

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 AGREEMENT

2 34970

3 THIS AGREEMENT is made and entered, in duplicate, as of May 23, 2018,
4 for reference purposes only, pursuant to a minute order adopted by the City Council of the
5 City of Long Beach at its meeting on April 17, 2018, by and between CLOSE RANGE
6 INTERNATIONAL, INC., a California corporation ("Contractor"), with a place of business
7 at 311 N. Robertson Blvd., Ste. 523, Beverly Hills, CA 90211, and the CITY OF LONG
8 BEACH, a municipal corporation ("City").

9 WHEREAS, City requires specialized services requiring unique skills to be
10 performed in connection with Background Investigation Services ("Project"); and

11 WHEREAS, City has selected Contractor in accordance with City's
12 administrative procedures using a Request for Proposals No. PD17-044, incorporated
13 herein by this reference ("RFP"), and City has determined that Contractor and its
14 employees are qualified, licensed, if so required, and experienced in performing these
15 specialized services; and

16 WHEREAS, City desires to have Contractor perform these specialized
17 services, and Contractor is willing and able to do so on the terms and conditions in this
18 Agreement;

19 NOW, THEREFORE, in consideration of the mutual terms, covenants, and
20 conditions in this Agreement, the parties agree as follows:

21 1. SCOPE OF WORK OR SERVICES.

22 A. Contractor shall furnish specialized services more particularly
23 described in the RFP and Exhibit "A", attached to this Agreement and incorporated
24 by this reference, in accordance with the standards of the profession, and City shall
25 pay for these services in the manner described below, not to exceed Eighty-Seven
26 Thousand Five Hundred Dollars (\$87,500.00), at the rates or charges shown in
27 Exhibit "B".

28 B. City shall pay Contractor in due course of payments following

1 receipt from Contractor and approval by City of invoices showing the services or
2 task performed, the time expended (if billing is hourly), and the name of the Project.
3 Contractor shall certify on the invoices that Contractor has performed the services
4 in full conformance with this Agreement and is entitled to receive payment. Each
5 invoice shall be accompanied by a progress report indicating the progress to date
6 of services performed and covered by the invoice, including a brief statement of any
7 Project problems and potential causes of delay in performance, and listing those
8 services that are projected for performance by Contractor during the next invoice
9 cycle. Where billing is done and payment is made on an hourly basis, the parties
10 acknowledge that this arrangement is either customary practice for Contractor's
11 profession, industry or business, or is necessary to satisfy audit and legal
12 requirements which may arise due to the fact that City is a municipality.

13 C. Contractor represents that Contractor has obtained all
14 necessary information on conditions and circumstances that may affect its
15 performance and has conducted site visits, if necessary.

16 D. By executing this Agreement, Contractor warrants that
17 Contractor (a) has thoroughly investigated and considered the scope of services to
18 be performed, (b) has carefully considered how the services should be performed,
19 and (c) fully understands the facilities, difficulties and restrictions attending
20 performance of the services under this Agreement. If the services involve work upon
21 any site, Contractor warrants that Contractor has or will investigate the site and is
22 or will be fully acquainted with the conditions there existing, prior to commencement
23 of services set forth in this Agreement. Should Contractor discover any latent or
24 unknown conditions that will materially affect the performance of the services set
25 forth in this Agreement, Contractor must immediately inform the City of that fact and
26 may not proceed except at Contractor's risk until written instructions are received
27 from the City.

28 E. Contractor must adopt reasonable methods during the life of

1 the Agreement to furnish continuous protection to the work, and the equipment,
2 materials, papers, documents, plans, studies and other components to prevent
3 losses or damages, and will be responsible for all damages, to persons or property,
4 until acceptance of the work by the City, except those losses or damages as may
5 be caused by the City's own negligence.

6 F. CAUTION: Contractor shall not begin work until this
7 Agreement has been signed by both parties and until Contractor's evidence of
8 insurance has been delivered to and approved by City.

9 2. TERM. The term of this Agreement shall commence at midnight on
10 June 1, 2018, and shall terminate at 11:59 p.m. on June 1, 2020, unless sooner terminated
11 as provided in this Agreement, or unless the services or the Project is completed sooner.
12 The parties have the option to extend the term for two (2) additional one-year periods at
13 the discretion of City Manager.

14 3. COORDINATION AND ORGANIZATION.

15 A. Contractor shall coordinate its performance with City's
16 representative, if any, named in Exhibit "C", attached to this Agreement and
17 incorporated by this reference. Contractor shall advise and inform City's
18 representative of the work in progress on the Project in sufficient detail so as to
19 assist City's representative in making presentations and in holding meetings on the
20 Project. City shall furnish to Contractor information or materials, if any, described in
21 Exhibit "D", attached to this Agreement and incorporated by this reference, and shall
22 perform any other tasks described in the Exhibit.

23 B. The parties acknowledge that a substantial inducement to City
24 for entering this Agreement was and is the reputation and skill of Contractor's key
25 employee Basil Stephens. City shall have the right to approve any person proposed
26 by Contractor to replace that key employee.

27 4. INDEPENDENT CONTRACTOR. In performing its services,
28 Contractor is and shall act as an independent contractor and not an employee,

1 representative or agent of City. Contractor shall have control of Contractor's work and the
2 manner in which it is performed. Contractor shall be free to contract for similar services to
3 be performed for others during this Agreement; provided, however, that Contractor acts in
4 accordance with Section 9 and Section 11 of this Agreement. Contractor acknowledges
5 and agrees that (a) City will not withhold taxes of any kind from Contractor's compensation;
6 (b) City will not secure workers' compensation or pay unemployment insurance to, for or
7 on Contractor's behalf; and (c) City will not provide and Contractor is not entitled to any of
8 the usual and customary rights, benefits or privileges of City employees. Contractor
9 expressly warrants that neither Contractor nor any of Contractor's employees or agents
10 shall represent themselves to be employees or agents of City.

11 5. INSURANCE.

12 A. As a condition precedent to the effectiveness of this
13 Agreement, Contractor shall procure and maintain, at Contractor's expense for the
14 duration of this Agreement, from insurance companies that are admitted to write
15 insurance in California and have ratings of or equivalent to A:V by A.M. Best
16 Company or from authorized non-admitted insurance companies subject to Section
17 1763 of the California Insurance Code and that have ratings of or equivalent to A:VIII
18 by A.M. Best Company, the following insurance:

19 (a) Commercial general liability insurance (equivalent in scope to
20 ISO form CG 00 01 11 85 or CG 00 01 10 93) in an amount not less than
21 \$1,000,000 per each occurrence and \$2,000,000 general aggregate. This
22 coverage shall include but not be limited to broad form contractual liability,
23 cross liability, independent contractors liability, and products and completed
24 operations liability. City, its boards and commissions, and their officials,
25 employees and agents shall be named as additional insureds by
26 endorsement (on City's endorsement form or on an endorsement equivalent
27 in scope to ISO form CG 20 10 11 85 or CG 20 26 11 85), and this insurance
28 shall contain no special limitations on the scope of protection given to City,

1 its boards and commissions, and their officials, employees and agents. This
2 policy shall be endorsed to state that the insurer waives its right of
3 subrogation against City, its boards and commissions, and their officials,
4 employees and agents.

5 (b) Workers' Compensation insurance as required by the California
6 Labor Code and employer's liability insurance in an amount not less than
7 \$1,000,000. This policy shall be endorsed to state that the insurer waives
8 its right of subrogation against City, its boards and commissions, and their
9 officials, employees and agents.

10 (c) Professional liability or errors and omissions insurance in an
11 amount not less than \$1,000,000 per claim.

12 (d) Commercial automobile liability insurance (equivalent in scope
13 to ISO form CA 00 01 06 92), covering Auto Symbol 1 (Any Auto) in an
14 amount not less than \$500,000 combined single limit per accident.

15 B. Any self-insurance program, self-insured retention, or
16 deductible must be separately approved in writing by City's Risk Manager or
17 designee and shall protect City, its officials, employees and agents in the same
18 manner and to the same extent as they would have been protected had the policy
19 or policies not contained retention or deductible provisions.

20 C. Each insurance policy shall be endorsed to state that coverage
21 shall not be reduced, non-renewed or canceled except after thirty (30) days prior
22 written notice to City, shall be primary and not contributing to any other insurance
23 or self-insurance maintained by City, and shall be endorsed to state that coverage
24 maintained by City shall be excess to and shall not contribute to insurance or self-
25 insurance maintained by Contractor. Contractor shall notify City in writing within five
26 (5) days after any insurance has been voided by the insurer or cancelled by the
27 insured.

28 D. If this coverage is written on a "claims made" basis, it must

1 provide for an extended reporting period of not less than one hundred eighty (180)
2 days, commencing on the date this Agreement expires or is terminated, unless
3 Contractor guarantees that Contractor will provide to City evidence of uninterrupted,
4 continuing coverage for a period of not less than three (3) years, commencing on
5 the date this Agreement expires or is terminated.

6 E. Contractor shall require that all sub-contractors or contractors
7 that Contractor uses in the performance of these services maintain insurance in
8 compliance with this Section unless otherwise agreed in writing by City's Risk
9 Manager or designee.

10 F. Prior to the start of performance, Contractor shall deliver to City
11 certificates of insurance and the endorsements for approval as to sufficiency and
12 form. In addition, Contractor shall, within thirty (30) days prior to expiration of the
13 insurance, furnish to City certificates of insurance and endorsements evidencing
14 renewal of the insurance. City reserves the right to require complete certified copies
15 of all policies of Contractor and Contractor's sub-Contractors and contractors, at any
16 time. Contractor shall make available to City's Risk Manager or designee all books,
17 records and other information relating to this insurance, during normal business
18 hours.

19 G. Any modification or waiver of these insurance requirements
20 shall only be made with the approval of City's Risk Manager or designee. Not more
21 frequently than once a year, City's Risk Manager or designee may require that
22 Contractor, Contractor's sub-Contractors and contractors change the amount,
23 scope or types of coverages required in this Section if, in his or her sole opinion, the
24 amount, scope or types of coverages are not adequate.

25 H. The procuring or existence of insurance shall not be construed
26 or deemed as a limitation on liability relating to Contractor's performance or as full
27 performance of or compliance with the indemnification provisions of this Agreement.

28 6. ASSIGNMENT AND SUBCONTRACTING. This Agreement

1 contemplates the personal services of Contractor and Contractor's employees, and the
2 parties acknowledge that a substantial inducement to City for entering this Agreement was
3 and is the professional reputation and competence of Contractor and Contractor's
4 employees. Contractor shall not assign its rights or delegate its duties under this
5 Agreement, or any interest in this Agreement, or any portion of it, without the prior approval
6 of City, except that Contractor may with the prior approval of the City Manager of City,
7 assign any moneys due or to become due Contractor under this Agreement. Any
8 attempted assignment or delegation shall be void, and any assignee or delegate shall
9 acquire no right or interest by reason of an attempted assignment or delegation.
10 Furthermore, Contractor shall not subcontract any portion of its performance without the
11 prior approval of the City Manager or designee, or substitute an approved sub-Contractor
12 or contractor without approval prior to the substitution. Nothing stated in this Section shall
13 prevent Contractor from employing as many employees as Contractor deems necessary
14 for performance of this Agreement.

15 7. CONFLICT OF INTEREST. Contractor, by executing this Agreement,
16 certifies that, at the time Contractor executes this Agreement and for its duration,
17 Contractor does not and will not perform services for any other client which would create a
18 conflict, whether monetary or otherwise, as between the interests of City and the interests
19 of that other client. And, Contractor shall obtain similar certifications from Contractor's
20 employees, sub-Contractors and contractors.

21 8. MATERIALS. Contractor shall furnish all labor and supervision,
22 supplies, materials, tools, machinery, equipment, appliances, transportation and services
23 necessary to or used in the performance of Contractor's obligations under this Agreement,
24 except as stated in Exhibit "C".

25 9. OWNERSHIP OF DATA. All materials, information and data
26 prepared, developed or assembled by Contractor or furnished to Contractor in connection
27 with this Agreement, including but not limited to documents, estimates, calculations,
28 studies, maps, graphs, charts, computer disks, computer source documentation, samples,

1 models, reports, summaries, drawings, designs, notes, plans, information, material and
2 memoranda ("Data") shall be the exclusive property of City. Data shall be given to City,
3 and City shall have the unrestricted right to use and disclose the Data in any manner and
4 for any purpose without payment of further compensation to Contractor. Copies of Data
5 may be retained by Contractor but Contractor warrants that Data shall not be made
6 available to any person or entity for use without the prior approval of City. This warranty
7 shall survive termination of this Agreement for five (5) years.

8 10. TERMINATION. Either party shall have the right to terminate this
9 Agreement for any reason or no reason at any time by giving fifteen (15) calendar days
10 prior notice to the other party. In the event of termination under this Section, City shall pay
11 Contractor for services satisfactorily performed and costs incurred up to the effective date
12 of termination for which Contractor has not been previously paid. The procedures for
13 payment in Section 1.B. with regard to invoices shall apply. On the effective date of
14 termination, Contractor shall deliver to City all Data developed or accumulated in the
15 performance of this Agreement, whether in draft or final form, or in process. And,
16 Contractor acknowledges and agrees that City's obligation to make final payment is
17 conditioned on Contractor's delivery of the Data to City.

18 11. CONFIDENTIALITY. Contractor shall keep all Data confidential and
19 shall not disclose the Data or use the Data directly or indirectly, other than in the course of
20 performing its services, during the term of this Agreement and for five (5) years following
21 expiration or termination of this Agreement. In addition, Contractor shall keep confidential
22 all information, whether written, oral or visual, obtained by any means whatsoever in the
23 course of performing its services for the same period of time. Contractor shall not disclose
24 any or all of the Data to any third party, or use it for Contractor's own benefit or the benefit
25 of others except for the purpose of this Agreement.

26 12. BREACH OF CONFIDENTIALITY. Contractor shall not be liable for a
27 breach of confidentiality with respect to Data that: (a) Contractor demonstrates Contractor
28 knew prior to the time City disclosed it; or (b) is or becomes publicly available without

1 breach of this Agreement by Contractor; or (c) a third party who has a right to disclose does
2 so to Contractor without restrictions on further disclosure; or (d) must be disclosed pursuant
3 to subpoena or court order.

4 13. ADDITIONAL SERVICES. The City has the right at any time during
5 the performance of the services, without invalidating this Agreement, to order extra work
6 beyond that specified in the RFP or make changes by altering, adding to or deducting from
7 the work. No extra work may be undertaken unless a written order is first given by the City,
8 incorporating any adjustment in the Agreement Sum, or the time to perform this Agreement.
9 Any increase in compensation of ten percent (10%) or less of the Agreement Sum, or in
10 the time to perform of One Hundred Eighty (180) days or less, may be approved by the
11 City Representative. Any greater increases, taken either separately or cumulatively, must
12 be approved by the City Council. It is expressly understood by Contractor that the
13 provisions of this paragraph do not apply to services specifically set forth in the RFP or
14 reasonably contemplated in the RFP. Contractor acknowledges that it accepts the risk that
15 the services to be provided pursuant to the RFP may be more costly or time consuming
16 than Contractor anticipates and that Contractor will not be entitled to additional
17 compensation for the services set forth in the RFP.

18 14. RETENTION OF FUNDS. Contractor authorizes the City to deduct
19 from any amount payable to Contractor (whether or not arising out of this Agreement) any
20 amounts the payment of which may be in dispute or that are necessary to compensate the
21 City for any losses, costs, liabilities or damages suffered by the City, and all amounts for
22 which the City may be liable to third parties, by reason of Contractor's acts or omissions in
23 performing or failing to perform Contractor's obligations under this Agreement. In the event
24 that any claim is made by a third party, the amount or validity of which is disputed by
25 Contractor, or any indebtedness exists that appears to be the basis for a claim of lien, the
26 City may withhold from any payment due, without liability for interest because of the
27 withholding, an amount sufficient to cover the claim. The failure of the City to exercise the
28 right to deduct or to withhold will not, however, affect the obligations of Contractor to insure,

1 indemnify and protect the City as elsewhere provided in this Agreement.

2 15. AMENDMENT. This Agreement, including all Exhibits, shall not be
3 amended, nor any provision or breach waived, except in writing signed by the parties which
4 expressly refers to this Agreement.

