



CITY OF LONG BEACH

NB-23

OFFICE OF THE CITY CLERK

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802 • (562) 570-6101 • FAX (562) 570-6789

October 4, 2016

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation that City Council receive and approve a supplemental to the Biennial Conflict of Interest Codes received and approved by City Council on September 20, 2016 in compliance with State law.

DISCUSSION

The Political Reform Act requires the City to notify all departments and advisory bodies, commissions, and committees that have previously adopted conflict of interest codes. Government Code Section 87306.5, effective 1990, requires that each local government agency conduct a review of its conflict of interest codes every other year. If any amendments are necessary, the proposed amendment(s) should be submitted to the City Council no later than October 1, 2016. On September 20, 2016, the City Council received and approved the Biennial Conflict of Interest Codes filed by departments and/or commissions. The following departments and/or commissions have submitted amended Schedules "A" or "B", or have determined that no amendments are necessary:

Fire Department
Harbor Department
Long Beach Transit

FISCAL IMPACT

None.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

Maria de la Luz Garcia
CITY CLERK

Attachments



City of Long Beach

Working Together to Serve

Memorandum

Date: September 16, 2016

To: Michael Mais, Assistant City Attorney

From: *BC* Beverly Crawford, Executive Assistant

Subject: Conflict of Interest Code Revision – Fire Department

In accordance with the Biennial Conflict of Interest Code review process, the Fire Department request that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the Fire Department is appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney
9/19 20 16 By M Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Fire Department

Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Added
Reason: Position added to Fire Department			
Assistant Fire Chief	LBC-01	City Clerk	Unchanged
Combination Building Inspector Aide - Fire Prevention	LBC-01	City Clerk	Unchanged
Deputy Fire Chief	LBC-01	City Clerk	Unchanged
Deputy Fire Marshal	LBC-01	City Clerk	Unchanged
Emergency Medical Education Coordinator	LBC-01	City Clerk	Unchanged
Fire Chief	LBC-01	City Clerk	Unchanged
Fire Prevention Battallion Chief	LBC-01	City Clerk	Unchanged
Fire Prevention Captain	LBC-01	City Clerk	Unchanged
Fire Prevention Fire Engineer	LBC-01	City Clerk	Unchanged
Fire Prevention Firefighter	LBC-01	City Clerk	Unchanged
Hazardous Materials Specialist	LBC-01	City Clerk	Unchanged
Manager - Fire Administration	LBC-01	City Clerk	Unchanged
Marine Safety Chief	LBC-01	City Clerk	Unchanged
Plan Checker - Fire Prevention	LBC-01	City Clerk	Unchanged

Total: 15


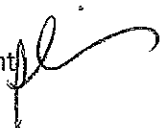


Port of
LONG BEACH
The Green Port

Memorandum

Date: September 6, 2016

To: Charles Parkin, City Attorney

From:  Margaret Huebner, Director of Human Resources – Harbor Department 

Subject: Conflict of Interest Code Revision - REVISED

In accordance with Biennial Conflict of Interest Code review process, the City Clerk Department request that you review and approve the attached amended changes to Exhibit "A". These positions titles have been added and/or revised to the Harbor Department's FY16 Salary Resolution.

Position	Status
Assistant Director of Construction Management	Renamed
Assistant Director, Business Development	Added
Capital Programs Executive	Added
Director of Business Development	Renamed
Director of Finance	Added/Renamed
Director of Marketing	Added
Director of Surveys	Added
Director of Team Development	Added
Director of Tenant Service & Operations	Added
Executive Officer for Board of Harbor Commissioners	Deleted/Duplicate Title
Harbor Marine Manager	Added
Manager, Financial Planning and Analysis	Renamed
Manager, Labor Compliance	Added
Manager, Engineer Technology	Added
Manager, Intermodal Operations	Added
Revenue Manager	Added
Senior Director	Added

Senior Executive Supply Chain Optimization	Added
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Your review, approval and return of the attached revised Exhibit "A" to the Human Resources Department is greatly appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/17 2016 By MJ Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: City of Long Beach

