



35359
AMENDMENT No. TWO

BY AND BETWEEN

COUNTY OF LOS ANGELES

AND

CITY OF LONG BEACH

FOR

INTERDEPARTMENTAL TEAM PILOT

CONTRACT No.: AO-19-607

AMENDMENT NO. TWO
BETWEEN
COUNTY OF LOS ANGELES
AND
CITY OF LONG BEACH
FOR
INTERDEPARTMENTAL TEAM PILOT
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This **Amendment No. Two** ("Amendment") to Contract **AO-19-607** ("Contract") is entered into this 11th day of June 2020, by and between the County of Los Angeles (hereafter "COUNTY") and **City of Long Beach** (hereafter referred to as "CONTRACTOR" or "CONSULTANT"), to provide the Interdepartmental Team Pilot.

WHEREAS, on **March 11, 2019**, the COUNTY entered into a Contract with the CONTRACTOR to provide the Interdepartmental Team Pilot to increase the City of Long Beach's capacity to address homelessness; and

WHEREAS, Amendment One was executed on March 10, 2020, to extend the term of the Agreement from **March 10, 2020 to June 30, 2020**, to continue providing services detailed in the Statement of Work, at no additional cost; and

WHEREAS, the COUNTY and CONTRACTOR mutually agree that it is to both of their benefit to replace Exhibit A, Statement of Work with Exhibit A1, that includes revised tasks and Exhibit B, Pricing Schedule with Exhibit B1, to change line items in the budget, at no additional cost.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and effective upon full execution, it is agreed between the parties that the Contract shall be amended as follows:

1. **EXHIBIT A, Statement of Work**, is deleted in its entirety and replaced with **Exhibit A1, Statement of Work**, attached hereto.
2. Any and all remaining references to Exhibit A, Statement of Work in the Contract, its Table of Contents, any Amendment and Exhibits shall now be references to Exhibit A1, Statement of Work.
3. **EXHIBIT B, Pricing Schedule**, is deleted in its entirety and replaced with **Exhibit B1, Pricing Schedule**, attached hereto.
4. Any and all remaining references to Exhibit B, Pricing Schedule in the Contract, its Table of Contents, any Amendment and Exhibits shall now be references to Exhibit B1, Pricing Schedule.

All other Contract terms remain in full force and effect.

IN WITNESS THEREOF, COUNTY has caused this Amendment Number Two, to Agreement Number AO-19-607, to be executed by the Chief Executive Officer. CONTRACTOR has caused this Amendment Number Two to be executed by its duly authorized representative.

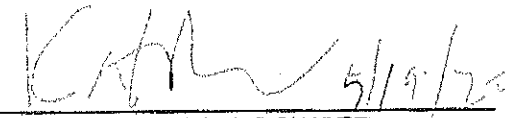
COUNTY OF LOS ANGELES

By 
SACHI A. HAMAI
Chief Executive Officer


Date JUNE 11, 2020

APPROVED AS TO FORM:
BY COUNTY COUNSEL

MARY C. WICKHAM

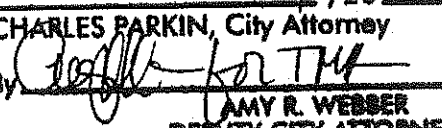
By  5/19/20
KATHERINE M. BOWSER
Principal Deputy County Counsel

CITY OF LONG BEACH

By 
THOMAS B. MODICA
Acting City Manager

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

APPROVED AS TO FORM

5-27, 20 20
CHARLES PARKIN, City Attorney
By 
AMY R. WEBBER
DEPUTY CITY ATTORNEY

STATEMENT OF WORK

CITY OF LONG BEACH
Interdepartmental Team Pilot

The following outlines the Statement of Work for the *Interdepartmental Team Pilot (ITP)*, a Department of Health and Human Services, Homelessness Services Division (HSD) and Long Beach Police Department (LBPd) project.

This pilot will increase the City of Long Beach's capacity to address homelessness and its impacts in a systematic and sustainable manner. It will incorporate multiple departments within the City of Long Beach and the County of Los Angeles to expand and enhance the expertise in responding to street homelessness. Staffing under this pilot will coordinate with various programs including the Law Enforcement Assisted Diversion (LEAD), Priority Access Diversion (PAD), Long Beach Metro and the Long Beach Justice Lab. The City of Long Beach Public Works Department, Long Beach Parks, Recreation and Marine, and the City Attorney's office will also be part of the ITP; coordination among these entities will establish best practice standards for reducing the impacts of street homelessness.

