



# *The Port of Long Beach*

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April 6, 2005

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach

Subject: AMENDMENT TO 2003-2004 HARBOR DEPARTMENT SALARY RESOLUTION

At its meeting of March 10, 2005, the Board of Harbor Commissioners adopted Resolution No. HD-2244, which amends Resolution No. HD-2176, commonly referred to as the 2003-2004 Harbor Department Salary Resolution. This document not only sets forth matters of compensation for Harbor Department positions, but also establishes an organizational structure in accordance with the City Charter. Several positions and programs approved in the 04-05 FY budget have been put on hold pending amendment of the Harbor Department Salary Resolution. Adoption of the Resolution of Approval will provide the mechanism for the Harbor Department to hire these positions and implement these programs.

The amendment of the Salary Resolution includes the following changes:

- The establishment of new positions approved by the Board of Harbor Commissioners and the City Council in the 2004-05 Adopted Budget.
- The creation of several new divisions and division head positions to more effectively manage departmental operations. This includes the addition of the Community Relations and Government Affairs Division and the formal creation of the associated Director's position.
- A modification to a limited number of salary ranges, grade levels and skill pay provisions, including the addition of a Port Planner IV classification to facilitate the hiring of additional environmental experts.
- A modification of the Board's delegation of authority to the Executive Director to make it consistent with the current authority of the General Manager – Water Department, the Executive Director – Civil Service, as well as the City Manager.



These items have been discussed with appropriate employee organizations and reviewed by the Human Resources Department. Approval of this resolution will allow the Harbor Department to proceed with several key programs and projects.

In the interest of expediency, we have taken the liberty of requesting the City Attorney to prepare the attached Resolution of Approval for your consideration and adoption. We respectfully request that you adopt the Resolution of Approval, approving the amendment to the Harbor Department's 2003-04 Salary Resolution.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard D. Steinke". The signature is fluid and cursive, with the first name being the most prominent.

Richard D. Steinke  
Executive Director

SR:sar