5 16. LAW. This Agreement shall be construed in accordance with the laws
6 of the State of California, and the venue for any legal actions brought by any party with
7 respect to this Agreement shall be the County of Los Angeles, State of California for state
8 actions and the Central District of California for any federal actions. Contractor shall cause
9 all work performed in connection with construction of the Project to be performed in
10 compliance with (1) all applicable laws, ordinances, rules and regulations of federal, state,
11 county or municipal governments or agencies (including, without limitation, all applicable
12 federal and state labor standards, including the prevailing wage provisions of sections 1770
13 *et seq.* of the California Labor Code); and (2) all directions, rules and regulations of any fire
14 marshal, health officer, building inspector, or other officer of every governmental agency
15 now having or hereafter acquiring jurisdiction. If any part of this Agreement is found to be
16 in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in
17 conflict with any applicable laws, but the remainder of the Agreement will remain in full
18 force and effect.

19 17. PREVAILING WAGES.

20 A. Consultant agrees that all public work (as defined in California
21 Labor Code section 1720) performed pursuant to this Agreement (the "Public
22 Work"), if any, shall comply with the requirements of California Labor Code sections
23 1770 *et seq.* City makes no representation or statement that the Project, or any
24 portion thereof, is or is not a "public work" as defined in California Labor Code
25 section 1720.

26 B. In all bid specifications, contracts and subcontracts for any
27 such Public Work, Consultant shall obtain the general prevailing rate of per diem
28 wages and the general prevailing rate for holiday and overtime work in this locality

1 for each craft, classification or type of worker needed to perform the Public Work,
2 and shall include such rates in the bid specifications, contract or subcontract. Such
3 bid specifications, contract or subcontract must contain the following provision: "It
4 shall be mandatory for the contractor to pay not less than the said prevailing rate of
5 wages to all workers employed by the contractor in the execution of this contract.
6 The contractor expressly agrees to comply with the penalty provisions of California
7 Labor Code section 1775 and the payroll record keeping requirements of California
8 Labor Code section 1771."

9 18. ENTIRE AGREEMENT. This Agreement, including all Exhibits,
10 constitutes the entire understanding between the parties and supersedes all other
11 agreements, oral or written, with respect to the subject matter in this Agreement.

12 19. INDEMNITY.

13 A. Consultant shall indemnify, protect and hold harmless City, its
14 Boards, Commissions, and their officials, employees and agents ("Indemnified
15 Parties"), from and against any and all liability, claims, demands, damage, loss,
16 obligations, causes of action, proceedings, awards, fines, judgments, penalties,
17 costs and expenses, including attorneys' fees, court costs, expert and witness fees,
18 and other costs and fees of litigation, arising or alleged to have arisen, in whole or
19 in part, out of or in connection with (1) Consultant's breach or failure to comply with
20 any of its obligations contained in this Agreement, including all applicable federal and
21 state labor requirements including, without limitation, the requirements of California Labor
22 Code section 1770 *et seq.* or (2) negligent or willful acts, errors, omissions or
23 misrepresentations committed by Consultant, its officers, employees, agents,
24 subcontractors, or anyone under Consultant's control, in the performance of work
25 or services under this Agreement (collectively "Claims" or individually "Claim").

26 B. In addition to Consultant's duty to indemnify, Consultant shall
27 have a separate and wholly independent duty to defend Indemnified Parties at
28 Consultant's expense by legal counsel approved by City, from and against all

1 Claims, and shall continue this defense until the Claims are resolved, whether by
2 settlement, judgment or otherwise. No finding or judgment of negligence, fault,
3 breach, or the like on the part of Consultant shall be required for the duty to defend
4 to arise. City shall notify Consultant of any Claim, shall tender the defense of the
5 Claim to Consultant, and shall assist Consultant, as may be reasonably requested,
6 in the defense.

7 C. If a court of competent jurisdiction determines that a Claim was
8 caused by the sole negligence or willful misconduct of Indemnified Parties,
9 Consultant's costs of defense and indemnity shall be (1) reimbursed in full if the
10 court determines sole negligence by the Indemnified Parties, or (2) reduced by the
11 percentage of willful misconduct attributed by the court to the Indemnified Parties.

12 D. The provisions of this Section shall survive the expiration or
13 termination of this Agreement.

14 20. FORCE MAJEURE. If any party fails to perform its obligations
15 because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain
16 labor or materials or reasonable substitutes for labor materials, governmental restrictions,
17 governmental regulations, governmental controls, judicial orders, enemy or hostile
18 governmental action, civil commotion, fire or other casualty, or other causes beyond the
19 reasonable control of the party obligated to perform, then that party's performance will be
20 excused for a period equal to the period of such cause for failure to perform.

21 21. AMBIGUITY. In the event of any conflict or ambiguity between this
22 Agreement and any Exhibit, the provisions of this Agreement shall govern.

23 22. NONDISCRIMINATION.

24 A. In connection with performance of this Agreement and subject
25 to applicable rules and regulations, Contractor shall not discriminate against any
26 employee or applicant for employment because of race, religion, national origin,
27 color, age, sex, sexual orientation, gender identity, AIDS, HIV status, handicap or
28 disability. Contractor shall ensure that applicants are employed, and that employees

1 are treated during their employment, without regard to these bases. These actions
2 shall include, but not be limited to, the following: employment, upgrading, demotion
3 or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay
4 or other forms of compensation; and selection for training, including apprenticeship.

5 23. EQUAL BENEFITS ORDINANCE. Unless otherwise exempted in
6 accordance with the provisions of the Ordinance, this Agreement is subject to the
7 applicable provisions of the Equal Benefits Ordinance (EBO), section 2.73 et seq. of the
8 Long Beach Municipal Code, as amended from time to time.

9 A. During the performance of this Agreement, the Consultant
10 certifies and represents that the Consultant will comply with the EBO. The
11 Consultant agrees to post the following statement in conspicuous places at its place
12 of business available to employees and applicants for employment:

13 “During the performance of a contract with the City of Long Beach, the
14 Consultant will provide equal benefits to employees with spouses and its
15 employees with domestic partners. Additional information about the City of
16 Long Beach’s Equal Benefits Ordinance may be obtained from the City of
17 Long Beach Business Services Division at 562-570-6200.”

18 B. The failure of the Consultant to comply with the EBO will be
19 deemed to be a material breach of the Agreement by the City.

20 C. If the Consultant fails to comply with the EBO, the City may
21 cancel, terminate or suspend the Agreement, in whole or in part, and monies due or
22 to become due under the Agreement may be retained by the City. The City may
23 also pursue any and all other remedies at law or in equity for any breach.

24 D. Failure to comply with the EBO may be used as evidence
25 against the Consultant in actions taken pursuant to the provisions of Long Beach
26 Municipal Code 2.93 et seq., Contractor Responsibility.

27 E. If the City determines that the Consultant has set up or used its
28 contracting entity for the purpose of evading the intent of the EBO, the City may

1 terminate the Agreement on behalf of the City. Violation of this provision may be
2 used as evidence against the Consultant in actions taken pursuant to the provisions
3 of Long Beach Municipal Code Section 2.93 et seq., Contractor Responsibility.

4 24. NOTICES. Any notice or approval required by this Agreement shall
5 be in writing and personally delivered or deposited in the U.S. Postal Service, first class,
6 postage prepaid, addressed to Contractor at the address first stated above, and to City at
7 333 West Ocean Boulevard, Long Beach, California 90802, Attn: City Manager, with a copy
8 to the City Clerk at the same address. Notice of change of address shall be given in the
9 same manner as stated for other notices. Notice shall be deemed given on the date
10 deposited in the mail or on the date personal delivery is made, whichever occurs first.

11 25. COPYRIGHTS AND PATENT RIGHTS.

12 A. Consultant shall place the following copyright protection on all
13 Data: © City of Long Beach, California ____, inserting the appropriate year.

14 B. City reserves the exclusive right to seek and obtain a patent
15 or copyright registration on any Data or other result arising from Consultant's
16 performance of this Agreement. By executing this Agreement, Consultant assigns
17 any ownership interest Consultant may have in the Data to the City.

18 C. Consultant warrants that the Data does not violate or infringe
19 any patent, copyright, trade secret or other proprietary right of any other party.
20 Consultant agrees to and shall protect, defend, indemnify and hold City, its officials
21 and employees harmless from any and all claims, demands, damages, loss,
22 liability, causes of action, costs or expenses (including reasonable attorneys' fees)
23 whether or not reduced to judgment, arising from any breach or alleged breach of
24 this warranty.

25 26. COVENANT AGAINST CONTINGENT FEES. Contractor warrants
26 that Contractor has not employed or retained any entity or person to solicit or obtain this
27 Agreement and that Contractor has not paid or agreed to pay any entity or person any fee,
28 commission or other monies based on or from the award of this Agreement. If Contractor

1 breaches this warranty, City shall have the right to terminate this Agreement immediately
2 notwithstanding the provisions of Section 10 or, in its discretion, to deduct from payments
3 due under this Agreement or otherwise recover the full amount of the fee, commission or
4 other monies.

5 27. WAIVER. The acceptance of any services or the payment of any
6 money by City shall not operate as a waiver of any provision of this Agreement or of any
7 right to damages or indemnity stated in this Agreement. The waiver of any breach of this
8 Agreement shall not constitute a waiver of any other or subsequent breach of this
9 Agreement.

10 28. CONTINUATION. Termination or expiration of this Agreement shall
11 not affect rights or liabilities of the parties which accrued pursuant to Sections 7, 10, 11,
12 18, 21 and 28 prior to termination or expiration of this Agreement.

13 29. TAX REPORTING. As required by federal and state law, City is
14 obligated to and will report the payment of compensation to Contractor on Form 1099-Misc.
15 Contractor shall be solely responsible for payment of all federal and state taxes resulting
16 from payments under this Agreement. Contractor shall submit Contractor's Employer
17 Identification Number (EIN), or Contractor's Social Security Number if Contractor does not
18 have an EIN, in writing to City's Accounts Payable, Department of Financial Management.
19 Contractor acknowledges and agrees that City has no obligation to pay Contractor until
20 Contractor provides one of these numbers.

21 30. ADVERTISING. Contractor shall not use the name of City, its officials
22 or employees in any advertising or solicitation for business or as a reference, without the
23 prior approval of the City Manager or designee.

24 31. AUDIT. City shall have the right at all reasonable times during the
25 term of this Agreement and for a period of five (5) years after termination or expiration of
26 this Agreement to examine, audit, inspect, review, extract information from and copy all
27 books, records, accounts and other documents of Contractor relating to this Agreement.


28 32. THIRD PARTY BENEFICIARY. This Agreement is not intended or

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

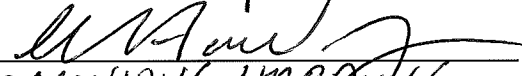
1 designed to or entered for the purpose of creating any benefit or right for any person or
2 entity of any kind that is not a party to this Agreement.

3 IN WITNESS WHEREOF, the parties have caused this document to be duly
4 executed with all formalities required by law as of the date first stated above.

5
6
7 JUNE 11, 2018

CLOSE RANGE INTERNATIONAL, INC.,
a California corporation
By 
Name BASIL STEPHENS
Title PRESIDENT / CEO


8
9 JUNE 22, 2018

By 
Name MONIQUE HARDING
Title SECRETARY / SNR VICE PRESIDENT

10
11 Tom Modica
Assistant City Manager

"Contractor"

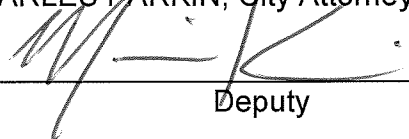
12 EXECUTED PURSUANT
13 TO SECTION 301 OF
14 THE CITY CHARTER

CITY OF LONG BEACH, a municipal
corporation
By 
City Manager

15 July 10, 2018

"City"

16
17 This Agreement is approved as to form on July 2, 2018.

18
19 CHARLES PARKIN, City Attorney
20 By 
Deputy

21
22
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24
25
26
27
28

EXHIBIT "A"

Scope of Work/Services



City of Long Beach
 Purchasing Division
 333 West Ocean Boulevard, 7th Floor
 Long Beach, CA 90802

City of Long Beach
Request For Proposals Number PD17-044
For
Background Investigation Services

Release Date:	03/23/2017
Questions Due to the City:	03/28/2017
Posting of the Q & A:	04/03/2017
Due Date:	04/11/2017

City Contact: *Michelle King* *Buyer II* *562-570-6020*

See Section 4 for instructions on submitting proposals.

Company Name Close Range International, Inc. Contact Person Basil Stephens
 Address 311 N. Robertson Blvd. Ste. 523 City Beverly Hills State CA Zip 90211
 Telephone (323) 343-0177 Fax (323) 857-1521 Federal Tax ID No. [REDACTED]
 E-mail: steve@closerangeipi.com

Prices contained in this proposal are subject to acceptance within _____ calendar days.

I have read, understand, and agree to all terms and conditions herein. Date 4/9/17

Signed 

Print Name & Title Basil Stephens, President, CEO

Rev 2016 0919



City of Long Beach
 Purchasing Division
 333 West Ocean Boulevard, 7th Floor
 Long Beach, CA 90802

with these procedures shall constitute a waiver of any right to further pursue a protest, including filing a Government Code Claim or initiation of legal proceedings.

7. PROJECT SPECIFICATIONS

Please refer to Section 3 Scope of Project

8. WARRANTY/MAINTENANCE AND SERVICE

Not Applicable

9. COMPANY BACKGROUND AND REFERENCES

9.1 Primary Contractor Information

Contractors must provide a company profile. Information provided shall include:

- Company ownership. If incorporated, the state in which the company is incorporated and the date of incorporation. An out-of-state Contractor must register with the State of California Secretary of State before a contract can be executed (<http://www.sos.ca.gov/business/>).
- Location of the company offices.
- Location of the office servicing any California account(s).
- Number of employees both locally and nationally. Specify the number of full time and part-time employees residing in Long Beach.
- Location(s) from which employees will be assigned.
- Name, address and telephone number of the Contractor's point of contact for a contract resulting from this RFP.
- Company background/history and why Contractor is qualified to provide the services described in this RFP.
- Length of time Contractor has been providing services described in this RFP to the public and/or private sector. Please provide a brief description.
- Resumes for key staff to be responsible for performance of any contract resulting from this RFP.

9.2 Subcontractor Information

9.2.1 Does this proposal include the use of subcontractors?

Yes _____ No Initials BKD

If "Yes", Contractor must:

9.2.1.1 Identify specific subcontractors and the specific requirements of this RFP for which each proposed subcontractor will perform services.



City of Long Beach
Purchasing Division
333 West Ocean Boulevard, 7th Floor
Long Beach, CA 90802

Attachment C

Statement of Non-collusion

The proposal is submitted as a firm and fixed request valid and open for 90 days from the submission deadline.

This proposal is genuine, and not sham or collusive, nor made in the interest or in behalf of any person not herein named; the proposer has not directly or indirectly induced or solicited any other proposer to put in a sham proposal and the proposer has not in any manner sought by collusion to secure for himself or herself an advantage over any other proposer.

In addition, this organization and its members are not now and will not in the future be engaged in any activity resulting in a conflict of interest, real or apparent, in the selection, award, or administration of a subcontract.

A handwritten signature in black ink, appearing to read "Basil Stephens".

4/9/2017

Authorized signature and date

Basil Stephens, President, CEO

Print Name & Title



City of Long Beach
Purchasing Division
333 West Ocean Boulevard, 7th Floor
Long Beach, CA 90802

Attachment D

Debarment, Suspension, Ineligibility and Voluntary Exclusion Certification

Please read Acceptance of Certification and Instructions for Certification before completing

As a current or potential vendor for the City of Long Beach (City) your firm, through its business relationship with the City, may be the recipient of federal grant funds. As such, the City is required to document that neither your business entity or organization, nor any of your principals are debarred, suspended, ineligible, or have voluntarily been excluded from receiving federal grant funds. Consistent with Executive Order No. 12549 Title 2 CFR Part 180 Subpart C, all potential recipients of federal grant funds are required to comply with the requirements specified below. By submission of proposal/bid/agreement, the undersigned, under penalty of perjury, certifies that the participant, nor any of its principals in the capacity of owner, director, partner, officer, manager, or other person with substantial influence in the development or outcome of a covered transaction, whether or not employed by the participant:

- Are not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal department or agency;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, been suspended, debarred, voluntarily excluded or declared ineligible by a federal agency;
- Do not presently have a proposed debarment proceeding pending;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, been indicted or convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, had one or more public transactions (Federal, State, or local) terminated for cause or default.

If reorganization, management turnover, or a shift or change of principals' status occurs, written notice must be submitted within 21 days. Subsequent disclosure of unfavorable information will be subject to thorough review and remedial action. Updated versions of this certification may be requested on a routine basis.

Where the potential prospective recipient of Federal assistance funds is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to the applicable bid/agreement/proposal.

[Handwritten Signature] 4/10/17



City of Long Beach
Purchasing Division
333 West Ocean Boulevard, 7th Floor
Long Beach, CA 90802

Acceptance of Certification

1. This bid/agreement/proposal or like document has the potential to be a recipient of Federal funds. In order to be in compliance with Code of Federal Regulations, the City requires this completed form. By signing and submitting this document, the prospective bidder/proposer is providing the certification and acknowledgement as follows:
2. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
4. The potential recipient of Federal assistance funds agrees by submitting this bid/agreement/proposal or like document that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

Instructions for completing the form, Attachment –Debarment Certification

1. The City of Long Beach sometimes receives Federal funding on certain purchases/projects. To ensure that the City is in compliance with Federal regulations we require this form to be completed.
2. The City of Long Beach checks the System for Award Management at www.sam.gov to make sure that Contractors who are awarded City contracts and/or purchase orders are not debarred or suspended. Prospective contractors should perform a search on this website for your company and or persons associated with your business.
3. If your business is in compliance with the conditions in the form, please have the appropriate person complete and sign this form and return with your bid/proposal/agreement.
4. If at any time, your business or persons associated with your business become debarred or suspended, we require that you inform us of this change in status.
5. If there are any exceptions to the certification, please include an attachment. Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception, indicate to whom it applies, initiating agency and dates of action.
6. Note: Providing false information may result in criminal prosecution or administrative sanctions.

***If you have any questions on how to complete this form, please contact the
Purchasing Division in the City of Long Beach Business Services Bureau at 562-570-6200.***



City of Long Beach
Purchasing Division
333 West Ocean Boulevard, 7th Floor
Long Beach, CA 90802

Attachment E

W-9 Request for Taxpayer Identification Number and Certification

[W-9 Form must be signed and dated.]

[Form-Fillable PDF available at <http://www.irs.gov/pub/irs-pdf/fw9.pdf>]

[Vendor Application Form is for internal City use only.]

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

Print or type
 See Specific Instructions on page 2.

1 Names (as shown on your income tax return). Name is required on this line; do not leave this line blank. Close Range International, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see Instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) 311 N. Robertson Blvd., # 523	Requester's name and address (optional)
6 City, state, and ZIP code Beverly Hills, CA 90211	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> </tr> </table>										
or	Employer identification number										

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Date ▶ **4/1/2017**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



City of Long Beach
 Purchasing Division
 333 West Ocean Boulevard, 7th Floor
 Long Beach, CA 90802

VENDOR APPLICATION FORM

Company Name (same as line 1 on W9):	Close Range International, Inc.		
DBA Name (same as line 2 on W9):			
Federal Tax ID Number (or SSN):	[REDACTED]	required (this number is a fed tax ID: <input type="radio"/> SSN: <input type="radio"/>)	leave blank if not applicable
Web Address:	www.closerangepl.com		leave blank if not applicable
Purchase Order Address: 311 N/Robertson Blvd. #523			
	Attn: Basil Stephens		
	City: Beverly Hills		
	State: CA	Zip Code: 90211	
Contact Name:	Basil Stephens		
Email:	steve@closerangepl.com		
Phone Number:	323-343-0177	e.g. 562-555-1234	
Fax:	323-857-1521	e.g. 562-555-5678	
Toll Free:	888-343-4044	e.g. 800-555-2468	
	If 'remit to' address is the same as the purchase order address, put SAME in first box only		
'Remit to' Address :	SAME		
	Attn:		
	City:		
	State:	Zip Code:	
Contact Name:			
Email:			
Phone Number:		e.g. 562-555-1234	
Fax:		e.g. 562-555-5678	
Toll Free:		e.g. 800-555-2468	
Type of Ownership:			
Individual <input type="radio"/>	Partnership <input type="radio"/>	Corporation <input checked="" type="radio"/>	LLC <input type="radio"/> Nonprofit <input type="radio"/> Government <input type="radio"/>
Composition of Ownership (at least 51% of ownership of the organization) (check all that apply)			
MBE <input type="radio"/>	WBE <input type="radio"/>	Local <input checked="" type="radio"/>	DBE <input type="radio"/> Certified SBE <input type="radio"/> Certified Micro <input checked="" type="radio"/>
State certification number: 1795230			



City of Long Beach
 Purchasing Division
 333 West Ocean Boulevard, 7th Floor
 Long Beach, CA 90802

Attachment F

Secretary of State Certification

Please provide print out showing your business is registered with the California Secretary of State.

(Note, individual and sole proprietor companies are not required to register)

Awarded vendors/contractors must be registered with the California Secretary of State prior to contract execution. For more information, please consult:

www.kepler.sos.ca.gov/

The screenshot shows the website interface for the California Secretary of State. At the top, there is a navigation bar with the URL www.kepler.sos.ca.gov/ and a search bar. Below the navigation bar, there is a banner for the California Secretary of State Alex Padilla. The main content area is titled "Business Search" and contains the following text:

This search provides access to domestic stock, domestic nonprofit and qualified foreign corporations, limited liability company and limited partnership information of record with the California Secretary of State. For additional information about entity addresses and the names and addresses of the principals of the entity, order a copy of the last complete Statement of Information (for corporations and limited liability companies) or formation and amendment documents (for limited partnerships). For information on ordering certificates, copies of documents and/or status reports or to request a more extensive search, refer to [Information Requests](#).

Please note: This search is not intended to serve as a name availability search. For information on checking or reserving a name, refer to [Name Availability](#).

To conduct a search:

- Select the applicable search type.
- Enter the entity name or number you wish to search. Note: If entering the entity number of a corporation, the number must begin with the letter C.
- Select the Search button.
- For help with searching an entity name or number, refer to [Search Tips](#).

Search Types

Corporation Name Limited Liability Company/Limited Partnership Name Entity Number

Entity Name or Number: or company name and hit "search"

Disclaimer: This tool allows you to search the Secretary of State's California Business Search database for abstracts of information for domestic stock, domestic nonprofit and qualified foreign corporations, limited liability companies and limited partnerships that have filed with this office. This search tool groups corporations separately from limited liability companies and limited partnerships and returns all entities for the search criteria in the respective group regardless of the current status.

Although every attempt has been made to ensure that the information contained in the database is accurate, the Secretary of State's office is not responsible for any loss, consequence, or damage resulting directly or indirectly from reliance on the accuracy, reliability, or timeliness of the information that is provided. All such information is provided "as is." For information on ordering copies of the official business entity records for a particular entity, please refer to [Information Requests](#).

Alex Padilla
California Secretary of State


Business Search - Entity Detail

The California Business Search is updated daily and reflects work processed through Monday, March 27, 2017. Please refer to document [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity. Not all images are available online.

C2136060 CLOSE RANGE INTERNATIONAL, INC.

Registration Date:	04/02/1999
Jurisdiction:	CALIFORNIA
Entity Type:	DOMESTIC STOCK
Status:	ACTIVE
Agent for Service of Process:	RODERICK J LINDBLOM, ESQ. 9777 WILSHIRE BLVD, STE 1000, 10TH FLOOR BEVERLY HILLS CA 90211
Entity Address:	311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211
Entity Mailing Address:	311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

A Statement of Information is due EVERY year beginning five months before and through the end of April.

Document Type	⇅ File Date	PDF
SI-NO CHANGE	03/07/2017	
SI-COMPLETE	04/09/2013	

* Indicates the information is not contained in the California Secretary of State's database.

- If the status of the corporation is "Surrender," the agent for service of process is automatically revoked. Please refer to California Corporations Code [section 2114](#) for information relating to service upon corporations that have surrendered.
- For information on checking or reserving a name, refer to [Name Availability](#).
- If the image of a Statement of Information is not available online, for information on ordering a copy of that statement refer to [Information Requests](#).
- For information on ordering certificates, status reports, certified copies of documents and copies of documents not currently available in the Business Search such as a filing that is not a Statement of Information or filings for other types of business entities, or to request a more extensive search for records, refer to [Information Requests](#).
- For help with searching an entity name, refer to [Search Tips](#).
- For descriptions of the various fields and status types, refer to [Frequently Asked Questions](#).

[Modify Search](#) [New Search](#) [Back to Search Results](#)



State of California
Secretary of State

S

Statement of Information

(Domestic Stock and Agricultural Cooperative Corporations)

FEES (Filing and Disclosure): \$25.00.

If this is an amendment, see instructions.

IMPORTANT -- READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

FK21828

FILED

In the office of the Secretary of State
of the State of California

MAR-07 2017

1. CORPORATE NAME

CLOSE RANGE INTERNATIONAL, INC.

2. CALIFORNIA CORPORATE NUMBER

C2136060

This Space for Filing Use Only

No Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)

3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.

If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE	CITY	STATE	ZIP CODE
5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY	CITY	STATE	ZIP CODE
6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4	CITY	STATE	ZIP CODE

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

7. CHIEF EXECUTIVE OFFICER/	ADDRESS	CITY	STATE	ZIP CODE
8. SECRETARY	ADDRESS	CITY	STATE	ZIP CODE
9. CHIEF FINANCIAL OFFICER/	ADDRESS	CITY	STATE	ZIP CODE

Names and Complete Addresses of All Directors, Including Directors Who are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

10. NAME	ADDRESS	CITY	STATE	ZIP CODE
11. NAME	ADDRESS	CITY	STATE	ZIP CODE
12. NAME	ADDRESS	CITY	STATE	ZIP CODE

13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY:

Agent for Service of Process If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.

14. NAME OF AGENT FOR SERVICE OF PROCESS		
15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL. CITY	STATE	ZIP CODE

Type of Business

16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION

17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

03/07/2017 BASIL STEPHENS CEO/PRESIDENT

DATE TYPE/PRINT NAME OF PERSON COMPLETING FORM TITLE SIGNATURE



State of California Secretary of State

S

Statement of Information
(Domestic Stock and Agricultural Cooperative Corporations)
FEES (Filing and Disclosure): \$25.00.
If this is an amendment, see instructions.

**E-R80264
FILED**

In the office of the Secretary of
State of the State of California

Apr - 09 2013

IMPORTANT - READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

1. CORPORATE NAME

CLOSE RANGE INTERNATIONAL, INC.

311 N. ROBERTSON BLVD#523
BEVERLY HILLS CA 90211

2. CALIFORNIA CORPORATE NUMBER C2136060

This Space For Filing Use Only

No Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)

3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.
 If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE
311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY

6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

7. CHIEF EXECUTIVE OFFICER/
BASIL J. STEPHENS 311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

8. SECRETARY
MONIQUE E. HARDING 311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

9. CHIEF FINANCIAL OFFICER/
BASIL J. STEPHENS 311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

Names and Complete Addresses of All Directors, Including Directors Who Are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

10. NAME
MONIQUE E. HARDING 311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

11. NAME
BASIL J. STEPHENS 311 N. ROBERTSON BLVD#523 BEVERLY HILLS CA 90211

12. NAME

13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY: 0

Agent for Service of Process If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O.Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.

14. NAME OF AGENT FOR SERVICE OF PROCESS
RODERICK J LINDBLOM, ESQ.

15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL
9777 WILSHIRE BLVD, STE 1000, 10TH FLOOR BEVERLY HILLS CA 90211

Type of Business

16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION
PRIVATE INVESTIGATION/SECURITY

17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

04/09/2013 BASIL J. STEPHENS CEO/PRESIDENT
DATE TYPE/PRINT NAME OF PERSON COMPLETING FORM TITLE SIGNATURE

Attachment G

EQUAL BENEFITS ORDINANCE DISCLOSURE

As a condition of being awarded a contract with the City of Long Beach ("City"), the selected Contractor/Vendor ("Contractor") may be required during the performance of the Contract, to comply with the City's nondiscrimination provisions of the Equal Benefits Ordinance ("EBO") set forth in the Long Beach Municipal Code section 2.73 et seq. The EBO requires that during the performance of the contract, the Contractor shall provide equal benefits to its employees with spouses and employees with domestic partners. Benefits include but are not limited to, health benefits, bereavement leave, family medical leave, membership and membership discounts, moving expenses, retirement benefits and travel benefits. A cash equivalent payment is permitted if an employer has made all reasonable efforts to provide domestic partners with access to benefits but is unable to do so. A situation in which a cash equivalent payment might be used is where the employer has difficulty finding an insurance provider that is willing to provide domestic partner benefits.

The EBO is applicable to the following employers:

- For-profit employers that have a contract with the City for the purchase of goods, services, public works or improvements and other construction projects in the amount of \$100,000 or more
- For-profit entities that generate \$350,000 or more in annual gross receipts leasing City property pursuant to a written agreement for a term exceeding 29 days in any calendar year

Contractors who are subject to the EBO must certify to the City before execution of the contract that they are in compliance with the EBO by completing the EBO Certification Form, attached, or that they have been issued a waiver by the City. Contractors must also allow authorized City representatives access to records so the City can verify compliance with the EBO.

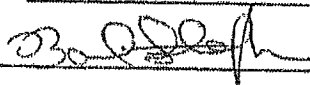
The EBO includes provisions that address difficulties associated with implementing procedures to comply with the EBO. Contractors can delay implementation of procedures to comply with the EBO in the following circumstances:

- 1) By the first effective date after the first open enrollment process following the contract start date, not to exceed two years, if the Contractor/vendor submits evidence of taking reasonable measures to comply with the EBO; or
- 2) At such time that the administrative steps can be taken to incorporate nondiscrimination in benefits in the Contractor/vendor's infrastructure, not to exceed three months; or
- 3) Upon expiration of the contractor's current collective bargaining agreement(s).

Compliance with the EBO

If a contractor has not received a waiver from complying with the EBO and the timeframe within which it can delay implementation has expired but it has failed to comply with the EBO, the Contractor may be deemed to be in material breach of the Contract. In the event of a material breach, the City may cancel, terminate or suspend the City agreement, in whole or in part. The City also may deem the Contractor an irresponsible bidder and disqualify the Contractor from contracting with the City for a period of three years. In addition, the City may assess liquidated damages against the Contractor which may be deducted from money otherwise due the Contractor. The City may also pursue any other remedies available at law or in equity.

By my signature below, I acknowledge that the Contractor understands that to the extent it is subject to the provisions of the Long Beach Municipal Code section 2.73, the Contractor shall comply with this provision.

Printed Name: Basil Stephens Title: President, CEO
Signature:  Date: 04/09/2017
Business Entity Name: Close Range International, Inc.

EQUAL BENEFITS ORDINANCE CERTIFICATION OF COMPLIANCE

Section 1. CONTRACTOR/VENDOR INFORMATION

Name: Close Range International, Inc. Federal Tax ID No. [REDACTED]
Address: 811 N. Robertson Blvd, Ste. 528
City: Beverly hills State: CA ZIP: 90211
Contact Person: Basli Stephens Telephone: 923-343-0177
Email: steve@closerangepl.com Fax: 923-857-1521

Section 2. COMPLIANCE QUESTIONS

- A. The EBO is inapplicable to this Contract because the Contractor/Vendor has no employees. Yes No
- B. Does your company provide (or make available at the employees' expense) any employee benefits? Yes No
(If "yes," proceed to Question C. If "no," proceed to section 5, as the EBO does not apply to you.)
- C. Does your company provide (or make available at the employees' expense) any benefits to the spouse of an employee?
 Yes No
- D. Does your company provide (or make available at the employees' expense) any benefits to the domestic partner of an employee?
 Yes No (If you answered "no" to both questions C and D, proceed to section 5, as the EBO is not applicable to this contract. If you answered "yes" to both Questions C and D, please continue to Question E. If you answered "yes" to Question C and "no" to Question D, please continue to section 3.)
- E. Are the benefits that are available to the spouse of an employee identical to the benefits that are available to the domestic partner of an employee?
 Yes No
(If "yes," proceed to section 4, as you are in compliance with the EBO. If "no," continue to section 3.)

Section 3. PROVISIONAL COMPLIANCE

- A. Contractor/vendor is not in compliance with the EBO now but will comply by the following date:

_____ By the first effective date after the first open enrollment process following the contract start date, not to exceed two years, if the Contractor/vendor submits evidence of taking reasonable measures to comply with the EBO; or

_____ At such time that the administrative steps can be taken to incorporate nondiscrimination in benefits in the Contractor/vendor's infrastructure, not to exceed three months; or

_____ Upon expiration of the contractor's current collective bargaining agreement(s).

- B. If you have taken all reasonable measures to comply with the EBO but are unable to do so, do you agree to provide employees with a cash equivalent? (The cash equivalent is the amount of money your company pays for spousal benefits that are unavailable for domestic partners.)

