

ORDINANCE NO.

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Long Beach, California 90802-4664  
Telephone (562) 570-2200

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, AND FEBRUARY 8, 2005, AND NOVEMBER 8, 2005, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

Sec. 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

Departments, Bureaus and Divisions Created.

There are within the City the following departments of City Government, and those departments, bureaus and divisions not otherwise created are hereby created and established; and the City Council consolidates those departments, bureaus and divisions indicated in this Section:

- 1                   A.     City Auditor Department;
- 2                   B.     City Clerk Department with the following division: Administrative;
- 3                   and the following bureaus:
- 4                   1.     Legislative Bureau; and
- 5                   2.     Elections Bureau;
- 6                   C.     City Manager Department;
- 7                   D.     City Prosecutor Department;
- 8                   E.     Civil Service Department with the following divisions:
- 9                   Administration/Support Services; Employment Services; and Recruitment
- 10                  Services;
- 11                  F.     Community Development Department with the following
- 12                  bureaus and divisions:
- 13                  1.     Administrative and Financial Services Bureau with the
- 14                  following divisions: Administrative Services; Financial Services; and
- 15                  Diversity and Economic Opportunity;
- 16                  2.     Redevelopment Bureau with the following divisions:
- 17                  West Long Beach Industrial; North Long Beach; Downtown and West
- 18                  Beach; Central and Poly High; Redevelopment Administration; Parking
- 19                  Operations; and Communications;
- 20                  3.     Neighborhood Services Bureau with the following
- 21                  divisions: Neighborhood Improvement; Neighborhood Resources; Code
- 22                  Enforcement; and Rehabilitation Services;
- 23                  4.     Economic Development Bureau with the following
- 24                  divisions: Business Development; and Commercial and Retail
- 25                  Development;
- 26                  5.     Workforce Development Bureau with the following
- 27                  divisions: Workforce Operations; and Workforce Development;
- 28                  6.     Property Services Bureau with the following division:

- 1 Real Estate;
- 2           7. Housing Services Bureau with the following divisions:
- 3 Housing Operations; Housing Development; and Housing
- 4 Communications;
- 5           8. Housing Authority Bureau with the following divisions:
- 6 Housing Assistance; and Special Housing Projects; and
- 7           9. Project Development Bureau with the following division:
- 8 Development;
- 9           G. Financial Management Department with the following
- 10 divisions: Purchasing; Administrative Services; Financial Systems; and
- 11 the following bureaus and divisions:
- 12           1. City Controller/Accounting Bureau with the following
- 13 divisions: Accounting Operations; Grants/Redevelopment Agency; and
- 14 Capital Projects;
- 15           2. Business Relations Bureau;
- 16           3. Commercial Services Bureau with the following
- 17 divisions: Utility Customer Services; Financial Services; and Business
- 18 Services;
- 19           4. Treasury Operations Bureau with the following
- 20 divisions: Cash Management; and Investment Management; and
- 21           5. Performance Management and Budget Bureau with the
- 22 following divisions: Budget Management; and Performance Management;
- 23           H. Fire Department with the following bureaus and divisions:
- 24           1. Administration Bureau with the following division:
- 25 Community Services;
- 26           2. Fire Prevention Bureau with the following division:
- 27 Code Enforcement;
- 28           3. Operations Bureau with the following divisions:

1 Operations/Facilities; and Marine Safety; and

2 4. Support Services Bureau with the following divisions:  
3 Training/Fleet Management; Disaster Management; and Emergency Medical  
4 Services;

5 I. Health and Human Services Department with the following  
6 division: Animal Control; and the following bureaus and divisions:

7 1. Physician Services Bureau with the following division:  
8 Occupational Health Services;

9 2. Public Health Bureau with the following divisions:  
10 Nursing Services; Laboratory Services; and Nutrition Services;

11 3. Environmental Health Bureau with the following  
12 division: Hazardous Materials;

13 4. Human/Social Services Bureau with the following  
14 division: Homeless Services; and Rehabilitation Services;

15 5. Preventive Health Bureau with the following division:  
16 Preventive Services; and

17 6. Support Services Bureau with the following division:  
18 Financial Services;

19 J. Human Resources Department with the following divisions:  
20 Employee Benefits and Services; Equal Employment and Americans with  
21 Disabilities Act; Workers' Compensation Coordination; and the following  
22 bureaus and divisions:

23 1. Administration and Risk Management Bureau with the  
24 following division: Loss Control and Prevention; and

25 2. Personnel Services Bureau;

26 K. Law Department;

27 L. Legislative Department;

28 M. Library Services Department with the following division:

1 Administrative and Facility Management; and the following bureaus and  
2 divisions:

- 3 1. Automated Services Bureau;
- 4 2. North and East Neighborhood Library Services  
5 Bureau;
- 6 3. Central and West Neighborhood Library Services  
7 Bureau;
- 8 4. Youth Library Services Bureau; and
- 9 5. Main Library Services Bureau.

