



# CITY OF LONG BEACH

C-16

## LONG BEACH AIRPORT

4100 East Donald Douglas Drive • Long Beach, CA 90808 • (562) 570-2619 • Fax (562) 570-2601

September 19, 2017

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

### RECOMMENDATION:

Authorize the City Manager, or designee, to increase Blanket Purchase Order (BPO) No. BPAP17000014 with Convergent Technologies, LLC, a Delaware limited liability company, for airport security system maintenance services, by \$100,000 for a total aggregate amount not to exceed \$200,000. (District 5)

### DISCUSSION

City Council approval is requested to increase the existing Blanket Purchase Order (BPO) with Convergent Technologies, LLC (Convergent), by \$100,000 for airport security system maintenance services at Long Beach Airport (Airport) until a new contract is awarded. Services include routine maintenance and cleaning of security cameras and access control devices, repairing and replacing security system equipment, and maintaining the airport security system.

On May 20, 2014, the City Council awarded a one-year contract to Convergent with the option to renew for two additional one-year periods, to perform maintenance and capital improvements for the security system at the Airport, in an annual amount not to exceed \$369,800, with an expiration date of May 31, 2017. A formal procurement process was conducted on April 3, 2017, and only one bid was received. Current purchasing guidelines authorize the City Manager to approve annual purchases up to \$100,000 when a competitive procurement has resulted in fewer than three proposals (bids). Convergent is currently providing security system maintenance services to the Airport under an interim BPO for a total amount of \$100,000. The proposed BPO increase of \$100,000 will provide adequate time for the Purchasing Division to complete a more robust formal procurement process. It is estimated that a contract will be awarded through the new procurement process by December 2017.

The Airport is mandated by federal regulations to have an Airport Security Program in place, including a secure access control system. Maintaining the Airport security system is critical to meeting these requirements and any lapse in service will adversely impact Airport operations.

This matter was reviewed by Deputy City Attorney Richard F. Anthony on August 31, 2017 and by Revenue Management Officer Geraldine Alejo on August 30, 2017.

HONORABLE MAYOR AND CITY COUNCIL

September 19, 2017

Page 2

TIMING CONSIDERATIONS

City Council action is requested on September 19, 2017, to ensure maintenance services for the Airport security system is uninterrupted.

FISCAL IMPACT

BPO No. BPAP17000014 will increase by \$100,000 for a total amount not exceed \$200,000. Funds for these services are budgeted in the Airport Fund (EF 320) in the Airport Department (AP). Continuing to receive these services from Convergent will provide support to our local economy by assisting in the preservation of employment for two full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JESS L. ROMO, A.A.E.  
DIRECTOR, LONG BEACH AIRPORT



JOHN GROSS  
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



PATRICK H. WEST  
CITY MANAGER