

# C-14

February 4, 2020

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Adopt Specifications No. RFP HE19-131 and award a contract to Shree Ganesh, Inc., of Long Beach, CA, for providing temporary lodging services for human and social services programs in the Department of Health and Human Services, in an amount not to exceed \$350,000, for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager; and,

Authorize the City Manager, or designee, to execute all documents necessary to enter into the contract, including any necessary amendments. (Citywide)

## DISCUSSION

City Council approval is requested to enter into a contract with Shree Ganesh, Inc., for providing temporary lodging services for human and social services programs in the Department of Health and Human Services.

The Department of Health and Human Services (Health Department) utilizes Long Beach based motels to temporarily lodge residents in need of short-term placement. Health Department programs are grant-funded, and lodging services are a critical support to populations served under these grants. The special needs populations served in these programs include individuals and families experiencing homelessness, at-risk families, at-risk youth, and individuals being treated for Tuberculosis (TB); all of which require low barrier lodging to bridge their service needs. The Health Department has two specific programs that will coordinate with the vendor: Homeless Services and the Tuberculosis Programs.

The Request for Proposals (RFP) was advertised in the Long Beach Press-Telegram on September 19, 2019, and 356 potential proposers specializing in lodging services were notified of the RFP opportunity. Of those proposers, nine downloaded the RFP via the City's electronic bid system. The RFP document was made available from the Purchasing Division, located on the sixth floor of City Hall, and the Division's website at [www.longbeach.gov/purchasing](http://www.longbeach.gov/purchasing). An RFP announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 29 local, minority-owned, and women-owned business groups. One proposal was received on October 7, 2019. The one proposer was a Minority-owned Business Enterprise (MBE), was not a Woman-owned Business Enterprise (WBE), was not a certified Small Business Enterprise (SBE), and was a Long Beach business (Local). The selection committee determined that Shree Ganesh, Inc., of Long Beach, CA (MBE, Local),

was the most qualified firm to provide quality temporary lodging services for the special populations being served by the above programs.

This matter was reviewed by Deputy City Attorney Taylor M. Anderson and Purchasing Agent Tara Yeats on January 6, 2020, and by Budget Analysis Officer Julissa José-Murray on January 13, 2020.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. RFP HE19-131 and award a contract concurrently is requested on February 4, 2020, to ensure the contract is in place expeditiously to continue to provide these services without interruption.

FISCAL IMPACT

The total amount of the agreement is \$350,000, for a period not to exceed one year, with the option to renew for two additional one-year periods. Sufficient funds for the contract award are currently budgeted in the Health Fund Group in the Health and Human Services Department, offset by grant revenue. There is no City match of funds required and no impact to the General Fund. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The award of this contract will provide continued support to our local economy by assisting in the preservation of employment for eight part-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



KELLY COLOPY  
DIRECTOR  
HEALTH AND HUMAN SERVICES

APPROVED:



THOMAS B. MODICA  
ACTING CITY MANAGER