

**CITY OF LONG BEACH
PARKS AND RECREATION
COMMISSION MINUTES**

**THURSDAY, SEPTEMBER 21, 2017
EL DORADO PARK W. COMMUNITY CNTR
SENIOR CENTER LIBRARY
2800 N. STUDEBAKER ROAD, 9:00 AM**

Ben Goldberg, Chair
Julie Heggeness, Vice Chair

Marie Knight, Director
Valerie Davis, Executive Assistant



Ron Antonette, Commissioner
Ron Sievers, Commissioner
David Zanatta, Commissioner
Stella Ursua, Commissioner
Margo Morales, Commissioner

FINAL AGENDA & DRAFT MINUTES

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Chair Goldberg at 9:01 a.m., at the El Dorado Park Sr. Center Library. Deputy Director Stephen Scott took the roll call and confirmed a quorum.

ROLL CALL

Commissioners Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua,
Present: David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

STAFF PRESENT

Stephen Scott - Deputy Director
Gladys Kaiser - Community Recreation Services Bureau Manager
Hurley Owens - Maintenance Operations Bureau Managers
Meredith Reynolds - Park Planning Officer
Robert Livingstone - Superintendent of Golf Operations and Contract Management
Michelle Wilson - Community Recreation Services Superintendent
Leah Salgado - PRM Administrative Analyst
Del Ransom - Bureau Assistant
Valerie Davis - Executive Assistant

GUESTS PRESENT

Wang L Xiong - Hmong Association of Long Beach
Wendy Whalen - US&SFTA
Janet Dykman - US&SFTA
Sheila Spivey - Los Altos Church of Christ
Dan Halverson - Constituent

PRESENTATIONS

Employee of the Month - August, 2017

Deputy Director Scott spoke.

Michelle Wilson spoke.

Tara Yeats introduced Paola Maldonado as the August, 2017 Employee of the Month. Paola is our lead budget analyst and as such is responsible for ensuring everyone is on the same page during the process. Her contributions to this process and the Department are crucial to the operation.

Paola Maldonado spoke.

APPROVAL OF MINUTES

1. 17-056PR Recommendation to approve the Parks & Recreation Commission Meeting minutes of August 17, 2017.

Commissioner Antonette spoke.

A motion was made by Vice Chair Heggeness, seconded by Commissioner Antonette, to approve the Parks & Recreation Commission minutes for August 19, 2017, with changes. The motion carried by the following vote:

Yes: 7 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

COMMISSION ACTION ITEMS

Chair Goldberg advised item #17-060PR was withdrawn from the agenda by staff.

2. 17-057PR Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Gladys Kaiser provided the staff report.

A motion was made by Commissioner Morales, seconded by Commissioner Ursua, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

3. 17-058PR Recommendation to approve the fee waiver requests outlined in Attachment "A", in accordance with the Fee Waiver policy.

Gladys Kaiser provided the staff report.

Vice Chair Heggeness provided the committee report.

Wang L Xiong from the Hmong Association of Long Beach spoke.
Sheila Spivey from Los Altos Church of Christ spoke.

A motion was made by Vice Chair Heggeness, seconded by Commissioner Morales, to approve the recommendation to approve fee waiver request #11467, Hmong Association of Long Beach and #11463, Los Altos Church of Christ and to pull for discussion fee waiver request #11529 and 11530 for United Joad & Sante Fe Trail Archers. The motion carried by the following vote:

Yes: 7 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua,
David Zanatta, Julie Heggeness and Benjamin Alan
Goldberg

Vice Chair Heggeness spoke regarding the Finance & Appeal Committee's discussion regarding the criteria to obtain a fee waiver.

Gladys Kaiser provided info submitted by the United Joad & Sante Fe Trail Archers to support the request.

Vice Chair Heggeness made a motion to deny the Fee Waiver requests for United Joad & Sante Fee Trail Archers, #11529 & 11530. Commissioner Antonette seconded the motion.

Chair Goldberg spoke.

Gladys Kaiser spoke.

Commissioner Zanatta spoke.

Commissioner Morales spoke.

A discussion ensued.

Commissioner Antonette spoke.

Robert Livingstone spoke.

Commissioner Morales spoke.

Wendy Whalen representing the United Joad & Sante Fe Trail Archers spoke.

Vice Chair Heggeness spoke.

Deputy Director Scott spoke.

Chair Goldberg spoke.

A discussion ensued.

Commissioner Ursua spoke.

Vice Chair Heggeness spoke.

Chair Goldberg spoke.

Commissioner Antonette spoke.

Commissioner Morales spoke.

Commissioner Zanatta spoke.

Deputy Director Scott spoke.

A discussion ensued.

3. 17-058PR

Chair Goldberg restated the motion made by Vice Chair Heggeness and seconded by Commissioner Antonette to deny Fee Waiver requests for United Joad & Sante Fe Trail Archers, #11529 & 11530. The motion passed by the following vote:

YES: 7 Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg.

4. 17-062PR

Receive a report from the Park Usage and Regulations Committee relative to any possible recommendation(s) related to City Manager Administrative Regulation 8-7 (Policy and Procedures for the Naming of City-owned Land, Buildings and Facilities) and refer the naming of the senior meals program at Cesar E. Chavez Park to the Housing and Neighborhoods Committee for review. (Citywide)

Chair Goldberg turned the discussion over to Commissioner Ursua, Chair of the Parks Usage and Regulations Committee, who, due to absence from the committee meeting, turned the discussion over to Commissioner Morales.

Commissioner Morales provided the Committee report.

Discussion included review of current AR 8-7. The Committee does not feel any changes are needed to the existing policy.

Discussion included review of request to name programs. The Committee does not agree it is appropriate to name programs.

A motion was made by Commissioner Morales, seconded by Commissioner Antonette, the the Parks & Recreation Commission refer the naming of the social hall or kitchen for Mrs. Ruth Ricker at Cesar Chavez Community Center to the Housing and Neighborhoods Committee for action and referral to the City Council. The motion carried by the following vote:

Yes: 7 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

5. 17-059PR

Approve Special Event Permit Application #18-09664 of Justin Rudd dba the Community Action Team - California, a Domestic non-profit corporation, for the operation of the Haute Dog Howl'oween Parade in Marina Vista Park with parameters determined by the Office of Special Events and Filming and the Department of Parks, Recreation and Marine. (District 3)

Or

Determine the proposed activity does not provide a sufficient overall public benefit and deny Special Event Permit Application #18-09664 of Justin Rudd dba the Community Action Team - California, a Domestic non-profit corporation, for the operation of the Haute Dog Howl'oween Parade in Marina Vista Park. (District 3)

Robert Livingstone provided the staff report.

Chair Goldberg spoke.
Vice Chair Heggeness spoke.
Commissioner Morales spoke.
Commissioner Ursua spoke.
Commissioner Zanatta spoke.
Deputy Director Scott spoke.
Commissioner Antonette spoke.
A discussion ensued.

A motion was made by Vice Chair Heggeness, seconded by Commissioner Antonette, to approve Special Event Permit Application #18-09664 of Justin Rudd dba the Community Action Team - California, a Domestic non-profit corporation, and charge only PRM adopted facility rental fees for the operation of the Haute Dog Howl'oween Parade in Marina Vista Park with parameters determined by the Office of Special Events and Filming and the Department of Parks, Recreation and Marine. (District 3) The motion carried by the following vote:

Yes: 6 - Ron Antonette, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

No: 1 - Margo Morales

6. 17-060PR ~~Authorize the Director of Parks, Recreation and Marine to execute a Memorandum of Understanding, and any related documents, with the~~

~~Alpert Jewish Community Center located in Long Beach, to facilitate the identification and placement of senior volunteers through their Retired and Senior Volunteer Program, in Department of Parks, Recreation and Marine facilities, through June 30, 2018, with the option of one, three year term extension through June 30, 2021 at the discretion of the Director. (Citywide)~~

WITHDRAWN BY STAFF

7. 17-061PR

Authorize the Director to execute all documents necessary to enter into the Title V-Senior Community Services Employment Program Host Agency Agreement with the County of Los Angeles Workforce Development, Aging, and Community Services for the continuation of the Senior Community Services Employment Program at the Department of Parks, Recreation and Marine, for a term of three years from October 1, 2017 through September 30, 2020. (Department-wide)

Robert Livingstone presented the staff report.

Commissioner Morales recused herself from the vote to avoid a potential conflict of interest.

A motion was made by Commissioner Ursua, seconded by Vice Chair Heggeness, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Ron Antonette, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

Recused: 1 - Margo Morales

DIRECTOR'S REPORT TO COMMISSION

8. 17-063PR Recommendation to receive and file the Director's monthly highlights report, "We Create Community" for September, 2017.

Deputy Director Scott provided the staff report.

A motion was made by Commissioner Antonette, seconded by Commissioner Morales, to receive and file the Directors report for the month of September, 2017. The motion carried by the following vote:

Yes: 7 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta, Julie Heggeness and Benjamin Alan Goldberg

COMMITTEE STATUS REPORTS

EXECUTIVE COMMITTEE

Chair Goldberg - the agenda was discussed in addition to various reports the Department and sub-committees will be working on for City Council.

FINANCE & APPEALS COMMITTEE

Chair Heggeness reported in addition to Fee Waiver requests and policy, the current month's loss report was discussed.

MAINTENANCE & INFRASTRUCTURE COMMITTEE

Chair Zanatta reported the committee toured the Molina Park project. He commended staff for working so well with the developer.

Commissioner Seivers spoke.

MARKETING & RECREATION COMMITTEE

Margo Morales - Chair

The Committee did not meet.

PARKS USAGE & REGULATIONS COMMITTEE

Stella Ursua - Chair

The committee met and discussed the Administrative Regulation related to the naming of City owned facilities.

JOINT USE COMMITTEE

Stella Ursua - Chair

The Committee did not meet.

PUBLIC COMMENT: IMMEDIATELY PRIOR TO ADJOURNMENT

Opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission. The Brown Act prohibits members of the Commission from responding to public comment on non-agenda items.

STAFF COMMENTS

Gladys Kaiser provided information on the upcoming California Coastal Cleanup day. Each year staff with the Nature Center coordinates several clean up sites in the City. Additionally the California Native Plant sale will take place on October 14 at the Nature Center. Commissioner Sievers spoke.

Valerie Davis advised schedules are still being coordinated for standing committee meetings. Additionally, a grand opening ceremony for the Davenport Park Walking Path will take place on September 30th.

Meredith Reynolds advised the ribbon cutting for the Willow Springs Wetlands restoration project will take place on October 21st at Willow Springs Park. Meredith also discussed multiple grants the Department has applied for in support of Parks projects. Additionally, she provided information on upcoming work at 14th Street Park that will connect all parcels of the park.

COMMISSIONER COMMENTS

Vice Chair Heggeness wished a Happy Rosh Hashanah to the Jewish Community.

NEXT MEETING

The next Parks and Recreation Commission meeting will be held on Thursday, October 19, 2017, at the El Dorado Park West Community Center, Senior Center Library located at 2800 N. Studebaker Road, Long Beach, CA 90815.

ADJOURNMENT

Chair Goldberg adjourned the meeting at 10:23 a.m.

NOTE: An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815.

The Parks and Recreation Commission agenda and supporting documents are available on the Internet at <http://longbeach.legistar.com/Calendar.aspx>. Persons interested in obtaining an agenda via e-mail should e-mail their request to valerie.davis@longbeach.gov or subscribe to the City of Long Beach LINKLB System at <http://www.longbeach.gov/linklb>.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N Studebaker Rd., Long Beach, CA 90815 or online. Please contact Valerie Davis at (562) 570-3170, to make these arrangements.

If language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine at (562) 570-3170, at least 48 hours prior to the Parks and Recreation Commission meeting.

E-Mail correspondence regarding agenda items can be directed to valerie.davis@longbeach.gov.

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបវារៈ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើរអ្នកតាមនូវស័ព្ទដោយហៅការិយាល័យស្មើនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។