A Homelessness Liaison (HL) Officer from LBPd will be embedded in the Health Department and will coordinate all outreach related activities including, Quality of Life Officers (East, West, South and North Divisions and Metro), two (2) Long Beach Fire Department (LBFD) HEART Teams, the LEAD program and the Justice Lab. This position will also work with the County of Los Angeles and relevant entities that must work together on posting, outreach, cleanup activities to reduce violation of protocols.

A research project will be conducted simultaneously by CSULB's Anthropology and Master of Social Work programs to determine the reasons why people say "no" to outreach interventions and develop new tools and approaches to increase service engagement. This two-part study is already under way and will now focus on this pilot to further investigate the barriers to housing that people experience.

Funding will support:

- 1 FTE (without fully loaded costs) Homelessness Liaison Officer (HL)
- .15 FTE Homeless Resource Coordinator
- General Office and Program Supplies
- Personal Protective Equipment for COVID-19 response

Program Goals and Objectives

1. **Goal:** Encampment clean-up activities are coordinated across multi-jurisdictional entities and have established shared protocols.

Objectives:

- a. Improve understanding and communication between City, County, State and Private entities so as not to duplicate efforts or resources which will lead to cost savings.
- b. Mechanism for daily progress reports by reporting entities to Multi-jurisdictional lead.
- c. Improve communication with the City Manager's Office and legislative contacts providing oversight of County clean-up operations.
- d. Coordinate County and City protocols to ensure compliance and effective outreach.
- e. Increase understanding of outside agency protocols and operations.

2. **Goal:** LBPD patrol officers are trained in non-traditional approaches to contacting and addressing Quality of Life (QoL) issues for persons experiencing homelessness while increasing capacity for assistance.
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Objectives:

- a. Quarterly LBPD squad meetings conducted in all divisions.
- b. Training on access to and coordination of resources for patrol officers.
- c. The Health Department Liaison coordinates the work and activities of the expanded Quality of Life officers (4 new officers).
- d. The Health Department Liaison coordinates Quality of Life units and HEART Teams to maximize the area served, people contacted, and people transported to services.

3. **Goal:** Best practice models are incorporated into a strategic plan.

Objectives:

- a. Development of best practices model that incorporates the multi-jurisdictional approach.
- b. Convene a monthly meeting that brings all LBPD, LBFD and Health Department personnel to review and monitor goals and objectives in the Pilot.
- c. Liaison and coordinate program activities with other departments that involve activities with people who are experiencing street homelessness including the LEAD, MDT, Justice Lab, PAD, Metro Teams, LBFD HEART Units, Public Works, Parks, Recreation and Marine, and City Attorney.
- d. Co-convene the Monday Matters monthly meeting which is comprised of people who are experiencing homelessness and provides advice, guidance and expertise on the most effective outreach and engagement approaches as well as feedback to CoC system coordination.
- e. Co-convene outreach and engagement study by CSULB's Anthropology and Master of Social Work Departments.

4. **Goal:** A system will be developed and implemented to better coordinate hospital discharges to ensure that individuals experiencing homelessness have a safe, secure place that is appropriate for their needs.

Objectives:

- a. The Hospital Discharge Planning Collaborative will focus on identifying the three primary barriers to discharge planning.
- b. The Discharge Planning Collaborative will form work groups to develop a response to each of the barriers and recommend an action plan.
- c. Police, Fire and Street Outreach personnel effectively coordinate with the Hospital Discharge Planning Collaborative and participate in the implementation.

5. **Goal:** A model is developed that incorporates the results of the Outreach and Engagement Study conducted by CSULB and established into protocol.

Objectives:

- a. Research will detail the findings of why people who are experiencing homelessness say no to traditional interventions.
- b. The Interdepartmental Team can effectively plan and implement new protocols and procedures into its operations for addressing the impacts of homelessness.

Staffing Responsibilities

The City of Long Beach has identified staff to oversee this multi-jurisdictional coordination and the activities delineated for this pilot.

Direct Service Staffing

1. Homeless Resource Coordinator (DHHS)) (.15 FTE)

- Provides coordination for the Interdepartmental Team.
- Provides coordination for twice monthly outreach work meeting.
- Coordinates research linkage and data collection for pilot.
- Leads the discharge collaborative that develops best practices for planning.
- Collects data from partners on a weekly basis.
- Enters and analyzes the universal data points.
- Produces bi-weekly reports for all partners on outreach work.
- Works with Homeless Management Information System (HMIS) Coordinator to write individual reports when requested.

