

Julianna Roosevelt, Chair
Kathleen Irvine, Vice Chair
Tasha Hunter, Commissioner



Alan Burks, Commissioner
Kevin McGuan, Commissioner
Dr. Lourdes Ramos, Commissioner
Craig Smith, Commissioner

FINAL AGENDA AND MINUTES

CALL TO ORDER

ROLL CALL

FLAG SALUTE

MINUTES

[19-035CH](#)

Recommendation to receive and file the Cultural Heritage Commission minutes of August 12, 2019

Suggested Action: Approve recommendation.

Attachments: [CHC Minutes - August 12, 2019](#)

DIRECTOR'S REPORT

PUBLIC PARTICIPATION:

Members of the public are invited to address the Cultural Heritage Commission Board on items of interest to the public within the Agency Board jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair.

SWEARING OF WITNESSES:

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA

1. [19-036CH](#) Recommendation to approve a Certificate of Appropriateness to modify the exterior of the Metropolitan Apartments, a designated local landmark building located at 501-505 E. Broadway. (District 2)

Suggested Action: Approve recommendation.

Attachments: [501-505 E. Broadway - Staff Report](#)
[Exhibit A - Location Map](#)
[Exhibit B - Photos](#)
[Exhibit C - Ordinance & Resolution](#)
[Exhibit D - Plans](#)
[Exhibit E - Color Analysis Study](#)
[Exhibit F - Findings and Analysis](#)
[Exhibit G - Conditions of Approval](#)
[Public Comment](#)

2. [19-037CH](#) Approve a Certificate of Appropriateness request to construct a 395 square-foot one-story addition to the rear of an existing 1,172 square-foot, one-story single-family residence and interior remodel of the existing residence. This property is located at 3836 East Wilton Street and is a contributing structure in the Wilton Street Historic District. (District 4)

Suggested Action: Approve recommendation.

Attachments: [3836 E. Wilton Street - Staff Report](#)
[Exhibit A - Location Map](#)
[Exhibit B - Plans](#)
[Exhibit C - Photos](#)
[Exhibit D - Findings and Conditions](#)

3. [19-038CH](#) A Certificate of Appropriateness to construct a two-story, three-unit residential development located at 29 Kennebec Avenue. The proposed development will consist of three residential dwelling units each with a two-car garage designed in a Mediterranean architectural style. The property is located in the Bluff Park Historic District. (District 3)

Suggested Action: Approve recommendation.

Attachments: [29 Kennebec - Staff Report](#)
[Exhibit A - Location Map](#)
[Exhibit B - Bluff Park Historic District Ordinance](#)
[Exhibit C - Original House](#)
[Exhibit D - Tentative Parcel Map](#)
[Exhibit E - Plans](#)
[Exhibit F- Findings and Analysis](#)
[Exhibit G - Conditions of Approval](#)
[Public Comment](#)

COMMENTS FROM THE CULTURAL HERITAGE COMMISSION

ADJOURNMENT

NEXT REGULAR MEETING: October 14, 2019

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GUIDE FOR PERSONS INTENDING TO SPEAK

This guide has been prepared as an aid so that you will be able to express your opinions briefly and clearly before the Commission and thus increase the effectiveness of your presentation. Remarks are generally limited to 3 minutes.

1. State your name and address.
2. Organization you represent, if any.
3. State whether for or against the proposal.

Your statement should include all pertinent facts within your knowledge; avoid gossip, emotion and repetition. It is important to discuss only those matters relating to the hearing and to tie your discussion of the facts directly to the decision you wish the Commission to reach. A clear, concise and non-repetitive argument is impressive.