



2603 Main Street, Suite 300
Irvine, CA 92614
O: 949-428-7241; F: 949-281-3195
www.ClientServices.com

334 1 2

City of Long Beach Tow Incident Cost Model

	Cost per Instance
Online Tow Incident Application: Online application to be used by the City to set up payment plans for tow incident occurrences. The online tow incident application will also be used to generate local payment plan letters as well as to amend and re-print these letters. Finally, the City and City's Personnel will be able to manage the tow incident process by running reports. The Solution will provide the following capabilities to the City's personnel: <ul style="list-style-type: none">• Ability to register tow incident payment plans online• Ability for City Personnel to enter payments directly into the solution• Ability to generate reports on payment plans issued• Ability to search for payment plans• Ability to amend tow incident record information• Online training of all City personnel	\$10,000.00 Setup Fee
Additional Programming Time: This fee would be charged for any additional programming once the tow incident application is live.	\$125.00 per hour
Notices – Option A This fee would be charged if the City were to send Notices. All Notices sent are attached to the corresponding payment plan in the system. In this option, Notices are expected to be provided to the City electronically for the City's printing and mailing. The City will be responsible for materials and postage.	\$0.10 per notice
Notices – Option B This fee would be charged if Data Ticket were to send Notices. All Notices sent are attached to the corresponding payment plan in the system. In this option, Notices will be mailed by Data Ticket. Data Ticket will be responsible for printing and mailing, as well as materials and postage.	\$0.70 per notice
Payment Plan Set Up Fee This fee is charged for each tow incident payment plan entered into the system. For subsequent years, a not to exceed of \$10,000 per year will be in effect.	\$10.00 per plan
Payment Plan/Denial Letters – Option A This fee would be charged if the City were to send the letters. All Letters sent are attached to the corresponding payment plan in the system. In this option, Payment Plan Denial Letters are expected to be provided to the City electronically for the City's printing and mailing. The City will be responsible for materials and postage.	\$0.10 per notice
Payment Plan/Denial Letters – Option B This fee would be charged if Data Ticket were to send the letters. All Letters sent are attached to the corresponding payment plan in the system. In this option, Payment Plan Denial Letters will be mailed by Data Ticket. Data Ticket will be responsible for printing and mailing, as well as materials and postage.	\$0.70 per notice
Banking Fees: Data Ticket expects all banking fees to be passed on to the City's citizens who wish to pay by credit or debit card	\$1.59 per transaction



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**CITY OF LONG BEACH
ADDENDUM TO THE AGREEMENT
JANUARY 2, 2019**

This addendum to the Agreement between The City of Long Beach (AGENCY) and Data Ticket, Inc. (COMPANY) is to amend and include the addition of a Tow Incident Payment Plan on line application.

All other terms and conditions of the Agreement remain as originally written.

ACCEPTED:

City of Long Beach

Signature

Tom Modica

Print Name and Title **Assistant City Manager**

3/13/19
Date

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

ACCEPTED:

Data Ticket, Inc.

Signature

Brook Westcott, COO

Print Name and Title

2-20-2019
Date

Marjorie Fleming
President

2/20/19

APPROVED AS TO FORM

3-4, 2019
CHARLES PARKIN, City Attorney

By

**AMY R. WEBBER
DEPUTY CITY ATTORNEY**