

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Lona Beach, CA 90802-4664

RESOLUTION NO. RES-18-0141

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE ECONOMIC DEVELOPMENT  
DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Economic Development Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

- Section 2. The City Council hereby finds that none of said records:
- A. Affect the title to real property or liens thereon;
  - B. Constitute official court records;
  - C. Constitute records which are required to be kept by statute;
  - D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

///  
///

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

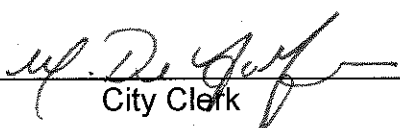
Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of September 18, 2018, by the following vote.

Ayes: Councilmembers: Gonzalez, Pearce, Supernaw,  
Mungo, Uranga, Austin,  
Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Price, Andrews.

  
\_\_\_\_\_  
City Clerk

# EXHIBIT "A"

# RECORDS DESTRUCTION REQUEST

1. Date 7/12/18

Honorable Council of the City of Long Beach

2. The ECONOMIC DEVELOPMENT DEPARTMENT respectfully requests authority to destroy the following

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) LEASES AND AGREEMENTS)</p> <p>City Owned Concession Stand (State Dept/ Rehab) Rent Collection (File #4)</p> <p>City Owned Concession Stand (State Dept/ Rehab) City Correspondence 1968-87 (File #5)</p> <p>City Owned Concession Stand (State Dept/ Rehab) City Correspondence 1988 (File #6)</p> <p>City Owned Concession Stand (State Dept/ Rehab) City Correspondence 1989 (File # 7)</p> <p>City Owned Concession Stand (State Dept/ Rehab) City Correspondence 1991 (File #8)</p> <p>City Owned Concession Stand (State Dept/ Rehab) City Correspondence 1992-95 (File #9)</p> <p>City Owned Concession Stand (State Dept/ Rehab) Drawing (File #10)</p>	<p>2002-2004</p> <p>1980-1987</p> <p>1988</p> <p>1989</p> <p>1991</p> <p>1992-2000</p> <p>1989</p>		

<p><b>FOR DEPARTMENTAL USE</b></p> <p>8. RECOMMENDED: <u>AG</u> <i>Maryann</i> RECORDS MANAGER</p> <p>9. APPROVED: <i>[Signature]</i> DEPARTMENT HEAD</p> <p>10. DATE: <u>8/29/18</u></p>	<p><b>CITY ATTORNEY'S CONSENT</b></p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p>11. By <i>[Signature]</i> CITY ATTORNEY</p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date <u>9/4/18</u></p>	<p>14. REMARKS:</p> <p style="text-align: center;">Retention Schedule used is from Public Works/Asset Management with Council Approval Date November 8, 2011.</p>
---	---	---

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	PROPERTY MANAGEMENT (CITY OWNED PROPERTY) LEASES AND AGREEMENTS)			
	City Owned Concession Stand (State Dept/ Rehab) General Correspondence (File #11)	1979-1989		
	City Owned Concession Stand (State Dept/ Rehab) Gen. Correspondence 1986-95 (File #12)	1986-1995		
	City Owned Concession Stand (State Dept/ Rehab) Agreement (98-2001) #26454 (File #13)	1995-1999		
	City Owned Concession Stand (State Dept./ Rehab) City Correspondence (98-99) #26454 (File #14)	1998-2001		
	City Owned Concession Stand (State Dept./Rehab) Gen. Corresp. (98-99) #26454 (File #15) City Hall	1998-1999		
	City Owned Concession Stand (State Dept./Rehab) Council Letters 1/15/99 (File #16) City Hall	1998-1999		
	City Owned City Hall Concession Stand Assignment of Lease (Interim) Tim & Coco Cole	1999		
	City Owned City Hall Concession Stand Rent Collection Tim & Coco Cole	2000-2001		
	City Owned City Hall Concession Stand Permit #27285 (New One) 2001 Tim & Coco Cole	2001		
City-Owned Long Beach Courthouse Parking Lot Lease #31456 – First Amendment 415 W. Ocean Blvd.	2007			

