

**LONG BEACH CIVIL SERVICE COMMISSION  
AHMED SAAFIR, PRESIDENT  
MARCH 5, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 5, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir, Jeanne Karatsu

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Employment Services Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Chris Daclan, Personnel Analyst  
Leah Salgado, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Paola Maldonado, Personnel Analyst  
Russell Ficker, Personnel Analyst  
Beverly Nieves, Personnel Analyst  
Lourdes Ferrer, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President Ahmed Saafir presided.**

**MINUTES:** It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of February 27, 2008, be approved as prepared. The motion carried unanimously.

**REQUEST FOR SELECTIVE CERTIFICATION:** The Secretary presented a communication from Cynthia Stafford, Personnel Officer, Public Works, requesting Commission authorization for the selective certification for individuals with Spanish/English bilingual skills from the Customer Service Representative eligible list. In addition, the Secretary presented a staff report prepared by Paola Maldonado, Personnel Analyst. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried unanimously.

**REQUEST FOR SELECTIVE CERTIFICATION:**

The Secretary presented a communication from Ronald R. Arias, Director of Health and Human Services, requesting Commission authorization for the selective certification for individuals from the Public Health Professional eligible list who meet the minimum requirements for the Public Health Emergency Management Coordinator specialty. In addition, the Secretary presented a staff report prepared by Beverly Nieves, Personnel Analyst. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Karatsu and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried unanimously.

**REVISED CLASSIFICATION SPECIFICATION:**

**DEVELOPMENT PROJECT MANAGER**

The Secretary presented a communication from Suzanne Mason, Director of Human Resources, requesting Commission approval of the revised classification specification for Development Project Manager. In addition, the Secretary presented a staff report prepared by Christopher Daclan, Personnel Analyst. Mr. Daclan briefed the Commission regarding this request. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Infelise and carried to approve the revised classification specification for Development Project Manager, pursuant to Section 1101(d) of the City Charter. The motion carried unanimously.

**PROTEST OF EXAMINATION ITEMS: MARINE SAFETY SERGEANT – BOAT OPERATOR**

The Secretary presented a staff report prepared by Caprice McDonald, Personnel Analyst, regarding the disposition of protested questions from the Marine Safety Sergeant – Boat Operator examination, administered on February 29, 2008. Russ Ficker, Personnel Analyst briefed the Commission regarding the protests. Mark Boone, Marine Safety Chief and Louis Martinet, Captain – Rescue Boat Operations, Fire, were the subject matter experts who reviewed the protested questions. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the recommended disposition of the protested questions be approved and the affected persons be so notified. The motion carried unanimously.

**REQUEST TO FILE LATE APPLICATION:**

**COMBINATION BUILDING INSPECTOR**

The Secretary presented a communication from Christos Katsouleas, requesting Commission authorization to participate in the Combination Building Inspector examination. In addition, the Secretary presented a staff report prepared by Lourdes Ferrer, Assistant Administrative Analyst. Ms. Ferrer briefed the Commission regarding this request. Mr. Katsouleas also addressed the Commission. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Karatsu and carried to deny Mr. Katsouleas' request to participate in the examination for Combination Building Inspector. The motion carried by the following roll call vote:

AYE: Jeanne Karatsu  
Mary Islas  
F. Phil Infelise  
Ahmed Saafir

NO: Herbert A. Levi

**BULLETINS:**

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following Job Opportunity Bulletins be approved. The motion carried unanimously.

Ambulance Operator  
Systems Technician  
Water Utility Supervisor

**EXAMINATION RESULTS:**

It was moved by Commissioner Karatsu, seconded by Commissioner Levi and carried that the following examination results be approved. The motion carried unanimously.

Combination Building Inspector (Amended) – 21 Applied, 6 Qualified  
Department Librarian – 3 Applied, 1 Qualified  
Office Automation Analyst – 6 Applied, 5 Qualified  
Registered Nurse – 2 Applied, 2 Qualified  
Traffic Engineering Associate – 7 Applied, 7 Qualified

**EXTENSION OF EXPIRING  
ELIGIBLE LISTS:**

It was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the following eligible lists be extended for an additional six months. The motion carried unanimously.

Business Systems Specialist (3/7/07, 3/21/07 & 3/28/07)  
Community Services Supervisor  
Department Librarian (3/7/07, 3/21/07 & 3/28/07)  
Fire Recruit  
General Librarian (3/21/07, 9/12/07 & 9/19/07)

**RETIREMENTS:**

President Saafir presented a Certificate of Appreciation to Christopher Randolph, Housing Assistance Coordinator, Community Development, in recognition of 27 years of dedicated service to the City and Citizens of Long Beach. Darnisa Tyler, Manager, Housing Authority Bureau, Community Development Department, acknowledged Mr. Randolph for his outstanding service to the citizens and City of Long Beach.

It was moved by Commissioner Islas, seconded by Commissioner Karatsu and carried that the following retirements be received and filed. The motion carried unanimously.

Cynthia Moore/School Guard/Police  
Suu Dong/Housing Assistance Coordinator/Community Development  
Christopher Randolph/Housing Assistance Coordinator/Community Development  
Brenda Jackson/Clerk Typist III/Police

**RESIGNATION:**

**AMY BASTMAN/FIRE RECRUIT/FIRE**

It was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried that the subject resignation be received and filed. The motion carried unanimously.

**LAYOFF:**

**KEITH BENNETT/PUBLIC HEALTH PROFESSIONAL II HEALTH**

It was moved by Commissioner Levi, seconded by Commissioner Infelise and carried that the subject layoff be approved. The motion carried unanimously.

**MANAGERS' REPORT:**

Melinda George, Employment Services Officer, thanked Chris Daclan, Personnel Analyst, for the excellent job he did as the acting Employment Services Officer, during her vacation.

The Secretary acknowledged Deborah McCluster, Personnel Analyst, for the outstanding job she did in coordinating the Long Beach Poly PAAL Career Day. He also thanked staff who attended and President Saafir.

President Saafir also acknowledged Ms. McCluster and the Civil Service Department for the outstanding job and professionalism the department exhibited.

**ADJOURNMENT:**

There being no further business before the Commission, President Saafir adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
AHMED SAAFIR, PRESIDENT  
MARCH 12, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 12, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir, Jeanne Karatsu

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Employment Services Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Chris Daclan, Personnel Analyst  
Leah Salgado, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Paola Maldonado, Personnel Analyst  
Russell Ficker, Personnel Analyst  
Beverly Nieves, Personnel Analyst  
Lourdes Ferrer, Assistant Administrative Analyst

**President Ahmed Saafir presided.**

**MINUTES:** It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of March 5, 2008, be approved as prepared. The motion carried unanimously.

**PROVISIONAL APPOINTMENT:** The Secretary presented a communication from Phil T. Hester, Director of Parks, Recreation and Marine, requesting Commission authorization to appoint Kameron Belizaire, Andrean Brown, Karen Geib, Jay Lopez, Anthony O'Dell, Kevin Ketchum and Carl Tademy, to the classification of Recreation Assistant on a provisional basis. In addition, the Secretary presented a staff report prepared by Leah Salgado, Personnel Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Levi and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried unanimously.

**REQUEST TO EXTEND  
NON-CAREER HOURS:**

**TRAVON GOSEY AND DARREN THACH/SPECIAL  
SERVICE OFFICERS/POLICE**

The Secretary presented a communication from Anthony Batts, Chief of Police, requesting Commission authorization to extend the 1600-hour non-career limit for Travon Gosey and Darren Thach, Special Service Officers. In addition, the Secretary presented a staff report prepared by Russ Ficker, Personnel Analyst. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Levi and carried to grant Travon Gosey and Darren Thach 600 additional non-career hours, in accordance with Article V, Section 49 of the Civil Service Rules and Regulations and Civil Service Commission Policy 2.32. The motion carried unanimously.

**REQUEST TO EXTEND  
NON-CAREER HOURS:**

**MELVIN MILTON, SPECIALSERVICE OFFICER/POLICE**

The Secretary presented a communication from Anthony Batts, Chief of Police, requesting Commission authorization to extend the 1600-hour non-career limit for Melvin Milton, Special Service Officer. In addition, the Secretary presented a staff report prepared by Lourdes Ferrer, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Levi and carried to grant Melvin Milton 350 additional non-career hours, in accordance with Article V, Section 49 of the Civil Service Rules and Regulations and Civil Service Commission Policy 2.32. The motion carried unanimously.

**REQUEST TO EXTEND  
NON-CAREER HOURS:**

**ASTRID MOTA/MAINTENANCE ASSISTANT/PUBLIC  
WORKS**

The Secretary presented a communication from Cynthia Stafford, Personnel Officer, Public Works, requesting Commission authorization to extend the 1600-hour non-career limit for Astrid Mota, Maintenance Assistant. In addition, the Secretary presented a staff report prepared by Caprice McDonald, Personnel Analyst. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Islas and carried to grant Astrid Mota 150 additional non-career hours, in accordance with Article V, Section 49 of the Civil Service Rules and Regulations and Civil Service Commission Policy 2.32. The motion carried unanimously.

**BULLETIN:**

**BUYER**

It was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the subject Job Opportunity Bulletin be approved. The motion carried unanimously.

**EXAMINATION RESULTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following examination results be approved. The motion carried unanimously.

- Carpenter – 99 Applied, 24 Qualified
- Civil Engineer – 2 Applied, 2 Qualified
- Communication Specialist – 15 Applied, 8 Qualified
- Department Librarian – 1 Applied, 1 Qualified
- General Librarian – 3 Applied, 3 Qualified
- Library Clerk – 261 Applied, 79 Qualified
- Office Systems Analyst – 15 Applied, 5 Qualified
- Systems Technician – 6 Applied, 4 Qualified

The following were subject matter experts for the examinations as listed:

- Carpenter – Diane Dzodin, Administrative Analyst, Harbor and Cynthia Stafford, Personnel Officer, Public Works;
- Library Clerk – Rachel Lyon, Administrative Officer, Library; and
- Systems Technician – Amy Manning, Administrative Officer, Howard Ross, Technical Support Officer and Tim Hallinan, Communications Specialist, Technology Services.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Levi, seconded by Commissioner Karatsu and carried that the following eligible lists be extended for an additional six months, with the exception of Petroleum Engineer, to be extended for an additional three months. The motion carried unanimously.

- Civil Engineer
- Petroleum Engineer (3/14/07 & 3/28/07) (3 months)
- Senior Traffic Engineer

**RETIREMENT:**

**CONSTANCIA MENDOZA/CLERK TYPIST III/POLICE**

It was moved by Commissioner Infelise, seconded by Commissioner Levi and carried that the subject retirement be received and filed. The motion carried unanimously.



**RESIGNATION:**

**RODNEY TAMPARONG/POLICE OFFICER/POLICE**

It was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried that the subject resignation be received and filed. The motion carried unanimously.

**TRANSMITTAL LETTER FOR  
BUDGET OVERSIGHT  
COMMITTEE:**

The Secretary presented a drafted transmittal letter to the Budget Oversight Committee for Commission review and approval. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Karatsu and carried to approve the concept of the letter. The motion carried unanimously.

**MANAGERS' REPORT:**

Melinda George, Employment Services Officer, thanked Caprice McDonald, Personnel Analyst, for the outstanding job she did in the administration of the Library Clerk and Carpenter examinations. She also acknowledged front counter staff for the excellent job they did in keeping up with the applications for Maintenance Assistant (paper and on-line), and staff for all their assistance.

**COMMENTS FROM PUBLIC:**

Lucius Martin, Program Specialist, Community Development, presented the Commission with a plaque, acknowledging Civil Service Department's participation in the 9<sup>th</sup> Annual Groundhog Job Shadow Day. He thanked Civil Service Department staff for their participation.

Caprice McDonald commented that she appreciates having qualified City employees, who have been tested and meet the qualifications to perform City jobs. As a taxpayer in the City of Long Beach, she is confident when they are working near her home on different projects. She hopes the City continues to have a merit system that hires competent employees.

**ADJOURNMENT:**

There being no further business before the Commission, President Saafir adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
FEBRUARY 21, 2008**

**I. CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:04 a.m., at MacArthur Park/Homeland Cultural Center. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Harry Saltzgaver, President  
Drew Satariano, Vice President  
Simon George  
Albert Guerra  
Bob Livingstone  
Sarah Sangmeister  
Brett Waterfield

**Absent:** none

**Staff:** Phil Hester, Director of Parks, Recreation and Marine  
Dennis Eschen, Manager, Planning and Development Bureau  
Chrissy Marshall, Manager, Community Recreation Services Bureau  
J.C. Squires, Manager, Business Operations Bureau  
Ramon Arevalo, Superintendent of Grounds Maintenance  
William Greco, Supervising Park Ranger  
Marc Gutfeld, Superintendent, Community Recreation Services  
Alan Kosoff, Administrative Analyst, Contract Management  
Mary Blackburn, Park Naturalist, Nature Center  
Robin Black, Executive Assistant to the Director

**Guests:** Ed Mann, Reenactor  
Dick Wixon, Reenactor  
Alexis Marrero, Resident, Stearns Park  
Diane Wiley, Executive Director, Partners of Parks  
Mike Murchison  
Steve Bash, Long Beach Armada President  
Matthew McHale, 5<sup>th</sup> District Neighborhood Liaison

**It was moved by Commissioner Waterfield and seconded by Vice President Satariano to excuse the absence of Commissioner Bob Livingstone. The motion carried unanimously.**

**II. ACKNOWLEDGEMENTS**

- A. OF \$100,000 FROM LB CONTAINER TERMINALS TO PARTNERS OF PARKS FOR UNIVERSALLY ACCESSIBLE PLAYGROUNDS

Mr. Hester stated that he received word that Anthony Otto was unable to attend at the last minute and would like to attend the March Commission meeting.

- B. DONATION OF \$5,000 FROM THE CLANCY TRUST THROUGH MIKE MURCHISON TO PARTNERS OF PARKS FOR THE MUNICIPAL BAND

President Saltzgaver commended Mr. Murchison for the donation.

Mr. Hester commented that Mr. Murchison would also be honored at a City Council meeting.

President Saltzgaver stated that he would take the Commission action items next, while waiting for Mary Blackburn.

**II. APPROVAL OF MINUTES – JANUARY 17, 2008**

**It was moved by Vice President Satariano and seconded by Commissioner Guerra to approve the January 17, 2008 Parks and Recreation Commission minutes. The motion carried unanimously.**

**IV. COMMISSION ACTION ITEMS**

**#08-0201**

**PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL**

President Saltzgaver stated that there were no Personal Services/Instruction Agreements this month.

**#08-0202**

**REQUEST AUTHORIZATION TO EXECUTE A PERMIT FOR THE OPERATION OF A PICNIC SERVICE CONCESSION WITH ELITE SPECIAL EVENTS, INC.**

Commissioner Guerra asked how many companies contracted by the Department.

Mr. Squires responded that the Department contracts with approximately 10 to 15 companies who all have a fairly extensive experience. This company has been doing this service for a little over ten years in the area, with a good record.

Mr. Hester stated that all these companies have insurance.

**It was moved by Vice President Satariano and seconded by Commissioner Sangmeister to authorize the Director of Parks, Recreation and Marine to execute a permit with Elite Special Events, Inc., for a term of one year, expiring March 31, 2009, with options for renewal subject to the discretion of the Director. The motion carried unanimously.**

**#08-0203**

**MEMORIAL BENCH FOR DAVID JACK PETTIGREW**

Mr. Hester stated that this was a request to place a memorial bench adjacent to a launch ramp at marine stadium.

**It was moved by Commissioner Waterfield and seconded by Commissioner Guerra to approve the placement and installation of the memorial bench in memory of David Jack Pettigrew. The motion carried unanimously.**

President Saltzgaver said that they would take the acknowledgement for Mary Blackburn at this time.

**II. ACKNOWLEDGEMENTS**

**C. RETIREMENT OF MARY BLACKBURN**

Ms. Chrissy Marshall said that it was her honor to start off the presentation honoring one of our employees who would be retiring after 22 years of dedicated service to the City of Long Beach. She spoke about Mary Blackburn and her work at the Nature Center and the various programs she supervised and the service she has given to the City and the residents.

President Saltzgaver presented Ms. Blackburn with a plaque from the Parks and Recreation Commission

Ms. Blackburn thanked Department staff and the Parks and Recreation Commission for their support.

President Saltzgaver said that they would go back to the regular order on the agenda.

**IV. COMMISSION ACTION ITEMS**

**#08-0204**

REQUEST FROM VISIONS IN TIME FOR PARTIAL FEE WAIVER FOR CIVIL WAR REENACTMENT AT THE EL DORADO EAST REGIONAL PARK (AREA III)

Mr. Gutfeld stated that this group approached the Department about three or four months ago. They have an event they have been doing for seven years in Moorpark and last year they had about 10,000 spectators. This event in Long Beach would be held in El Dorado Regional Park in Area III, which is extremely busy during the summer. They have come up with a weekend that is a little less busy. There has never been an event like this in Long Beach and he believes this would be a win-win for both parties. The group would like reduced fees so they can operate this event without losing money.

Mr. Ed Mann introduced himself as the person in charge of the reenactment. He stated that he doesn't make any money from this event, it is just for the fun of it. The Civil War was an important event and this serves as an education on a part of American history. He said that this would be his 19<sup>th</sup> season doing this event.

Vice President Satariano stated that this is a fee waiver request for this year only, to give the group some help. He said that he supports this event.

Commissioner Waterfield asked about the impact to the park and asked if the program runs for two days.

Mr. Mann said that he would set up on Friday at noon and they would leave by Sunday evening. They would be there for two and a half days.

Commissioner Waterfield asked how the event would impact staff and would ranger patrols have to be increased.

Mr. Hester responded that there are park rangers already in that park and there is overnight camping in that area already.

Mr. Greco stated that they would be staffing one ranger during the night, due to all the equipment at the site. They have discussed all the particulars for the event.

Commissioner Waterfield asked if there would be bleachers set up.

Mr. Mann said that not generally. The Moorpark site has some bleachers, as the event has grown. They usually use a rope to hold back the audience, who stands spread out along the rope. The public that comes to these events are generally a crowd of responsible people who are interested in history. They are not a bunch of wild kids. They are very respectful and disciplined.

Mr. Hester stated that the Council office is supportive of this event. Since there might be some noise, like unusual pops, they will notify the neighboring community. This is near the pistol range, so the neighborhood is used to the sound of guns.

Commissioner Guerra stated that he attended the Moorpark event and it was very educational. He asked if horses would be at this event.

Mr. Mann responded yes, horses would be at this event.

Commissioner Guerra asked if alcohol would be served at this event.

Mr. Gutfeld stated that they have requested it, but he wanted to get this event approved first and then decide on that issue.

Mr. Mann responded that they decided that alcohol would not be served this first year.

Mr. Eschen stated that in future years, to serve alcohol they would have to apply for a conditional use permit with the Planning and Building Department.

Commissioner Guerra asked if there would be educational opportunities with the Long Beach schools.

Mr. Mann responded that they have previously worked with schools to have the kids come in after they have set up and look at the sites on Friday, but they would have to have an earlier access on Friday.

President Saltzgaver stated that maybe they could look at this in the second year of the program.

**It was moved by Vice President Satariano and seconded by Commissioner Waterfield to approve the request by Visions in Time for the partial fee waiver of concessions and permit fees for exclusive use of Area III at the El Dorado East Regional Park on Saturday, May 31, and Sunday, June 1, 2008, with the following stipulations.**

- **Visions in Time will provide to the City a complete accounting of the event expenses and revenues.**

**The motion carried unanimously.**

**#08-0205**

**AUTHORIZATION TO EXECUTE A PERMIT WITH THE DIAMOND PROJECT, LLC FOR THE USE OF BLAIR FIELD TO ALLOW THE GOLDEN BASEBALL LEAGUE'S LONG BEACH FRANCHISE, THE ARMADA, TO PLAY BASEBALL GAMES, PRACTICE AND HOST SPECIAL EVENTS**

Mr. Squires introduced Alan Kosoff, the Department's new contract management staff, who has been with the Department for about four months and has worked extensively on this agreement. Mr. Squires also introduced Steve Bash, the President of the Armada, working for Golden Baseball. He said that the Department has re-negotiated a five-year term and the terms have changed, most notably on page two. The Armada and Golden Baseball League have submitted partners to help finance a new scoreboard at Blair Field. They would back this commitment with a letter of credit from a bank to guarantee payment. They have also negotiated the addition of ten special events with the Armada. Those events have not been identified. They would bring each event to the Department for the Director's approval. With these two items, we have re-negotiated the sharing of advertising revenues and are anticipating an increase of somewhere between \$20,000 and \$35,000.

President Saltzgaver asked if they are planning on having fireworks.

Mr. Bash responded that they are planning on having fireworks in 2008. They would most likely have three events. Right now they are planning on June 13 and July 4, which are on a Friday and Saturday night. The Armada would notify the neighbors of the fireworks and give them two tickets to those games.

Mr. Squires said that related to this item, Partners of Parks is receiving a donation of \$180,000 to help in the purchase of the scoreboard. The Armada and California State University Long Beach have agreed to provide donations over the next four years equal to that amount to Partners of Parks. The digital nature of this scoreboard will allow for the expansion of advertising.

Commissioner Guerra asked what the special events would be.

Mr. Squires responded that they would be a non-baseball day, which could be concerts, boxing matches, movies, etc. It would be up to the Armada to bring the idea to the Department to discuss.

**It was moved by Vice President Satariano and seconded by Commissioner Guerra to authorize the Director of Parks, Recreation and Marine to execute a permit with the Diamond Project, LLC for the use of Blair Field to allow the Golden Baseball League's Long Beach franchise, the Armada, to play baseball games, practice and host events for a term of five (5) years. The motion carried unanimously.**

**V. COMMITTEE STATUS REPORTS**

**A. EXECUTIVE COMMITTEE**  
President Saltzgaver, Chair

President Saltzgaver stated that the Committee met and discussed the agenda.

**A. RETREAT RESULTS**

President Saltzgaver said that the minutes from the retreat were included in the packet. He wanted to continue to follow through on the action items from that meeting.

Vice President Satariano said that he really appreciated the retreat and that they should try and do that each January.

**B. FINANCE AND APPEALS COMMITTEE**  
President Saltzgaver, Chair

President Saltzgaver stated that the Committee met this month and went through a gloomy meeting.

Mr. Squires said that they went over the budget calendar and talked about some of the predictions that they see coming. The Department should have the budget ceiling tomorrow. The Department has been requested to cut \$750,000 and would be requested to cut a significantly larger number in 2009. The Department is working diligently to come up with a 2009 budget.

President Saltzgaver suggested another Finance and Appeals meeting next month.

Mr. Hester stated that the Department has been given certain revenue commitments to make. The Department may discuss closing facilities or imposing new fees.

**C. PARK SAFETY COMMITTEE**  
Commissioner George, Chair

Commissioner George stated that the Committee met this morning and discussed safety and new rangers. He said that it is hard to get qualified applicants. He asked Supervising Park Ranger Bill Greco to brief the Commissioners on the items they discussed.

Mr. Greco stated that they held interviews and will be making one selection.

Commissioner Guerra asked about a replacement Lieutenant.



Ms. Marshall responded that the Lieutenant interviews would be held this afternoon and they are hoping to get a person in place in two weeks.

D. PLANNING AND PERFORMANCE COMMITTEE  
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet this month and that they would be changing their name to the Marketing and Customer Service Committee.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE  
Vice President Satariano, Chair

Vice President Satariano stated that the Committee met in January and that they meet quarterly.

F. CITY SCHOOLS/JOINT COMMITTEE  
Commissioner Tong Sangmeister, Chair

Commissioner Sangmeister stated that the Committee met.

Commissioner George stated that the School District staff are not coming to the meetings and something needs to be done to bring them in.

Mr. Squires stated that he has a meeting today with the head of procurement from the School District on how to deal with adult sports usage of school properties and discuss the financial piece of their cost and our cost.

G. SPECIAL EVENTS AND RECREATION COMMITTEE  
Commissioner Livingstone, Chair

President Saltzgaver stated that the Committee did not meet this month and he had no comment.

VI. **DIRECTOR'S REPORT TO COMMISSION**

A. DIRECTOR'S MONTHLY REPORT – JANUARY 2008

President Saltzgaver asked for any questions on the monthly report. There were none.

**It was moved by Commissioner Guerra and seconded by Commissioner Sangmeister to receive and file the Director's Monthly Report for January 2008. The motion carried unanimously.**

**B. PARTNERS OF PARKS STATUS REPORT**

President Saltzgaver stated that this is the first Partners of Parks report and he thanked Diane Wiley for attending this meeting.

Ms. Wiley briefly went over the report and said that Partners of Parks has done a lot in the last seven weeks. They moved their office to the Recreation Park 18 Golf Course Club House and have taken over the daily operations.

Commissioner Waterfield commented that the Partners of Parks board growth came up during the retreat and asked how the Parks and Recreation Commission could assist. He requested a list of the current board members and that he would like to get the minutes from their meetings.

Ms. Wiley stated that she would like to keep the Commission posted on what is going on. She said that Commissioner Bob Livingstone would be the liaison, since he is also on the Board of Partners of Parks.

**VII. CORRESPONDENCE**

President Saltzgaver stated that the Livingston Park Tot Lot Committee presented an IOU for \$150,000 to the Parks, Recreation and Marine Department. The actual money will be presented later. This has been a very successful project.

**VIII. UNFINISHED BUSINESS**

President Saltzgaver stated that there was no unfinished business.

**X. COMMENTS**

**A. AUDIENCE**

President Saltzgaver asked for comments from the audience.

Ms. Alexis Marrero introduced herself. She wanted to thank the Department for the Stearns Park performing arts program and thank Partners of Parks who helped their program. She also said she wanted to invite the Commissioners to a meeting on February 27, at 7:00 p.m., at Buffum Elementary School to discuss a health care facility that is to be built near Stearns Park.

President Saltzgaver stated that the Parks and Recreation Commission has no jurisdiction over this project. He said that he is familiar with this project and it is to relocate the police substation to federal land. He said that Stearns Park is a ways from this proposed facility. He thanked her for letting them know about the meeting.

Mr. Matthew McHale introduced himself as staff from Councilwoman Schipske's office and wanted to let the Parks and Recreation Commissioners know about something that their 5<sup>th</sup> District Youth Council is doing. They are undertaking a park tree inventory. At this point they are focusing on the parks in the 5<sup>th</sup> District. They thought that this would help maintenance efforts and identify dead and diseased trees. They are planning to hold a training session for youth, and whoever else is participating, to help them identify trees. They are hoping for a donation of GPS devices to plot the information on the City's GIS system. As this program progresses, they are hoping to include other district youth councils.

President Saltzgaver asked if they could coordinate this effort with Maintenance Operations and Public Works regarding the Tree Master Plan.

#### B. STAFF

President Saltzgaver introduced the staff for this facility, Jim Ruggirello, the supervisor of this facility.

Mr. Ruggirello gave the Commissioners a packet of information regarding the Homeland Cultural Center and described the programs held at the facility. He said that the facility's 20<sup>th</sup> anniversary is next year in 2009.

President Saltzgaver stated that this is the most diverse facility.

Mr. Hester stated that the state California and Pacific Southwest Recreation and Park Training Conference would be held next week and they have received the largest pre-registration ever.

Ms. Marshall said that Snow Day has been rescheduled for Saturday, March 1, at the regional centers from 11:00 a.m. to 3:00 p.m.

Mr. Eschen stated that the kickoff meeting to discuss the design of the Drake/Chavez greenbelt would be held on March 8, at 1:00 p.m., at Drake Park.

#### C. COMMISSIONERS

President Saltzgaver asked for comments from the Commissioners.

Commissioner George stated that he would like to get information to staff on the California State University Long Beach bookstore to be distributed at the convention.

Commissioner Sangmeister said that she and her kids attended the Whaley Park Snow Day and they had a great time. However, there was no Parks and Recreation information booth to get parents more information on Department programs and she thought this would be a good idea. Commissioner Sangmeister stated that she also attended a Childnet fundraising event and the Chief of Police gave a good speech on keeping kids busy before they become a problem, which was good public relations for the Department.

Commissioner Guerra stated that this was his first time at the MacArthur/Homeland facility and thanked the staff.

President Saltzgaver stated that there is a short article regarding the conference on page 14A of the Gazette.

**X. NEXT MEETING**

President Saltzgaver stated that the next meeting would be held at 9:00 a.m., on Thursday, March 20, 2008, at El Dorado Park West Community Center in the Senior Center Library, 2800 Studebaker Rd., Long Beach.

**XI. ADJOURNMENT**

President Saltzgaver adjourned the meeting at 10:50 a.m.

Respectfully submitted,



Robin Black  
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine