



CITY OF LONG BEACH

FINANCIAL MANAGEMENT DEPARTMENT

C-4

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December 13, 2011

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to amend the interim blanket purchase order (BPO), BPLB12000008, with Waxie Enterprises, Inc., dba Waxie Sanitary Supply, of Santa Ana, CA (not an MBE, WBE, SBE or Local), by \$145,000, bringing the total amount not to exceed \$240,000, to furnish and deliver custodial supplies. (Citywide)

DISCUSSION

Waxie Enterprises, Inc., dba Waxie Sanitary Supply, currently provides custodial supplies in accordance to Contract No. 31341. Custodial supplies, such as janitorial equipment, solutions, bags, liners, disinfectants, and sanitizers are essential for maintaining both City work areas and public facilities. Departments using this contract include Airport, Fire, Gas and Oil, Harbor, Health and Human Services, Parks, Recreation and Marine, Police, Public Works, Technology Services, and Water. The contract expired on October 15, 2011, at which time an interim purchase order was issued. A formal bid is currently being developed and it is the Purchasing Division's intent to combine the custodial supplies contract with the custodial paper products contract. The Purchasing Division intends to begin the solicitation for a new Citywide custodial paper and supplies contract within the next 45 days.

This matter was reviewed by Deputy City Attorney Amy R. Webber on November 14, 2011 and Budget Management Officer Victoria Bell on November 21, 2011.

TIMING CONSIDERATIONS

City Council action is requested on December 13, 2011 to ensure additional funds are added expeditiously and to maintain availability of supplies.

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FISCAL IMPACT

The increase of \$145,000 in contractual authority for FY12 is budgeted in various funds Citywide. This action will provide continued support to our local economy by assisting in the preservation of four full-time employees residing in Long Beach with employment.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

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APPROVED:



PATRICK H. WEST
CITY MANAGER