_____ Yes _____ No

Section 4. REQUIRED DOCUMENTATION


At time of issuance of purchase order or contract award, you may be required by the City to provide documentation (copy of employee handbook, eligibility statement from your plans, insurance provider statement, etc.) to verify that you do not discriminate in the provision of benefits.

Section 5. CERTIFICATION

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that I am authorized to bind this entity contractually. By signing this certification, I further agree to comply with all additional obligations of the Equal Benefits Ordinance that are set forth in the Long Beach Municipal Code and in the terms of the contract of purchase order with the City.

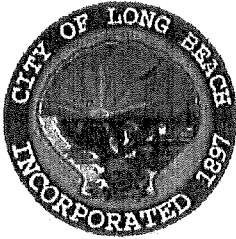
Executed this 10th day of April, 2017, at Los Angeles, CA.

Name Basil Stephens

Signature 

Title President, CEO

Federal Tax ID No. 



City of Long Beach

Department of Financial Management
Division of Procurement
333 W Ocean Blvd. 7th floor, Long Beach, California 90802
p 562.570.6020
Michelle.King@Longbeach.gov

April 3, 2017

ADDENDUM #1

QUESTIONS & ANSWERS

RFP PD 17-044
Background Investigation Services

This addendum changes and supersedes the language in the original RFP. Please acknowledge receipt of this addendum by signing and submitting with your proposals. Any proposer who fails to submit this addendum may be disqualified.

1. Question: Do you currently have a list of approved vendors for these services?

Answer: Yes. Our current vendors are:

- Halls Investigation
- Steven Beckman Investigations
- Summit Security Services
- Jackson Jackson Associates

2. Question: What are the current prices you pay for these services?

Answer: Dependent on services performed, we're paying from \$75 to \$1,650.

3. Question: Will a skype, or online, interview be substantial to meet the requirement of "in-person interview" as defined in 3.1.3?

Answer: No, a skype or online interview with applicants will not be substantial. An in-person interview is required.

4. Question: Define and explain the word "legal" as used in 3.1.9.

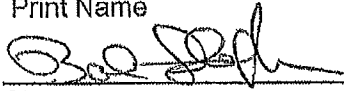
Answer: In section 3.1.9 "legal" documents refers any City, State, Federal, Court or County documents including but not limited to birth certificates, naturalization documents, court orders, marriage certificates, etc.

Prepared By: Michelle King Date: April 3, 2017
Buyer II

Acknowledged By: Close Range International, Inc
Company Name

Basil Stephens
Print Name

President
Title


Signature

4/6/2017
Date

You are required to submit this document with your proposal. Failure to do so may disqualify your proposal.

Attachment D

Debarment, Suspension, Ineligibility and Voluntary Exclusion Certification

Please read Acceptance of Certification and Instructions for Certification before completing

As a current or potential vendor for the City of Long Beach (City) your firm, through its business relationship with the City, may be the recipient of federal grant funds. As such, the City is required to document that neither your business entity or organization, nor any of your principals are debarred, suspended, ineligible, or have voluntarily been excluded from receiving federal grant funds. Consistent with Executive Order No. 12549 Title 2 CFR Part 180 Subpart C, all potential recipients of federal grant funds are required to comply with the requirements specified below. By submission of proposal/bid/agreement, the undersigned, under penalty of perjury, certifies that the participant, nor any of its principals in the capacity of owner, director, partner, officer, manager, or other person with substantial influence in the development or outcome of a covered transaction, whether or not employed by the participant:

- Are not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal department or agency;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, been suspended, debarred, voluntarily excluded or declared ineligible by a federal agency;
- Do not presently have a proposed debarment proceeding pending;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, been indicted or convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, had one or more public transactions (Federal, State, or local) terminated for cause or default.

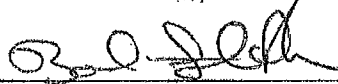
If reorganization, management turnover, or a shift or change of principals' status occurs, written notice must be submitted within 21 days. Subsequent disclosure of unfavorable information will be subject to thorough review and remedial action. Updated versions of this certification may be requested on a routine basis.

Where the potential prospective recipient of Federal assistance funds is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to the applicable bid/agreement/proposal.

Close Range International, Inc
Business/Contractor/Agency

Basil Stephens
Name of Authorized Representative

President
Title of Authorized Representative


Signature of Authorized Representative

4/6/2017
Date

r20141001

Acceptance of Certification

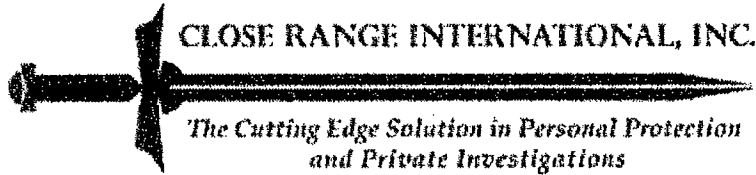
1. This bid/agreement/proposal or like document has the potential to be a recipient of Federal funds. In order to be in compliance with Code of Federal Regulations, the City requires this completed form. By signing and submitting this document, the prospective bidder/proposer is providing the certification and acknowledgement as follows:
2. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
4. The potential recipient of Federal assistance funds agrees by submitting this bid/agreement/proposal or like document that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

Instructions for completing the form, Attachment –Debarment Certification

1. The City of Long Beach sometimes receives Federal funding on certain purchases/projects. To ensure that the City is in compliance with Federal regulations we require this form to be completed.
2. The City of Long Beach checks the System for Award Management at www.sam.gov to make sure that Consultants who are awarded City contracts and/or purchase orders are not debarred or suspended. Prospective Consultants should perform a search on this website for your company and or persons associated with your business.
3. If your business is in compliance with the conditions in the form, please have the appropriate person complete and sign this form and return with your bid/proposal/agreement.
4. If at anytime, your business or persons associated with your business become debarred or suspended, we require that you inform us of this change in status.
5. If there are any exceptions to the certification, please include an attachment. Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception, indicate to whom it applies, initiating agency and dates of action.
6. Note: Providing false information may result in criminal prosecution or administrative sanctions.

***If you have any questions on how to complete this form, please contact the
Purchasing Division in the City of Long Beach Business Relations Bureau at 562-570-6200***

Rev 12.11.13



COMPANY BACKGROUND

Close Range International, Inc. was incorporated in California on 04/02/1999. We are an S- Corporation.

Close Range International, Inc. offices are located at 7411 Beverly Blvd, LA CA 90036. We have a P.O. Box/Mailing/Billing address of 311 N. Robertson Blvd #523, Beverly Hills, CA 90211.

The Office at 7411 Beverly Blvd, LA CA 90036 is the office servicing California accounts.

We have approximately 60 full-time employees and 8 part-time employees. Two employees currently reside in Long Beach.

All employees will be assigned from 7411 Beverly Blvd, LA CA 90036. For the purpose of Background Investigations, employees who choose to, may work from home.

The Contractor's Point of Contact For Background Investigations:

Tracy Elwood Viraldi, 218 Glendora Avenue, Long Beach, CA 90803. Tel# (714) 240-3519.

The Contractor's Point of Contact For Billing, Invoicing & All Business Matters:

Basil Stephens, 311 N. Robertson Blvd#523, Beverly Hills, CA 90211. Tel# (323)343-0177.

Company History:

Founded in 1999 by Retired Law Enforcement Officers and Executive Protection Professionals, Close Range International, Inc. has extensive experience in all types of investigations, case management, and a history of completing assignments in a professional and timely manner.

Close Range International, Inc. has an untarnished California Private Investigator's License since January 25, 2000. Utilizing Retired Law Enforcement Officers for our investigations brings their years of unmatched experience and superior training to our organization.

We employ active and honorably retired Police Officers, Detectives and Supervisors from numerous Southern California law enforcement agencies as well as honorably retired Federal Agents. Our criteria for employment is that they have a preferred

specialty/expertise investigation area, and are all, POST Certified Background Investigator's.

We complement our investigators skills with numerous, top notch, Private Investigator databases such as Thomson-Reuters CLEAR, IRB Search (Lexus Nexus for Private Investigators), Tracers Info, TLO and have access to DMV Information through Records Research Inc. and California DMV as well as personal Trans Union & Experian Credit Reports (with subject's written authorization) through CU CLEAR. All our resources can be utilized, if authorized by the City of Long Beach, to assist our background investigators through one contact (Lead Background Investigator Tracy Elwood Veraldi). Veraldi will also be the day to day contact for LBPD and will disperse/manage the Background Investigations given to Close Range

Our Lead Background Investigator, Tracy Elwood Veraldi (Resume Attached) is a California POST Certified Background Investigator and has been since 2007. Veraldi has previously worked for two prestigious law enforcement agencies in Southern California completing POST Certified Peace Officer, Dispatcher and Firefighter Backgrounds since 2001. Veraldi is currently a Consultant and the previous Board President of the California Background Investigator's Association. She has served as President, Vice-President and Member at Large of that organization from January 2011 through January 2017.

We are in the ideal position and have all the necessary tools and experience to conduct comprehensive background investigations for law enforcement agencies, using current POST guidelines, following the POST Background Investigator Manual, with POST Certified Background Investigators who are active and honorably retired Law Enforcement Officers.

We have the manpower to handle a caseload of 20 or more background investigations at once and the ability to provide a 4 to 8 week turnaround with that caseload, and the ability to expedite in specific cases.

Our Background Investigators are experienced, eager and prepared to work alongside the Long Beach Police Department to perform background investigations for both sworn and civilian staff. We are also ready and willing to conduct background investigations for other departments within the city, including Fire, Airport, and Parks, Recreation and Marines.

Close Range International, Inc. has the manpower, expertise and tools to administer and complete pre-employment investigations in compliance with all POST and City of Long Beach rules, regulations and policies.

Length of Time Contractor Has Been Providing Services to the Public and or/Private Sector:

Close Range International, Inc. has been providing background checks to the private sector for over 17 years, with excellent results and repeat clients.

Our individual Background Investigators have a wealth of expertise providing background checks for Law Enforcement/Fire personell to numerous public agencies including:

The Los Angeles Police and Fire Departments including Airport, General Services and Port.

The City of Long Beach Police, Fire, Security, Dispatchers, and civilian employees of the City.

City of San Bernardino Police Department

Garden Grove Police Department

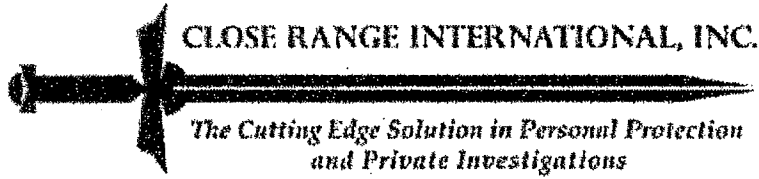
Murietta Police Department & Civilian Employees

Anaheim Police Department

Cypress Police Department

Huntington Beach Fire Department

Resumes of all Background Investigators available to work on this project are attached.



REFERENCES

(SPECIFICALLY FOR TRACY ELWOOD VERALDI-CONTRACTOR POINT OF CONTACT & LEAD BR INVESTIGATOR)

Frank Acuna, President
California Background Investigator's Association
POST Background Instructor/Guest Speaker
909-342-4034

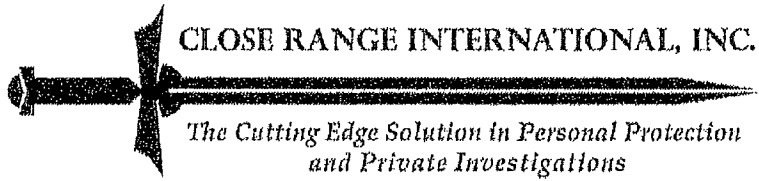
Los Angeles Police Department
Shelly DelRosario
700 E. Temple Street B-22
Los Angeles CA 90012
213-473-9483

Los Angeles City Fire Department
Rafael Casillas
700 E. Temple Street B-22
Los Angeles, CA 90012
213-473-9483

Los Angeles World Airport Police Department (LAWA)
Andrea Williams
7303 World Way West
Los Angeles, CA 90045
424-646-6733

Los Angeles Port Police Department
Kevin McCloskey
330 South Centre Street
San Pedro, CA 90731
310-345-1085

Placentia Police Department
Mike Busse
401 E. Chapmen Ave
Placentia, CA 92870
951-258-5735



RESUMES

Attached are the resumes of the two owners of Close Range International, Inc, Basil Stephens & Monique Harding.

Also attached is the RESUME & POST CERTIFICATION of our LEAD BACKGROUND INVESTIGATOR and liaison/contact point for the City of Long Beach, Tracy Elwood Veraldi.

Also attached are the resumes and POST CERTIFICATIONS of Eight (8) additional Background Investigators that will work on this project, should Close Range International, Inc., be awarded this bid.

Systems for Public Safety

A Division of Modern Learning Company

Recognizes

TRACY ELWOOD-VERALDI
City of Los Angeles Personnel Department

FOR HAVING SATISFACTORILY COMPLETED THE 32 HOUR

**BACKGROUND INVESTIGATION
CORE COURSE**

PRESENTED AT LOS ANGELES, CALIFORNIA

May 9-30, 2007

POST Course Control Number: 5010-30340-06901

California Background Investigators Association
Certificate of Training

This is to certify that

TRACY VERALDI

has successfully completed 20 hours of P.O.S.T.
certified instruction in Background Investigations

POST Control Number 1035-28000-07-001; STC Certificate Number 4029-041817

As presented at the 9th Annual C.B.I.A. Training Symposium
December 4- December 6, 2007

Hugh Tate

Hugh Tate, President - C.B.I.A.

California Background Investigators Assoc.

Certificate of Training

This is to certify that

TRACY ELWOOD VERALDI

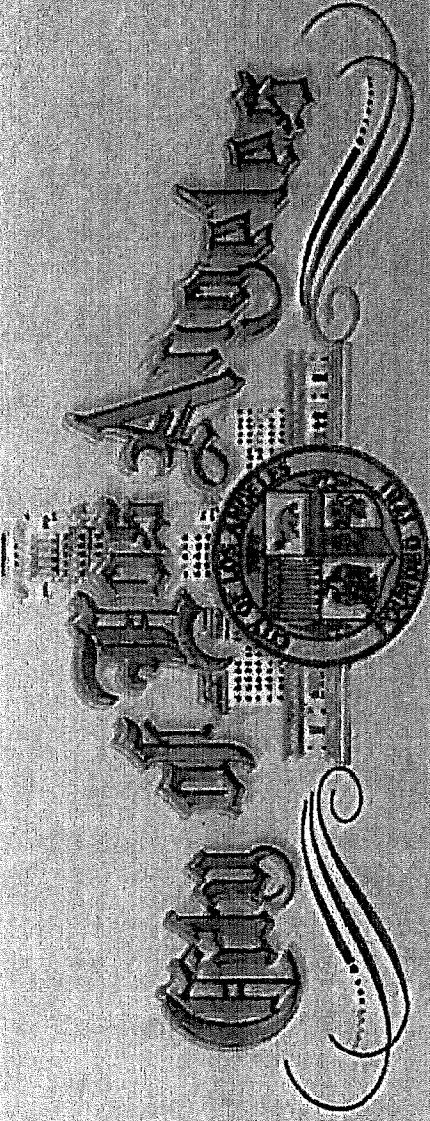
*Has successfully completed 20 hours of POST/SIC
certified instruction in Background Investigations*

POST Control Number 1035-28000-12-001; SIC Certificate Number 4029-066626

*As presented at the 14th Annual C.B.I.A. Training Conference
in Santa Barbara*

November 13 - November 15, 2012

Dan Duffly - C.B.I.A./President



Personnel Department, Public Safety Bureau, Background Investigation Division

This is to certify that

Carlton (Hal) Johnson

Personnel Department, City of Los Angeles

has successfully completed 32 hours of P.O.S.T. certified instruction for the

Background Investigation Core Course

Presented at Los Angeles, California, October 20-24, 2008

P.O.S.T. Course Control Number: 1245-30380-08-001

Margaret Whelan

Margaret Whelan
General Manager
Personnel Department

Gloria Sosa

Gloria Sosa, Assistant General Manager
Personnel Department

Bill Thomas

Bill Thomas, Chief
Background Investigation Division

Systems for Public Safety

A Designs in Modern Learning Company

Recognizes

JAYMEI MENDOZA

Close Range International

FOR HAVING SATISFACTORILY COMPLETED THE 32 HOUR

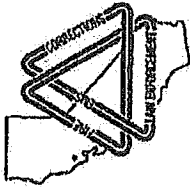
BACKGROUND INVESTIGATION CORE COURSE

PRESENTED AT CARLSBAD, CALIFORNIA

June 15-18, 2015

POST COURSE CONTROL NUMBER: 5010-30340-14-002





Santa Rosa Junior College
Public Safety Training Center



COURSE COMPLETION CERTIFICATE

This is to certify that

John O. Freund

has successfully completed the

Background Investigation

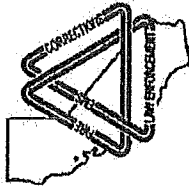
POST Course Control # 2980-30340-12-003 STC Certification # 0220-002999

