

**CITY OF LONG BEACH  
HOMELESS SERVICES  
ADVISORY COMMITTEE  
MINUTES**

**WEDNESDAY, DECEMBER 7, 2022  
VIA TELECONFERENCE  
1301 W. 12TH STREET, CONFERENCE ROOM,  
3:30 PM**

Julie Lie, Chair  
Desiree Rew, Vice Chair  
Sarah Bedy, Member  
Sylvia Guerrero, Member  
James Howat, Member



S. Jolene Hui, Member  
Jeffrey Johnson, Member  
Ray Morquecho, Member  
Susana Sngiem, Member

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**HOMELESS SERVICES ADVISORY COMMITTEE MEETING VIA TELECONFERENCE  
PURSUANT TO ASSEMBLY BILL 361**

**THE PUBLIC WILL HAVE THE OPTION TO PROVIDE LIVE TELEPHONIC PUBLIC COMMENT BY JOINING THE VIRTUAL MEETING. IF YOU WOULD LIKE TO PROVIDE LIVE PUBLIC COMMENT, PLEASE EMAIL HOMELESSSERVICES@LONGBEACH.GOV WITH YOUR NAME AND THE AGENDA ITEM.**

**WRITTEN COMMENTS MAY ALSO BE SUBMITTED BY EMAIL TO HOMELESSSERVICES@LONGBEACH.GOV**

**FOR INFORMATION ON HOW TO PARTICIPATE IN THIS MEETING, PLEASE VISIT:  
<http://www.longbeach.gov/homeless-services/hsac/>**

**CALL TO ORDER**

A regular meeting of the Homeless Services Advisory Committee of the City of Long Beach convened at 3:34 p.m. via teleconference.

**ROLL CALL**

**Commissioners** Sarah Bedy, Sylvia Guerrero, James Howat, S. Jolene Hui,  
**Present:** Jeffrey Johnson, Ray Morquecho, Susana Sngiem, Desiree Rew  
and Julie Lie  
**Commissioners** Diego Castaneda  
**Absent:**

**REGULAR AGENDA**

Also present: Paul Duncan, Homeless Services Bureau Manager; Joel Reynoza, Homeless Resource Coordinator; Stephanie Sosa, Contracts and Grants Associate; Anita Lakhani, Deputy City Attorney

Chair Julie Lie presiding

**APPROVAL OF MINUTES**

1. [22-137HS](#) Recommendation to approve the minutes of the Homeless Services Advisory Committee meeting on Wednesday, November 2, 2022.

**A motion was made by Member James Howat, seconded by Member Susana Sngiem, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 - Sarah Bedy, Sylvia Guerrero, James Howat, S. Jolene Hui, Jeffrey Johnson, Susana Sngiem, Desiree Rew and Julie Lie

**Abstain:** 1 - Ray Morquecho

**Absent:** 1 - Diego Castaneda

**PUBLIC PARTICIPATION**

- None

## SUBCOMMITTEE UPDATES

### Mayor's Fund Subcommittee Update

- Member James Howat provided an update
  - He would like to discuss the Mayor's Fund solicitation envelopes and how its primary fundraising method is during this annual campaign. He is worried that with it being its only method of fundraising, the Committee is not able to reach a broader audience. He would like to bring up to discussion other methods of fundraising.
  - In the future, there will need to be a discussion on strengthen the perimeters of the funding intent for the Mayor's Fund since in the recent applications it has been noted that applicants are requesting more programmatic reoccurring funding and not newer and more innovative projects.
  - Chair Julie Lie reminded the Committee of the revised flyer that includes the LBCT QR code that allows for people to donate anytime.
  - Staff responded to the members questions about the status of the Mayor Fund Envelopes.

### Policy Subcommittee Update

- Vice- Chair Desiree Rew provided an update
  - The Policy Subcommittee did not meet but next meeting will be held at an earlier time to accommodate more members.

### Continuum of Care Update

- Member Sylvia Guerrero provided the update.
- The Board met on November 15th. There is an expected change to leadership within the Co-chair role. There was also a presentation on the purchase of the Luxury Inn in North Long Beach. The city has gained possession, began renovations, and started the RFP process to look for an operator for the shelter.

