

ORDINANCE NO. C-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, AND JANUARY 6, 2004, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

“Sec. 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

Departments, Bureaus and Divisions Created.

There are within the City the following departments of City Government, and those departments, bureaus and divisions not otherwise created are hereby created and established; and the City Council consolidates those departments, bureaus and divisions indicated in this Section:

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- 1 A. City Auditor Department;
- 2 B. City Clerk Department with the following division: Administrative;
- 3 and the following bureaus:
- 4 1. Legislative Bureau; and
- 5 2. Elections Bureau;
- 6 C. City Manager Department;
- 7 D. City Prosecutor Department;
- 8 E. Civil Service Department with the following divisions:
- 9 Administration/Support Services; Employment Services; and Recruitment;
- 10 F. Community Development Department with the following
- 11 bureaus and divisions:
- 12 1. Administrative and Financial Services Bureau with the
- 13 following divisions: Administrative Services; Financial Services; and
- 14 Disadvantaged Community Assistance;
- 15 2. Redevelopment Bureau with the following divisions:
- 16 West Long Beach Industrial; North Long Beach; Downtown and West
- 17 Beach; Central and Poly High; and Redevelopment Administration;
- 18 3. Neighborhood Services Bureau with the following
- 19 divisions: Neighborhood Improvement; Neighborhood Resources; and
- 20 Code Enforcement;
- 21 4. Economic Development Bureau with the following
- 22 divisions: Business Assistance; Business Development; Commercial and
- 23 Retail Development; and Special Projects;
- 24 5. Workforce Development Bureau with the following
- 25 division: Operations;
- 26 6. Property Services Bureau with the following division:
- 27 Real Estate;
- 28

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1 7. Housing Services Bureau with the following divisions:
2 Housing Operations; Rehabilitation Services; and Housing Development;

3 8. Housing Authority Bureau with the following divisions:
4 Community Services; Housing Assistance; and Special Housing Projects;
5 and

6 9. Project Development Bureau;

7 G. Financial Management Department with the following
8 divisions: Purchasing; and Administrative Services; and the following
9 bureaus and divisions:

10 1. Budget and Accounting/City Controller Bureau with
11 the following divisions: Financial Systems; Accounting Operations;
12 Grants/Redevelopment Agency; Capital Projects; and Budget
13 Management;

14 2. Commercial Services Bureau with the following
15 divisions: Utility Customer Services; Financial Services; and Business
16 Services; and

17 3. Treasury Operations Bureau with the following
18 divisions: Cash Management; and Investment Management;

19 H. Fire Department with the following bureaus and divisions:

20 1. Administration Bureau with the following division:
21 Administration;

22 2. Fire Prevention Bureau;

23 3. Operations Bureau with the following divisions:
24 Operations/Facilities; Marine Safety; and Emergency Medical Services;
25 and

26 4. Support Services Bureau with the following divisions:
27 Training/Fleet Management; Disaster Management; and Community Services;

28

1 I. Health and Human Services Department with the following
2 division: Animal Control; and the following bureaus and divisions:

3 1. Physician Services Bureau with the following division:
4 Occupational Health Services;

5 2. Public Health Bureau with the following divisions:
6 Nursing Services; Laboratory Services; and Nutrition Services;

7 3. Environmental Health Bureau with the following
8 division: Hazardous Materials;

9 4. Human/Social Services Bureau with the following
10 division: Rehabilitation Services;

11 5. Preventive Health Bureau with the following division:
12 Preventive Health Clinical Services; and

13 6. Support Services Bureau with the following division:
14 Financial Services;

15 J. Human Resources Department with the following divisions:
16 Employee Benefits and Services; Equal Employment and Americans with
17 Disabilities Act; and the following bureaus and divisions:

18 1. Administration and Risk Management Bureau with the
19 following division: Loss Control and Prevention; and

20 2. Personnel Services Bureau;

21 K. Law Department;

22 L. Legislative Department;

23 M. Library Services Department with the following division:
24 Administrative and Facility Management; and the following bureaus and
25 divisions:

26 1. Automated Services Bureau;

27 2. Neighborhood Library Services Bureau with the
28 following divisions: Youth Services; and Neighborhood Libraries; and

1 3. Main Library Services Bureau with the following
2 divisions: Main Library Services; and Community Information Services;

3 N. Long Beach Energy Department with the following bureaus
4 and divisions:

5 1. Business Operations Bureau with the following
6 divisions: Energy Services; Financial Services; Personnel and Training;
7 and Safety;

8 2. Gas Services Bureau with the following divisions:
9 Customer Services; and Meters and Regulators;