Agency: Harbor Department

Position	Disclosure Category	Files With	Status
Account Executive	LBC-01	City Clerk	Unchanged
Assistant Director of Communications and Community Relations	LBC-01	City Clerk	Unchanged
Assistant Director of Construction Management	LBC-01	City Clerk	Renamed
Reason: Title change per the salary resolution			
Assistant Director of Engineering Design	LBC-01	City Clerk	Unchanged
Assistant Director of Environmental Planning	LBC-01	City Clerk	Unchanged
Assistant Director of Finance	LBC-01	City Clerk	Unchanged
Assistant Director of Human Resources	LBC-01	City Clerk	Unchanged
Assistant Director of Information Systems	LBC-01	City Clerk	Unchanged
Assistant Director of Program Management	LBC-01	City Clerk	Unchanged
Assistant Director of Real Estate	LBC-01	City Clerk	Unchanged
Assistant Director of Security - Homeland	LBC-01	City Clerk	Unchanged
Assistant Director of Security Support	LBC-01	City Clerk	Unchanged
Assistant Director of Trade Development	LBC-01	City Clerk	Unchanged
Assistant Director, Business Development	LBC-01	City Clerk	Added
Reason: Title added to FY15 Salary Resolution			
Assistant Executive Officer to the Board	LBC-01	City Clerk	Unchanged
Assistant Managing Director	LBC-01	City Clerk	Unchanged
Assistant Marketing Manager I	LBC-01	City Clerk	Unchanged
Assistant Marketing Manager II	LBC-01	City Clerk	Unchanged
Assistant Marketing Manager III	LBC-01	City Clerk	Unchanged
Assistant Terminal Services Manager	LBC-01	City Clerk	Unchanged
Assistant to Executive Director	LBC-01	City Clerk	Unchanged
Assistant Traffic Manager	LBC-01	City Clerk	Unchanged
Capital Programs Executive	LBC-01	City Clerk	Added
Reason: Position added to the FY15 Salary Resolution			
Capital Projects Coordinator	LBC-01	City Clerk	Unchanged
Chief Construction Inspector	LBC-01	City Clerk	Unchanged
Chief Executive	LBC-01	City Clerk	Unchanged
Chief Surveyor	LBC-01	City Clerk	Unchanged
Chief Wharfinger/Terminal Services Manager	LBC-01	City Clerk	Unchanged



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: City of Long Beach

Agency: Harbor Department

Position	Disclosure Category	Files With	Status
Construction Inspector I	LBC-01	City Clerk	Unchanged
Construction Inspector II	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Unchanged
Deputy Chief Harbor Engineer I	LBC-01	City Clerk	Unchanged
Deputy Chief Harbor Engineer II	LBC-01	City Clerk	Unchanged
Deputy Executive Director - Harbor	LBC-01	City Clerk	Unchanged
Deputy Executive Officer to the Board of Harbor Commission	LBC-01	City Clerk	Unchanged
Director of Alternate Project Delivery	LBC-01	City Clerk	Unchanged
Director of Business Development	LBC-01	City Clerk	Renamed
Reason: *			
Director of Communications and Community Relations	LBC-01	City Clerk	Unchanged
Director of Construction Management	LBC-01	City Clerk	Unchanged
Director of Engineering Design	LBC-01	City Clerk	Unchanged
Director of Environmental Planning	LBC-01	City Clerk	Unchanged
Director of Finance	LBC-01	City Clerk	Renamed
Reason: Position added to the FY15 Salary Resolution			
Director of Governmental Affairs	LBC-01	City Clerk	Unchanged
Director of Human Resources - Harbor	LBC-01	City Clerk	Unchanged
Director of Information Management	LBC-01	City Clerk	Unchanged
Director of Maintenance	LBC-01	City Clerk	Unchanged
Director of Marketing	LBC-01	City Clerk	Added
Reason: Position added to FY15 Salary Resolution			
Director of Master Planning	LBC-01	City Clerk	Unchanged
Director of Program Management	LBC-01	City Clerk	Unchanged
Director of Project Controls	LBC-01	City Clerk	Unchanged
Director of Real Estate	LBC-01	City Clerk	Unchanged
Director of Risk Management	LBC-01	City Clerk	Unchanged
Director of Security	LBC-01	City Clerk	Unchanged
Director of Surveys	LBC-01	City Clerk	Added
Reason: Position added to FY16 Salary Resolution			
Director of Team Development	LBC-01	City Clerk	Added
Reason: Position added to FY15 Salary Resolution			



