

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
DECEMBER 19, 2012**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, December 19, 2012, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jonathan Gotz, Larry Keller

MEMBER EXCUSED: Jeanne Karatsu

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Sharon Hamilton, Acting Executive Assistant
Christina Checел, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst

President Carolyn Smith Watts presided.

MINUTES: It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of December 5, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Gotz seconded by Commissioner Hicks and carried that Medical Dismissal Appeal 18-MD-1112 hearing minutes of December 5, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-7) It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Emergency Medical Educator (12/11/12) - 1 Applied, 1 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Alan Miki/Marine Safety Captain/Fire
Ronald Anderson/Gas Field Service Representative II/Long
Beach Gas &Oil
Paul Arcala/Police Lieutenant/Police
Thelma Ristine/School Guard/Police
Harry Hanaki/Plumber/Public Works
Joseph Mata/Painter II/Public Works
Tommy Ramos/Motor Sweeper Operator/Public Works
Stephen Rasmussen/Motor Sweeper Operator/Public Works
Louis Wilder/Systems Technician II/Technology Services
Patricia Robinson/Administrative Analyst III/Water

The motion was made to receive and file on Consent Calendar.

DISABILITY RETIREMENT:

Request to receive and file disability retirement.

Brenda Relph/Police Sergeant/Police

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Kristin Fikel/Construction Inspector I/Harbor
Fidel Garcia/Special Services Officer II/Public Works

The motion was made to receive and file on Consent Calendar.

RESCHEDULE FOR HEARING:

Request to approve reschedule for hearing.

Dismissal Appeal 25-D-1112, January 16, 2013

The motion was made to approve on Consent Calendar.

WITHDRAWAL OF APPEAL:

Request to approve withdrawal of appeal.

Reduction Appeal 06-R-1212

The motion was made to receive and file on Consent Calendar.

REQUEST FOR SELECTIVE CERTIFICATION:

The Secretary presented a communication from Glenda Williams, Director of Library Services requesting Commission authorization for the selective certification for individuals with acquisitions, cataloging, database maintenance and digital library service skills from the General Librarian eligible list. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

REQUEST TO EXTEND PROBATION:

ALLENE SEYMORE/CUSTOMER SERVICE REPRESENTATIVE III/LONG BEACH GAS & OIL

The Secretary presented a communication from Christopher Garner, Director of Long Beach Gas & Oil, requesting Commission approval to extend the probationary period of Allene Seymore, Customer Service Representative, for 90 days. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request to extend probation be approved in accordance with Section 41(2) of the Civil Service Rules and Regulations and Section 1.01 of the Civil Service Commission Policies and Procedures. The motion carried by a unanimous roll call vote.

REQUEST TO FILE LATE APPLICATION:

POLICE LIEUTENANT

This item was pulled from the agenda.

BULLETINS:

It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Building Maintenance Engineer
Department Librarian

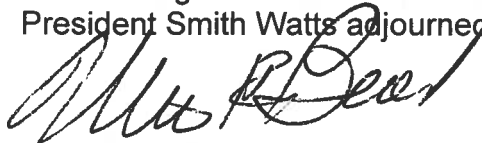
MANAGERS' REPORT:

The Secretary thanked staff for an excellent job this year.

President Smith Watts also thanked staff for doing an excellent job this year and thanked the departments for their support.

ADJOURNMENT:

There being no further business before the Commission,
President Smith Watts adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mr. R. Beas", written over the printed name below.

MARIO R. BEAS
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
JANUARY 9, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, January 9, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Jeanne Karatsu, Larry Keller

MEMBERS EXCUSED: Charles Hicks Jr., Jonathan Gotz,

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Christina Checel, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Carolyn Smith Watts presided.

MINUTES: This item was held over for one week due to lack of a quorum present at that meeting.

CONSENT CALENDAR (2-4): It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Parking Control Checker – 1687 Applied, 450 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS: Request to receive and file retirements.