DATED THIS 13th DAY OF June 2013

CONSISTING OF 32 HOURS OF INSTRUCTION AND 1 SEMESTER UNITS

Chaise Oswald
Director / Instructor

Joseph Chapman
Training Center Director



Santa Rosa Junior College
Public Safety Training Center



COURSE COMPLETION CERTIFICATE

This is to certify that

Mary S. Freund

has successfully completed the

Background Investigation

POST Course Control # 2980-30340-16-002 STC Certification # 0220-002999

DATED THIS 20th DAY OF January 20 17

CONSISTING OF 32 HOURS OF INSTRUCTION AND 1 SEMESTER UNITS

Cherise Arnold
Director / Instructor

Shirley Chapman
Training Center Director

Riverside County Sheriff's Department
Ben Clark Public Safety Training Center



CERTIFICATE
of
COMPLETION

This is to certify that

PERRY THOMAS

Has Satisfactorily Completed 36 Hours of

BACKGROUND INVESTIGATION

POST # 22003034014004

05/18/2015 - 05/22/2015


COMMANDER


SHERIFF

Systems for Public Safety

A Division of Modern Learning Company

Recognizes

DONALD MCMILLEN
City of Los Angeles

FOR HAVING SATISFACTORILY COMPLETED THE 32 HOUR

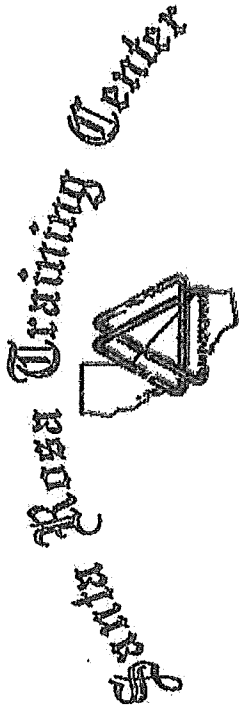
**BACKGROUND INVESTIGATION
CORE COURSE**

PRESENTED AT CARLSBAD, CALIFORNIA

June 15-18, 2015

POST COURSE CONTROL NUMBER 5010-30340-14-002





Santa Rosa Junior College

Certificate of Completion

This is to certify that

VICTORIA M. FOSTER

has satisfactorily completed a course in

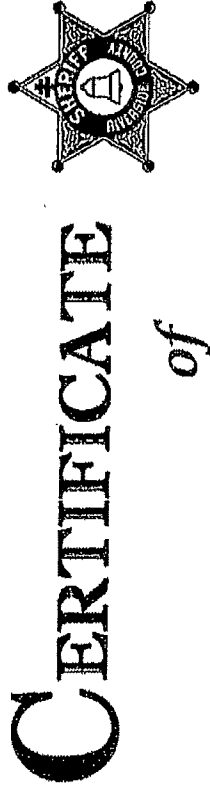
Background Investigations
consisting of 32 hours of instruction and 1 semester unit

DATED THIS 1st DAY OF SEPTEMBER 19 94

[Signature]
Director / Coordinator

[Signature]
Training Center Director

Riverside County Sheriffs Department
Ben Clark Public Safety Training Center



of

COMPLETION

This is to certify that


STEVEN PORTER

Has Satisfactorily Completed 36 Hours of

BACKGROUND INVESTIGATION

POST # 22603034011002

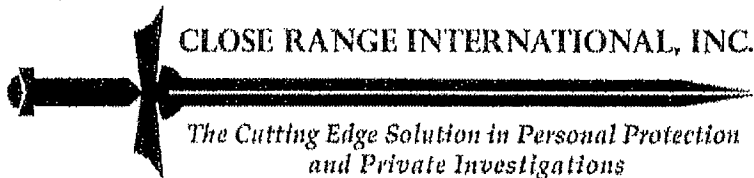
01/30/2012 - 02/03/2012



COMMANDER



SHERIFF



City of Long Beach Business License-9.4

Should Close Range International, Inc. be awarded this contract for Background Investigation Services, we are prepared to **instantly submit** the attached City of Long Beach Business License Application to the City of Long Beach, in person or via overnight mail, and pay the required fees as shown below, to comply with the terms of the contract:

Services Fee- \$348.68

Employee Fee- 10 Employees @ \$18.11 per employee= \$181.10
(May vary depending on how many POST Certified Investigators are chosen for the bid)

CA State Mandated ADA Fee- \$1.00

Total Fees Due- \$530.78



CITY OF LONG BEACH BUSINESS LICENSE APPLICATION
 Fourth Floor, City Hall
 333 W. Ocean Boulevard, Long Beach, CA 90802

www.longbeach.gov
LBEI2@LongBeach.gov
 (562) 670-8211

BUSINESS INFORMATION	
OWNER/ENTITY	DRIVER'S LICENSE NO. STATE SOCIAL SECURITY NO. HOME OCCUPATION <input type="checkbox"/> Y <input checked="" type="checkbox"/> N

BUSINESS NAME (O.B.A.)	TYPE OF BUSINESS (BUSINESS TYPE)	EMAIL:
CLOSE RANGE INTERNATIONAL, INC	INVESTIGATION	steve@closerangepi.com

BUSINESS ADDRESS	STREET	CITY	STATE	ZIP	AREA CODE/TELEPHONE
7411	BEVERLY BLVD	L.A.	CA	90036	323-343-0177
BILLING ADDRESS (if same write SAME)	STREET	CITY	STATE	ZIP	AREA CODE/TELEPHONE
311	N. ROBERTSON BL #523	B.H.	CA	90211	323-343-0177
RESIDENCE ADDRESS (if same write SAME)	STREET	CITY	STATE	ZIP	AREA CODE/TELEPHONE
309	W.AVENUE 45	L.A.	CA	90065	323-342-9500

LIST OF PRINCIPAL OFFICERS, MEMBERS, PARTNERS, AND RESIDENTIAL ADDRESSES (IF ABOVE, PLEASE ATTACH A LIST)		TITLE	% OWNERSHIP
BASIL STEPHENS, 309 W. AVENUE 45, LA CA 90065		PRESIDENT	75
MONIQUE HARDING, 478 SIERRA KEYS DR, SIERRA MADRE CA 91024		SECRETARY	25

New Business Address Change Ownership Change Secondary License Sole Owner Partnership Corporation L.L.P. L.L.C.

BUSINESS OPERATIONS INFORMATION			
START DATE	NO. OF EMPLOYEES	NO. OF VEHICLES	REGISTRATION NUMBER
04/02/1999	10	0	
DOES YOUR BUSINESS HAVE A CALIFORNIA STATE LICENSE?		CLASSIFICATION(S)	RENEWAL DATE
<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		PI 21661	PVT INV
HAVE YOU EVER HAD A BUSINESS LICENSE/PERMIT REVOKED OR SUSPENDED?		ISSUING AGENCY	CLASSIFICATION & DATE OF SUSPENSION/REVOCATION
<input type="checkbox"/> Y <input checked="" type="checkbox"/> N			

SALES & USE TAX (SELLER'S PERMIT) NO.	

ALCOHOL / TOBACCO / ENTERTAINMENT SERVICES / FUND RAISING

Do you plan to sell or serve food? (Includes pre-packaged) Y N
 If serving food, how many seats? _____

Do you plan to sell or serve alcoholic beverages? Y N

ABC License number: _____ Type: _____
 Conditions Included: (If yes, please attach to application) Y N

Will you offer massage, tanning, herbal therapy, escort or any other services that improve the health or well being of another? Y N

Will you engage in fund raising? Y N

Will you deal in coins, firearms, jewels or second-hand property? Y N

Will you perform Parking Management? If so, please attach a detailed list of all activities? Y N

Does your business have amusement machines, video games, vending machines, jukebox and/or pool tables? Y N

How many: _____ Type: _____ Owner: _____

Do you plan to sell tobacco products/paraphernalia? Y N

Do you plan to operate a Smoking Lounge? Y N

Will you deal with, use, store or transport Medical Marijuana? Y N

Will you manage or produce bio-hazardous materials or waste? Y N

Will you have Music Dancing Performers Adult Entertainment? Will you use, store, or transport chemicals (new or waste state)? Y N

ACKNOWLEDGMENT TO BE COMPLETED BY SOLE OWNER, PRINCIPAL OFFICERS, MEMBERS OR PARTNERS

I understand that before I can operate my business in Long Beach, my establishment must comply with applicable City departmental laws and regulations completely and I must obtain a business license and all necessary Federal State and local permits or I will be in violation of L. B. M. C. Chapter 3.80. I declare that I am authorized to complete this application and that the information and statements provided are true and correct. SIGN and return this statement with your remittance. Make checks payable to City of Long Beach.

Signature	Date	PRINT NAME/TITLE
	4/6/17	BASIL STEPHENS/PRESIDENT
Signature	Date	PRINT NAME/TITLE
	4/6/17	MONIQUE HARDING/SECRETARY

DO NOT WRITE BELOW THIS LINE

Inspection(s):	<input type="checkbox"/> Bldg <input type="checkbox"/> Fire <input type="checkbox"/> Health <input type="checkbox"/> HazMat <input type="checkbox"/> PD <input type="checkbox"/> Other	Prev Use: _____	Exp. Date: _____
Basic Tax		Prev Lic: _____	
Employees # @ \$ =		Exp Date: _____	
Vehicles # @ \$ =		District: _____	
Other # @ \$ =		CRT: _____	
PIA _____		SIC: _____	
PIA Employees # @ \$ =		NAICS: _____	
Regulatory		Entered by: _____	
Investigation		Date: _____	
Misc. Fees			
Sub Total			
Zoning			
Building Review			
Total	\$ _____	BU	

Zoning Review

Y N N/A

By: _____

Date: _____

New construction Reuse

Zone: _____

Comments: _____

NOTE: THIS IS NOT A BUSINESS LICENSE. DO NOT OPERATE UNTIL A VALID LICENSE HAS BEEN ISSUED

ATTENTION LICENSE APPLICANT

Business License Required (L.B.M.C. 3.80.210)

Under the Long Beach Municipal Code (Section 3.80.210), any person operating a business in the City of Long Beach is required to obtain a business license and pay an annual business license tax, prior to the operation of that business.

Term of License (L.B.M.C. 3.80.520)

A business license is valid for one (1) year from the date of issuance (unless otherwise noted) and must be renewed each year. A renewal notice is sent to the licensee ten (10) days prior to the due date, and the licensee has thirty (30) days to pay without penalty. If a notice is not received by the licensee, he/she is still responsible for payment by the due date. If the licensee changes his/her mailing address during the year, he/she should contact the Business License Section to report the change.

Penalties (L.B.M.C. 3.80.422)

A penalty equivalent to twenty-five percent (25%) of the payment due applies to all delinquent licenses unpaid after thirty (30) days from the due date. An additional ten percent (10%) penalty is added on the first day of the calendar month following the imposition of the twenty-five percent (25%) penalty if the tax remains unpaid, up to a maximum of one hundred percent (100%) of the tax due. The postmark will govern the determination of whether or not a tax payment is delinquent. A delinquent tax will be deemed a debt to the City, and the licensee shall be liable for legal action if it remains unpaid.

Multiple Businesses at one Location (L.B.M.C. 3.80.420.6)

When more than one business activity is engaged in at the same location, and the activity falls into a classification other than that of the original license, the licensee is required to obtain an additional license for each different business activity. If the licensee has more than one business license at the same location, he/she may choose to pay for all employees on one license. If so, the licensee will pay for the employees on the license with the higher employee rate.

Definition of an Employee (L.B.M.C. 3.80.150)

For the purpose of Business License taxation in the City of Long Beach, an employee is defined as: Every person engaged in the operation or conduct of any business in Long Beach, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and every person employed or working in such business, whether full-time, part-time, permanent or temporary, for a wage, salary, commission or room and board. The owner of a sole proprietorship shall not be deemed to be an "employee" of the business.

Change of Location (L.B.M.C. 3.80.424)

Every person possessing a City of Long Beach Business License who changes the location of his place of business shall, prior to engaging in such a business at the new location, have the City endorse the new location on the license.

Display of License (L.B.M.C. 3.80.425.5)

Every person having a license shall prominently display the license at the place of business. If the business is operated from a vehicle, an identifying decal issued by the City shall be affixed to the vehicle, and the business license shall be carried by the licensee.

Refunds Prior to Start of Business (L.B.M.C. 3.80.427.5.F)

Any application for refund must be made by the person entitled to the money within one year after payment of the money to the City. No refund shall be made of any moneys paid for the issuance or renewal of any license unless it is determined that such licensee has not engaged in, nor held himself out as being engaged in, such business or occupation at any time after the effective date of the license. The amount of the refund shall be the full amount of the license tax paid, less an amount determined by the Director of Financial Management, which shall cover the cost of investigation and issuance of the license.

Sales or Use Tax

Sales or Use Tax may apply to your business activity. You may seek advice regarding the application of the tax to your business by writing or calling the State Board of Equalization at:

16715 Von Karman Ave Suite #200
Irvine, CA 92606
(949) 440-3473

-or-

12440 E. Imperial Hwy. Suite 200
Norwalk, CA 90651
(562) 466-1694

Inspections (The business license application must be available on site at time of inspection).

When a business license inspection is scheduled, the business must be fully prepared to operate, and the business owner or operator must be on site for the entire scheduled time of inspection. If the business owner or operator is unprepared for or misses a scheduled business license inspection without giving a minimum of 24 hours notice to the appropriate City agency, a re-inspection fee will be assessed.

I have read and understand the inspection requirements.


Signature

4/6/17
Date



Department of Consumer Affairs



[Skip navigation](#)

License Details

The Department of Consumer Affairs encourages you to verify the license statuses of any licensees that may appear in a 'Related License' section below. You can verify these licensees by selecting 'New Search' and conducting a new search using the 'Search by Personal or Business Name' option. Please note that the 'Related License' section will only appear below if this license is related to another license. Not all licensees have a related license.

If the License Details below include 'Date of Graduation', the month and date of graduation may not be available. In this instance it will be displayed as '01/01/YYYY' where YYYY represents the year of graduation. Please note that not all license types disclose 'Date of Graduation' on the License Details screen.

Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 21661

Current Date: 01/29/2016 02:29 PM

Name: CLOSE RANGE INTERNATIONAL, INC

License Type: Private Investigator

License Status: Current

Expiration Date: 01/31/2018

Original Issuance Date: 01/25/2000

Addresses

Address of Record	Address
	BEVERLY HILLS, CA LOS ANGELES 90211

Disciplinary Actions

There are NO disciplinary actions against the license.

President

Licensee's Role: Business License

Related Party Role: Principal

Related Party Name	License/Registration Type	Address
STEPHENS, BASIL	BSIS Principals	

PI to Qualified Manager

Licensee's Role: Private Investigator

Related Party Role: Qualified Manager

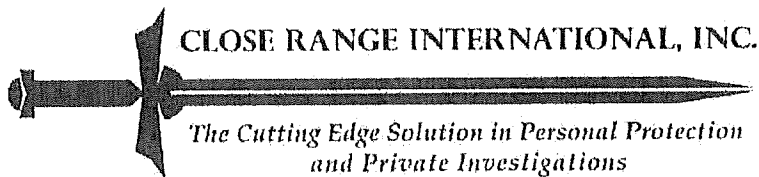
Related Party Name	License/Registration Type	Address
STEPHENS, BASIL	Private Investigator Qualified Manager	

Secretary

Licensee's Role: Business License

Related Party Role: Principal

Related Party Name	License/Registration Type	Address



MISCELLANEOUS ATTACHMENTS

Attached are some additional documents that pertain to this bid:

Our valid (Expiration 01/31/2018) Private Investigator License 21661, issued by The Bureau of Security & Investigative Services (BSIS).

Our City of Los Angeles Valid Business license.