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: City of Long Beach

Agency: Harbor Department

Position	Disclosure Category	Files With	Status
Director of Transportation Planning	LBC-01	City Clerk	Unchanged
Director, Tenant Services & Operations	LBC-01	City Clerk	Added
Reason: Position added to FY15 Salary Resolution			
Executive Director - Harbor	LBC-01	City Clerk	Unchanged
Executive Officer for Board of Harbor Commissioners	LBC-01	City Clerk	Deleted
Reason: Duplicate Title			
Executive Officer to the Board	LBC-01	City Clerk	Unchanged
Executive Secretary - Harbor	LBC-01	City Clerk	Unchanged
Financial Reporting/Control Officer	LBC-01	City Clerk	Unchanged
Harbor Marine Manager	LBC-01	City Clerk	Added
Reason: Position added to the FY15 Salary Resolution			
Manager of Accounting	LBC-01	City Clerk	Unchanged
Manager of Air Quality Practices	LBC-01	City Clerk	Unchanged
Manager of Business Applications	LBC-01	City Clerk	Unchanged
Manager of Business Continuity/Safety	LBC-01	City Clerk	Unchanged
Manager of Business Development	LBC-01	City Clerk	Unchanged
Manager of Business Development - Free Trade Zone	LBC-01	City Clerk	Unchanged
Manager of CEQA/NEPA Practices	LBC-01	City Clerk	Unchanged
Manager of Commercial Trade - Import Cargo	LBC-01	City Clerk	Unchanged
Manager of Commercial Trade - Ocean Carrier	LBC-01	City Clerk	Unchanged
Manager of Contract Compliance	LBC-01	City Clerk	Unchanged
Manager of Emergency Management	LBC-01	City Clerk	Unchanged
Manager of Environmental Remediation	LBC-01	City Clerk	Unchanged
Manager of Facilities Maintenance	LBC-01	City Clerk	Unchanged
Manager of Financial Planning and Analysis	LBC-01	City Clerk	Renamed
Reason: Title updated for industry			
Manager of Grants Administration	LBC-01	City Clerk	Unchanged
Manager of Infrastructure	LBC-01	City Clerk	Unchanged
Manager of Labor Compliance	LBC-01	City Clerk	Added
Reason: Position added to the FY15 Salary Resolution - updating report			
Manager of Maritime Services	LBC-01	City Clerk	Unchanged
Manager of Master Planning	LBC-01	City Clerk	Unchanged



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: City of Long Beach

Agency: Harbor Department

Position	Disclosure Category	Files With	Status
Manager of Network Operations	LBC-01	City Clerk	Unchanged
Manager of Port Projects	LBC-01	City Clerk	Unchanged
Manager of Procurement	LBC-01	City Clerk	Unchanged
Manager of Project Controls	LBC-01	City Clerk	Unchanged
Manager of Rail Transportation Systems	LBC-01	City Clerk	Unchanged
Manager of Security Operations	LBC-01	City Clerk	Unchanged
Manager of Strategic Planning	LBC-01	City Clerk	Unchanged
Manager of Sustainable Practices	LBC-01	City Clerk	Unchanged
Manager of Technical Security	LBC-01	City Clerk	Unchanged
Manager of Transportation Development	LBC-01	City Clerk	Unchanged
Manager of Water Quality Practices	LBC-01	City Clerk	Unchanged
Manager, Engineer Technology	LBC-01	City Clerk	Added
Reason: Title added to the FY15 Salary Resolution			
Manager, Intermodal Operations	LBC-01	City Clerk	Added
Reason: Position added to the FY16 Salary Resolution			
Manager, Utilities and Fleet	LBC-01	City Clerk	Unchanged
Managing Director	LBC-01	City Clerk	Unchanged
Market Research Economist	LBC-01	City Clerk	Unchanged
Marketing Manager	LBC-01	City Clerk	Unchanged
Port Administrative Officer	LBC-01	City Clerk	Unchanged
Port Communications Officer	LBC-01	City Clerk	Unchanged
Port Financial Analyst I	LBC-01	City Clerk	Unchanged
Port Financial Analyst II	LBC-01	City Clerk	Unchanged
Port Financial Analyst III	LBC-01	City Clerk	Unchanged
Port Leasing Sales Officer I	LBC-01	City Clerk	Unchanged
Port Leasing Sales Officer II	LBC-01	City Clerk	Unchanged
Port Leasing Sales Officer III	LBC-01	City Clerk	Unchanged
Port Leasing Sales Officer IV	LBC-01	City Clerk	Unchanged
Port Leasing Sales Officer V	LBC-01	City Clerk	Unchanged
Principal Construction Inspector	LBC-01	City Clerk	Unchanged
Revenue Manager	LBC-01	City Clerk	Added



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: City of Long Beach

Agency: Harbor Department

Position	Disclosure Category	Files With	Status
Reason: Position added to the FY16 Salary Resolution			
Senior Civil Engineer	LBC-01	City Clerk	Unchanged
Senior Director	LBC-01	City Clerk	Added
Reason: Position added to the FY15 Salary Resolution			
Senior Electrical Inspector	LBC-01	City Clerk	Unchanged
Senior Executive Supply Chain Optimization	LBC-01	City Clerk	Added
Reason: Title added to the FY15 Salary Resolution			
Senior Port Leasing Officer	LBC-01	City Clerk	Unchanged
Senior Program Manager	LBC-01	City Clerk	Unchanged
Senior Structural Engineer	LBC-01	City Clerk	Unchanged
Senior Traffic Engineer	LBC-01	City Clerk	Unchanged
Supervisor of Store & Property	LBC-01	City Clerk	Unchanged
Terminal Services Manager	LBC-01	City Clerk	Unchanged
Traffic Manager	LBC-01	City Clerk	Unchanged
Transporation Development Manager	LBC-01	City Clerk	Unchanged

