

**C-5**

August 4, 2020

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute an agreement, and any necessary documents including subsequent amendments, with the Los Angeles County Registrar-Recorder/County Clerk, for the installation of Vote Center Facility Drop Boxes at various City facilities for a period of five years. (Citywide)

DISCUSSION

City Council approval is requested to enter into an agreement with the Los Angeles County Registrar-Recorder/County Clerk (LARRCC), for the November 3, 2020 General Municipal Election, to install the drop-off locations for voter accessibility and convenience.

Drop-off locations are determined by the county elections official and in working with the City Clerk's Office. In determining locations, the elections official shall, at a minimum, consider concentrations of population, geographic areas, voter convenience, proximity to public transportation, community-based locations, security, and available funding.

Staffed drop box locations may include, but are not limited to, city offices, public libraries, county offices, assisted living facilities, local businesses, and offices of community organizations.

There are 16 drop box locations selected and Vote Center Facility Drop Boxes will be installed across the City of Long Beach at each of these locations. (See Attachment A) Voters will now have access to 24-Hour drop boxes at participating locations across the County.

This matter was reviewed by Deputy City Attorney Amy Webber on July 27, 2020 and by Budget Management Officer Rhutu Amin Gharib on July 27, 2020.

TIMING CONSIDERATIONS

City Council action is requested on August 4, 2020, to allow LARRCC to begin installing the 24-Hour drop boxes at various City facilities.

FISCAL IMPACT

There is no fiscal impact related to the approval of the agreements with LARRCC. Drop boxes will be installed and maintained by the LARRCC at no cost to the City. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. De La Garza", with a long horizontal flourish extending to the right.

MONIQUE DE LA GARZA  
CITY CLERK

Prepared by: Allison Bunma  
Attachment

## Long Beach City Proposed Vote by Mail Dropbox Locations

| Jurisdiction         | Site Name                            | Site Address<br>(Street Name) | Site Address<br>(City, State ZIP) | District |
|----------------------|--------------------------------------|-------------------------------|-----------------------------------|----------|
| Long Beach - City    | Long Beach City Hall                 | 411 W. Ocean Blvd.            | Long Beach, CA 90802              | 1        |
| Long Beach - City    | Long Beach Senior Center             | 1150 E 4th St.                | Long Beach, CA 90802              | 2        |
| Long Beach - Park    | Bixby Park Community Center          | 130 Cherry Ave                | Long Beach, CA 90802              | 2        |
| Long Beach - Park    | Marina Vista Park                    | 5355 E Eliot St.              | Long Beach, CA 90803              | 3        |
| Long Beach - City    | Freeman Community Center             | 1205 Freeman Ave              | Long Beach, CA 90804              | 4        |
| Long Beach - Park    | El Dorado Park West Community Center | 2800 N Studebaker Rd          | Long Beach, CA 90815              | 5        |
| Long Beach - Park    | Heartwell Park Community Center      | 5801 Parkcrest St             | Long Beach, CA 90808              | 5        |
| Long Beach - City    | Veterans Park                        | 101 E 28th St                 | Long Beach, CA 90806              | 6        |
| Long Beach - Library | Burnett Neighborhood Library         | 560 E Hill St                 | Long Beach, CA 90806              | 6        |
| Long Beach - Library | Mark Twain Neighborhood Library      | 1401 E Anaheim St             | Long Beach, CA 90813              | 6        |
| Long Beach - Library | Bret Harte Neighborhood Library      | 1595 W Willow St              | Long Beach, CA 90810              | 7        |
| Long Beach - Library | Dana Neighborhood Library            | 3680 Atlantic Ave             | Long Beach, CA 90807              | 7        |
| Long Beach - Park    | Scherer Park                         | 4600 Long Beach Blvd          | Long Beach, CA 90805              | 8        |
| Long Beach - City    | Michelle Obama Neighborhood Library  | 5870 Atlantic Ave             | Long Beach, CA 90805              | 9        |
| Long Beach - Park    | Ramona Park                          | 3301 E 65th St                | Long Beach, CA 90805              | 9        |
| Long Beach - Park    | Houghton Park Community Center       | 6301 Myrtle Ave               | Long Beach, CA 90805              | 9        |