

August 23, 2022

C-8

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents including subsequent amendments, with Quality Office Furnishings, of Yorba Linda, CA, for furniture with related accessories and services, on the same terms and conditions afforded to Region 4 Education Service Center (ESC), of Texas, Contract Number R191804 and University of California Contract Number 2019.001896, through OMNIA Partners, in an amount of \$105,535; authorize a 15 percent contingency in the amount of \$15,830, for a total contract amount not to exceed \$121,365, until the OMNIA Partners contracts expire on April 30, 2023, and April 30, 2024, respectively, with the option to renew for as long as the OMNIA Partners contracts are in effect, at the discretion of the City Manager. (Districts 4, 5)

DISCUSSION

City Council approval is requested to enter into a contract with Quality Office Furnishings, for the purchase, delivery, and installation of various office furniture components, including chairs, desks, and modular components for the Long Beach Airport (Airport).

On August 16, 2022, the City Council authorized the Airport to execute a new sublease for office space located at 4401 East Donald Douglas Drive. The office space will allow staff from several Airport divisions, including Finance and Administration, Dispatch, and Access Control, to relocate from the historic terminal building. The new offices are unfurnished and will require the procurement of furniture, including delivery and installation services.

The Airport researched procurement options and identified other agencies that had completed an open and competitive procurement process. Airport staff reviewed the contract options and determined that Contract Number R191804 between Region 4 Education Service Center (ESC) and The HON Company, LLC (HON), and Contract Number 2019.001896 between the University of California (UC) and Kimball International Brands, Inc. (Kimball) through OMNIA Partners, offer the best value. Both HON and Kimball do not sell their products directly but rather through authorized dealers that are independently owned and operated. Quality Office Furnishings is authorized to sell and distribute HON's and Kimball's products and related accessories and services, consistent with the terms and conditions afforded to ESC and the UC, through OMNIA Partners.

City Charter Section 1802 provides an alternative procurement method by permitting the City of Long Beach (City) to purchase or otherwise obtain services, supplies, materials, equipment, and labor with other governmental agencies. This alternative procurement method can save time and reduce costs through economies of scale by purchasing under existing contracts from

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other government agencies on a voluntary and selective basis, when authorized by a Resolution adopted by the City Council.

This matter was reviewed by Principal Deputy City Attorney Richard F. Anthony on August 5, 2022, Purchasing Agent Michelle Wilson on August 1, 2022, and by Budget Analysis Officer Greg Sorensen on August 4, 2022.

TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on August 23, 2022, to ensure the contract is in place expeditiously.

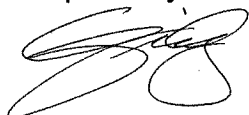
FISCAL IMPACT

The total amount of the contract will not exceed \$121,365, inclusive of a 15 percent contingency. Sufficient appropriation exists in the Airport Fund Group in the Airport Department for this contract. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION

Approve recommendation.

Respectfully submitted,



CYNTHIA GUIDRY
DIRECTOR, LONG BEACH AIRPORT

CG:SL:km

ATTACHMENT - RESOLUTION

APPROVED:



THOMAS B. MODICA
CITY MANAGER

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lona Beach, CA 90802-4664

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE A CONTRACT WITH QUALITY OFFICE FURNISHINGS, INC., FOR FURNITURE AND RELATED ACCESSORIES, ON THE SAME TERMS AND CONDITIONS AFFORDED TO THE REGION 4 EDUCATION SERVICE CENTER THROUGH THEIR CONTRACT WITH THE HON COMPANY LLC, AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA THROUGH THEIR CONTRACT WITH KIMBALL OFFICE, INC., BOTH MADE AVAILABLE AS A COOPERATIVE PURCHASING CONTRACT THROUGH OMNIA PARTNERS PUBLIC SECTOR, IN AN AMOUNT OF \$105,535, WITH A 15% CONTINGENCY IN THE AMOUNT OF \$15,830, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$121,365, UNTIL THE CONTRACTS EXPIRE, AT THE DISCRETION OF THE CITY MANAGER

WHEREAS, the Charter of the City of Long Beach, Section 1802, permits the City Manager to enter into a contract on behalf of the City, in writing or otherwise, without advertising for bids, for services, supplies, materials, equipment or labor, with other government agencies, when authorized by resolution; and

WHEREAS, on August 16, 2022, City Council authorized the Long Beach Airport (Airport) to execute a new sublease for office space, necessitating the need for additional office furniture components; and

WHEREAS, the Airport researched procurement options and identified other

1 agencies that had completed an open and competitive procurement process; and

2 WHEREAS, The Regents of the University of California on behalf of the
3 University of California, through Omnia Partners, Public Sector, has a contract with Kimball
4 Office, Inc. for office furniture and related services, Contract No. 2019.001896 (“Kimball
5 Contract”); and

6 WHEREAS, Region 4 Education Service Center, through Omnia Partners,
7 Public Sector, has a contract with The HON Company LLC for furniture, installation and
8 related services, Contract No. R191804 (“HON Contract”)

9 WHEREAS, Quality Office Furnishings, Inc. is the only authorized Dealer to
10 receive, deliver, install and reconfigure furniture through the Kimball and HON Contracts;
11 and

12 WHEREAS, the City’s participation in the Kimball and HON Contracts
13 (together “Omnia Contract”) will facilitate timely acquisition of the furniture and related
14 services as well as provide considerable cost benefits to the City; and

15 WHEREAS, if the City had to go to formal bid rather than participate in the
16 Omnia Contract considerably more funds would be required;

17 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
18 follows:

19 Section 1. The City Manager or designee is hereby authorized to enter an
20 agreement with Quality Office Furnishings, Inc. for furniture and related accessories and
21 services, of the same kind identified in the Omnia Contract in an amount of One Hundred
22 Five Thousand Five Hundred Thirty-Five Dollars (\$105,535), with a fifteen percent (15%)
23 contingency in the amount of Fifteen Thousand Eight Hundred Thirty Dollars (\$15,830), for
24 a total contract amount not to exceed One Hundred Twenty-One Thousand Three Hundred
25 Sixty-Five Dollars (\$121,365), until Region 4 Education Service Center Contract No.
26 R191804 expires on April 30, 2023, and The Regents of the University of California on
27 behalf of the University of California Contract No. 2019.001896 expires on April 30, 2024
28 with the option to renew for as long as the Omnia Contract is in effect, at the discretion of

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

1 the City Manager.

2 Section 2. This resolution shall take effect immediately upon its adoption
3 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

4 I hereby certify that the foregoing resolution was adopted by the City Council
5 of the City of Long Beach at its meeting of _____, 2022 by the
6 following vote:

7
8 Ayes: Councilmembers: _____

9 _____

10 _____

11
12 Noes: Councilmembers: _____

13 _____

14 Absent: Councilmembers: _____

15 _____

16 Recusal(s): Councilmembers _____

17 _____

18 _____

19 City Clerk