

Sarah Tong Sangmeister, President  
Albert Guerra, Vice President



Ron Antonette, Commissioner  
Ben Goldberg, Commissioner  
Julie Heggeness, Commissioner  
Brett Waterfield, Commissioner

George Chapjian, Director  
Valerie Davis, Executive Assistant

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## REGULAR MEETING - 9:00 A.M.

### CALL TO ORDER

### ROLL CALL

### APPROVAL OF MINUTES

1. [13-054PR](#) Recommendation to approve the Parks and Recreation Commission Minutes of April 11, 2013.

**Suggested Action:** Approve recommendation.

### COMMISSION ACTION ITEMS

2. [13-049PR](#) Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

**Suggested Action:** Approve recommendation.

3. [13-050PR](#) Recommendation to approve the fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver Policy.

**Suggested Action:** Approve recommendation.

4. [13-051PR](#) Recommendation to Authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a permit for the operation of a picnic service concession with Shannon Events, Inc., doing business as Shannon Event Productions, for a term of one year, with options for renewal at the discretion of the Director.

**Suggested Action:** Approve recommendation.

5. [13-052PR](#) Recommendation to approve changes to the attached Parks and Recreation Commission (Commission) Fee Waiver Policy, effective May 9, 2013.

**Suggested Action:** Approve recommendation.

#### **DIRECTOR'S REPORT TO COMMISSION**

6. [13-055PR](#) Recommendation to Receive and File the Director's monthly highlights report, "We Create Community" for May, 2013.

**Suggested Action:** Receive and File

#### **CORRESPONDENCE**

Correspondence from Debbie McCormick, McCormick Divers

#### **PRESENTATIONS**

#### **COMMITTEE STATUS REPORTS**

EXECUTIVE COMMITTEE  
President Sangmeister, Chair

FINANCE & APPEALS COMMITTEE  
Commissioner Waterfield, Chair

MAINTENANCE & CAPITAL IMPROVEMENT COMMITTEE  
Commissioner Waterfield, Chair

MARKETING & CUSTOMER SERVICE COMMITTEE  
Vice President Guerra, Chair

RECREATION & PUBLIC SAFETY COMMITTEE  
Commissioner Goldberg, Chair

JOINT USE COMMITTEE  
Commissioner Antonette, Chair

#### **OLD BUSINESS**

## **NEW BUSINESS**

### **PUBLIC COMMENT: IMMEDIATELY PRIOR TO ADJOURNMENT**

Opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission.

### **COMMITTEE MEETING REMINDERS**

**Maintenance & Capital Improvement Committee - Thursday, May 23, 2013 - 3:30 PM, PRM Administration Small Conference Room**

**Finance & Appeals Committee - Thursday, June 6, 2013 - 3:30 PM, PRM Administration Small Conference Room**

**Executive Committee - Thursday, June 6, 2013 - 3:30 PM , PRM Administration Small Conference Room**

**Recreation & Public Safety Committee, Thursday, June 13, 2013 - 8:00 AM, PRM Administration Small Conference Room**

**Marketing & Customer Service Committee, Thursday, June 13, 2013 - 8:15 AM, PRM Administration Large Conference Room**

### **NEXT MEETING**

**The next Parks & Recreation Commission meeting will be held on Thursday, June 13, 2013 at the El Dorado Park West Community Center, Senior Center Library 2800 N. Studebaker Road, Long Beach, CA 90815**

### **ADJOURNMENT**

**A tour of Ernest McBride Sr. Park will commence directly after the end of the Commission meeting**

NOTE: An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815.

The Parks and Recreation Commission agenda and supporting documents are available on the Internet at <http://longbeach.legistar.com/Calendar.aspx>. Persons interested in obtaining an agenda via e-mail should e-mail their request to [valerie.davis@longbeach.gov](mailto:valerie.davis@longbeach.gov) or subscribe to the City of Long Beach E-Notify System at <http://www.longbeach.gov/enotify/default.asp>.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N. Studebaker Rd., Long Beach, CA 90815 or online. Please contact Valerie Davis at (562) 570-3170, to make these arrangements.

If language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine at (562) 570-3170, at least 48 hours prior to the Parks and Recreation Commission meeting.

E-Mail correspondence regarding agenda items can be directed to [valerie.davis@longbeach.gov](mailto:valerie.davis@longbeach.gov).