2. Homelessness Liaison Officer (LBPD) (1 FTE):

- Provides multi-jurisdictional coordination among entities that include the Interdepartmental Team work group, LA County Public Works, Caltrans, Edison, LA County Sheriff Homeless Outreach Team for outreach, engagement and cleanup efforts in the Long Beach area where overlapping jurisdictions occur.
- Liaison with other programs that involve activities with people who are experiencing street homelessness including the LEAD, MDT, Justice Lab, PAD and Metro teams.
- Provides coordination within the Interdepartmental Team members including DHHS, HEART, Public Works, Parks, Recreation and Marine, and LBPD Divisions to ensure an effective response to homelessness.
- Works directly with the Homeless Services Division to develop training for all coordinating partners, attend community education on street homelessness and oversee the outreach work group meetings on a rotating basis.
- Assists in the collection of centralized data regarding homelessness on behalf of LBPD and DHHS to be shared with the Interdepartmental Team and Regional partners.
- Coordinates with the DHHS and the City Attorney's office on questions or policies relating to street homelessness, as appropriate, and relays to LBPD the outcome of discussion.
- Coordinate with the DHHS Street Outreach Coordinator and Resources Liaison to assist with referrals and shelter placement and access to basic services for individuals encountered by LBPD officers.

Coordinating entities:

1. Law Enforcement Assisted Diversion (LEAD)
2. Priority Access Diversion (PAD): justice system diversion program.
3. Long Beach Metro: Quality of Life Unit on the Metro system.
4. Multi-Disciplinary Team: looks at the intersection of high utilizers of criminal justice system with quality of life arrests or cites and collaborates with homeless services to provide interventions instead of jail.
5. Long Beach Justice Lab: aims to increase services to people who are high utilizers of the justice system, including people that are experiencing homelessness.
6. AB109: works with homeless services; hospitals and law enforcement to improve the outcome of people who are homeless and being discharged.

Performance Metrics/Deliverables

All Performance Metrics/Deliverables listed below are to be completed prior to contract expiration.

1. A **guideline report** that combines the protocols of the City of Long Beach and the County of Los Angeles where the two jurisdictions overlap or align to ensure coordination of clean ups and outreach and engagement to people experiencing homelessness. Other

participating entities' protocols will be included such as Southern California Edison, Union Pacific Rail Road, Port of Long Beach and CalTrans.

- ~~2. LBPB patrol officers are trained in non-traditional approaches to contacting and addressing Quality of Life (QoL) issues for persons experiencing homelessness while increasing capacity for assistance. **Four trainings** in the pilot year will be conducted with a pre- and post-test for efficacy and comprehension.~~
3. **Four meetings** will be held during the pilot year with cross disciplinary teams to implement and monitor the goals of the pilot. These teams will be comprised of Interdepartmental team members, the Justice Lab, LEAD program, Discharge Planning Collaborative, AB 109 and the Multi-Disciplinary Team which looks at the intersection of high utilizers of the justice system and quality of life issues.
4. **Three focus groups** will be conducted with people who are homeless to gain insight into barriers to housing and service acceptance and develop planning opportunities for ongoing work to end homelessness which will be incorporated into a strategic plan for effective outreach.
5. **10 meetings** will be convened with Monday Matters and homeless advisory groups to provide guidance and strategy on engaging people experiencing street homelessness.
6. A **final report** will be submitted that includes a strategic plan developed by the principles, CSULB, the homeless advisory group and Interdepartmental team detailing a plan for more effective outreach and engagement, coordination across jurisdictions and training for first responders.

PRICING SCHEDULE

**CITY OF LONG BEACH
Interdepartmental Team Pilot**

The County shall provide \$145,676 for the term of this Contract. Amounts within the individual line items may be altered with written approval by County and without requiring an amendment to the Contract.

The following budget reflects the expenditure plan for FY 2019-20:

PERSONNEL	Maximum Not to Exceed
Homelessness Liaison Officer 1.0 FTE (\$55.08 Hourly Rate)	\$115,001
Homelessness Resource Coordinator .15 FTE (\$32.96 Hourly Rate)	— \$10,200
Subtotal Salaries	\$125,201
DHHS Employee Benefits @ 62%*	\$6,324
Total Salary and Employee Benefits	\$131,525
OPERATIONS	
Office & Program Supplies	\$2,000
PPE Materials	\$1,000
Total Operations	\$3,000
DHHS ADMINISTRATIVE COSTS	
Administrative Costs	\$11,151
Total Administrative Costs	\$11,151
TOTAL BUDGET	\$145,676

*Employee Benefits only applicable to Homeless Resource Coordinator

**Changes within line items and/or categories require written authorization from the County Project Manager. Written authorization may be defined to include letter, email, and fax. A contract amendment or change notice is not required for changes within line items and/or categories, not to exceed the maximum contract amount.