Total: 123



Disclosure Descriptions EXHIBIT B (Working Draft)

Entity: City of Long Beach

Agency: Harbor Department

Disclosure Category	Disclosure Description	Status
LBC-01	All interests in real property located in Long Beach or within two miles of any land owned or used by the City of Long Beach, as well as investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged

Grand Total: 1

Karen McCormick

From: Fox, Cheryl <CFOX@lbtransit.com>
Sent: Friday, September 02, 2016 1:40 PM
To: Michael Mais
Subject: FW: Message from KM_C754e
Attachments: Conflict of Interest C0de.pdf

Mike:

In accordance with the Biennial Conflict of Interest Code review process, Long Beach Transit request that you review and approve the attached amended changes to Exhibit "A."

Your review, approval, and return of the attached Exhibit "A" to Long Beach Transit is appreciated.

Thank you.

Cheryl Fox

From: konica@lbtransit.com [mailto:konica@lbtransit.com]
Sent: Friday, September 02, 2016 1:47 PM
To: Fox, Cheryl
Subject: Message from KM_C754e

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/2 2016 By M Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Transit

Position	Disclosure Category	Files With	Status
Buyer	LBC-01	City Clerk	Unchanged
DBE Officer	LBC-01	City Clerk	Renamed
Reason: DBE Officer is separate position			
Deputy Chief Executive Officer	LBC-01	City Clerk	Unchanged
Executive Director/Vice President - Information Technology	LBC-01	City Clerk	Unchanged
Executive Director/Vice President - Financial Services	LBC-01	City Clerk	Unchanged
Executive Director/VP - Employee & Labor Relations	LBC-01	City Clerk	Unchanged
Executive Director/VP - Maintenance & Infrastructure	LBC-01	City Clerk	Unchanged
Executive Director/VP - Transit Services Delivery & Planning	LBC-01	City Clerk	Unchanged
Manager - Purchasing	LBC-01	City Clerk	Unchanged
Manager, Infrastructure	LBC-01	City Clerk	Unchanged
President and Chief Executive Officer	LBC-01	City Clerk	Unchanged

Total: 11



Disclosure Descriptions EXHIBIT B (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Transit

Disclosure Category	Disclosure Description	Status
LBC-01	All interests in real property located in Long Beach or within two miles of any land owned or used by the City of Long Beach, as well as investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged

Grand Total: 1



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Transit

Last Name	First Name	Middle Name	Position	Division	Category	Status
Burner	Lee		Executive Director/VP - Transit Services Delivery & Planning		LBC-01	Unchanged
Cruz	Rolando		Executive Director/VP - Maintenance & Infrastructure		LBC-01	Unchanged
David	LaVerne		Executive Director/VP - Employee & Labor Relations		LBC-01	Unchanged
Douglas	Aida		DBE Officer		LBC-01	Assuming
Johnson	Debra	A.	Deputy Chief Executive Officer		LBC-01	Unchanged
Lahr	Janet		Manager - Purchasing		LBC-01	Assuming
McDonald	Kenneth	A.	President and Chief Executive Officer		LBC-01	Unchanged
Patton	Lisa		Executive Director/Vice President - Financial Services		LBC-01	Unchanged
Pham	Patrick		Executive Director/Vice President - Information Technology		LBC-01	Unchanged
Sampo	Toni		Buyer		LBC-01	Assuming
Vacant			Manager, Infrastructure		LBC-01	
Zito	Michael		Buyer		LBC-01	Assuming

Grand Total: 12



City of Long Beach Memorandum
Working Together to Serve

REQUEST TO ADD AGENDA ITEM

Date: September 28, 2016
To: Maria de la Luz Garcia, City Clerk
From: Maria de la Luz Garcia, City Clerk
Subject: Request to Add Agenda Item to Council Agenda of October 4, 2016

Pursuant to Municipal Code Section 2.03.070 [B], the City Councilmembers signing below request that the attached agenda item (due in the City Clerk Department by Friday, 12:00 Noon) be placed on the City Council agenda under New Business via the supplemental agenda.

The agenda title/recommendation for this item reads as follows:

Recommendation that City Council receive and approve a supplemental to the Biennial Conflict of Interest Codes received and approved by City Council on September 20, 2016 in compliance with State law.

Council District	Authorizing Councilmember	Signed by
4	Daryl Supernaw	Daryl Supernaw
2	Jeanine Pearce	Jeanine Pearce
3	Suzie Price	Suzie Price

Attachment: Staff Report dated October 4, 2016

CC: Office of the Mayor