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>Outside Leases Washington School Neighborhood Youth Center Amendment to Lease (File #1)</p> <p>Outside Leases Washington School Neighborhood Youth Center City Correspondence-1994 (File #2)</p> <p>Outside Leases Washington School Neighborhood Youth Center City Correspondence 1994-1995 (File #3)</p> <p>Outside Leases Washington School Neighborhood Youth Center General Correspondence (File #4)</p> <p>Outside Leases Washington School Neighborhood Youth Center City Correspondents-1995 (File #5)</p> <p>Outside Leases Washington School Neighborhood Youth Center City Council Letter 06/21/94 (File #6)</p> <p>Outside Leases Washington School Neighborhood Youth Center City Council Letter 1/17/95 (File #7)</p> <p>Outside Leases Washington School Neighborhood Youth Center Maps and Aerial Photographs (File #8)</p> <p>Outside Leases Washington School Neighborhood Youth Center Zoning Application (File #9)</p> <p>Outside Leases County of Los Angeles/ Police Dept. Lease #75047 (162 Parking Spaces) Ocean/Magnolia</p> <p>Outside Leases Special Events &amp; Filming Office Sublease #28990 PRM</p>	<p>1995</p> <p>1994</p> <p>1994</p> <p>1994-1995</p> <p>1994</p> <p>1995</p> <p>1994</p> <p>1995</p> <p>1992</p> <p>1994</p> <p>2003-2007</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>Outside Leases Tobacco Educ. Program / Health Dept. 1240 E. Wardlow Office Lease #25333</p> <p>Outside Leases Veteran's Facility Coastal LB Properties Leases #25776 575-585 Pine Avenue</p> <p>1320 Gaviota Avenue Anaheim CPC / Outside Lease</p> <p>910 Daisy Avenue Willmore CPC / Outside Lease</p> <p>2023 Pacific Avenue Wrigley CPC / Outside Lease</p> <p>City Hall Concession Stand Permit &amp; 1<sup>st</sup> Amendment #27285 Ollie Ross</p> <p>City Hall Concession Stand Rent Collection Ollie Ross</p> <p>2311 South Street (NLB Pal) Sublease No. 29833 (LB Heritage Museum) Outside Leases</p> <p>2311 South Street (NLB Pal) Consent to Sublease No. 29833 (LB Heritage Museum) Outside Leases</p> <p>2311 South Street (NLB Pal) Sublease No. 29833 (LB Heritage Museum) City Correspondence – 2006</p> <p>2311 South Street (NLB Pal) Sublease No. 29833 (LB Heritage Museum) City Council Letter (4/18/06)</p>	<p>1997-2003</p> <p>1998</p> <p>2001 – 2007</p> <p>1999 – 2007</p> <p>2001 – 2007</p> <p>2002 – 2003</p> <p>2001 – 2007</p> <p>2006 – 2007</p> <p>2006 - 2007</p> <p>2006 – 2007</p> <p>2001 – 2006</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4.  RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>2311 South Street (NLB Pal) Sublease No. 29833 (LB Heritage Museum) Insurance / Outside Leases</p> <p>2311 South Street (NLB Pal) Sublease No. 29833 (LB Heritage Museum) Museum Literature / Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Second Amendment to Lease No. 23033</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Proposals – Cushman &amp; Wakefield (2008)</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Correspondence HVAC Issues</p> <p>4800 Los Coyotes Diagonal ELB Police Substation – Tenant Improvement Proj. Heery International / PhilCo Construction</p> <p>4800 Los Coyotes Diagonal ELB Police Substation 1<sup>st</sup> Amendment to Lease No. 23033 Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation City Correspondence – Jan.-Mar. '03 #23033 Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation City Correspondence Apr.-Dec. '04 Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation General Correspondence Landlord '03-'05 #23033 Outside Leases</p>	<p>2006</p> <p>2007</p> <p>2007</p> <p>2007</p> <p>2007</p> <p>1993 – 2003</p> <p>2002 – 2003</p> <p>2003 – 2006</p> <p>2003</p>		



# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS			
	4800 Los Coyotes Diagonal ELB Police Substation General Correspond. – Cushman & Wakefield '03 #23033 / Outside Leases	2003		
	4800 Los Coyotes Diagonal ELB Police Substation General Correspondence – JCM '03 #23033	2003		
	110 Pine Avenue Housing Services Bureau #26751 3 <sup>rd</sup> Amendment (5/17/05) / Outside Leases	2000 - 2005		
	110 Pine Avenue Housing Services Bureau #26751 4 <sup>th</sup> Amendment (4/18/06) / Outside Leases	2006		
	110 Pine Avenue Housing Services Bureau #26751 5 <sup>th</sup> Amendment to Lease / Outside Leases	2007		
	110 Pine Avenue Housing Services Bureau #26751 Council Letter – 4/18/06 / Outside Leases	2006		
	110 Pine Avenue Housing Services Bureau #26751 City Council Letter – 2/8/00 / Outside Leases	1999 - 2000		
	1439 Cota/Seabright LBPD Warehouse/Tech Svcs / Lease No. 29302 Outside Leases	2005		
	1439 Cota/Seabright LBPD Warehouse/Tech Svcs / Lease No. 29302 City Correspondence / Outside Leases	2005 – 2006		
	1439 Cota/Seabright LBPD Warehouse/Tech Svcs / Lease No. 29302 General Correspondence / Outside Leases	2005 - 2006		
	1439 Cota/Seabright LBPD Warehouse/Tech Svcs / Lease No. 29269 Escrow Correspondence / Outside Leases	2005		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4.  RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>1439 Cota/Seabright LBPd Warehouse/Tech Svcs / Lease No. 29269 Purchase &amp; Sales Agreement / Outside Leases</p> <p>NRC – 425 Atlantic Avenue Lease</p> <p>2311 South Street NLB Police Athletic League Facility Leases / Outside Leases</p> <p>333 W. Broadway, Ste. 100 &amp; 302 LBPd Comm. Relations &amp; Internal Affair 1<sup>st</sup> Amendment to Lease (2003-2008) Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation Draft Lease Documents / Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation City Correspondence (May-Aug '93) Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation Lease #23033 (8/3/93) / Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation City Correspondence ('93-'94) / Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation General Correspondence #1 / Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation General Correspondence #2 (Interni. Etc.) Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation General Correspondence #3 (Asbestos) Outside Leases</p>	<p>2005</p> <p>1999 - 2004</p> <p>2002 – 2007</p> <p>1998 – 2007</p> <p>1993</p> <p>1993</p> <p>1993 – 2007</p> <p>1993 – 1994</p> <p>1993 - 2000</p> <p>1993 - 1994</p> <p>1993</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>4800 Los Coyotes Diagonal Police Substation General Correspondence #4 (Use Permit) Outside Leases</p> <p>4800 Los Coyotes Diagonal Police Substation Maps / Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation City Council Letter (6/3/03) #23033 Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Pricing Plan (March 2003) #23033 Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation County Assessor Data #23033 / Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Proposals/Counter Offers to Extend Lease #23033 / Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Site Assessment Report #23033 / Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation Tenant Improvements #23033 / Outside Leases</p> <p>4800 Los Coyotes Diagonal ELB Police Substation JCM's Work Authorization &amp; Invoice #23033 Outside Leases</p> <p>425-427 Atlantic Avenue Neighborhood Resource Center / Lease #26453 Outside Leases</p>	<p>1993</p> <p>2003</p> <p>2003</p> <p>2003</p> <p>2003</p> <p>2002 – 2003</p> <p>2003</p> <p>2003</p> <p>2003</p> <p>1999 – 2007</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4.  RECORD TITLE AND DESCRIPTION	5.  YEARS INVOLVED	6.  BOX NO. ON-SITE	7.  BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>425-427 Atlantic Avenue Neighborhood Resource Center Proposals – Cushman &amp; Wakefield (2009)</p> <p>425-427 Atlantic Avenue Neighborhood Resource Center City Correspondence #26453 / Outside Leases</p> <p>425-427 Atlantic Avenue Neighborhood Resource Center Second Amendment to Lease #26453 Charles L. Truitt and Donald K. Truitt</p> <p>425-427 Atlantic Avenue Neighborhood Resource Center City Council Letter / #26453</p> <p>1205 Freeman Avenue Eastside Police Athletic League Lease #23849 / City-owned</p> <p>1205 Freeman Avenue Eastside Police Athletic League Third Amendment #23849 / City-owned</p> <p>1205 Freeman Avenue Eastside Police Athletic League City Correspondence #23849 / City-owned</p> <p>100 Long Beach Blvd. / SCE Williamsburg Restaurant dba Colonial Buffet Assignment Consent Agreement #27015 City-owned</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library Revocable Facility Use Permit No. 31382 City-owned</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library City Correspondence (2/09 to 6/09) / City-owned</p>	<p>2007</p> <p>2000</p> <p>2007</p> <p>2004</p> <p>1995 – 2007</p> <p>1995 – 2004</p> <p>1995 – 2007</p> <p>1986 - 2001</p> <p>2007</p> <p>2007</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4.  RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library General Correspondence / City-owned</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library City Correspondence (7/09 to Present) / City-owned</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library City Council Letter (8/18/09) / City-owned</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library Counter Proposals / City-owned</p> <p>1535 Gundry Ave./1401 E. Anaheim St. Antioch Church/Mark Twain Library Map / City-owned</p>	<p>2007</p> <p>2007</p> <p>2007</p> <p>2007</p> <p>2007</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
31	<p>PURCHASING RECORDS (VENDORS, CONTRACTORS AND CONSULTANT FILES)</p> <ul style="list-style-type: none"> <li>- PURCHASE ORDERS</li> <li>- PURCHASE REQUISITIONS</li> <li>- AGREEMENTS &amp; CONTRACTS (COPIES)</li> <li>- INVOICES &amp; PAYMENT DOCUMENTATION (COPIES)</li> <li>- CORRESPONDENCE, MEMOS &amp; BACKUP DATA</li> <li>- TIMESHEETS (COPIES)</li> <li>- DIRECT PAYMENT FORMS (COPIES)</li> </ul> <p>Consultant Westgroup Designs, Inc. Agreement No. 33924 (BPPW15000051) Space Planning</p> <p>Consultant Valentine Appraisal &amp; Associates, Inc. Agreement No. 32851 Appraisal</p> <p>Consultant Ticor Title Company BPPW15000023 Escrow/Title Services</p> <p>Consultant RP Laurain &amp; Associates, Inc. Agreement # 32820 Appraisal</p> <p>Blair Commercial Real Estate Inc. dba Coldwell Banker Commercial Blair WESTMAC Broker Services / Agreement #33448 Consultant</p> <p>Chicago Title Company Escrow / Title Services / BPPW15000025 Consultant</p> <p>Fidelity Title Company Escrow / Title Services / BPPW15000024 Consultant</p> <p>Hawran &amp; Malm, LLC Appraisal / Agreement #32850 Consultant</p>	<p>2014- 2015</p> <p>2012</p> <p>2013-2015</p> <p>2014- 2015</p> <p>2013</p> <p>2013</p> <p>2013</p> <p>2012 – 2015</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
31	<p>PURCHASING RECORDS (VENDORS, CONTRACTORS AND CONSULTANT FILES)</p> <ul style="list-style-type: none"> <li>- PURCHASE ORDERS</li> <li>- PURCHASE REQUISITIONS</li> <li>- AGREEMENTS &amp; CONTRACTS (COPIES)</li> <li>- INVOICES &amp; PAYMENT DOCUMENTATION (COPIES)</li> <li>- CORRESPONDENCE, MEMOS &amp; BACKUP DATA</li> <li>- TIMESHEETS (COPIES)</li> <li>- DIRECT PAYMENT FORMS (COPIES)</li> </ul> <p>International City Escrow Escrow Services Only / NO PO Issued Consultant</p> <p>Lidgard and Associates, Inc. Appraisal / Agreement #32780 Consultant</p> <p>North American Title Company Title Services Only / BPPW1500026 Consultant</p>	<p>2013 – 2014</p> <p>2012 – 2015</p> <p>2014</p>		

# RECORDS DESTRUCTION REQUEST

1. Date 7/25/18

Honorable Council of the City of Long Beach

2. The ECONOMIC DEVELOPMENT respectfully requests authority to destroy the following  
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>Financial Statements</p> <p>LBCEC Preventive Maintenance Agreement Agreement No. 29419 SOLAR</p> <p>LBCEC Preventive Maintenance Agreement City Correspondence SOLAR</p> <p>LBCEC Preventive Maintenance Agreement General Correspondence SOLAR</p> <p>LBCEC Thermal Energy Storage System Request for Proposal RFP – Released July 2004 THERMAL</p> <p>LBCEC Thermal Energy Storage System Request for Proposal City Correspondence THERMAL</p>	<p>2007</p> <p>2006</p> <p>2005-2006</p> <p>2005-2006</p> <p>2004</p> <p>2004</p>		
<p><b>FOR DEPARTMENTAL USE</b></p> <p>8. RECOMMENDED:  <b>AS</b></p> <p>RECORDS MANAGER</p>		<p><b>CITY ATTORNEY'S CONSENT</b></p> <p>Consent is hereby given to destroy the records enumerated above.</p>		<p>14. REMARKS:</p> <p>Retention Schedule used is from Public Works/Asset Management with Council Approval Date November 8, 2011.</p>
<p>9. APPROVED: </p> <p>DEPARTMENT HEAD</p>		<p>11. By </p>		
<p>10. DATE: <u>8/29/18</u></p>		<p>12. Title <u>DEPUTY CITY ATTORNEY</u></p>		
		<p>13. Date <u>9/4/18</u></p>		



# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>LBCEC Thermal Energy Storage System Request for Proposal Consultant Correspondence THERMAL</p> <p>LBCEC Thermal Energy Storage System Request for Proposal General Correspondence THERMAL</p> <p>LBCEC Co-Generation System Request for Proposal RFP-Released July 2004 CO-GENERATION</p> <p>LBCEC Co-Generation System Request for Proposal City Correspondence CO-GENERATION</p> <p>LBCEC Co-Generation System Request for Proposal Consultant Correspondence CO-GENERATION</p> <p>LBCEC Co-Generation System Request for Proposal General Correspondence CO-GENERATION</p> <p>LBCEC Lighting Audit – March 2005 Lighting Retrofit LIGHTING</p> <p>City Owned Long Beach Police Historical Society 5373 E. 2<sup>nd</sup> Street Lease</p>	<p>2004</p> <p>2004</p> <p>2004</p> <p>2004</p> <p>2004</p> <p>2004-2005</p> <p>2005</p> <p>2006</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY) – LEASES AND AGREEMENTS</p> <p>City Owned Camden Realty, Inc./Dba: Pike Properties Lease (Assignment)</p> <p>City Owned Parking Lot 1411 Atlantic Ave. General Correspondence</p>	1999  2003		

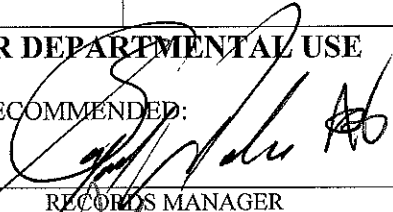

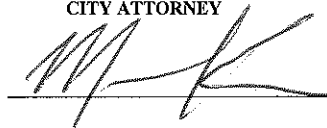
# RECORDS DESTRUCTION REQUEST

1. Date 7/25/18

Honorable Council of the City of Long Beach

2. The ECONOMIC DEVELOPMENT respectfully requests authority to destroy the following  
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE	
11	<p><b>LOAN FILES</b></p> <p>Orchard and Sears Hardware Payments 6450 Via Del Oro San Jose, CA 95119 Sales Tax Sharing Agreement #26363</p> <p>Sears (OSH) Sales Tax Incentive Program</p> <p>6700 Cherry Avenue Partners Sales Tax Incentive Program</p> <p>CAP Program Modification</p> <p>Sipology Coffee Co., LLC</p> <p>Sports Legends, Inc. dba Legends</p> <p>Emergency Banking Asst. Program EBAP</p> <p>Crabtree Corporation dba Toyota of Long Beach Sales Tax Rebate Program</p>	<p style="text-align: center;">2005</p> <p style="text-align: center;">1999-2002</p> <p style="text-align: center;">2003</p> <p style="text-align: center;">2001-2003</p> <p style="text-align: center;">2010</p> <p style="text-align: center;">2006</p> <p style="text-align: center;">1992-1993</p> <p style="text-align: center;">1994-1996</p>			
<p><b>FOR DEPARTMENTAL USE</b></p> <p>8. RECOMMENDED: </p> <p style="text-align: center;"><small>RECORDS MANAGER</small></p> <p>9. APPROVED: </p> <p style="text-align: center;"><small>DEPARTMENT HEAD</small></p> <p>10. DATE: <u>8/29/18</u></p>		<p><b>CITY ATTORNEY'S CONSENT</b></p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p style="text-align: center;"><small>CITY ATTORNEY</small></p> <p>11. By: </p> <p>12. Title: <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date: <u>9/4/18</u></p>		<p>14. REMARKS:</p> <p style="text-align: center;">Retention Schedule used is from Community Development/Economic Development/Business Assistance with Council Approval Date of May 10, 1994</p>	

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
11	<p>LOAN FILES</p> <p>Office Depot Sales Tax Incentive Agreement</p> <p>Long Beach Oldsmobile, Inc. dba Browning's Oldsmobile/Saab Sales Tax Rebate Program</p> <p>McDonnell Douglas Sales Tax Rebate Program</p> <p>Timmons of LB</p> <p>AASI Sales Tax Incentive</p> <p>Los Altos Sales Tax Sharing #1</p> <p>Vons (Bixby Knolls) Sales Tax Incentives</p> <p>6700 Cherry Ave Partners Sales Tax Incentive Program</p> <p>Crabtree Corporation DBA Toyota of Long Beach Sales Tax Rebate Program</p> <p>BAC MEETING</p> <p>Loan Control Log FY 2008-2009</p> <p>Paid Off Loans FY 2000-2002</p> <p>Minutes of the Meeting Credit Memorandum</p>	<p>1997-1996</p> <p>1995-1997</p> <p>1995-1997</p> <p>2006-2008</p> <p>1996</p> <p>1996-1997</p> <p>2001-2004</p> <p>1995-2004</p> <p>1994-1996</p> <p>2004-2005</p> <p>2008-2009</p> <p>2000-2002</p> <p>2003</p>		

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
11	LOAN FILES  MF Salta Company, Inc. 1996 – 1998 Toyota of Long Beach  McDonnell Douglas Sales Tax Rebate Program  Alant Corporation and Browning Oldsmobile Purchase Order Close Outs  Los Altos – Sales Tax Sharing  MICOR (McMullen) Sales Tax Sharing	1996-1998  1996-1997  1993-1997  1996-1998  1976-1999		