

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING NO. 34922

34922

THIS FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING NO. 34922 is made and entered, in duplicate, as of January 9, 2019, for reference purposes only, pursuant to minute orders adopted by the City Council of the City of Long Beach at its meetings on March 13, 2018, by and between THE GUIDANCE CENTER, a California corporation, with a place of business at 1301 Pine Avenue, Long Beach, CA 90813, and the CITY OF LONG BEACH, a municipal corporation ("City").

WHEREAS, the City adopted an internal Administrative Regulation 8-32, Inter Department Data Sharing, which allows City departments to share individually identifiable, protected health and criminal justice information internally ("Reg") dated May 11, 2017 covering all City departments; and

WHEREAS, City and THE GUIDANCE CENTER entered into a Memorandum of Understanding No. 34922 (the "MOU") to provide mental health and case management services in the Long Beach City Jail as outlined in Purchase Order # DPCM18000223; and

WHEREAS, City and THE GUIDANCE CENTER wish to extend the term of the MOU, update the Purchase Order and revise the Scope of Work;

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions herein contained, the parties agree as follows:

1. The "Timeline" Section of the MOU is hereby amended to read as follows:

"Timeline: Following approval of the scope of work and funding structure, The Guidance Center can commence services within one (1) month. The term of this MOU shall commence at midnight on October 1, 2018, and shall terminate at 11:59 p.m. on September 30, 2019, unless otherwise extended by the City at its sole discretion or sooner terminated as provided in this MOU."

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Lona Beach, CA 90802-4664

1 2. The Purchase Order to the MOU is hereby amended in accordance
2 with Exhibit "A", attached hereto and incorporated by this reference.

3 3. The Scope of Work to the MOU is hereby amended in accordance
4 with Exhibit "B", attached hereto and incorporated by this reference.

5 4. Except as expressly modified herein, all of the terms and conditions
6 contained in Memorandum of Understanding No. 34922 are ratified and confirmed and
7 shall remain in full force and effect.

8 IN WITNESS WHEREOF, the parties have caused this document to be duly
9 executed with all formalities required by law as of the date first stated above.

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THE GUIDANCE CENTER, a California corporation,

August 27, 2019

By [Signature]
Name Patricia Costales, LCSW
Title CEO

_____, 2019

By _____
Name _____
Title _____

Tom Modica
Assistant City Manager

"The Guidance Center"

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

CITY OF LONG BEACH, a municipal corporation

Sept. 9, 2019

By [Signature]
City Manager

"City"

22 This First Amendment to Memorandum of Understanding No. 34922 is
23 approved as to form on September 5, 2019.

CHARLES PARKIN, City Attorney

By [Signature]
Deputy

EXHIBIT "A"



City of Long Beach
 City Purchasing Agent
 333 W. Ocean Blvd./7th Floor
 Long Beach, CA 90802

PURCHASE ORDER

PAGE: 1

DATE: 12/21/2018

PO NUMBER: POPD19000007

** ORIGINAL **

VENDOR:

GUIDANCE CENTER (THE)

 1301 PINE AVENUE
 LONG BEACH, CA 90813

*****IMPORTANT NOTICE*****
 Please note the "Bill To" address on this purchase order has changed. For billing inquiries, please contact the City Department responsible for this order.

BILL TO:	SHIP TO:
CITY OF LONG BEACH	FISCAL DIVISION
POLICE DEPARTMENT-FINANCIAL BUREAU	POLICE DEPARTMENT
VIA EMAIL: PD-ACCTSPAY@LONGBEACH.GOV	
OR MAIL TO:	
400 W. BROADWAY 2ND FLOOR	400 W. BROADWAY
LONG BEACH, CA 90802	LONG BEACH, CA 90802
STAFF (562) 570-7260	(562) 570-7236

VEN CONTACT: DAVID L SLAY | VENDOR TEL: (562) 485-3095

DISCOUNT TERMS:	FREIGHT CARRIER:	F.O.B.:
NET 30		DEST

DELIVERY REQUIRED	DEPT. CODE	REQ NO.
12/22/2018	PDFBFD	RQPD19000005

ISSUED UNDER CONTRACT NO:
 BPO ID :

ITEM	COMMODITY ID	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
001	952-62	1.00	EA	99,875.0000	99,875.00

CONTRACT PURCHASE ORDER FOR PROVIDING CLINICIAN IN JAIL PROGRAM SERVICES TO THE CITY OF LONG BEACH IN ACCORDANCE TO THE TERMS, PRICES, AND CONDITIONS SET FORHT IN QUOTE DATED 09/21/18 FOR \$99,875.

- TERM: 12 MONTHS
- COMPLETE BIOPSYCHOSOCIAL ASSESSMENTS & IDENTIFY NEEDS & RESOURCE GAPS FOR MDT IDENTIFIED INMATES & OTHER INMATES AS TIME ALLOWS
 - PARTICIPATE IN PRE-RELEASE PLANNING & PROVIDE LINKAGES THRU WHOLE PERSON CARE PAD 2.0 & OTHER RESOUCES AS APPROPRIATE & AVAIL
 - PROVIDE SVC REFERRALS FOR CHILDREN OR OTHER FAMILY MBRS OF MDT INMATE WHEN APPROPRIATE. PROVIDE SAME TO NONMDT INMATE IF APPROP & TIME PRMT

THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY CONTACTING 562/570-6200.



City of Long Beach
 City Purchasing Agent
 333 W. Ocean Blvd./7th Floor
 Long Beach, CA 90802

PURCHASE ORDER

PAGE: 2

DATE: 12/21/2018

PO NUMBER: POPD19000007

** ORIGINAL **

ITEM	COMMODITY ID	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
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COMMODITY NAME/SPECIFICATIONS

- ATEND CLINICIAN IN JAIL MTGS & PARTICIPATE IN LARGER TEAM MTGS WHEN NECC. (WHOLE PERSON CARE, MULTI-DISC TEAM, JUSTICE LAB, CTY PROS,ETC)
- CONDUCT 5150 ASSESSMENT & HOSPITALIZATIONS WHEN NECESSARY.
CONDUCT RISK ASSESSMENT & DE-ESCALATIONS IN TEH JAIL WHEN NEEDED.
- PROVIDE CONSULTATION & EXPERTISE AS NEEDED TO LAW ENFORC W/I JAIL
- INPUT TRACKING DATA DAILY TO CAPTURE SVC PROVISION & OUTCOMES. WORK CLOSELY W/JUSTICE LAB TO ENSURE THE MOST PERTINENT DATA IS CAPTURED IN A MANNER THAT ASSISTS IN REPORTING OUT
- WORK COLLABORATELY W/DIFT INTERCEPT POINTS AS APPROPRIATE TO INCREASE ENGAGEMENT & COLLABORATION OF SVCS FOR MDT CLIENTS
- PROVIDE BRIEF PROBLEM SOLVING/SKILL BUILDING SVCS TO INMATE SIN JAIL AS APPROPRIATE AND AS TIME PERMITS
- COMPLETE CLINICIAL DOCUMENTATION AS REQ'D FOR ALL ASSESSMENTS & SERVICES ADMINISTERED.
- ASSIST W/DIVERSION DURING THE BOOKING PROCESS AS NEEDED & APPROPRIATE IN ADD'N SUPERVISOR WILL PARTICIPATE IN PROG DEVELOPMENT, ASSISTANCE & SUPPORT W/LBPD, JUSTICE LAB, PROSECUTOR'S OFFICE, WHOLE PERSON CARE, & OTHER PROG PARTICIPANTS THRU ONGOING COMMUNICATION & PARTICIPATION IN MEETINGS.

COMMODITY LINE TOTAL	99,875.00
TAX TOTAL	0.00
GRAND TOTAL	99,875.00

- 1) W9 FORM MUST BE ON FILE WITH DEPT OF FINANCIAL MANAGEMENT. GO TO WWW.LBPURCHASING.ORG FOR DETAILED DIRECTIONS OR CALL 562-570-6200.
- 2) PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING DOCUMENTS AND PACKAGES RELATED TO THIS ORDER.
- 3) ISSUANCE OF THE PURCHASE ORDER BY THE CITY CONSTITUTES ACCEPTANCE OF SUPPLIER'S OFFER ON THE TERMS AND CONDITIONS STATED HEREIN AND IN ANY ADDENDUM HERETO.
- 4) SALES TAX ON INVOICES FOR GOODS RECEIVED MUST BE TAXED AT THE CURRENT LOS ANGELES COUNTY RATE.

PRICES SHALL BE IN ACCORDANCE WITH THOSE EXTENDED TO OTHER GOVERNMENTAL AGENCIES. APPLICABLE STATE AND COUNTY SALES TAX WILL BE ADDED TO INVOICE.

THIS PURCHASE ORDER AMOUNT IS ONLY AN ESTIMATE. THE CITY NEITHER WARRANTS NOR GUARANTEES THAT THE TOTAL PURCHASE ORDER AMOUNT WILL BE REACHED.

THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY CONTACTING 562/570-6200.



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PURCHASE ORDER

PAGE: 3

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** ORIGINAL **

ITEM	COMMODITY ID	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
COMMODITY NAME/SPECIFICATIONS					

A handwritten signature in cursive script, appearing to read "S. J. ...", written over a horizontal line.

AUTHORIZED SIGNATURE

--- END OF DOCUMENT ---

EXHIBIT "B"

Clinician in Jail Program Scope of Work

Submitted by CCO Alyssa Bray, LMFT
October 11, 2018

We are pleased to submit this scope of work for the Clinician in Jail Program, a partnership between the Long Beach Police Department and The Guidance Center.

Overview

Through conducting considerable research, the Long Beach Innovation Team (i-team) identified a pattern of unmet mental health and case management needs within the high frequency offender population who interact regularly with public safety services. To meet this need, the Clinician in Jail Pilot Program was implemented for six months, April through September, 2018. Through partnership with the i-team and the Long Beach Police Department, The Guidance Center provided mental health and linkage services in the Long Beach City Jail, with a primary focus on the high frequency offenders with backgrounds of trauma and identified mental health and linkage needs. The six-month pilot program is complete, and The Guidance Center is now partnering with the Long Beach Police Department to continue to provide these services within the jail.

Objectives

1. Reduce the recidivism of identified high frequency offenders in the Long Beach City Jail, through the provision of mental health and linkage services;
2. Reserve limited law enforcement resources, by providing necessary 5150 evaluations within the jail as needed, eliminating the need for a MET call and maintaining those resources in the field;
3. Prevent generational patterns of incarceration and trauma by identifying associated family members, particularly children, who may benefit from mental health services and offer those linkages as appropriate;

Scope of Work

The Guidance Center will provide mental health and linkage services through providing one clinician placed within the jail full-time, to be funded by the Long Beach Police Department. All clinical services will be overseen by an experienced Guidance Center clinical supervisor.

Duties within the jail will include:

1. Complete biopsychosocial assessments and identify needs and resource gaps for MDT identified inmates and other inmates as time allows.

2. Participate in pre-release planning and provide linkages through Whole Person Care, PAD 2.0, and other resources as appropriate and available.
3. Provide service referrals for children or other family members of MDT inmates when appropriate. Provide this service to non-MDT inmates if appropriate and time permits.
4. Attend Clinician in Jail meetings and participate in larger team meetings when necessary (Whole Person Care, Multi-disciplinary team, Justice Lab, City Prosecutor, etc.).
5. Conduct 5150 assessments and hospitalizations when necessary. Conduct risk assessments and de-escalations in the jail when needed.
6. Provide consultation and expertise as needed to law enforcement within the jail.
7. Input tracking data daily to capture service provision and outcomes. Work closely with the Justice Lab to ensure the most pertinent data is captured in a manner that assists with reporting services and outcomes to stakeholders.
8. Work collaboratively with different intercept points (e.g. Quality of Life officers, Multi-service center, Mental Health America, Whole Person Care, etc.) as appropriate to increase engagement and collaboration of services for MDT clients.
9. Provide brief problem solving/skill building services to inmates in the jail as appropriate and as time permits.
10. Complete clinical documentation as required for all assessments and services administered.
11. Assist with diversions during the booking process as needed and appropriate.
12. Work closely with leadership within the jail system to troubleshoot and improve processes as needed to maximize services provided and outcomes achieved.

Timeline

Following approval of the scope of work and funding structure, The Guidance Center can commence services immediately. Services will commence on October 1, 2018 for a period of one (1) year.

Rates

The rates for these services will be billed as a flat monthly rate of \$8,333. This rate will include the salary and benefits of one FTE licensed and bilingual clinician and up to 15% time of one clinical supervisor to provide consultation and support.

Background and Qualifications

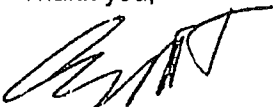
The Guidance Center has been a well-reputed mental health service provider in Long Beach for 71 years. We currently treat approximately 3,000 clients annually. Our clients are all very low-income and struggle with issues of poverty, household and community violence, substance abuse, and homelessness. The needs of the jail population will not be new to our organization. The Guidance Center has a similar partnership to the one proposed here with Miller Children's Hospital. That program is now in its third successful year. We have a team of clinicians based inpatient at the hospital for children with both physical and mental health disorders. Clinicians are part-time inpatient and part-time outpatient, so we can create a continuity of care once the children are discharged from the hospital.

Conclusion

The last six months of this exciting new project have been both challenging and rewarding. The positive impact this program has had on inmates and on jail personnel has been evident. We look forward to seeing the objective outcomes as the Justice Lab continues to create its data reporting document(s). We are excited about this continuing partnership with the goal of creating a program that sets national standards in how mental health, local government and law enforcement can partner and perform better through collaboration.

If there are any questions with this proposal, please contact me at abray@tgclb.org or (562) 485-2270.

Thank you,



Alyssa Bray, LMFT
Chief Clinical Officer
The Guidance Center