

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, APRIL 12, 2004, AT 1 P.M.

Present:	Commissioners:	Cordero, Hankla, Topsy-Elvord, Calhoun,
	"	Hancock
Absent:	"	None

Also present:

R. D. Steinke	Executive Director
G. Knatz	Managing Director
D. F. Wylie	Managing Director
S. B. Rubin	Managing Director
G. T. Hein	Executive Secretary
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Administration
Y. R. Smith	Director of Communications
M. J. Slavin	Director of Finance
D. L. Albrecht	Director of Information Management
W. D. Bower	Assistant Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
W. C. Ellis	Interim Director of Security
W. D. Powell	Director of Trade & Maritime Services
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT HANCOCK PRESIDED AS CHAIRMAN.

APPROVAL OF MINUTES.

Upon motion by Commissioner Topsy-Elvord, seconded by Commissioner Calhoun and unanimously carried, the minutes of the regular meeting of April 5, 2004, were declared read and approved as read.

INTRODUCTION.

Commissioner Cordero introduced Mr. Luis Aguilar and Ms. Melanie Aguilar, students from Long Beach City College.

CONSENT CALENDAR – ITEMS NOS. 1-6.

Item No. 2 was removed from Consent Calendar for discussion.

1. FOREIGN TRADE ZONE NO. 50 ANNUAL REPORT FOR FISCAL YEAR 2002-2003.

Communication from Kathryn McDermott, Director of Properties, dated April 7, 2004, recommending approval of the Annual Report of Foreign Trade Zone No. 50 for the fiscal year 2002-2003, was presented to the Board. The recommendation was approved by the Executive Director.

3. CWO NO. 1197, SUPPLEMENT NO. 11 – DESIGN SERVICES FOR GATE AND BACKLANDS IMPROVEMENTS AND A BUDGET REVISION.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated April 7, 2004, requesting approval of CWO No. 1197, Supplement No. 11, for design services for gate and backlands improvements at Pier E, in the amount of \$860,000, and a budget revision, was presented to the Board. The request was approved by the Executive Director.

4. STEINY AND COMPANY – EXECUTIVE DIRECTOR AUTHORIZED TO ISSUE CHANGE ORDER NO. 1 FOR PORT-WIDE LANDSIDE VIDEO SECURITY SURVEILLANCE SYSTEM UNDER SPECIFICATION NO. HD-S2200, CWO NO. 1251, SUPPLEMENT NO. 3, AND A BUDGET REVISION.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated April 7, 2004, recommending authorization of the issuance of Change Order No. 1 with Steiny and Company for Port-wide landside video security surveillance system under Specification No. HD-S2200, in the amount of \$500,000, approval of CWO No. 1251, Supplement No. 3, in the amount of \$150,000, and a budget revision, was presented to the Board. The request was approved by the Executive Director.

5. MARINA LANDSCAPE, INC. – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE, UPON SATISFACTION OF CERTAIN CONDITIONS BY CONTRACTOR, CONTRACT FOR PICO AVENUE LANDSCAPE – PHASE 5 UNDER SPECIFICATION NO. HD-S2231 – CITY ATTORNEY REQUESTED TO PREPARE CONTRACT – DOCUMENT NO. HD-6803 - CWO NO. 1265, SUPPLEMENT NO. 1 AND A PROJECT BUDGET.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated April 7, 2004, requesting conditional authorization of a Contract with Marina Landscape, Inc., for Pico Avenue Landscape – Phase 5 under Specification No. HD-S2231, in the amount of \$892,900, CWO No. 1265, Supplement No. 1, in the amount of \$1,500,000, and a project budget, was presented to the Board. The request was approved by the Executive Director.

6. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Michael J. Slavin, Director of Finance, dated April 6, 2004, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
\$ 455,582.31	Transfer of the March 2004 cost of employees' fringe benefit to the Employees Benefits and to the Insurance Funds
110,677.00	Pension obligation bonds for April 2004
165,703.58	Transfer of the April 2004 estimated City general administration costs to the General Fund
19,316.00	One month payment for prior year indirect cost adjustment
623,649.00	Fire Department – Fire boats for March 2004 Fire Department – Fire stations for March 2004
6,795.00	Fire Department – vessel patrol for March 2004
273,894.00	Police Department – police services for January and February 2004
848.17	Public Works Department – maintenance of streetlights for March 2004
12,493.00	Technical Systems – financial information system for April 2004
249,104.53	Police Department – reimburse for Harbor security equipment-TSA Grant

was presented to the Board. The Fund Transfer Journals were approved by the Executive Director.

Commissioner Calhoun moved, seconded by Commissioner Topsy-Elvord that the communications be received and filed and that Items Nos. 1 and 3-6 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	“	None
ABSENT:	“	None

2. SANDWELL ENGINEERING, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FOURTH AMENDMENT TO CONTRACT FOR THE PIER G RULE 1158 COMPLIANCE UPGRADE PROGRAM- DOCUMENT NO. HD-6322D.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated April 8, 2004, requesting approval of an amendment to Contract with Sandwell Engineering, Inc., for the Pier G Rule 1158 Compliance Upgrade Program, extending the contract to March 30, 2007, was presented to the Board. The request was approved by the Executive Director.

In response to a question by Commissioner Cordero, Mr. Steinberg stated the reduction in the liability insurance limit was due to the fact that the project was done and that it is now in a warranty period.

Commissioner Cordero moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed, that said amendment to Contract with Sandwell Engineering, Inc., be approved, and that the Executive Director be authorized to execute the amendment. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

REGULAR AGENDA.

7. PRESENTATION ON ALTERNATIVE DIESEL FUELS.

Communication from Robert Kanter, Director of Planning, dated April 7, 2004, transmitting for discussion the information regarding results of a study examining Alternative Diesel Fuels, was presented and read to the Board. The communication was approved by the Executive Director.

Dr. Kanter gave a presentation on Alternative Diesel Fuels and answered questions from the Board. Additionally, he stated he would provide the Board with a follow-up progress report.

Commissioner Calhoun moved, seconded by Commissioner Topsy-Elvord that the communication and Alternative Diesel Fuels information transmitted therewith be received and filed. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

8. ROBIN WHITE DBA BOTTOM LINER – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE A REVOCABLE PERMIT FOR WAREHOUSE SPACE - DOCUMENT NO. HD-6804 – RESOLUTION NO. HD-2191.

Communication from Kathryn McDermott, Director of Properties, dated April 7, 2004, recommending approval of a Revocable Permit with Robin White dba Bottom Liner for warehouse space located at 1300 West 11th Street, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Calhoun moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A REVOCABLE PERMIT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND ROBIN WHITE, AN INDIVIDUAL, DOING BUSINESS AS BOTTOM LINER, FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

9. FOREIGN TRADE ZONES BOARD – APPLICATION FOR A BOUNDARY MODIFICATION FOR FOREIGN TRADE SUBZONE 50-J WITH RICOH ELECTRONICS, INC. – RESOLUTION NO. HD-2192.