10 3. Engineering and Construction Bureau with the
11 following divisions: Pipeline Construction and Maintenance; and
12 Engineering; and

13 4. Electric Generation Bureau with the following division:
14 SERRF Operations;

15 O. Oil Properties Department with the following division:
16 Administration; and the following bureau and divisions:

17 1. Operations Bureau with the following divisions: Production
18 Engineering; Geology; Planning/Unit Operations; Subsidence Control; and
19 Reservoir;

20 P. Parks, Recreation and Marine Department with the following
21 division: Special Projects; and the following bureaus and divisions:

22 1. Business Operations Bureau with the following
23 divisions: Personnel and Training; Finance and Controls; Contract
24 Management and Revenue Development; Accident Prevention and
25 Safety; and Community Information;

26 2. Special Events and Filming Bureau;

27 3. Community Recreation Programs Bureau with the
28 following divisions: Community Parks - Area 1; Community Parks - Area

1 2; and Community Parks -Area 3;

2 4. Community Enrichment Programs Bureau with the
3 following divisions: Youth Services; Historic Sites; Intervention and
4 Prevention Services; and Special Services;

5 5. Maintenance Operations Bureau with the following divisions:
6 Golf Operations; Park Maintenance; Marine Maintenance; Beach
7 Maintenance/Queensway Bay; and Contract Management;

8 6. Planning and Development Bureau with the following
9 division: Development; and

10 7. Marine Bureau with the following divisions: Marina
11 Operations; and Beaches and Waterways;

12 Q. Planning and Building Department with the following
13 division: Administration; and the following bureaus and divisions:

14 1. Planning Bureau with the following divisions:
15 Advance/Community/Environmental Planning; Zoning and Development
16 Services; and Neighborhood and Historic Preservation Office; and

17 2. Building and Safety Bureau with the following
18 divisions: Engineering and Operations; and Inspection;

19 Whenever the Charter or ordinances of the City or other applicable
20 laws provide that certain duties and functions shall be performed either by
21 the Planning Department or the head of the Planning Department or by
22 the Department of Building and Safety or the Superintendent of Building
23 and Safety, such duties and functions shall be performed by the head of
24 the Planning and Building Department or his or her designee;

25 R. Police Department with the following divisions: Chief of
26 Staff; Internal Affairs; Employee Assistance; and the following bureaus
27 and divisions:

28 1. Investigations Bureau with the following divisions:

1 Detective; Gang/Violent Crimes; and Youth Services;

2 2. Patrol Bureau with the following divisions: Patrol -
3 East; Patrol - North; Patrol - South; Patrol - West; Field Support; and
4 Nuisance Abatement;

5 3. Administration Bureau with the following divisions:
6 Fiscal; Records; Community Relations; and Personnel; and

7 4. Support Bureau with the following divisions: Planning
8 and Research; Jail; Communications; Training; and Information and
9 Technology;

10 S. Public Works Department with the following division:
11 Special Projects; and the following bureaus and divisions:

12 1. Administration, Planning and Facilities Bureau with
13 the following divisions: Safety and Disaster Preparedness; Project
14 Management; Budget Services; Personnel Services; and Facilities
15 Management;

16 2. Airport Bureau with the following divisions:
17 Administration; Public Affairs; Operations Administration; Operations - 1;
18 Operations - 2; Operations - 3; Leasing and Business Development;
19 Airport Security; and Special Projects;

20 3. Engineering Bureau with the following divisions:
21 Construction Services; Project Development; Storm Water Program; and
22 Street Maintenance;

23 4. Traffic and Transportation Bureau with the following
24 divisions: Traffic Engineering; Transportation Programming; and Traffic
25 Operations;

26 5. Environmental Services Bureau with the following divisions:
27 Special Projects; Refuse Collection; and Street Sweeping; and

28 6. Fleet Services Bureau with the following divisions: Fleet

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Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien Sales;

T. Technology Services Department with the following bureaus and divisions:

1. Operations Support Bureau with the following divisions: Finance; Office Services; and Special Projects;

2. Infrastructure Services Bureau with the following divisions: Telecommunications; Wireless Communications; and Operations Center/Technical Support;

3. Applications Services Bureau with the following divisions: Applications Support; and Applications Development; and

4. Customer Services Bureau with the following divisions: Customer Support; and Video Communications."

Sec. 2. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first day after it is approved by the Mayor.

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I hereby certify that the foregoing ordinance was adopted by the City Council of
the City of Long Beach at its meeting of _____, 2005, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____

Mayor

CLC:cj (1/3/05)
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