



# CITY OF LONG BEACH

## DEPARTMENT OF PUBLIC WORKS

333 WEST OCEAN BOULEVARD • LONG BEACH, CA 90802 • (562) 570-6383 • FAX (562) 570-6012

November 14, 2017

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

### RECOMMENDATION:

Authorize the City Manager, or designee, to increase interim Purchase Order Nos. BPPW17000060 and POPW17000012 with Pedal Movement, LLC, of Long Beach, CA, for maintenance and operation of the Bike Share Program and Bike Station, for a combined total amount not to exceed \$282,000, and extend the Purchase Order terms to September 30, 2018; and,

Increase appropriations in the Transportation Fund (SR 182) in the Public Works Department (PW) by \$187,000, offset by Prop A funds available. (Citywide)

### DISCUSSION

City Council approval is requested to authorize the City Manager to execute amendments to the interim purchase orders (PO) with Pedal Movement, LLC (Pedal Movement), for maintenance and operation of the Bike Share Program and Bike Station at 223 E. 1<sup>st</sup> Street. Pedal Movement is currently providing services under two interim purchase orders totaling \$167,000.

In January 2016, the City engaged Pedal Movement for Bike Station operation. Operation of the Bike Station includes storage, repair, and rental of bicycles and electric scooters, as well as the sale of food and other small items at the station. Pedal Movement conducts bike valet parking to serve City-sponsored special events and coordinates community bicycle rides to support the City's efforts in developing a bikeable Long Beach. A Request for Proposals (RFP) for these services is expected to be issued in the coming months.

In August 2017, additional services were provided by Pedal Movement to assist with delivery of services related to the City's Bike Share program. To ensure service continuity until a new contract is in place, it is requested that the interim purchase orders be extended to September 30, 2018, with an increase in additional purchasing authority by \$115,000 for a combined amount not to exceed \$282,000. The proposed amendment will provide adequate time for the Department of Public Works and the Purchasing Division to complete the formal procurement process for the Bike Share Program.

This matter was reviewed by Deputy City Attorney Amy R. Webber on October 24, 2017 and by Budget Analysis Officer Julissa Jose-Murray on October 25, 2017.

TIMING CONSIDERATIONS

City Council action is requested on November 14, 2017, to ensure the purchase orders can be extended and additional funds are in place expeditiously to allow for the delivery of operation and maintenance services without interruption.

FISCAL IMPACT

The requested action extends the terms of the purchase orders to September 30, 2018, and increases the purchasing authority by \$115,000, for a total combined amount not to exceed \$282,000. The total cost of the purchase orders is supported by \$187,000 in County Prop A local return funds and \$95,000 of County Measure M local return funds. The \$95,000 from Measure M is currently appropriated in the Transportation Fund (SR 182) in the Public Works Department (PW).

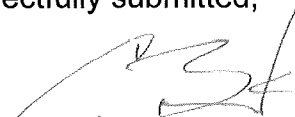
An appropriation increase for the remaining amount of \$187,000 is requested in the Transportation Fund (SR 182) in the Public Works Department (PW), offset by Prop A funds available.

This action will provide continued support to our local economy by assisting in the preservation of employment to Long Beach residents.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CRAIG A. BECK  
DIRECTOR OF PUBLIC WORKS

CB: MM:JC

APPROVED:

  
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PATRICK H. WEST  
CITY MANAGER