Communication from Kathryn McDermott, Director of Properties, dated April 7, 2004, recommending approval of the application for a boundary modification for Foreign Trade Subzone 50-J, with Ricoh Electronics, Inc., in the cities of Tustin, Santa Ana, and Irvine, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Topsy-Elvord moved, seconded by Commissioner Hankla that the communication be received and filed and that the resolution entitled, "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH APPROVING A REQUEST FROM RICOH ELECTRONICS, INC., FOR A MINOR BOUNDARY MODIFICATION OF FOREIGN-TRADE SUBZONE 50J, AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT AN APPLICATION FOR A MINOR BOUNDARY MODIFICATION OF SAID SUBZONE TO THE FOREIGN-TRADE ZONES BOARD OF THE UNITED STATES DEPARTMENT OF COMMERCE,

AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

10. CALTRANS - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE COOPERATIVE AGREEMENT FOR OCEAN BOULEVARD/TERMINAL ISLAND FREEWAY INTERCHANGE - DOCUMENT NO. HD-6805 - RESOLUTION NO. HD-2193.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated April 7, 2004, recommending approval of Cooperative Agreement No. 07-4596 with Caltrans for the Ocean Boulevard/Terminal Island freeway interchange, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Hankla moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, CALIFORNIA, APPROVING COOPERATIVE AGREEMENT NO. 07-4596 WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE LONG BEACH HARBOR DEPARTMENT TO EXECUTE SAID AGREEMENT AND MAKING CERTAIN FINDINGS RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

11. AUTHORIZATION OF THE CONVERSION OF THE INTEREST RATE MODE FOR THE 2002 HARBOR REVENUE BONDS - RESOLUTION NO. HD-2194.

Communication from Michael J. Slavin, Director of Finance, dated April 6, 2004, requesting authorization of the conversion of the interest rate mode for the 2002 Harbor Revenue Bonds and approve the related documents, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Calhoun moved, seconded by Commissioner Hankla that the communication be received and filed and that the resolution entitled "RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, CALIFORNIA, AUTHORIZING THE CONVERSION OF THE OUTSTANDING

\$144,240,000 CITY OF LONG BEACH, CALIFORNIA HARBOR REVENUE BONDS SERIES 2002A TO A WEEKLY INTEREST RATE AND THE CONVERSION OF THE OUTSTANDING \$144,240,000 CITY OF LONG BEACH, CALIFORNIA HARBOR REVENUE BONDS, SERIES 2002B TO FIXED INTEREST RATES TO MATURITY; AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS; AND CERTAIN RELATED MATTERS," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

CLOSED SESSION

At 2:15 p.m., President Hancock recessed the Board meeting to hold a closed session:

- A. Pursuant to Section 54956.8 of the Government Code for a conference with real property negotiators regarding negotiations with United States and State of California for the final transfer of property at the former Long Beach Naval Complex. The Port's principal negotiator is Kathryn McDermott. Instructions to negotiators may concern terms of payment.
- B. Pursuant to Section 54956.9(c) of the Government Code concerning authorization to initiate litigation (one case).
- C. Pursuant to Section 54957(b) of the Government Code to evaluate the performance of the Executive Director.

At 4:15 p.m., the meeting was again called to order by President Hancock.

ADJOURNED.

At 4:20 p.m., Commissioner Topsy-Elvord moved, seconded by Commissioner Hankla that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, APRIL 19, 2004, AT 1 P.M.

Present: Commissioners: Cordero, Hankla, Calhoun, Hancock
Absent: " Topsy-Elvord

Also present:

R. D. Steinke	Executive Director
G. Knatz	Managing Director
D. F. Wylie	Managing Director
S. B. Rubin	Managing Director
G. T. Hein	Executive Secretary
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Administration
Y. R. Smith	Director of Communications
M. J. Slavin	Director of Finance
D. L. Albrecht	Director of Information Management
K. D. Allen	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
W. C. Ellis	Interim Director of Security
W. D. Powell	Director of Trade & Maritime Services
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT HANCOCK PRESIDED AS CHAIRMAN.

APPROVAL OF MINUTES.

Upon motion by Commissioner Calhoun, seconded by Commissioner Cordero and unanimously carried, the minutes of the regular meeting of April 12, 2004, were declared read and approved as read.

CONSENT CALENDAR – ITEMS NOS. 1-12.

1. J. FLETCHER CREAMER & SON, INC. - ACCEPTANCE OF WORK UNDER SPECIFICATION NO. HD-S2165.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated April 14, 2004, advising that J. Fletcher Creamer & Son, Inc., has satisfactorily completed, as of December 9, 2003, the sanitary sewer construction at Pier T, Berths T116-T127 as described in Specification No. HD-S2165 and recommending that said work be accepted as complete as of that date, was presented to the Board. The recommendation was approved by the Acting Executive Director.

2. EWO NO. 5054, SUPPLEMENT NO. 2 – PIER J MAINTENANCE DREDGING.

Communication from D. A. Thiessen, Chief Harbor Engineer, by A. J. Moro, dated April 14, 2004, requesting approval of EWO No. 5054, Supplement No. 2, for Phase 1 and 2 of the Pier J maintenance dredging project, in the amount of \$580,000, was presented to the Board. The request was approved by the Acting Executive Director.

3. CWO NO. 1230 – CWO NO. 1239 - EXPENDITURES APPROVED AND PROJECTS CLOSED TO ALL FUTURE CHARGES.

Communication from D. A. Thiessen, Chief Harbor Engineer, by A. J. Moro, dated April 14, 2004, submitting the following projects for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
CWO No. 1230	Pier B Railyard, Storm Drain Pumping Facilities	\$ 569,500	\$ 526,812
CWO No. 1239	Pier B, Berths B82-B83 (Toyota Terminal) Storm Drain Improvements	\$2,239,895	\$1,469,447

and requesting that the expenditures made to said projects be approved and that they be closed to all future charges, was presented to the Board. The request was approved by the Acting Executive Director.

4. EWO NO. 5048 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from D. A. Thiessen, Chief Harbor Engineer, by A. J. Moro, dated April 14, 2004 submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
EWO No. 5048	Pier C, Berth C55 Site Improvements	\$ 214,574	\$ 159,149

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Acting Executive Director.

5. RWO NO. 613A - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

was presented to the Board. The request was approved by the Acting Executive Director.

9. ENVIRON INTERNATIONAL, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACT FOR THE FEASIBILITY STUDY OF IMPLEMENTING COLD-IRONING – DOCUMENT NO. HD-6712A.

Communication from Robert Kanter, Director of Planning, dated April 8, 2004, requesting approval of an amendment to Contract with Environ International, Inc., for the feasibility study of implementing cold-ironing in the Port of Long Beach, extending the contract through September 30, 2004, was presented to the Board. The request was approved by the Executive Director.

10. MICHAEL A. MCDONALD – APPOINTMENT.

Communication from Toni K. Whitesell, Director of Administration, dated April 12, 2004, requesting approval of the appointment of Michael A. McDonald to the position of Security Officer III, at Range/Step 430/1, effective April 26, 2004, was presented to the Board. The request was approved by the Executive Director.