Our Current Certificate of Insurance (if bid is awarded , we will add The City of Long Beach as an "additional insured").

Our Active System for Award Management (SAM) Profile.

Our Current & Active DGSCA Profile (1795230) Expiration 3/31/2018.

Our Los Angeles County CBE # 85524 (Exp 1/30/2019) , LSBE 7805 (Federally Funded Exp Date 10/17/17 & Non Federally Funded Exp Date 3/31/2019).

We currently have applied for (online through Planet Bids) and are awaiting confirmation for Small Business Certification from the City of Long Beach.



License Number: 21661

Current Date: 02/22/2017 11:26 AM

Name: CLOSE RANGE INTERNATIONAL, INC
 License Type: Private Investigator
 License Status: Current
 Expiration Date: 01/31/2018
 Original Issuance Date: 01/25/2000

Addresses

Address of Record	Address	311 N ROBERTSON BLVD #523 BEVERLY HILLS, CA LOS ANGELES 90211
-------------------	---------	--

[View on a map](#)

President

Licensee's Role: Business License
 Related Party Role: Principal

Related Party Name	License/Registration Type	Address
STEPHENS, BASIL	BSIS Principals	

PI to Qualified Manager

Licensee's Role: Private Investigator
 Related Party Role: Qualified Manager

Related Party Name	License/Registration Type	Address
STEPHENS, BASIL	Private Investigator Qualified Manager	

Related Party Name	License/Registration Type	Address
HARDING, MONIQUE ELISE	BSIS Principals	

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS

CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE
THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED
BUSINESS TAX

ACCOUNT NO.	FUND/CLASS	DESCRIPTION	ISSUED: 4/22/2013	STARTED	STATUS
0002670524-0001-1	L049	Professions/Occupations		1/2/2013	Active

ISSUED TO

CLOSE RANGE INTERNATIONAL INC
311 N ROBERTSON BLVD STE 523
BEVERLY HILLS CA 90211-1705

7411 BEVERLY BOULEVARD
LOS ANGELES, CA 90086-2724

ISSUED BY:

Antoinette P. Christensen
DIRECTOR OF FINANCE

ISSUED FOR TAX COMPLIANCE PURPOSES ONLY
NOT A LICENSE, PERMIT, OR LAND USE AUTHORIZATION

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS - Office of Finance, P.O. Box 63290, Los Angeles CA 90053-0209
FORM 1629 (Rev. 3/12) IMPORTANT - READ REVERSE SIDE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CSS INSURANCE SERVICES 40 THIRD AVENUE CHULA VISTA, CA 91910 License #: 0181019	CONTACT NAME: Daniel E. McKenna PHONE (A/C No, Ext): (619)427-2662 FAX (A/C No): (619)427-0468 E-MAIL ADDRESS: dan@californiaspecialservices.com														
INSURED CLOSE RANGE INTERNATIONAL INC. BASIL STEPHENS 311 NORTH ROBERTSON BLVD. #523 BEVERLY HILLS, CA 90211	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: CRUM AND FORSTER SPECIALTY INSURANCE COMPANY</td> <td></td> </tr> <tr> <td>INSURER B: Mapfre Insurance Company</td> <td>23876</td> </tr> <tr> <td>INSURER C: The Hartford</td> <td></td> </tr> <tr> <td>INSURER D: HCC SURETY</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: CRUM AND FORSTER SPECIALTY INSURANCE COMPANY		INSURER B: Mapfre Insurance Company	23876	INSURER C: The Hartford		INSURER D: HCC SURETY		INSURER E:		INSURER F:	
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INSURER C: The Hartford															
INSURER D: HCC SURETY															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER: 00000000-364295** **REVISION NUMBER: 173**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR LVVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLO-320989	12/01/2016	12/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 PROFESSIONAL LIA. \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			8004010001429	06/10/2015	06/10/2017	COMBINED SINGLE LIMIT (Per accident) \$ \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			XS: SEO-10072	02/10/2017	12/01/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 PROD. COMP OPS \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y	16 WE QY5494	01/11/2017	01/11/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	BUSINESS SERVICES			100279405	07/02/2015	07/02/2017	BOND 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 the certificate holder is included as an Additional Insured when required by written contract and only with respect to the negligent acts, errors or omissions of the Named Insured.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dan McKenna

(DEM)

Registration Status: Active

If your business is still pursuing new federal opportunities, the entry federal registration must be renewed on or before:

08-18-2017

Close Range International, Inc.

DBA: Close Range Safety Training Academy

The final date payments can be received for previously awarded contracts is 10-17-2017.

Basil Stephens
311 N. Robertson Blvd#523
Beverly Hills, CA 90211-1705

Email: steve@closerangepi.com
Phone Number: (323) 343-0177
Fax Number: (888) 461-1893

Mailing Address: 311 N. Robertson Blvd #523
Beverly Hills, CA 90211-1705

DUNS: 030118967

CAGE: 5WT90

Public Business Name: Yes
Delinquent Federal Debt: No

Minority Owned Business

PSC Codes:

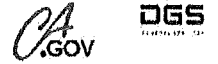
R423 SUPPORT- PROFESSIONAL: INTELLIGENCE

NAICS Codes:

541690 OTHER SCIENTIFIC AND TECHNICAL CONSULTING SERVICES

561612 SECURITY GUARDS AND PATROL SERVICES

561621 SECURITY SYSTEMS SERVICES (EXCEPT LOCKSMITHS)



Supplier Profile

State of California Certification

Certification ID : 1795230

Legal Business Name
CLOSE RANGE INTERNATIONAL INC

Doing Business As (DBA) Name1:
CLOSE RANGE INTERNATIONAL INC

Doing Business As (DBA) Name2:
Close Range International Inc

Office Phone Number
323/343-0177

Business Fax Number
323/867-1521

Business Web Address
<http://www.closerangepl.com> ()

Service Areas
Imperial , Los Angeles , Orange , Riverside , San Bernardino , San Diego , Santa Barbara

Address
311 N. ROBERTSON BLVD #523
BEVERLY HILLS
CA 90211

Email:
steve@closerangepl.com (<mailto:steve@closerangepl.com>)

Total No. of Employees
23

Business Types:
Service

Notification Preference
Email

[View Keywords](#)

[View Classifications](#)

Active Certifications

?

Certification Type	Status	From	To
SB(Micro)	Approved	03/08/2017	03/31/2019

Certification History

?

[Return to Search](#)

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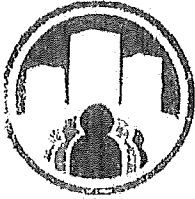
[\(http://www.dgs.ca.gov/\)](http://www.dgs.ca.gov/)

[\(http://www.fiscal.ca.gov/\)](http://www.fiscal.ca.gov/)

[Search \(search.aspx\)](#) | [Privacy Policy](#)
http://fiscal.ca.gov/Privacy_Policy/Index.I

<https://www.facebook.com/CalDGS>

<https://twitter.com/CalifDGS>



LOS ANGELES COUNTY
**CONSUMER &
BUSINESS AFFAIRS**

Brian J. Stiger
Director

Los Angeles County
Board of Supervisors
Hilda L. Solls
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

January 30, 2017

Mr. Basil Stephens, CEO/Managing Partner
Close Range International, Inc.
311 N. Robertson Blvd., #523
Beverly Hills, CA 90211

CBE Program I.D.#. 85524
Status: MBE

Dear Mr. Stephens:

Congratulations! Your firm has been recertified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program. This recertification is valid until January 30, 2019.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit at any time to verify any documentation submitted by the applicant. If there are any changes during this certification period, you are required to notify DCBA immediately.

Thank you for registering your business with the County's Vendor Registration website (WebVen) at <http://camisvr.co.la.ca.us/webven>. You are now eligible to participate in the County's online access to open bids, be placed on bid lists generated by County departments looking for prospective vendors and periodically be notified automatically via email of County bids by specific commodities/services.

Again, congratulations on your recertification. If you have any questions, please call (855) 230-6430 or email us at cbesbe@doba.lacounty.gov and refer to the identification number above.

Sincerely,

Brian J. Stiger
Director

Sabra Purifoy
Program Chief, Small Business Services
BJS:SP



600 W. Temple St., Room B-96 • Los Angeles, CA 90012-2706 • toll-free 800.693.8222 • phone 213.974.1452 • fax 213.607.1137

doba.lacounty.gov



LOS ANGELES COUNTY
**CONSUMER &
BUSINESS AFFAIRS**

Brian J. Stiger
Director

Los Angeles County
Board of Supervisors
Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

March 29, 2017

CLOSE RANGE INTERNATIONAL, INC.
311 North Robertson Blvd #523
Beverly Hills, CA 90211

Vendor # 17333701
Certification Record #: 7805

CERTIFICATION LETTER FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS

Dear CLOSE RANGE INTERNATIONAL, INC.:

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your State of California Department of General Services' (DGS) small business certification. Your certification expires on March 31, 2019.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to cbesbe@dca.lacounty.gov to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dca.lacounty.gov> or email us at cbesbe@dca.lacounty.gov.

Sincerely,

BRIAN J. STIGER
DIRECTOR

SABRA PURIFOY
Program Chief, Small Business Services
BJS:SP



500 W. Temple St., Room B-96 • Los Angeles, CA 90012-2706 • toll-free 800.593.8222 • phone 213.974.1452 • fax 213.687.1137

dca.lacounty.gov



LOS ANGELES COUNTY
**CONSUMER &
BUSINESS AFFAIRS**

Brian J. Stiger
Director

Los Angeles County
Board of Supervisors
Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

March 29, 2017

CLOSE RANGE INTERNATIONAL, INC.
311 N. Robertson Blvd # 523
Beverly Hills, CA 90211

Vendor #: 17333701
Certification Record #: 7805

CERTIFICATION LETTER FOR FEDERALLY FUNDED COUNTY SOLICITATIONS

Dear CLOSE RANGE INTERNATIONAL, INC.:

Congratulations! As a certified Local Small Business Enterprise (LSBE) with the County of Los Angeles your business is also eligible to bid on federally funded County solicitations based on your System for Award Management (SAM) registration as a small business. Your SAM registration expires on October 17, 2017.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which are federally funded and subject to federal restrictions and which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to cbesbe@dca.lacounty.gov to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dca.lacounty.gov> or email us at cbesbe@dca.lacounty.gov.

Sincerely,

BRIAN J. STIGER
DIRECTOR

SABRA PURIFOY
Program Chief, Small Business Services
BJS:SP

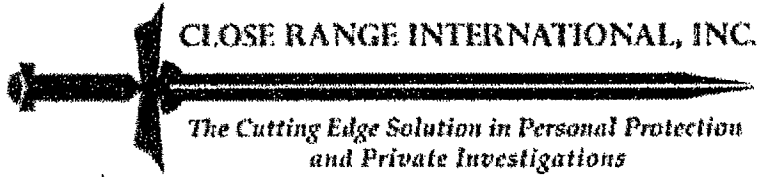


500 W. Temple St., Room B-96 • Los Angeles, CA 90012-2706 • toll-free 800.593.8222 • phone 213.974.1452 • fax 213.687.1137

dca.lacounty.gov

EXHIBIT "B"

Rates or Charges



FINANCIAL STABILITY- 5.1.4

Close Range International, Inc. is attaching our most recently prepared un-audited Financial Statements (Income Statement and Balance Sheet) that are prepared by Quickbooks.

These financial statements are prepared on a cash basis, and in accordance with Generally Accepted Accounting Principles for the most recent fiscal year end (2016) of the proposer.

Additionally, we are attaching our most recent Dun & Bradstreet report (DUNS# 03-011-8967).

Additionally, we have completed and submitted to the IRS our 2016 Federal & State Tax Returns prepared by our CPA's, Frostad & Ward, CPA located at 4281 Katella Avenue, Suite#127, Los Alamitos, CA 90720.

We will certainly submit our 2016 Federal & State Returns to the City of Long Beach, for your CONFIDENTIAL REVIEW, should the City of Long Beach requests them. We also will allow the City of Long Beach to retrieve these filed tax returns by signing IRS Form 4506-T, should the City request us to do so.

Finally, we are attaching an Independent Accountant's Review Report that was requested by Close Range International, Inc., so that we could abide by the terms of an application to The State of California for The Bureau of Private Post-Secondary Education and iTrain. This review was completed on December 28, 2016 and encompassed the dates of fiscal year end 12/31/2015 and May 31, 2016. This report was created exclusively for the application to obtain accreditation to gain government funding (Workforce/CA EDD) for student training to become California BSIS Security Officers.

Close Range International, Inc.

PROFIT AND LOSS

January - December 2016

	TOTAL
INCOME	
Investigation Income	2,927.00
Refunds & Allowances	-1,070.00
Sales of Product Income	84.85
Security Income	5,528.00
Service Income	3,421,839.81
Sublease Income	1,500.00
Training Income	4,660.93
Unapplied Cash Payment Income	0.00
Uncategorized Income	2,066.00
Total Income	\$3,437,536.59
GROSS PROFIT	
\$3,437,536.59	
EXPENSES	
Advertising	2,763.00
Alarm Permit	30.00
Auto Expenses	773.00
Auto Fuel	9,908.79
Auto Insurance	7,266.08
Auto Lease	17,308.59
Auto R&M	10,156.31
Auto Registration	868.00
Total Auto Expenses	46,280.77
Bank Service Charges	1,740.12
Business Gifts	4,107.57
Business License	5,770.31
Business Services	3,078.21
Charitable Contribution	500.00
Depreciation	537.00
Dues & Subscriptions	7,427.88
Employee Expense Reimbursements	3,464.74
HEALTH INSURANCE	21,496.09
Insurance	6,228.84
Liability	40,279.67
Worker's Compensation	84,773.00
Total Insurance	131,281.51
Interest Expense	9,648.98
Internet Services	2,934.00
IT Services	602.88
Legal & Professional Fees	347.99
Accounting	5,559.50
Total Legal & Professional Fees	5,907.49
License & Permits	4,285.25
Live scan	-64.00

	TOTAL
Meals and Entertainment	21,160.35
Merchant Fees	188.01
Office Expenses	22,389.88
Outside Security Services	24,746.59
Outside Services	195,790.11
Parking	1,971.25
Payroll Expenses	
1 Salaries & Wages	2,355,930.84
Processing Fees	11,389.67
SH Medical Insur	4,820.64
Total Payroll Expenses	2,372,141.15
Postage	2,800.46
Printing	1,046.67
QuickBooks Payments Fees	3,976.40
Records Research	42,983.16
Recruiting	1,100.00
Rent Expense	88,200.00
Repairs & Maintenance	2,210.54
Small Equipment < \$2500	1,545.90
Supplies	13,747.76
Taxes	25.00
FUTA - Additional (Credit Reduction)	6,791.06
Income Tax - CA	1,600.00
Payroll	198,864.08
Total Taxes	207,280.14
Telephone	21,864.93
Training Expense	13,673.50
Travel	7,423.41
Travel Meals	102.52
Travel-Taxi Fare	715.86
Unapplied Cash Bill Payment Expense	0.00
Uniforms	18,601.29
Utilities	
Cable	5,576.67
Electricity	14,182.34
Gas	256.08
Internet	1,454.31
Security	209.55
Waste Management	1,594.36
Total Utilities	23,273.31
Website Design	149.96
Total Expenses	\$3,340,874.95
NET OPERATING INCOME	\$96,661.64
OTHER INCOME	
Interest Income	5.61
Total Other Income	\$5.61
OTHER EXPENSES	
Needs Research	0.00
Reconciliation Discrepancies	-15.00

	TOTAL
Total Other Expenses	\$ -15.00
NET OTHER INCOME	\$20.61
NET INCOME	\$96,682.25

Close Range International, Inc.