10 N. Long Beach Gas & Oil Department with the following  
11 bureaus and divisions:

- 12 1. Business Operations Bureau with the following  
13 divisions: Energy Services; Financial Services; and Safety;
- 14 2. Gas Services Bureau with the following divisions:  
15 Customer Services; and Meters and Regulators;
- 16 3. Engineering and Construction Bureau with the  
17 following divisions: Pipeline Construction and Maintenance; Engineering;  
18 and
- 19 4. Electric Generation Bureau with the following division:  
20 SERRF Operations;
- 21 5. Oil Operations Bureau with the following divisions:  
22 Administration; and Planning/Unit Operations; and
- 23 6. Oil Production/Subsidence Bureau with the following  
24 divisions: Wilmington East; Wilmington West; and Subsidence and  
25 Geology;

26 O. Parks, Recreation and Marine Department with the following  
27 division: Special Projects; and the following bureaus and divisions:

- 28 1. Business Operations Bureau with the following

1 divisions: Personnel and Training; Finance and Controls; Contract  
2 Management; Accident Prevention and Safety; Community Information  
3 and Graphics;

4 2. Special Events and Filming Bureau;

5 3. Community Recreation Programs and Services  
6 Bureau with the following divisions: North; Northeast; Northwest; South;  
7 Southeast; Southwest; Citywide Programs; Citywide Services; and  
8 Rangers;

9 4. Maintenance Operations Bureau with the following divisions:  
10 Golf Operations; Park Facilities Maintenance; Marine Maintenance; Beach  
11 Maintenance/Queensway Bay; and Grounds Maintenance;

12 5. Planning and Development Bureau with the following  
13 divisions: Development; and Historic Sites; and

14 6. Marine Bureau with the following division:  
15 Administration;

16 P. Planning and Building Department with the following  
17 division: Administration; and the following bureaus and divisions:

18 1. Planning Bureau with the following divisions:  
19 Comprehensive Planning; Community Design and Development Services;  
20 Historic Preservation; and Urban Design;

21 2. Building and Safety Bureau with the following  
22 divisions: Engineering and Development Services; and Inspection  
23 Services;

24 Whenever the Charter or ordinances of the City or other applicable  
25 laws provide that certain duties and functions shall be performed either by  
26 the Planning Department or the head of the Planning Department or by  
27 the Department of Building and Safety or the Superintendent of Building  
28 and Safety, such duties and functions shall be performed by the head of

1 the Planning and Building Department or his or her designee;

2 Q. Police Department with the following divisions: Chief of  
3 Staff; Internal Affairs; Employee Assistance; and the following bureaus  
4 and divisions:

5 1. Investigations Bureau with the following divisions:  
6 Detective; Gang/Violent Crimes; and Youth Services;

7 2. Patrol Bureau with the following divisions: Patrol -  
8 East; Patrol - North; Patrol - South; Patrol - West; Field Support; and  
9 Nuisance Abatement;

10 3. Administration Bureau with the following divisions:  
11 Fiscal; Records; Community Relations; and Personnel; and

12 4. Support Bureau with the following divisions: Planning  
13 and Research; Jail; Communications; Training; and Information and  
14 Technology;

15 R. Public Works Department with the following bureaus and  
16 divisions:

17 1. Administration, Planning and Facilities Bureau with  
18 the following divisions: Safety and Disaster Preparedness; Project  
19 Management; Budget Services; Personnel Services; and Facilities  
20 Management;

21 2. Airport Bureau with the following divisions:  
22 Administration; Operations Administration; Operations - 1; Operations - 2;  
23 Operations - 3; Operations - 4; Airport Security; Public Affairs; Noise;  
24 Leasing and Business Development; and Special Projects;

25 3. Engineering Bureau with the following divisions:  
26 Construction Services; Project Development; Storm Water Program; and  
27 Street Maintenance;

28 4. Traffic and Transportation Bureau with the following

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divisions: Traffic Engineering; Transportation Programming; and Traffic Operations;

5. Environmental Services Bureau with the following divisions: Administration/Recycling/Special Projects; Operations; Refuse; and Street Sweeping/Clean Long Beach; and

6. Fleet Services Bureau with the following divisions: Fleet Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien Sales;

S. Technology Services Department with the following bureaus and divisions:

1. Operations Support Bureau with the following divisions: Finance; and Office Services;

2. Infrastructure Services Bureau with the following divisions: Telecommunications; Wireless Communications; and Operations Center;

3. Business Information Services Bureau with the following divisions: Business Information Systems; and Business Information Technology; and

4. Customer Services Bureau with the following divisions: Customer Support; and Video Communications.

Sec. 2. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first day after it is approved by the Mayor.

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I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of \_\_\_\_\_, 2006, by the following vote:

Ayes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Noes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City Clerk

Approved: \_\_\_\_\_

Mayor

Robert E. Shannon  
City Attorney of Long Beach  
333 West Ocean Boulevard  
Long Beach, California 90802-4664  
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