

RESOLUTION NO. RES-22-0213

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AND ANY SUBSEQUENT AMENDMENTS WITH QUALTRAX, INC., OF BLACKSBURG, VIRGINIA WITHOUT ADVERTISING FOR BIDS FOR THE PURCHASE OF QUALITY MANAGEMENT SOFTWARE, IN AN AMOUNT NOT TO EXCEED \$13,418

WHEREAS, City Council approval is requested to enter into a contract with Qualtrax, Inc. for the purchase of 25 user licenses to a hosted database for quality management software (QMS); and

WHEREAS, it will be used to control and manage all documents including manuals, procedures, and test methods; and

WHEREAS, the QMS will track all forensic training activities and record all crime lab operations, i.e., error identification, improvement activities, personnel authorizations, technical performance reviews, requests for changes in the laboratory, equipment maintenance records, and purchasing pre-approvals; and

WHEREAS, Qualtrax, Inc. is the most widely used system in the forensic field in the United States for QMS and the only software solution designed specifically for forensic work and needs; and

WHEREAS, most forensic agencies have implemented the software including the following California agencies: Department of Justice, Los Angeles Police Department, Los Angeles and San Diego County Sheriff's Departments, Sacramento County District Attorney's Office, Ventura Police Department, etc.; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and an unnecessary

1 expenditure of public funds;

2 NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
3 follows:

4 Section 1. The above recitals are true and correct and are incorporated  
5 herein.

6 Section 2. The City Manager is hereby authorized to enter a contract and  
7 any subsequent amendments with Qualtrax, Inc., for quality management software in an  
8 amount not to exceed Thirteen Thousand Four Hundred Eighteen Dollars (\$13,418), for a  
9 period of one year with the option to renew for four (4) additional one-year periods, at the  
10 discretion of the City Manager.

11 Section 3. This resolution shall take effect immediately upon its adoption  
12 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

13 I hereby certify that the foregoing resolution was adopted by the City  
14 Council of the City of Long Beach at its meeting of December 13, 2022 by the  
15 following vote:

16  
17 Ayes: Councilmembers: Zendejas, Price, Supernaw, Mungo, Saro,  
18 Austin, Richardson.

19 \_\_\_\_\_  
20 \_\_\_\_\_  
21 Noes: Councilmembers: None.

22 \_\_\_\_\_  
23 Absent: Councilmembers: Allen, Uranga.

24 \_\_\_\_\_  
25 Recusal(s): Councilmembers: None.

26  
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28 \_\_\_\_\_  
  
City Clerk