11. SALE AND/OR DISPOSAL OF VARIOUS WAREHOUSE STOCK AND NON-STOCK OBSOLETE INVENTORY ITEMS.

Communication from Keith D. Allen, Director of Maintenance, dated April 12, 2004, requesting authorization to sell and/or dispose of various warehouse stock and non-stock obsolete items through public auction, was presented to the Board. The request was approved by the Executive Director.

12. MOFFATT AND NICHOL ENGINEERS - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR THE PREPARATION OF A FIVE-YEAR SECURITY INFRASTRUCTURE DEVELOPMENT PLAN - DOCUMENT NO. HD-6807.

Communication from William Ellis, Interim Director of Security, dated April 14, 2004, recommending authorization of a Contract with Moffatt and Nichol Engineers for the preparation of a five-year security infrastructure development plan, in the amount of \$175,000, was presented to the Board. The recommendation was approved by the Acting Executive Director.

Commissioner Hankla moved, seconded by Commissioner Calhoun that the communications be received and filed and that Items Nos. 1-12 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Cordero,Hankla,Calhoun,Hancock
NOES:	“	None
ABSENT:	“	Topsy-Elvord

RECOGNITION.

President Hancock stated this was Ms. Wilma Powell's last Board meeting. She is retiring from the Port after 36 years of service. President Hancock congratulated her on her years of service with the Port and wished Ms. Powell the best.

CLOSED SESSION.

At 1:35 p.m., President Hancock recessed the Board meeting to hold a closed session pursuant to Section 54957.6 of the Government Code for a conference with labor negotiators. The Harbor Department designated representative is Richard D. Steinke. The conference is to give instructions to Mr. Steinke regarding negotiations with Long Beach Management Association.

At 1:45 p.m., the meeting was again called to order by President Hancock.

ADJOURNED.

At 1:50 p.m., Commissioner Cordero moved, seconded by Commissioner Hankla that the meeting be adjourned sine die in honor of Wilma Powell. Carried by the following vote:

AYES:	Comms:	Cordero,Hankla,Calhoun,Hancock
NOES:	"	None
ABSENT:	"	Topsy-Elvord

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
MARCH 18, 2004**

I. CALL TO ORDER

The meeting of the Parks and Recreation Commission was called to order by Bea Antenore, President, at 9:00 a.m., in the multi-purpose room at Houghton Park. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Bea Antenore, President
Chris Kozaites, Vice President
Raymond Chavarria
William Marmion
Harry Saltzgaver
Drew Satariano

Absent: Naomi Rainey (Excused)

Staff: Phil Hester, Director of Parks, Recreation and Marine
Thomas Shippey, Manager, Maintenance Operations Bureau
Dennis Eschen, Manager, Planning and Development
Bert Srack, Acting Manager, Community Recreation Services
Steven Neal, Chief Ranger
Kevin Pregovisk, Manager, Business Operations
David Ashman, Manager, Special Events and Filming
Robin Black, Executive Secretary to the Director

Guests: Hodassa Jackson, Cinco de Mayo event
Robert Lamond, Partners of Parks
Joe Weinstein, Sierra Club
Rebecca Turrentine, Chair, Commission on Youth and Children
Derek Barraza, California Sun & Surf
Diana Mann, Eco-Link
Amy Bodek, Manager, Project Development Bureau, Community Development
Summer Hansen

II. APPROVAL OF MINUTES – FEBRUARY 19, 2004

It was moved by Commissioner Marmion and seconded by Commissioner Chavarria to approve the February 19, 2004 Parks and Recreation Commission minutes, as amended. The motion carried unanimously.

III. SAMMY AWARD PRESENTATION – LESTER THOMPSON

Mr. Lester Thompson stated that Sammy attended the Maintenance Operations Bureau all staff meeting, made sure the patrons of the dogs on the beach were aware of all the rules and regulations, and helped out with the beach renourishment project. He said that Sammy helped out quite a bit with flagging the equipment on the beach. Mr. Thompson then awarded Sammy to Ms. Letty Flores, from the Payroll/Personnel office.

IV. EMPLOYEES-OF-THE-MONTH PRESENTATIONS FOR MARCH

Vice President Kozaites announced Lori Summers as Maintenance Operations Bureau's Administrative Employee of the Month. Mr. Tom Shippey stated that she has worked for him since he became bureau manager, about a year and a half ago. He said that that she is extremely efficient and does a tremendous amount of work in ways to streamline their paperwork. He said that she does a great job handling the phone complaints they receive.

Vice President Kozaites announced Jeff Grant as Community Recreation Services Bureau's Lead/Supervisory Employee of the Month. Ms. Lori Jarmacz stated that Mr. Grant is working diligently with the sod at Blair Field. She said that there is a very important game this evening and he was so dedicated that he didn't feel he could leave work to attend the Commission meeting. She stated that she would make sure that Mr. Grant receives his award.

Vice President Kozaites announced Bob Deeds as Maintenance Operations Bureau's Field/Operations Employee of the Month. Mr. Mark Sandoval stated that Mr. Deeds is the Bureau's most unassuming employee. Mr. Sandoval said that Mr. Deeds has been with the Marine Bureau for quite some time and that he relies on Mr. Deeds' expertise on the launch ramps. Mr. Joe Pitisi, Mr. Deeds' immediate supervisor, stated that he has done an excellent job maintaining the launch ramp machines, for which he is available on a 24-hour a day basis.

President Antenore stated that item A under New Business would be next, because the speakers have another meeting to attend.

X. NEW BUSINESS

A. PRESENTATION ON THE COMMISSION ON YOUTH AND CHILDREN – CYNTHIA FOGG

Mr. Hester stated that the Parks and Recreation Commission requested an update on the Commission on Youth and Children. He said that Ms. Cynthia Fogg is the staff liaison for that Commission. He stated that Ms. Fogg would also introduce the Chair of that Commission.

Ms. Fogg thanked the Parks and Recreation Commission for inviting them to the meeting to give an update on the Commission on Youth and Children. She introduced Ms. Rebecca Turrentine, the newly elected Chair of the Commission on Youth and Children. Ms. Fogg explained that Ms. Turrentine was most recently the Superintendent of the Bell Garden School District, and is a long time Long Beach resident.

Ms. Fogg distributed an action item tracking system that she and Ms. Turrentine developed to keep the Commission focused. She then explained the action item key chart. Ms. Fogg displayed a board showing all of the 19 members of that Commission, made up of 9 young people representing each of the Council Districts and 10 adults representing different categories of expertise.

Ms. Turrentine stated that she is very honored to be serving as the Chair for the Commission on Youth and Children and she is very impressed with the City of Long Beach for placing this kind of focus on youth and children and having kids on the commission. She said that the focus of the Commission is: data collection and publishing that data, budget and how City resources are allocated in relationship to youth, and policy development. Ms. Turrentine stated that they have formed an Executive Committee and a Score Card Committee from the Commission. She said that they have also been working with each of the City Council members to encourage them to start youth councils in each district. Ms. Turrentine stated that they have elected a representative to sit on the Executive Planning Committee for the Youth Services Network and recommended two representatives to the City Manager for placement on the Steering Committee for the Youth and Gang Violence Taskforce.

V. COMMISSION ACTION ITEMS

#04-0301

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

President Antenore stated that there were no personal services/instruction agreements this month.

#04-0302

MEMORIAL BENCH FOR LOUIS IRA AND GOLDIE GOULD

It was moved by Commissioner Marmion and seconded by Commissioner Chavarria to approve the placement and installation of the memorial bench in memory of Louis Ira and Goldie Gould at El Dorado Regional Park Area II. The motion carried unanimously.

#04-0303

REQUEST BY THE CALIFORNIA SUN & SURF INTERNATIONAL SOCCER TOURNAMENT FOR WAIVER OF CONCESSION AND FIELD PERMIT FEES

Ms. Bert Srack stated that the organization split last year and this request is the same as last year's request for the California Sun & Surf International Soccer Tournament. She said that there are certain stipulations in the permit, such as mitigating trash and parking issues, providing restrooms for all participants, and that the organization pay for any improvements or repair to the fields they are using.

Commissioner Saltzgaver suggested that the Department make sure there are benefits and value is received for requests for waiver of fees for all events.

Mr. Barraza thanked the Commission for their support and was very happy with the way things went last year.

It was moved by Commissioner Satariano and seconded by Commissioner Marmion to approve the request by the California Sun & Surf International Soccer Tournament for the waiver of concession and field permit fees for the dates of August 7-9 and August 14-16, 2004, with conditions stipulated. The motion carried with Commissioner Chavarria abstaining.

#04-0304

REQUEST FOR PERMIT APPROVAL AND FEE WAIVER FOR CAMBODIAN NEW YEAR CELEBRATION ON APRIL 10, 2004, IN AREA III OF EL DORADO EAST REGIONAL PARK

Mr. Hester stated that this is the group's annual request to conduct their Cambodian New Year Celebration, which is on April 10. He said that they would be paying entry fees into El Dorado Regional Park and, based on past history, it is about \$10,000 in revenue, so the fee waiver value is about \$4,000. Mr. Hester said that Department staff has been working with the group to coordinate the event.

President Antenore asked if the group has paid their past bills. Mr. Hester responded that the group still owes \$2,100 from last year and has agreed to a payment plan that is acceptable to the Department.

It was moved by Commissioner Chavarria and seconded by Commissioner Saltzgaver to approve the issuance of a permit to the Cambodian Coordinating Committee for a New Year Celebration in El Dorado East Regional Park on April 10, 2004, and authorize the waiver of all related permit fees. The motion carried unanimously.

#04-0305

**APPROVAL OF TWO GRANT APPLICATIONS TO THE STATE OF CALIFORNIA
DEPARTMENT OF PARKS AND RECREATION LAND AND WATER
CONSERVATION FUND PROGRAM**

Mr. Hester requested that the Commission pull this item until the April meeting. He said that the Department was made aware of some changes to the grant and they need to make changes to the application.

President Antenore stated that this item would be pulled and brought to the Commission at the April meeting.

#04-0306

**REQUEST FOR PERMIT APPROVAL AND FEE WAIVER FOR THE CINCO DE
MAYO CELEBRATION AT CHITTICK FIELD**

Ms. Hodassa Jackson said that she is a volunteer coordinator for the Cinco de Mayo Committee. She thanked Department staff for their help and support on this annual celebration. She said that this year they are requesting that the celebration be moved to Chittick Field and be held over a three day period, from April 30 to May 2.

Mr. Hester stated that this is a great opportunity for the celebration to be in a location where it can service a bigger part of the city. He said that the expansion into a three-day event should allow the committee to become more financially viable.

It was moved by Commissioner Marmion and seconded by Commissioner Saltzgaver to approve the issuance of a permit to the Long Beach Cinco de Mayo Committee 2004 for the 19th annual Cinco de Mayo celebration at Chittick Field, from Tuesday, April 27, through Wednesday, May 5, 2004. The motion carried with Commissioner Chavarria abstaining.

VI. COMMITTEE STATUS REPORTS

**A. EXECUTIVE COMMITTEE
President Antenore, Chair**

President Antenore stated that the Executive Committee did not meet this past month, due to the annual California Parks and Recreation Society conference, and she asked if Mr. Hester had any comments about the conference.

Mr. Hester stated that a few Department staff were able to attend and several volunteered at the event so they were able to attend for free. He said that Jim Clark, of the Greenbelt Committee, received a community award for his work on the greenbelt.

Commissioner Saltzgaver stated that the Executive Committee did meet earlier in the month to begin looking at the Department budget for the next fiscal year.

B. FINANCE AND APPEALS COMMITTEE
Vice President Kozaites, Chair

Vice President Kozaites stated that the committee would meet next week to discuss fees. He said that the statement is included in the packet, and 42 percent of the year has expired, with expenditures down and revenue is down about 4 percent, which is probably because of the time of year.

C. PARK SAFETY COMMITTEE
Commissioner Rainey, Chair

President Antenore stated that the Committee would meet next month and the reports are included in the packet.

Commissioner Marmion commented on the amount of vandalism that takes place at Cesar Chavez Park and asked if it was time to fence that park. Mr. Hester responded that vandalism and graffiti are up all over the city and the Department would not want to fence the park. He said that the Police Department is being very active in fighting graffiti and vandalism.

D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE
Commissioner Satariano, Chair

Commissioner Satariano stated that the Committee would meet next month and encouraged the Commissioners to read page 3 of the Director's report.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE
Commissioner Marmion, Chair

Commissioner Marmion referred Commissioners to page 21 of the Director's report for an update on development activities. He stated that the Committee met on March 5, and they would have a recommendation under Unfinished Business.

F. CITY SCHOOLS/JOINT COMMITTEE
President Antenore, Chair

President Antenore stated that the Committee would meet next month.

VII. DIRECTOR'S REPORT TO COMMISSION

A. DIRECTOR'S MONTHLY REPORT – FEBRUARY 2004

Commissioner Chavarria stated that the Intervention/Prevention Division has been very busy this past month and he would like to recognize them for their efforts.

Commissioner Marmion brought up that perhaps the Commissioners could make sure that they have at least one representative at each of the functions they are invited to. After discussion, it was decided that Vice President Kozaites would take on this responsibility.

President Antenore stated that item B under New Business would be next.

X. NEW BUSINESS

B. CHILDREN'S DAY PRESENTATION – SUMMER HANSEN

Ms. Summer Hansen distributed information to the Commissioners and staff on the Children's Day event, planned for May 1, at El Dorado Park West. Ms. Hansen described the event she was planning.

Mr. Hester stated that this was a presentation only and that it would be brought back before the Parks and Recreation Commission in April for approval.

VIII. CORRESPONDENCE

President Antenore stated that there was no correspondence.

IX. UNFINISHED BUSINESS

A. DEPARTMENT'S STRATEGIC PLAN – STANDING ITEM

President Antenore stated that there was nothing new on this item.

B. PACIFICENTER SITE ENVIRONMENTAL IMPACT REPORT

Commissioner Marmion commended Mr. Eschen for his work on this item.

Mr. Eschen stated that the staff report is an information document. He described the Parks and Recreation Commission's portion of authority over the PacificCenter Project. He then went over the Capital Improvement Projects Committee's conclusions and suggested mitigation measures.

Ms. Diana Mann spoke about the health issues of having children play in a park next to the airport. Ms. Amy Bodek responded that the EIR found that there would be no significant health issues at this site.

Mr. Joe Weinstein spoke about open space needed in Long Beach and that this is a good opportunity to keep this site an open space.

Commissioner Saltzgaver responded that the Commission's only authority was to react to a portion of the draft EIR of this project. He said that the City is looking at the larger picture through the Strategic Plan, through the Planning Commission's land use policies. He stated that he appreciated Mr. Weinstein's comments, but this is all that the Parks and Recreation Commission can do, legally speaking.

Mr. Eschen stated that comments from the Parks and Recreation Commission have to be communicated to the Planning Commission for their consideration and certification and that the Parks and Recreation Commission could include comments and concerns over and above specific recommendations for mitigation measures.

Ms. Amy Bodek stated that as an advisory board to the City Council, the Parks and Recreation Commission does have the ability to express its thoughts and desires directly to the City Council and the Planning Commission. She said that a formal letter could be sent to the City Council summarizing the views and overall opinion, of the Commission. or from individual Commissioners.

Commissioner Marmion suggested that this be placed on the CIP Committee agenda so it can be addressed in a timely manner, but the Commission has done all they can do today.

It was moved by Commissioner Marmion and seconded by Commissioner Satariano to recommend the certification of the EIR for PacifiCenter if the listed mitigation measures are added:

- **0.5 acres of open space is relocated from the Lakewood portion of the site to the Long Beach portion or an additional 0.5 acres is added to the Long Beach portion.**
- **The development agreement shall not freeze the Park Impact Fee without a correction to that fee for the loss of purchasing power that has occurred since 1989.**
- **Playgrounds shall be included in two separate park sites.**
- **A youth sized football/soccer field shall be included at one park site.**
- **A youth sized baseball/softball backstop shall be included with the youth sized football soccer field to provide a multi-use field overlay.**
- **A recreation center shall be included in the private open space of a size equal to at least one square foot of floor area for each resident expected to reside on-site.**

- **The existing off-street bicycle path, or an improved redesign of that off-street path, shall continue for the full length of the Carson Street site frontage.**
The motion carried unanimously.

XI. **COMMENTS**

A. AUDIENCE

Mr. Joe Weinstein stated that he thought an item would be on the agenda today and asked if it could be put on the agenda in the future. Mr. Weinstein then distributed a handout. He said that he is requesting that the Parks and Recreation Commission take up the issue of a source of pollution, referring to gas powered leaf blowers. He said that they should not be tolerated in the parks or anywhere else in the city. He said that he was asked to bring it to the Parks and Recreation Commission's attention by the Long Beach Sierra Club.

Vice President Kozaites asked if staff could find out how many gas powered leaf blowers the Department has and how frequently they are used. Mr. Hester responded that staff would prepare the information and bring it back to the Commission.

Mr. Weinstein brought up the issue of occupational safety, such as hearing loss and air pollution. Mr. Hester responded that staff and contract employees are required to wear a facemask and ear plugs.

Ms. Diana Mann stated that she has a letter from the Gray Panthers who are concerned about city parks for their seniors and for kids. She stated that in regards to the proposed LNG facility, the LNG particulates are smaller than diesel. She also encouraged the City to stop using drinking water from plastic bottles. She said she would also like to see a stop to the use of styrofoam cups by the City.

Ms. Summer Hansen stated that she supports everything that Joe and Diana said and that we need to think about the environment.

President Antenore stated that there would a meeting of the League of Women Voters on March 20, at the Los Altos Library giving information about the proposed LNG facility, and Port staff would be attending the meeting.

B. STAFF

Ms. Bert Srack stated that Heather Green and Dixie Swift were honored as Enterprising Women by the Public Corporation for the Arts on Saturday at a special ceremony.

Commissioner Marmion requested that letters be drafted for President Antenore's signature, on behalf of the Commission, congratulating Ms. Green and Ms. Swift on this significant award.

Mr. Hester stated that there would be a groundbreaking ceremony for Daryle Black Park on May 15.

Ms. Bert Srack stated that the El Dorado Nature Center's Baby Animal Day would be held on March 20.

C. COMMISSIONERS

Commissioner Satariano stated that the Hall of Fame Committee is on track with its timetable, and would have a final list for approval by the Parks and Recreation Commission at the April meeting.

Commissioner Saltzgaver stated that President Antenore would be receiving the Sara Wenkle Kaplan Award from the Volunteers of America for her work with youth.

Commissioner Marmion requested that he be excused from the April meeting, because he would be out of town.

President Antenore stated that she would be out of the state also and asked that she be excused.

XII. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, April 15, 2004, in the library at the El Dorado Senior Center, 2800 Studebaker Road, Long Beach.

XIII. ADJOURNMENT

President Antenore adjourned the meeting at 10:55 a.m.

Respectfully submitted,



Robin Black
Executive Secretary
to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

CITY PLANNING COMMISSION MINUTES

March 18, 2004

The regular meeting of the City Planning Commission convened Thursday, March 18 at 1:37 pm in the City Council Chambers, 333 W. Ocean Boulevard.

PRESENT: COMMISSIONERS: Charles Greenberg, Matthew Jenkins, Lynn Moyer, Nick Sramek, Morton Stuhlbarg

ABSENT: COMMISSIONERS: Charles Winn

CHAIRMAN: Charles Greenberg

STAFF MEMBERS PRESENT: Fady Mattar, Acting Director
Greg Carpenter, Zoning Officer
Angela Reynolds, Advance Planning Officer
Joe Recker, Planner I
Carolyn Bihn, Planner V
Heidi Eidson, Minutes Clerk

OTHERS PRESENT: Mike Mais, Assistant City Attorney
Dave Roseman, City Traffic Engineer
Jeff Benedict, Health Department

PLEDGE OF ALLEGIANCE

Mike Mais led the pledge of allegiance.

MINUTES

The minutes of January 15, 2004 were approved on a motion by Commissioner Sramek, seconded by Commissioner Jenkins and passed 4-0-1. Commissioner Moyer abstained and Commissioner Winn was absent.

The minutes of February 5, 2004 were approved on a motion by Commissioner Moyer, seconded by Commissioner Sramek and passed 5-0. Commissioners Winn was absent.

The minutes of February 19, 2004 were approved on a motion by Commissioner Moyer, seconded by Commissioner Jenkins and passed 5-0. Commissioner Winn was absent.

SWEARING OF WITNESSES

CONSENT CALENDAR

Items 1A and 1B were approved as presented by staff on a motion by Commissioner Moyer, seconded by Commissioner Jenkins and passed 5-0. Commissioner Winn was absent.

1A. GPC 3-04-04A

Applicant: Coralie Chustz
Subject Site: East-West alley east of Elm Avenue and north of Broadway.
Description: Finding of conformity with the General Plan for an alley vacation.

Find the alley vacation in conformance with the General Plan.

1B. GPC 3-04-04B

Applicant: Lee A. Mayfield, Long Beach Redevelopment Agency
Subject Site: Alley west of Downey Avenue and north of South Street.
Description: Finding of conformity with the General Plan for an alley vacation.

Find the alley vacation in conformance with the General Plan.

CONTINUED ITEMS

2. EIR SCH 2-022396-1

Applicant: David Hadjes, Oil Operator's Inc.
Subject Site: 712 W. Baker Street
Description: Adoption of a Final Environmental Impact Report for self-storage.

Angela Reynolds presented the staff report recommending the adoption of the Final Environmental Impact Report, citing that no significant long term impacts, as defined by CEQA, were identified in the document.

In response to a query from Commissioner Greenberg, Ms. Reynolds responded that remediation of Basin 1 was underway.

In response to a query from Commissioner Sramek with regards to adding a traffic light at the site, Dave Roseman, City Traffic Engineer responded that the light would improve access to the site, making it safer. However, it would not improve traffic flow.

In response to another query from Commissioner Sramek, Mr. Roseman responded that the design of the traffic signal would ensure adequate visibility of the indications, including adding advance warning flashing beacons or pavement messages if needed. The necessity would be determined during the design process and would be the responsibility of the applicant.

In response to a query from Commissioner Greenberg regarding the impact of the traffic signal not being addressed in the EIR, Mr. Roseman responded that traditionally the design issues are discussed in more detail after the EIR is completed and that the City is required to make a traffic signal as safe as possible in order for it to be installed.

Ms. Reynolds remarked that to date, Oil Operators had not yet filed a development application.

Cary J. Ugolini, 613 W. 36th Street, stated that he was against the project and felt it would create more traffic, would bring crime into the area and that it was too close to homes.

In response to a query from Commissioner Greenberg, Mr. Ugolini responded that he did not voice his concerns during the comment period.

Carol Ugolini, 613 W. 36th Street, stated that she felt the draft EIR was poor and did not address concerns she had.

In response to a query from Commissioner Greenberg, Ms. Ugolini responded that this was the first time she had commented on the EIR.

Linda Eddenfield, 3803 Magnolia Avenue, stated that she was against the project. She remarked that the project would create negative traffic impacts and questioned the statistics regarding the number of vehicles entering and exiting the site.

In response to a query from Commissioner Greenberg, Ms. Eddenfield responded that she had previously voiced her concerns at a neighborhood meeting.

Linda Eddenfield, reading comments by Julie Curtis-Steele, 609 W. 36th Street, remarked that she was also against the project citing traffic concerns, health hazards from storage of illegal materials, and loss of open space as listed by the Los Angeles County Master Plan.

Richard Guttman, 602 W. 37th Street, expressed health concerns over previous hazards at the site and remarked that paving over the site was a poor substitute for thorough remediation.

Jill Hill, 2075 San Francisco, President of the Wrigley Association, remarked that she felt a Health Risk Assessment was necessary before the EIR could be adopted.

In response to a query from Commissioner Greenberg, Ms. Hill responded that she had previously voiced her concerns over the lack of a Health Risk Assessment.

Elizabeth Cassidy, Wrigley Heights Association member, voiced her concerns over traffic impacts and thanked Commissioner Sramek for also raising questions about traffic.

Councilwoman Tania Reyes-Uranga, commented that she did not feel that the EIR adequately addressed the cumulative effects of the project on traffic in the area.

David Hadjes, applicant, commented that Oil Operators was in negotiations with the City to sell the property for park land, however, they needed to receive a reasonable rate for the land. He also remarked that Oil Operators would welcome any conditions that would support the project.

In response to a query from Commissioner Jenkins, Jeff Benedict, Hazardous Waste Operations Officer, responded that the USC Cancer Institute performed a cancer cluster study and found no correlation between cancer risks at the site, however no liver or kidney studies had been conducted.

Mr. Benedict stated that bio-remediation was underway in Basin One and briefly described what bio-remediation is. He further stated that the Regional Water Quality Control Board and the Department of Toxic Substances Control Board establish remediation goals to meet and if they are not met, than the site would need to be dug out.

In response to concerns Commissioner Sramek had with traffic impacts on the area, Mike Mais responded that the new city ordinance regarding self-storage facilities requires a Conditional Use Permit on any new projects and so any conditions that the Commission feels are appropriate may be imposed on the project, including those relating to traffic signals.

Commissioner Greenberg expressed concern over the legal adequacy of the Environmental Impact Report since critical matters dealing with traffic control were left to be dealt with until later in the process. Mr. Mais responded that mitigation generally does not take place until after a project starts and in this instance how the mitigation would be carried out would be left to the satisfaction of the Director of Public Works and the City's Traffic Engineer. He further responded that how the

mitigation measures were set forth would meet any legal challenge that might be made.

In response to a query from Commissioner Sramek, Ms. Reynolds responded that no construction could begin until Wardlow Road access was complete.

Commissioner Moyer made a motion to adopt Environmental Impact Report SCH 2-022396-1. Commissioner Stuhlbarg seconded the motion, which passed 5-0. Commissioner Winn was absent.

REGULAR AGENDA

3. Case No. 0312-07, Administrative Use Permit, Negative Declaration 01-04

Applicant: Mark Anthony X. Lyles for the Unityone Corporation
Subject Site: 911 Pine Avenue
Description: Request to operate a child care facility with 40 students.

Joe Recker presented the staff report recommending the approval of an Administrative Use Permit for a child care facility.

Mr. Recker reported that one comment was received from the public voicing concerns that a similar facility already exists on the block. The applicant responded that the proposed facility would provide a broader range of services.

Becky Blair, 249 E. Ocean Boulevard, #310, stated that her real estate company located the site for the applicant. She also remarked that the site had served neighborhood children for over 60 years with after school and summer school programs.

Commissioner Moyer made a motion to certify Negative Declaration 01-04 and approve the Administrative Use Permit, subject to conditions. Commission Sramek seconded the motion which passed 5-0. Commissioner Winn was absent.

4. Case No. 0312-09, Site Plan Review

Applicant: Johanna Gullick
Subject Site: 745 W. 3rd Street
Description: Request for approval of a Site Plan Review and Density Bonus for construction of a 64-unit residential apartment project (Jamboree Housing).

Carolyn Bihn presented the staff report recommending approval of the Site Plan Review and Density Bonus for a residential apartment project.

David Nahas, Jamboree Housing Project Manager, 2081 Business Center Drive, Irvine, reported that community meetings were held to discuss concerns related to parking, property management, etc. and all issues raised had been addressed.

Wade Killifer, project architect, 1625 Olympic Boulevard, Santa Monica, discussed design specifics for the project and remarked that the project adheres closely to the zoning requirements of the City.

In response to a query from Commissioner Greenberg, Mr. Killifer responded that the project contains 144 parking spaces, which equals 2 ¼ spaces per unit.

In response to a query from Commissioner Moyer, Mr. Killifer responded that the transformers would be underground and that powerlines would be relocated underground.

Commissioner Jenkins made a motion to approve the Site Plan Review and Density Bonus, subject to conditions. Commissioner Sramek seconded the motion, which passed 5-0. Commissioner Winn was absent.

MATTERS FROM THE AUDIENCE

There were no matters from the audience.

MATTERS FROM THE DEPARTMENT OF PLANNING AND BUILDING

Fady Mattar reported that the City Council adopted the self-storage ordinance after it was amended to include a Conditional Use Permit requirement. He also reported that Council had approved the Daryle Black Park and the park at 55th Way.

Greg Carpenter discussed the itinerary for the March 30, 2004 Planning Commission field trip related to the PacificCenter project.

Angela Reynolds reported that the second round of community meetings regarding the General Plan update were underway.

Ms. Reynolds also reported that the Long Beach Unified School District was contacted and it confirmed that every residential unit is figured at .5 students regardless of size. A written statement was also requested regarding the methodology for calculating this figure and also a comparison of the exaction fees for housing and how it fares for providing new schools for these students. It was also requested that a representative of the Long Beach Unified School District attend a Planning Commission meeting to answer Commission questions.

Ms. Reynolds also reported that 3 of the 4 sites had been confirmed for community meetings to discuss the Convertabelle project. The meetings are planned for April 2004. Also, the project developer has been requested to provide a court reporter at all of the meetings.

Commissioner Moyer moved to elect Commissioner Stuhlberg as the Vice Chair of the Planning Commission and Commissioner Sramek seconded the motion. The Commission approved unanimously.

MATTERS FROM THE PLANNING COMMISSION

There were no matters from the Planning Commission.

ADJOURN

The meeting adjourned at 3:40 pm.

Respectfully submitted,

Heidi Eidson
Minutes Clerk

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MINUTES
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CA
MARCH 31, 2004

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on March 31, 2004.

The meeting was called to order at 9:15 a.m. by President Long.

- | | | |
|----------|--------------------|---|
| PRESENT: | Bennett A. Long | Commissioner |
| | Helen Z. Hansen | Commissioner |
| | Frank Clarke | Commissioner |
| | C.J. Mike Walter | Commissioner |
| | Donna F. Gwin | Deputy City Attorney |
| | Lynnette L. French | Secretary to the Board of Water Commissioners |
| | Diem X. Vuong | Assistant General Manager |
| | John R. Kruse | Deputy General Manager |
| | Ryan J. Alsop | Manager, Government & Public Affairs |
| | Matthew P. Lyons | Manager of Planning |
| | K. Eric Leung | Manager, Engineering |
| | Paul T. Fujita | Director of Finance |
| | Robert C. Cheng | Manager, Water Quality & Process |
| | Robert Villanueva | Division Engineer |
| | Robert V. Swain | Division Engineer |
| | Wesley D. Mason | Water Operations Superintendent |
| | Juan E. Ovalle | Administrative Analyst III |
| | Melissa L. Keyes | Administrative Projects Coordinator |
| | Carolyn A. Hill | Senior Secretary |
| | Jean Hartman | Water Ambassador Coordinator |
| | Lowell Hunley | Water Utility Supervisor II |
| | Janice P. Beckett | Water Utility Supervisor I |
| | | |
| ABSENT: | Stephen T. Conley | Commissioner (Excused) |
| | Kevin L. Wattier | General Manager (Excused) |

1. PLEDGE OF ALLEGIANCE

Matthew Lyons, Manager of Planning, led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

March 18, 2004

Upon motion by Commissioner Hansen, seconded by Commissioner Walter, and unanimously carried, the Minutes of the Regular Meeting of March 18, 2004, were approved.

3. PUBLIC COMMENT

President Long opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

4. PRESIDENT'S REPORT

- **Bennett A. Long, President, Board of Water Commissioners**

Appointment of Acting Secretary

President Long appointed Commissioner Clarke as Acting Secretary for today's Board meeting.

Retirement of Janice P. Beckett, Water Utility Supervisor I, with 29 Years and 6 Months of Service with the City of Long Beach Water Department

President Long introduced Janice P. Beckett, Water Utility Supervisor I, who will retire from the Long Beach Water Department (LBWD) effective Thursday, April 1, 2004, after a total of 29 years and 6 months of service with the City of Long Beach and the LBWD.

Ms. Beckett began as a Meter Reader I on September 16, 1974. Her career highlights included promotions to Maintenance Assistant II on March 11, 1989; Water Utility Mechanic II, November 17, 1990; Investigator I, November 2, 1991; and Investigator II, February 27, 1993. The promotion to her current position as a Water Utility Supervisor I took place on July 25, 1998.

On behalf of the Board, President Long thanked Ms. Beckett for her years of outstanding service to the Water Department and wished her well in retirement.

Recognition of the Water Ambassadors

President Long explained that this month the Water Ambassador Program will celebrate its fifth anniversary. The volunteers who participate in the program have donated over 7,400 hours to the community of Long Beach and have earned a reputation city-wide as "the volunteers to have at an event." They represent the LBWD at the Aquarium of the

Pacific, community events, health fairs throughout the city, and, most recently, at elementary schools and after school programs.

President Long called upon Jean Hartman, Water Ambassador Coordinator, to announce this year's winners of the Mary Mulvey Award and the Charles H. Parks Ambassador of the Year Award.

- Announcement of the Winner of the 2003 Mary Mulvey Award

The Mary Mulvey Award was created in memory of the late Mary Mulvey, a former Ambassador who radiated a special warmth and enthusiasm for volunteering. This year, the recipient of the Mary Mulvey Award is Barbara Archey. Ms. Archey exhibits great enthusiasm for every event in which she is involved, and embraces the art of volunteering in the same spirit as Mary Mulvey.

- Announcement of the Winner of the 2003 Ambassador of the Year Award

The Charles H. Parks Award, named for the former Water Commissioner who founded the Water Ambassador Program, was created to honor the volunteer of the year. This year, Rita Michener has been selected as the recipient for this achievement based upon her commitment to going "above and beyond" in her participation and support for various events.

In addition to the honorees, the other Water Ambassadors in attendance were Miles Devine, Sandra Eckhardt, Herman Holt, Pepe Esquerra, Ann Palmer, Jo Rousey, and Joann Whalen.

Speaking on behalf of the volunteers, Mr. Esquerra thanked the Board of Water Commissioners for their recognition and appreciation of the contributions made to the LBWD by the Water Ambassadors.

5. METROPOLITAN WATER DISTRICT (MWD) AGENDA ITEMS AND RECOMMENDATIONS FOR THE APRIL 13, 2004, BOARD MEETING

- **Helen Z. Hansen, Director**

Commissioner Hansen, in her capacity as the City of Long Beach MWD Director, explained that the April 13th MWD Board agenda is yet to be finalized. She stated that she will report back to the Board during the Water Commission meeting on April 15, 2004.

6. GENERAL MANAGER'S REPORT

- **Diem X. Vuong, Assistant General Manager**

Long Beach Management Association (LBMA)

Mr. Vuong announced that on March 30, 2004, the LBMA conducted a ratification election on a tentative agreement with the City of Long Beach. The agreement was approved by the LBMA membership.

7. LEGAL COUNSEL REPORT

- **Donna F. Gwin, Deputy City Attorney**

Ms. Gwin updated the Board with regards to existing litigation.

8. CONSENT CALENDAR

**8a. Approval of Transfer of Funds by Journal Entry Dated
March 31, 2004**

Transfers No. 114 through No. 128 in the total amount of \$592,929.67 covering the Water and Sewer Revenue Funds, were submitted to the Board for approval.

**8b. Receive and File the List of Vendor Payments Made During
February 2004**

A communication was presented to the Board from John Kruse which is on file at the Long Beach Water Department.

Action Requested:

- That the Board receive and file the list of vendor payments made during February 2004.

The payments were made in accordance with City and Water Department policies and have been approved by the City Auditor's office.

8c. Authorization to Attend – The Long Beach Police Department’s 36th Annual Awards Luncheon – May 25, 2004

A communication was presented to the Board from Kevin Wattier which is on file at the Long Beach Water Department.

Actions Requested:

- That the Board determine that the invitation to attend the Long Beach Police Department 36th Annual Awards Luncheon on May 25, 2004, in Long Beach, California, complies with Board Policy Statement 1998-31, Expenditure of Water Department Funds; and
- That the Board approve participation in this event as a Bronze Level sponsor in the amount of \$500 which includes table seating for ten people.

8d. Authorization to Attend – Aquarium of the Pacific Fifth Annual Ocean Conservation Awards Gala – June 19, 2004

A communication was presented to the Board from Kevin Wattier which is on file at the Long Beach Water Department.

Actions Requested:

- That the Board determine the invitation to attend the Aquarium of the Pacific Fifth Annual Ocean Conservation Awards Gala on June 19, 2004, at the Aquarium of the Pacific, in Long Beach, California, complies with Board Policy Statement 1998-31, Expenditure of Water Department Funds; and
- That the Board approve participation in this event with the purchase of a table in the amount of \$5,000.

8e. Adopt Specifications WD-15-03 for the Long Beach Conjunctive Use Project, Phase 1, Part 1, and Authorize the General Manager to Sign a Construction Contract with Robert G. Castongia, Inc. (EO-2777)

A communication was presented to the Board from Diem Vuong which is on file at the Long Beach Water Department.

Action Requested:

- That the Board adopt Specifications WD-15-03 for the Long Beach Conjunctive Use Project, Phase 1, Part 1, and authorize the General Manager to sign a Construction Contract with Robert G. Castongia, Inc., in the amount of \$856,641.00.

This project is fully funded by Proposition 13 as part of the Conjunctive Use Project with the MWD

8f. Authorize the General Manager to Sign a Developer's Agreement with the Los Angeles Department of Water & Power for the Construction of a Sewer System Improvement to Serve its Haynes Power Plant

A communication was presented to the Board from Diem Vuong which is on file at the Long Beach Water Department.

Action Requested:

- That the Board authorize the General Manager to sign a Developer's Agreement with the Los Angeles Department of Water & Power (LADWP) for the construction of a sewer improvement system to serve its Haynes Power Plant.

The Developer's Agreement would require the LADWP to design and construct the proposed sewage system in accordance with the standards of the LBWD at no cost to the LBWD.

It was moved by Commissioner Walter and seconded by Commissioner Clarke that the Board approve Consent Calendar Items 8a-8f.

The motion was carried by the following vote:

AYES:	COMMISSIONERS:	<u>BENNETT LONG, HELEN HANSEN,</u> <u>FRANK CLARKE, C.J. MIKE WALTER,</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>STEPHEN CONLEY</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

9. ADOPT RESOLUTION WD-1189 TO RATIFY SUBMISSION OF A GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES

- **Matthew P. Lyons, Manager of Planning**

Executive Summary:

The water resource reliability staff is recommending that the Board approve a resolution to submit a grant application to the California Department of Water Resources (DWR) for the direct installation of 500 zero water consumption urinals in schools. The resolution also authorizes the General Manager to sign and submit all documents relating to the funding received from the DWR, up to a maximum of \$168,625.00. This project will further the Board's commitment to water conservation and the LBWD's commitment to the environment.

Board Action:

It was moved by Commissioner Hansen and seconded by Commissioner Clarke to adopt Resolution WD-1189, a Resolution of the Board of Water Commissioners, to ratify the submission of a grant application to the California DWR under the Safe Drinking Water, Clean Water, Watershed Protection, and Flood Protection Act Relating to a program for the installation of zero water consumption urinals in schools and authorize the General Manager to execute the documents related to the grant.

The motion was carried by the following vote:

AYES:	COMMISSIONERS:	<u>BENNETT LONG, HELEN HANSEN,</u> <u>FRANK CLARKE, C.J. MIKE WALTER</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>STEPHEN CONLEY</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

10. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Manager, Government & Public Affairs**

Association of Metropolitan Water Agencies (AMWA) 2004 Legislative Conference

On March 29th through March 31st, Mr. Alsop and Mr. Vuong attended the AMWA 2004 Legislative Conference in Washington, D.C. The conference provided water system executives and industry experts with the opportunity to share their expertise on a number of important issues that impact the water industry. During the conference, Mr. Alsop made a presentation on the LBWD seawater desalination project.


11. NEW BUSINESS

CAMEO Luncheon

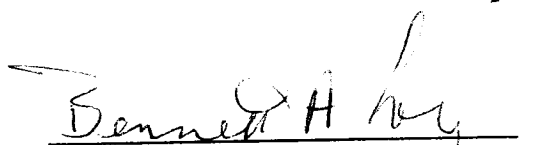
John Kruse, Deputy General Manager, reported that during the CAMEO Spring luncheon on March 27th, the LBWD was honored as the Employer of the Year in recognition of the Water Department's support for the CAMEO Summer Internship Program over the past seven years. CAMEO is the professional auxiliary of the Assistance League of Long Beach, a non-profit organization whose purpose is to provide one-on-one mentoring to selected students in the Long Beach area to encourage academic, personal, and work place achievement.

12. ADJOURNMENT

There being no further business to come before the Board, it was moved by Commissioner Walter, seconded by Commissioner Clarke, and unanimously carried, that the meeting be adjourned at 10:10 a.m. to the next Regular Meeting of the Water Commission to be held on Thursday, April 15, 2004, at 9:15 a.m., in the Board Room of the Administration Building, 1800 E. Wardlow Road, in Long Beach, California.


Frank Clarke, Acting Secretary

Attest:


Bennett A. Long, President