John Dahlquist/Firefighter/Fire
Michael Dollar/Fire Captain/Fire
Bruce Fischer/Fire Captain/Fire

Gregory Freeman/Fire Captain/Fire
Vincent Lambrose/Fire Captain/Fire
Richard Nieto/Fire Captain/Fire
Michael Sprenger/Fire Captain/Fire
Todd Stegen/Fire Engineer/Fire
Ralph Strange/Fire Boat Operator/Fire
Wesley Ward/Fire Captain/Fire
Christine Applequist/Senior Civil Engineer/Harbor
Kathryn Esquerra/Administrative Aide III/Harbor
Cheryl Sandel/Hazardous Materials Specialist I/Health
Letor Pratt/Clerk Typist II/Human Resources
Katherine Ellis/General Librarian/Library
Mark Sorensen/Systems Analyst II/Library
Gerold Asman/Senior Equipment Operator/Parks
Christina Burton/Community Information Specialist II/Parks
Stephen Iverson/Curator/Parks
Willie Brooks/Special Services Officer II/Police
John Helms/Police Officer/Police
David Jones/Police Officer/Police
Paul Malevitz/Special Services Officer III/Police
Kit Meejom/Special Services Officer III/Police
Anne Snyder/Clerk Typist III/Police
Wayne Watson/Police Officer/Police
Dayton Atkinson/Capital Projects Coordinator I/Public Works
Freddie Harris/Refuse Operator II/Public Works
Susan Stricklin/Building Services Supervisor/Public Works
Hans Herchert/Water Utility Supervisor II/Water
Steven Smigla/Water Utility Supervisor II/Water

On behalf of the Commission, the Secretary presented Certificates of Appreciation to John Dahlquist (Fire, 30 years), Michael Dollar (Fire, 30 years), Bruce Fischer (Fire, 30 years), Vincent Lambrose (Fire, 39 years) and Steven Smigla (Water, 28 years) in recognition of their dedicated service to the City and citizens of Long Beach. Representatives from their respective departments were present and spoke on their behalf.

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Ted Petropulos/Police Officer/Police
Michael Davis/Public Health Professional/Health

The motion was made to receive and file on Consent Calendar.

REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS – ARTICLE VIII SECTION 115(3)

Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements for Fire Recruit, Limiting Applications to City Employees and Laid Off City Employees

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Fire Recruit, as an open-competitive examination, limiting applications to City employees and City employees laid off since 2009. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

The Secretary presented a staff report requesting that the following eligible lists be extended for six months, with the exception of Ambulance Operator, to be extended for three months. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Keller and carried to approve the extension of eligible lists.

- Ambulance Operator (**3 months**)
- Animal Health Technician (7/20/11 & 7/27/11)
- Business Systems Specialist
- Capital Projects Coordinator
- Deputy Fire Marshal
- Electrical Engineer (7/6/11 & 7/20/11)
- General Maintenance Supervisor
- Housing Specialist
- Marine Safety Officer
- Oil Field Gauger
- Petroleum Operations Coordinator
- Plan Checker – Plumbing (1/11/12 & 1/12/12)
- School Guard
- Senior Electrical Inspector (6/9/10 & 7/14/10)
- Senior Plumbing Inspector
- Supervisor – Facilities Maintenance

Traffic Engineer
Traffic Signal Technician

BULLETIN:

FIRE RECRUIT

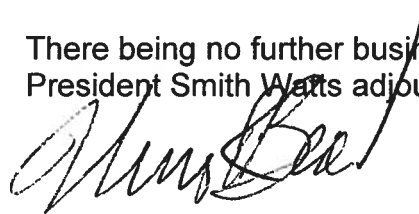
It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

COMMENTS FROM PUBLIC:

Deputy Fire Chief David Segura thanked staff for the excellent work in preparing the Fire Recruit examination to post and that the Fire Department is excited about working with the Civil Service Department on this examination.

ADJOURNMENT:

There being no further business before the Commission, President Smith Watts adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh