

June 23, 2020

**R-22**

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Adopt Specifications No. RFQ AP19-132 and award contracts to Jacobs Project Management Co., of Irvine, CA; KDG Construction Consulting, of Glendale, CA; and PMCS Group, Inc., of Long Beach, CA, for as-needed engineering construction management services for various development projects at the Long Beach Airport, in an aggregate amount not to exceed \$4,000,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager; and authorize the City Manager, or designee, to execute all documents necessary to enter into the contracts, including any necessary amendments. (District 5)

**DISCUSSION**

City Council approval is requested to enter into contracts with Jacobs Project Management Co.; KDG Construction Consulting; and PMCS Group, Inc., for as-needed engineering construction management services, and other related consulting services at the Long Beach Airport (Airport). These are on-call contracts where work will be performed based on individual work orders issued by the City of Long Beach (City), and does not include a guaranteed minimum payment or retainer fee. Payment to the consultants will be based on the number of the work orders issued by the City and fully completed by the consultants. The maximum dollar amount that can be issued in work orders under these on-call contracts is \$4,000,000.

The City has historically used consultants on an as-needed basis to perform construction management and other related services (engineering services). A Request for Qualifications (RFQ) process was conducted to secure these professional services in accordance with Federal Aviation Administration (FAA) regulations and requirements.

The RFQ was advertised in the Long Beach Press-Telegram on October 5, 2019, and 4,981 potential firms specializing in engineering services were notified of the RFQ opportunity. Of those potential firms, 113 downloaded the RFQ via the City's electronic bid system. The RFQ documents were made available from the Purchasing Division, located on the sixth floor of City Hall, and the Division's website at [www.longbeach.gov/purchasing](http://www.longbeach.gov/purchasing). The RFQ announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 28 local, minority-owned, and women-owned business groups. Eight Statements of Qualifications (SOQs) were received on December 17, 2019. Of those SOQs, one was a certified Small Business Enterprise (SBE), none were Disadvantaged Business Enterprises

(DBEs), two were Minority-owned Business Enterprises (MBEs), three were Women-owned Business Enterprises (WBEs), and two were Long Beach businesses (Local).

A five-member Selection Committee, comprised of representatives from the Airport and Public Works Departments, reviewed and evaluated the SOQs in accordance with the criteria as stipulated in the RFQ. Based on a thorough review and extensive evaluation of the SOQs, five SOQs were shortlisted and invited to interview and present their general project proposals to the Selection Committee.

After a thorough review and evaluation process, the Selection Committee concluded that Jacobs Project Management Co.; KDG Construction Consulting (MBE and WBE); and PMCS Group, Inc., (SBE, WBE, and Local) best demonstrated qualifications and knowledge specific to the needs, operating environment, and unique circumstances at the Airport. These three firms demonstrated specific experiences at other airports and abilities unique to the aviation industry. These firms have decades of expertise in overall planning, coordination, and control of construction from beginning to completion. They will supplement the Airport's staff to ensure that construction risks are identified and managed appropriately. The Construction Management teams will also provide updates on schedule and budget to the Airport, minimizing unforeseen problems and allowing for necessary adjustments along the way.

The selected firms will perform the work identified in the RFQ, including but not limited to: Taxiway B (Future Taxiway E) Construction, Taxiway L Reconstruction, and Taxiway D Rehabilitation. As other individual projects are identified, work orders for each project will be issued at the discretion of the Airport, and will be funded from the source identified for each particular project.

### **Local Business Outreach**

In an effort to align with the City's outreach goal, Long Beach businesses are encouraged to submit SOQs for City contracts. The Purchasing Division also assists businesses with registering on the PlanetBids database to download the RFQ specifications. Through outreach, 426 Long Beach vendors were notified to submit SOQs, of which 10 downloaded and 2 submitted SOQs. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed by Deputy City Attorney Richard F. Anthony on June 1, 2020, Deputy Finance Director Sandy Tsang-Palmer on May 29, 2020, and by Revenue Management Officer Geraldine Alejo on June 1, 2020.

### **TIMING CONSIDERATIONS**

City Council action to adopt Specifications No. RFQ AP19-132 and award contracts concurrently is requested on June 23, 2020, to ensure contracts are in place expeditiously.

FISCAL IMPACT

The aggregate contract authority will not exceed \$4,000,000 for the initial two years, and will be funded from the sources identified for each project, which may include FAA grants, Passenger Facility Charges (PFC) revenues, and Airport Funds available. Projects include Taxiway B (Future Taxiway E) Construction, Taxiway L Reconstruction, and Taxiway D Rehabilitation. The FAA Airport Improvement Program (AIP) grants will partially fund project costs associated with these airfield projects as part of the FY 2019 and FY 2020 AIP grant appropriation cycles. In addition, the Airport Department anticipates that Coronavirus Aid, Relief, and Economic Security (CARES) Act will also be available to fund the AIP grant local match of Taxiway B Construction and Taxiway L Reconstruction, which would have typically been funded by the Airport.

Each work order will be funded prior to the work order being issued to the contractor. Any work not currently budgeted will only proceed at such time that appropriation has been approved by the City Council. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The award of these contracts will provide continued support to our local economy by assisting in the preservation of employment for 24 full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CYNTHIA GUIDRY  
DIRECTOR, LONG BEACH AIRPORT

CG:VE:km

APPROVED:



THOMAS B. MODICA  
CITY MANAGER