



Long Beach Water Department
The Standard in Water Conservation &
Environmental Stewardship

Agenda Item No. **6**

Date: October 12, 2012
To: Civil Service Commission
From: Kevin Wattier, General Manager, Long Beach Water department
Subject: **REQUEST FOR TRANSFER IN LIEU OF LAYOFF**

KLWattier

On September 5, 2012, the Civil Service Commission approved the Request for an Order of Layoff from the City Manager for the FY 13 Budget.

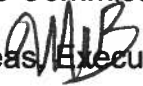
With the Commission's approval, the Long Beach Water Department (Water), requests a transfer in lieu of layoff, to help mitigate the impact to the affected employees.

The Water Department has three openings for Water Utility Mechanics (WUM), and has interviewed three Gas Field Service Reps (GFSR) who meet the minimum requirements for WUM. Both LBGO and Water would like to move forward with the Order of Layoff given to Human Resources on October 3rd, and transfer Roman Arrona, Ali Corwin and Nicolas Davis from the GFSR classification to the WUM classification in lieu of layoff.

The transfer would allow the employees to remain employed by the City, and mitigate operational disruptions that the bumping process would have caused. Therefore, it is requested that the Civil Service Commission approve his transfer in lieu of layoff.

Should you have any questions, please do not hesitate to contact Ken Bott, Administrative Officer, Water at 562-570-2364

cc: Deborah R. Mills, Director, Human Resources
Kenneth Walker, Manager, Personnel Operations
Christopher Garner, Director, LBGO

1 **DATE:** October 17, 2012
2 **TO:** Civil Service Commission
3 **FROM:** Mario R. Beas,  Executive Director
4 **SUBJECT: STAFF REPORT – REQUEST FOR PERMANENT ASSIGNMENTS TO**
5 **AVOID LAYOFFS – ROMAN ARRONA, ALI CORWIN AND NICHOLAS**
6 **DAVIS, GAS FIELD SERVICE REPRESENTATIVES**

7 Correspondence has been received from Kevin Wattier, General Manager, Water
8 Department, requesting Commission action to permanently assign and transfer Roman
9 Arrona, Ali Corwin and Nicholas Davis, Gas Field Service Representatives, Long
10 Beach Gas and Oil to Water Utility Mechanics, Water Department. Staff recommends
11 approval of the request in accordance with Sections 67(5) and 64 of the Civil Service
12 Rules and Regulations.

13
14 On October 3, 2012, the Civil Service Commission approved the Order of Layoff for
15 staffing reductions in multiple City departments including the Long Beach Gas and Oil
16 Department. The classification of Gas Field Service Representative was included in the
17 Order of Layoff and Roman Arrona, Ali Corwin and Nicholas Davis were identified as
18 being impacted employees.

19
20 In the Order of Layoff, Mr. Roman Arrona, a probationary Gas Field Service
21 Representative will revert back to Garage Service Attendant and be placed on a priority
22 list. Ms. Ali Corwin, a permanent Gas Field Service Representative does not hold prior
23 permanent status in any other classification, thus it was specified that she be laid off
24 and placed on a priority list. Mr. Nicholas Davis, a permanent Gas Field Service
25 Representative does not hold prior permanent status in any other classification, thus it
was specified that he be laid off and placed on a priority list.

1 Personnel Requisition WD11-20 for three Water Utility Mechanic vacancies in the
2 Water Department is on file in the Civil Service Department. The Water Department
3 considered Roman Arrona, Ali Corwin and Nicholas Davis for these positions and
4 believes they can successfully perform the necessary duties. Although Ali Corwin and
5 Nicholas Davis did attain permanent status (passed probation) as Gas Field Service
6 Representatives, all three employees will be required to complete a probationary period
7 in their new classification of Water Utility Mechanic. In accordance with Section 97 of
8 the Civil Service Rules and Regulations, all three employees will continue to be placed
9 on a priority list for the Gas Field Service Representative classification.

10
11 The Civil Service, Human Resources and Water Department staff will respond to
12 questions from the Commission.