BALANCE SHEET

As of December 31, 2016

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking - Academy - 0831	7,996.93
Checking - Business - 1030	83,000.87
Petty Cash	388.69
Savings - Academy - 5912	6,202.17
Savings - Business Market Rate - 6974	5,002.61
Total Bank Accounts	\$102,591.27
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Credit Card Receivables	0.00
Employee Cash Advances	500.00
Loans to Shareholders	
M. Harding	0.00
S. Stephens	0.00
Total Loans to Shareholders	0.00
Payroll Clearing	0.00
Uncategorized Asset	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$500.00
Total Current Assets	\$103,091.27
Fixed Assets	
Accumulated Depreciation	-68,149.00
Machinery & Equipment	57,224.40
Vehicles	11,731.20
Total Fixed Assets	\$806.60
TOTAL ASSETS	\$103,897.87
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AmEx CC 2000	0.00
AmEx CC 2002	33,957.90
Wells Fargo - 1734	0.00
Wells Fargo - 3725	0.00
Total Credit Cards	\$33,957.90
Other Current Liabilities	
Loans from Shareholders	
S. Stephens	13,701.38

	TOTAL
Total Loans from Shareholders	13,701.38
Payroll Taxes Payable	149.40
Total Other Current Liabilities	\$13,850.78
Total Current Liabilities	\$47,808.68
Total Liabilities	\$47,808.68
Equity	
Capital Stock	
M. Harding - 25,000 Shares	18,887.45
S. Stephens - 75,000 Shares	1,000.00
Total Capital Stock	19,887.45
M. Harding	
AAA - 25%	-258.84
Distributions	-14,861.29
Share of Income/(Losses)	24,170.56
Total M. Harding	9,050.43
Retained Earnings	-96,682.25
S. Stephens	
AAA - 12/31/13	0.00
AAA - 75%	-776.51
Distributions	-44,583.87
Share of Income/(Losses)	72,511.69
Total S. Stephens	27,151.31
Net Income	96,682.25
Total Equity	\$56,089.19
TOTAL LIABILITIES AND EQUITY	\$103,897.87



CreditBuilder™

CLOSE RANGE INTERNATIONAL, INC. - Full Company View

Saved by Basil Stephens | 04-08-2017

Summary

Report as of: 04-08-2017

CLOSE RANGE INTERNATIONAL, INC.

TradeStyle(s): CLOSE RANGE SAFETY TRAINING ACADEMY

ACTIVE **SINGLE LOCATION**

Address: 311 N Robertson Blvd. #523, Beverly Hills, CA, 90211, UNITED STATES
Phone: (323) 343-0177
D-U-N-S: 03-011-8967
Alerts:

PAYDEX® Score	Delinquency Predictor Percentile	Financial Stress Percentile	D&B Viability Rating
80	94	81	2 1 C G

Company Profile

D-U-N-S 03-011-8967	Mailing Address United States	Annual Sales US\$ 4,000,000
Legal Form Corporation (US)	Telephone (323) 343-0177	Employees 43
Date Incorporated April 2, 1999	Fax (323) 857-1521	Age (Year Started) 18 years (1999)
State of Incorporation California	Website www.closerangept.com	Named Principal Basil Stephens, CHAIRMAN
Ownership Not publicly traded		Line of Business Business services

Risk Assessment

PAYDEX® Score

80

Low Risk (100)

High Risk (0)

Pays On Time

Past 12 Months



Delinquency Predictor Percentile

94

Low Risk (100)

Company's risk level is: **LOW**

Probability of delinquency over the next 12 months: 1.25%

High Risk (1)

Past 12 Months



Financial Stress Percentile

81

Low Risk (100)

Company's risk level is: **LOW/MODERATE**

Probability of failure over the next 12 months: 0.09%

High Risk (1)

Past 12 Months



Supplier Evaluation Risk Rating

2

Low Risk (1)

High Risk (9)

Company's risk level is: **LOW**

Low risk of supplier experiencing severe financial stress over the next 12 months

Past 12 Months



Overall Business Risk

LOW

Maximum Credit Recommendation

US\$ 135,000

Dun & Bradstreet Thinks...

- Overall assessment of this company: **VERY STABLE CONDITION**
- Based on the perceived sustainability of this company: **HIGH LIKELIHOOD OF CONTINUED OPERATIONS**
- Based on the payment behavior of this company: **VERY-LOW-POTENTIAL-FOR-SEVERELY-DELINQUENT-PAYMENTS**

The recommended limit is based on a low probability of severe delinquency.

D&B Rating

Current Rating as of 08-04-2016

Employee Size	Risk Indicator
1R 10 employees and over	2 Low Risk

D&B Viability Rating

Portfolio Comparison Score

1

Low Risk (1)

High Risk (9)

Company's risk level is: **LOW**

Probability that a company will go out of business, become dormant/inactive, or file for bankruptcy/insolvency within the next 12 months: 2%

Legal Events

Events	Occurrences	Last Filed
Bankruptcies	0	-
Judgments	0	-
Liens	0	-
Suits	0	-
UCC	0	-

Trade Payments

Highest Past Due

US\$ 0

Highest Now Owing
US\$ 2,500

Total Trade Experiences
15

Largest High Credit
US\$ 200,000

Average High Credit
US\$ 26,093

Ownership

This company is a **Single Location**

Total Members in Family Tree -

Subsidiaries

Branches

Peers

Peer Name	PAYDEX®	Financial Stress Score	Delinquency Predictor Score	Supplier Eval. Risk Rating	D&B Rating	D&B Viability Rating	Maximum Credit Recommendation	# of Inquiries in 12 mos
BLACK BOX SECURITY INC.	80	1547	586	2	2R3	-	2500	4
GAVIN DE BECKER & ASSOCIATES	73	1482	505	2	1R3	-	80000	58
WORLD PROTECTION GROUP, THE, INC	80	1487	511	2	1R3	-	25000	11
PICORE & ASSOCIATES INC	31	1413	471	5	1R3	-	15000	6
360 GROUP INTERNATIONAL, INC.	N/A	1490	450	8	DS	-	750	0

Financial Overview

This company has not provided financial statements to D&B.

Inquiries

12 Months Summary

Total number of Inquiries

14

Unique Customers

12

Risk Assessment

PAYDEX® Score

Based on 24 months of data

80

Low Risk (100)

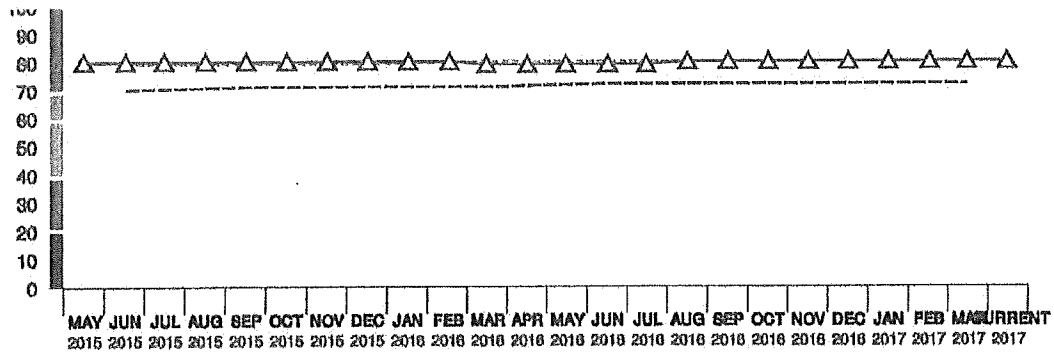
High Risk (1)

Based on a D&B PAYDEX® Score of 80

Risk of Slow Pay
Low

Payment Behavior
Pays on time

Business and Industry Trends



PAYDEX@ Score	▲	IndustryMedian	---
		IndustryLow	---
GAVIN DE BECKER & A..	---	WORLD PROTECTION ...	---
PICORE & ASSOCIATE...	---	BLACK BOX SECURITY..	---

Understand My Score

Payment History

Total Last 24 Months: 15

[View All](#)

Date of Experience	Payment Status	Selling Terms	High Credit (US\$)	Now Owes (US\$)	Past Due (US\$)	Months Since Last Sale
03/17	Pays Promptly	-	7,500	2,500	0	-
03/17	Pays Promptly	-	50	50	0	1
02/17	Pays Promptly	-	250	250	0	1
02/17	Pays Promptly	-	100	0	0	Between 6 and 12 Months
01/17	-	Cash account	500	-	-	1

Keys

PAYDEX@	Payment Practices
100	Anticipate
90	Discount
80	Prompt
70	15 Days Beyond Terms
60	22 Days Beyond Terms
50	30 Days Beyond Terms
40	60 Days Beyond Terms
30	90 Days Beyond Terms
20	120 Days Beyond Terms

1-19

Over 120 Days Beyond Terms

UN

Unavailable

Delinquency Predictor Score

94

Score
593 --

Class
1

Low Risk (100)

High Risk (1)

Based on a D&B Delinquency Predictor Percentile of 94

Factors Affecting Your Score:

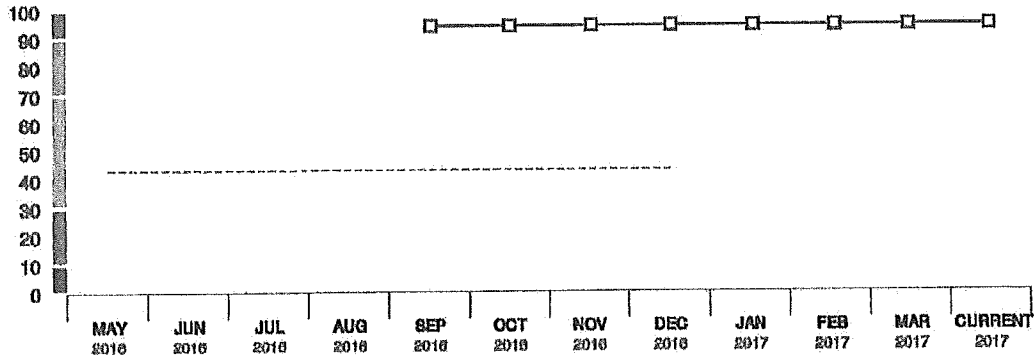
- Higher risk industry based on delinquency rates for this industry

Level of risk
Low

Probability of Delinquency
1.25%

Compared to Businesses in D&B Database
10.2%

Business and Industry Trends



Delinquency Predictor ...	-□-	industryMedian	---
GAVIN DE BECKER & A..	---	WORLD PROTECTION ...	---
PICORE & ASSOCIATE...	---	360 GROUP INTERNAT...	---
BLACK BOX SECURITY..	---		

Financial Stress Score

81

Score
1536 --
Class
2

Low Risk (100)

High Risk (1)

Based on a D&B Financial Stress Percentile of 81

Factors Affecting Your Score:

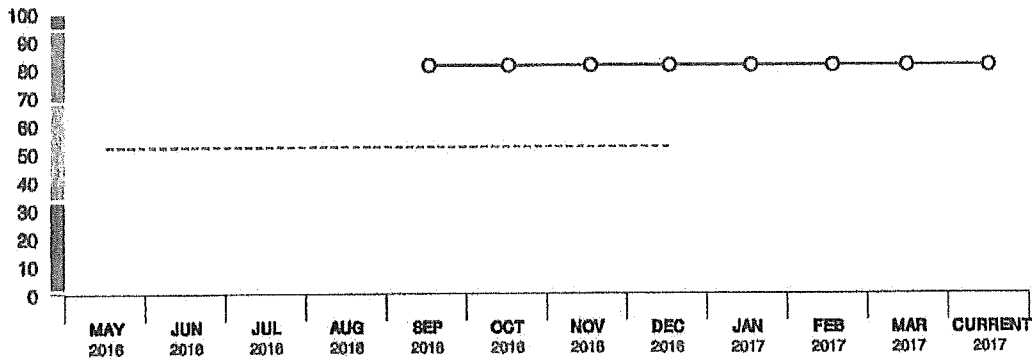
- Low proportion of satisfactory payment experiences to total payment experiences

Level of risk
Low-Moderate

Probability of Failure
0.09%

Average Probability of Failure for Businesses in D&B Database
0.48%

Business and Industry Trends



Financial Stress Score	○	IndustryMedian	---
GAVIN DE BECKER & A..	—	WORLD PROTECTION ...	—
PICORE & ASSOCIATE...	—	360 GROUP INTERNAT...	—
BLACK BOX SECURITY..	—		

Supplier Evaluation Risk Rating

Based on 24 months of data

2

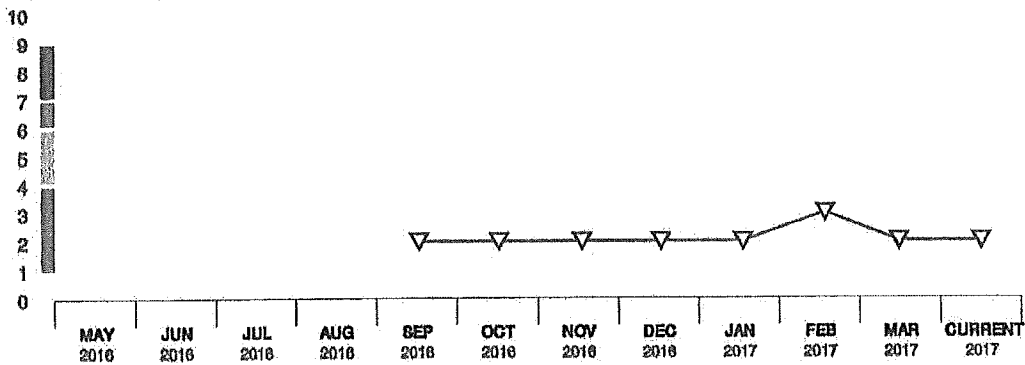
Low Risk (1)

High Risk (9)

Factors Affecting Your Score:

- Business belongs to an industry with above average risk of ceasing operations or becoming inactive
- Limited business activity signals reported in the past 12 months
- Financial statements not reported

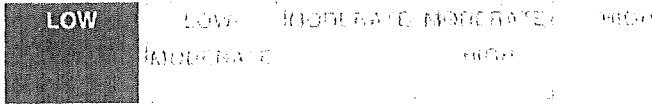
Business and Industry Trends



Supplier Evaluation Score	▽	GAVIN DE BECKER & ASSO..	—
WORLD PROTECTION GRO..	—	PICORE & ASSOCIATES INC	—
360 GROUP INTERNATIONAL.	—	BLACK BOX SECURITY INC.	—

Maximum Credit Recommendation

Overall Business Risk



Maximum Credit Recommendation

US\$ 135,000

The recommended limit is based on a low probability of severe delinquency.

Dun & Bradstreet Thinks...

- Overall assessment of this company: **VERY STABLE CONDITION**
- Based on the perceived sustainability of this company: **HIGH LIKELIHOOD OF CONTINUED OPERATIONS**
- Based on the payment behavior of this company: **VERY-LOW-POTENTIAL-FOR-SEVERELY-DELINQUENT-PAYMENTS**

D&B Rating

Current Rating as of 08-04-2016

Employee Size	Risk Indicator
1R	2
10 employees and over	Low Risk

D&B Viability Rating

Portfolio Comparison Score

1

Low Risk (1)

Level of risk
Low

Rating Confidence Level
Decision Support

High Risk (9)

Probability of becoming no longer viable
2%

Percentage of businesses ranked with this score
11%

Average probability of becoming no longer viable
5%

Viability Score

2

Low Risk (1)

Level of risk
Low

High Risk (9)

Probability of becoming no longer viable
2%

Percentage of businesses ranked with this score
14%

Average probability of becoming no longer viable
4%

Data Depth Indicator

C

Predictive (A)

Descriptive (G)

- Rich Firmographics
- Extensive Commercial Trading Activity
- No Financial Attributes

Company Profile



Financial Data	Trade Payments	Company Size	Years In Business
Not Available	Available	Large	Established

Compared to ALL US Businesses within the D&B Database:

- Financial Data :
- Trade Payments : Available: 3+Trade
- Company Size : Large: Employees:50+ or Sales: \$500K+
- Years in Business : Established: 5+

Trade Payments

Trade Payments Summary

Overall Payment Behavior	% of Trade Within Terms	Highest Past Due
0 Days Beyond Terms	100%	US\$ 0

Highest Now Owing:	Total Trade Experiences:	Total Unfavorable Comments:
US\$ 2,500	15 Largest High Credit: US\$ 200,000 Average High Credit: US\$ 26,093	0 Largest High Credit: US\$ 0
		Total Placed in Collections: 0 Largest High Credit: US\$ 0

Trade Payments By Credit Extended

Dispute Payments

Range of Credit Extended (US\$)	Number of Payment Experiences	% Within Terms
100,000 -	1	100
50,000 - 99,999	0	0
15,000 - 49,999	0	0
5,000 - 14,999	1	100
1,000 - 4,999	0	0
- 999	6	100

Trade Payments By Industry

Industry Category	Number of Payment Experiences	Largest High Credit (US\$)	% Within Terms (Expand to View)
▼ 27 - Printing, Publishing and Allied Industries	1	100	
2752 - Lithographic printing	1	100	100
▼ 48 - Communications	3	200,000	
4812 - Radiotelephone commun	1	250	100

4813 - Telephone communictns	2	200,000	100
▼ 59 - Miscellaneous Retail	1	500	
5999 - Ret misc merchandise	1	500	100
▼ 60 - Depository Institutions	2	7,500	
6021 - Natnl commercial bank	1	7,500	100
6035 - Federal savings bank	1	50	100
▼ 73 - Business Services	1	250	
7389 - Misc business service	1	250	100

Trade Lines

Date of Experience	Payment Status	Selling Terms	High Credit (US\$)	Now Owes (US\$)	Past Due (US\$)	Months Since Last Sale
03/17	Pays Promptly	-	7,500	2,500	0	-
03/17	Pays Promptly	-	50	50	0	1
02/17	Pays Promptly	-	250	250	0	1
02/17	Pays Promptly	-	100	0	0	Between 6 and 12 Months
01/17	-	Cash account	500	-	-	1
12/16	Pays Promptly	-	100	-	-	1
08/16	Pays Promptly	N30	200,000	0	0	1
08/16	Pays Promptly	N30	500	0	0	Between 4 and 5 Months
08/16	Pays Promptly	N30	250	250	0	1
08/16	-	Cash account	-	-	-	1
08/16	-	Cash account	-	-	-	Between 4 and 5 Months
07/16	-	Cash account	50	-	-	1
07/16	-	Cash account	50	-	-	1
07/16	-	Cash account	50	-	-	1
05/16	-	Cash account	750	-	-	1

Legal Events

Judgments	Liens	Suits	UCC Filings
0	0	0	0
Latest Filing: -	Latest Filing: -	Latest Filing: -	Latest Filing: -

D&B has not received any Public Filings for this company

Special Events

There have been no Special Events reported for your company. If you have had a change in ownership or with officers of the company, please call customer service at 800-333-0505.

Ownership

This business, CLOSE RANGE INTERNATIONAL, INC. is not currently part of a family tree.

Company Profile

Company Overview

D-U-N-S
03-011-8967

Mailing Address
United States

Annual Sales
US\$ 4,000,000

Legal Form
Corporation (US)

Telephone
(323) 343-0177

Employees
43

April 2, 1999

Fax
(323) 857-1521

Age (Year Started)
18 years (1999)

Ownership
Not publicly traded

Website
www.closerangepl.com

Named Principal
Basil Stephens, CHAIRMAN

Line of Business
Business services

Business Registration

Corporate and business registrations reported by the secretary of state or other official source as of: 03-31-2017
This data is for informational purposes only, certification can only be obtained through the Office of the Secretary of State.

Registered Name CLOSE RANGE INTERNATIONAL, INC.

Corporation Type Corporation (US)

Business Commenced On 1999

State of Incorporation CALIFORNIA

Date Incorporated 04-02-1999

Registration ID C2136060

Registration Status ACTIVE

Filing Date 04-02-1999

Where Filed BUSINESS PROGRAMS DIVISION

Registered Agent

Name RODERICK J LINDBLOM, ESQ.

Address 9777 WILSHIRE BLVD, STE 1000, 10TH FLOOR, BEVERLY HILLS, CA, 902110000

Registered Principal

Name BASIL J. STEPHENS

Title Chief Executive Officer

Address 311 N. ROBERTSON BLVD#523, BEVERLY HILLS, CA, 902110000

Principals

Officers

BASIL STEPHENS, CHAIRMAN
MONIQUE HARDING, SNR. V PRES-SEC

Directors

Administrative Debt	No
Contractor	No
Grantee	No
Party excluded from federal program(s)	No

Possible candidate for socio-economic program consideration

8(A) Firm	Yes
Labor Surplus Area	Yes (2017)
Small Business	Yes (2017)

Financials

D&B currently has no financial information on file for this company

Inquiries

Inquiries-Summary - 12 Months

Total number of Inquiries

14

Unique Customers

12

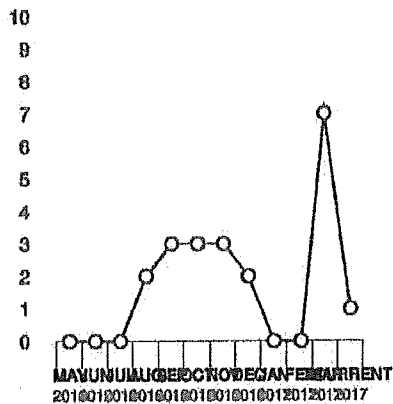
Inquiries-Summary

Over the past 12 months ending 4-2017, 14 individual requests for information on your company were received. The 14 inquiries were made by 12 unique customers indicating that some companies have inquired on your business multiple times and may be monitoring you. Of the total products purchased, 5, or 35 % came from the Services; 4, or 28 % came from the Finance, Insurance, and Real Estate; 3, or 21 % came from the Public Administration; 2, or 14 % came from the Manufacturing;

SIC/Sector
Type
Date

35 - Industrial Machinery & Equipment	General Data Request	2016-09-30
3571 - Electronic Computers	General Data Request	2016-09-30
3571 - Electronic Computers	D&B Risk Solution	2016-09-30
48 - Communications	D&B Risk Solution	2017-03-22
4813 - Telephone Communication, Except Radio	D&B Proprietary Score Request	2017-03-22
4813 - Telephone Communication, Except Radio	D&B Risk Solution	2017-03-22
4813 - Telephone Communication, Except Radio	D&B Risk Solution	2017-03-22
4813 - Telephone Communication, Except Radio	D&B Proprietary Score Request	2017-03-22
91 - Executive, Legislative & General Government	Sales & Marketing Solution	2016-10-17
9199 - General Government, Other	D&B Risk Solution	2017-03-14
9199 - General Government, Other	Sales & Marketing Solution	2016-10-17
9199 - General Government, Other	Sales & Marketing Solution	2016-08-12
9199 - General Government, Other	D&B Risk Solution	2016-08-12
61 - Non-Depository Institutions	D&B Risk Solution	2016-09-13
6159 - Miscellaneous Business Credit	D&B Risk Solution	2016-09-13
51 - Nondurable Goods	Sales & Marketing Solution	2017-03-26
5113 - Industrial and Personal Service Paper	D&B Risk Solution	2017-03-27
5113 - Industrial and Personal Service Paper	Sales & Marketing Solution	2017-03-26
63 - Insurance Carriers	D&B Risk Solution	2016-11-16
6311 - Life Insurance	D&B Risk Solution	2016-11-16
6311 - Life Insurance	D&B Risk Solution	2016-11-16
6311 - Life Insurance	D&B Risk Solution	2016-11-16
75 - Auto Repair, Services & Parking	D&B Risk Solution	2016-10-07
7515 - Passenger Car Leasing	D&B Risk Solution	2016-10-07
7515 - Passenger Car Leasing	D&B Risk Solution	2016-10-06
87 - Engineering & Management Services	General Data Request	2016-12-23
8721 - Accounting, Auditing & Bookkeeping	D&B Risk Solution	2017-04-04
8741 - Management Services	General Data Request	2016-12-23
8741 - Management Services	D&B Risk Solution	2016-12-23

Inquiries Trends - 12 Month



Inquiries Trends

-O-

Top-Five-Inquiries**By SIC Sector**

Services	5
Finance, Insurance, and Real Estate	4
Public Administration	3
Manufacturing	2

By Report Type

D&B Risk Solution	14
General Data Request	2
Sales & Marketing Solution	2

All-Inquiries

Industry	Total Inquiries	May 2016 to July 2016	August 2016 to October 2016	November 2016 to January 2017	February 2017 to April 2017
Manufacturing	2	0	2	0	0
Finance, Insurance, and Real Estate	4	0	1	3	0
Services	5	0	2	2	1
Public Administration	3	0	3	0	0

Peers Inquiries**Peers Inquiries Summary - 12 Months**

Peer Name	Total Inquiries	Unique Customers
BLACK BOX SECURITY INC.	3	3
GAVIN DE BECKER & ASSOCIATES	59	25
WORLD PROTECTION GROUP, THE, INC	11	6
PICORE & ASSOCIATES INC	6	2
360 GROUP INTERNATIONAL, INC.	0	0

Peers Comparison

GAVIN DE BECKER & ASSOCIATES WORLD PROTECTION GROUP, THE, INC PICORE & ASSOCIATES INC

Trends

Peer Name	Twelve Month Inquiries	Year over Year Inquiries
GAVIN DE BECKER & ASSOCIATES	59	94
WORLD PROTECTION GROUP, THE, INC	11	3
PICORE & ASSOCIATES INC	6	3
BLACK BOX SECURITY INC.	3	3

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J MARK OLSON CPA, INC.
5732 TYRONE AVENUE
VAN NUYS, CA 91401
Phone: (949) 291-9211

Independent Accountant's Review Report

The Board of Directors and Management of
Close Range International, Inc.

We have reviewed the accompanying financial statements of Close Range International, Inc. (a corporation) (the "Company"), which comprise the statement of assets, liabilities, and stockholders' equity—cash basis as of December 31, 2015 and May 31, 2016, and the related statement of revenues, expenses, and retained earnings—cash basis for the year ended December 31, 2015 and the five months ended May 31, 2016, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the cash basis of accounting.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

This report is intended solely for use by The Bureau for Private Postsecondary Education and iTrain (for the South Bay Workforce Investment Board) and is not intended to and should not be used by anyone other

than The Bureau for Private Postsecondary Education and iTrain for applications to obtain accreditation to gain government funding for student training.

A handwritten signature in black ink that reads "J. Mark Olson". The signature is written in a cursive style with a large initial "J" and "O".

J Mark Olson CPA, Inc.
Van Nuys, CA
December 27, 2016

CLOSE RANGE INTERNATIONAL, INC.
STATEMENTS OF ASSETS, LIABILITIES AND STOCKHOLDERS' EQUITY—CASH
BASIS
December 31, 2015 and May 31, 2016

	<u>December 31, 2015</u>	<u>May 31, 2016</u>
ASSETS		
Cash	\$ 102,196	\$ 153,275
Employee Advances	27,900	40,245
Note Receivable from Stockholder	116,959	116,959
Property and Equipment	1,344	1,120
Total assets	<u>\$ 248,399</u>	<u>\$ 311,599</u>
LIABILITIES AND STOCKHOLDERS' EQUITY		
Liabilities:		
Credit Cards Payable	\$ 123,132	\$ 63,494
Total liabilities	<u>\$ 123,132</u>	<u>\$ 63,494</u>
Stockholder's equity:		
Common stock, no par value, 100,000 shares authorized, 100,000 shares issued and outstanding	19,887	19,887
Retained Earnings	105,380	228,218
Total stockholders' equity	<u>125,267</u>	<u>248,105</u>
Total liabilities and stockholders' equity	<u>\$ 248,399</u>	<u>\$ 311,599</u>

The accompanying notes are an integral part of these financial statements.

CLOSE RANGE INTERNATIONAL, INC.
STATEMENTS OF REVENUES, EXPENSES AND RETAINED EARNINGS—CASH
BASIS
For the Year Ended December 31, 2015 and the Five Months Ended May 31, 2016

	<u>December 31, 2015</u>	<u>May 31, 2016</u>
Revenue	\$ <u>2,259,557</u>	\$ <u>1,619,826</u>
Operating expenses:		
Advertising	2,204	1,040
Automobile	30,592	15,357
Charitable Contributions	2,094	-
Depreciation	12,627	224
Insurance	102,586	81,423
Legal and Professional	14,024	3,909
Miscellaneous	5,378	273
Office	32,868	23,252
Outside Services	61,121	102,942
Payroll and Employee Related	1,710,711	1,182,900
Rent	83,640	44,100
Taxes and Licenses	5,619	3,882
Travel and Entertainment	26,341	10,667
Utilities	36,264	19,315
	<u>2,126,069</u>	<u>1,489,284</u>
Income from Operations	<u>133,488</u>	<u>130,542</u>
Non-Operating Expenses:		
Interest	<u>(20,299)</u>	<u>(6,904)</u>
Income Before Provision for Income Taxes	113,189	123,638
Provision for Income Taxes	<u>1,622</u>	<u>800</u>
Net Income	<u>\$ 111,567</u>	<u>\$ 122,838</u>
Retained Earnings, Beginning of Period	<u>(6,187)</u>	<u>105,380</u>
Retained Earnings, End of Period	<u>\$ 105,380</u>	<u>\$ 228,218</u>

The accompanying notes are an integral part of these financial statements.

CLOSE RANGE INTERNATIONAL, INC.
NOTES TO FINANCIAL STATEMENTS
For The Year Ended December 31, 2015 and the Five Months Ended May 31, 2016

NOTE 1—ORGANIZATION AND NATURE OF THE BUSINESS

Close Range International, Inc. (the "Company") is a California S corporation which was founded and licensed in 1999. The Company provides professional private investigative services, security and protection services and training services to a diverse mix of clients, including individuals, attorneys, corporations and governments.

NOTE 2—BASIS OF ACCOUNTING

The accompanying financial statements have been prepared on the cash basis of accounting used by the company for federal income tax purposes, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America ("GAAP"). The following are the significant differences from GAAP:

- Revenues and the related assets are recognized when received rather than earned, and expenses generally are recognized when paid rather than when the obligation is incurred. Consequently, trade receivables and payables are not reflected in the accompanying financial statements.
- Prepayments for services that will be used within 8-1/2 months from the statement of assets and liabilities date are expensed in the year paid. GAAP requires the characterization of prepaid expenses as an asset that will expire after the statement of assets and liabilities date.
- The Company treats up to a prescribed maximum of qualifying property as a deduction in the year of acquisition rather than as a capital expenditure, and calculates depreciation claiming a special first-year accelerated and using the statutory accelerated cost recovery periods instead of useful lives.

Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with GAAP.

NOTE 3—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Property and Equipment

Property and equipment are stated at cost. Depreciation is computed on the basis the Company uses for federal income tax purposes.

Revenue Recognition

Revenue and interest income on the note receivable from shareholder is recognized when received rather than earned.

CLOSE RANGE INTERNATIONAL, INC.
NOTES TO FINANCIAL STATEMENTS
For The Year Ended December 31, 2015 and the Five Months Ended May 31, 2016

Income Taxes

The Company has elected to be taxed as an S corporation for federal income tax purposes. An S corporation is generally not subject to federal income tax as amounts are passed through to the shareholders. The Company is subject to California income taxes at the rate of 1.5% of California taxable income, with a minimum income tax of \$800 per year.

NOTE 4—RELATED PARTY TRANSACTIONS

Note Receivable from Stockholder

On May 27, 2015, the Company issued a note receivable from one of its stockholders in the principal amount of \$116,959. The note bears simple interest at the rate of \$327 (.28%) per annum and is due on demand.

From time to time, the Company makes advances to its stockholders or pays expenses on behalf of the stockholders. Amounts advanced do not bear interest. During the year ended December 31, 2015 and the five months ended May 31, 2016, the Company advanced \$24,510 and \$12,345, respectively, to its stockholders.

NOTE 5—PROPERTY AND EQUIPMENT

Property and equipment consists of the following as of December 31, 2015 and May 31, 2016:

	<u>December 31, 2015</u>		<u>May 31, 2016</u>
Equipment	\$ 57,225	\$	57,225
Vehicles	11,731		11,731
	68,956		68,956
Accumulated Depreciation	(67,612)		(67,836)
	\$ 1,344	\$	1,120

Depreciation expense was \$12,627 and \$224, respectively, for the year ended December 31, 2015 and the five months ended May 31, 2016.

CLOSE RANGE INTERNATIONAL, INC.
NOTES TO FINANCIAL STATEMENTS
For The Year Ended December 31, 2015 and the Five Months Ended May 31, 2016

NOTE 6—COMMITMENTS AND CONTINGENCIES

Operating Leases

The Company leases its office space and automobiles for its shareholders under operating leases with terms through 2017. Future minimum rental payments are as follows for the year ended December 31, 2015 and the five months ended May 31, 2016:

	<u>December 31, 2015</u>		<u>May 31, 2016</u>
2016 \$	14,153	\$	14,153
2017	<u>8,256</u>		<u>2,359</u>
\$	<u>22,409</u>	\$	<u>16,512</u>

Rent expense was \$97,793 and \$49,997 for the year ended December 31, 2015 and the five months ended May 31, 2016, respectively.

Concentrations of Credit Risk

For the year ended December 31, 2015, five customers accounted for approximately 83% of the Company's revenue. For the five months ended May 31, 2016, five customers accounted for approximately 76% of the Company's revenue.

NOTE 7—SUBSEQUENT EVENTS

There were no significant subsequent events that have occurred through December 27, 2016, the date of the review report.

EXHIBIT “C”

City’s Representative:

Annie Khin

(562) 570-6635

EXHIBIT "D"

Additional Materials/Information Furnished:

None