commissioner Van Horik.

Brant Birkeland responded to queries from Commissioner Saumur.

Derek Burnham responded to queries from Commissioner Saumur.

Derek Burnham responded to queries from Chair Blair.

Frank Fernandez provided public comment.

Derek Burnham responded to a query from Chair Blair.

Jennifer Harris, Lead Organizer with Californians for Justice, provided public comment.

Derek Burnham responded to a query from Chair Blair.

Chhoy Yam provided public comment.

Chhoy Yam responded to a query from Chair Blair.

Chair Blair spoke.

Commissioner Saumur spoke.

Commissioner Van Horik spoke.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Christoffels, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 4 - Phillip Joseph Saumur, Donita Van Horik, Becky Blair and Mark Christoffels

**Absent:** 3 - Alan L. Fox, Melani Smith and Molly Campbell

see media

3. 13-033 PL

Recommendation to receive and file the 2012 Housing Element Annual Report and instruct the Director of Development Services to submit the Annual Report to the City Council, State Office of Planning and Research and California Department of Housing and Community Development. (Citywide)

Amy Bodek, Director of Development Services, introduced Jeff Winklepleck, Project Planner, who presented the staff report.

Jeff Winklepleck responded to a query from Commissioner Van Horik.

A dialogue ensued between Commissioner Van Horik and Amy Bodek.

Chair Blair spoke.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 4 - Phillip Joseph Saumur, Donita Van Horik, Becky Blair and Mark Christoffels

**Absent:** 3 - Alan L. Fox, Melani Smith and Molly Campbell

**PUBLIC PARTICIPATION (7:13 PM)**

see media

There were no comments from the public.

**COMMENTS FROM THE PLANNING COMMISSION (7:13 PM)**

see media

There were no comments from the Planning Commission.

**ADJOURNMENT (7:13 PM)**

At 7:13 p.m., Chair Blair adjourned the meeting.

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Becky Blair, Chair  
Alan Fox, Vice Chair



Molly Campbell, Commissioner  
Mark Christoffels, Commissioner  
Phil Saumur, Commissioner  
Melani Smith, Commissioner  
Donita Van Horik, Commissioner

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## FINISHED AGENDA AND MINUTES

### CALL TO ORDER (5:06 PM)

At 5:06 p.m., Chair Blair called the meeting to order.

### ROLL CALL (5:06 PM)

[see media](#)

**Commissioners** Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van  
**Present:** Horik, Becky Blair, Mark Christoffels and Molly Campbell

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Ira Brown, Planner; Dave Roseman, City Traffic Engineer; Heidi Eidson, Bureau Secretary.

### FLAG SALUTE (5:07 PM)

[see media](#)

Commissioner Christoffels led the flag salute.

### MINUTES (5:07 PM)

[see media](#)

[see media](#)

13-035PL

Recommendation to receive and file the Planning Commission minutes of May 16, 2013.

Commissioner Van Horik spoke.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Smith, to approve the recommendation with an amendment to change the voting record for the approval of minutes of May 2, 2013. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Melani Smith, Donita Van Horik, Becky Blair and Mark Christoffels

**Abstain:** 2 - Alan L. Fox and Molly Campbell

**DIRECTOR'S REPORT (5:10 PM)**

see media

Amy Bodek, Director of Development Services, presented the Director's Report.

Chair Blair spoke.

**SWEARING OF WITNESSES (5:15 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.



**STUDY SESSION - Mobility Element (5:15 PM)**

see media

Amy Bodek, Director of Development Services, spoke.

Ira Brown, Project Planner, presented the study session item.

A dialogue ensued between Commissioner Van Horik and Ira Brown.

A dialogue ensued between Commissioner Smith and Ira Brown.

A dialogue ensued between Commissioner Saumur and Ira Brown.

Dave Roseman, City Traffic Engineer, responded to a query from Commissioner Saumur.

Ira Brown and Dave Roseman responded to a comment made by Commissioner Van Horik.

A dialogue ensued between Commissioner Christoffels and Dave Roseman.

A dialogue ensued between Commissioner Saumur, Ira Brown and Dave Roseman.

Commissioner Smith spoke.

Dave Roseman responded to comments made by Commissioner Saumur.

Commissioner Campbell spoke.

A dialogue ensued between Amy Bodek and Commissioner Campbell.

Chair Blair spoke.

A dialogue ensued between Ira Brown and Chair Blair.

Chair Blair responded to a query from a member of the public.

Kerrie Aley provided public comment.

Elizabeth Lambe, President of Los Cerritos Wetlands Land Trust, provided public comment.

Bob Ladd, ASLA, provided public comment.

Kerrie Aley provided public comment.

Commissioner Christoffels spoke.

Ira Brown spoke.

Dave Roseman spoke.

Commissioner Fox spoke.

Dave Roseman responded to comments made by Commissioner Fox.

Commissioner Christoffels spoke.

A dialogue ensued between Commissioner Van Horik and Ira Brown.

Commissioner Saumur spoke.

A dialogue ensued between Ira Brown and Commissioner Saumur.

Chair Blair spoke.

**PUBLIC PARTICIPATION (7:05 PM)**

see media

There were no comments from the public.

**COMMENTS FROM THE PLANNING COMMISSION (7:05 PM)**

see media

There were no comments from the Planning Commission.

**ADJOURNMENT (7:05 PM)**

At 7:05 p.m., Chair Blair adjourned the meeting.

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