2. [22-138HS](#) Recommendation to receive and file all subcommittee updates.

**A motion was made by Member Sylvia Guerrero, seconded by Member Sarah Bedy, to approve recommendation. The motion carried by the following vote:**

**Yes:** 9 - Sarah Bedy, Sylvia Guerrero, James Howat, S. Jolene Hui, Jeffrey Johnson, Ray Morquecho, Susana Sngiem, Desiree Rew and Julie Lie

**Absent:** 1 - Diego Castaneda

### **LONG BEACH COMMUNITY TABLE'S MAYORS FUND APPLICATION**

Chair Julie Lie introduced the item and remind the Committee that this is the time in which they can ask any follow-up questions.

- Member Jim Howat mentioned that they did have a follow up question, clarifying what the hygiene kits are, what they have inside and the typical cost per item.
- Kristen Cox, Executive Director of Long Beach Community Table answered they do not provide hygiene kits. Instead, they allow clients to pick and choose the hygiene items as needed. From that point on, they purchase the items as needed so there is no running tally of what the hygiene items cost.
- Kristen did want the Committee to reconsider the request that we allow the cost associated with the vehicle. The bus that they use to transport the food broke down and they are in desperate need.
- Member Sylvia Guerrero wanted clarification on what the item was, as she understood that there was to be additional questions to be asked.
- Chair Julie Lie and Anita Lakhani, Deputy City Attorney offered clarification on when purchasing can occur with the Mayor's Fund; only after a contract execution as stated in the signed MOU.
- Member Susana Sngiem requested to hear any stories of impact that the organization has regarding homelessness in Long Beach from the applicant. Executive Director did provide one of a family and advised that a few other ones posted on their website.

3. [22-139HS](#) Recommendation from the Mayor's Fund Subcommittee to approve up to \$12,000 in food, food packaging and hygiene purchases.

**A motion was made by Member James Howat, seconded by Member Ray Morquecho, to approve recommendation. The motion carried by the following vote:**

**Yes:** 9 - Sarah Bedy, Sylvia Guerrero, James Howat, S. Jolene Hui, Jeffrey Johnson, Ray Morquecho, Susana Sngiem, Desiree Rew and Julie Lie

**Absent:** 1 - Diego Castaneda

## PEER EDUCATION COMMUNITY CENTER'S MAYORS FUND APPLICATION

Member Jim Howat, introduced the item.

- The Subcommittee reviewed the application and conferred with the staff on their position of a denial of the application. The reasoning provided was that of a high level of service going to this specific area of the MacArthur Park/ Anaheim Orange Corridor.
- AOC7's Mary Simmons's spoke to the application, as she partners with PECC and acted as the representative. The funding requested was to help fund the program that PECC was proposing. Although at this specific area there are three partner organizations, each organization has its own budget and pays for its own food and services. She and the other organizations understand and are appreciative of the Encampment Resolution funding as well as all other services provided the Multi-Service Center but believe that there is still more to be done.
- Paul Duncan, Homeless Services Bureau Manager agreed with the statement, staff feel that to further concentrate resources on a small section of the City would not seem equitable given the larger need to be funded through the City.
- Member Ray Morquecho asked for a clarification on the item if an approval of this item was to deny the application. Chair Julie Lie responded.

4. [22-140HS](#) Recommendation from the Mayor's Fund Subcommittee to deny the application for \$10,000.

**A motion was made by Member Ray Morquecho, seconded by Member Sylvia Guerrero, to approve recommendation. The motion carried by the following vote:**

**Yes:** 9 - Sarah Bedy, Sylvia Guerrero, James Howat, S. Jolene Hui, Jeffrey Johnson, Ray Morquecho, Susana Sngiem, Desiree Rew and Julie Lie

**Absent:** 1 - Diego Castaneda

## HOMELESS SERVICES STAFF REPORT

Joel Reynoza, the Homeless Resource Coordinator, provided an update on Outreach

- Outreach direct phone number, 562-470-4672(4MSC) is live and taking calls
  - 228 requests for Outreach
  - 241 recorded contacts
  - 24 tidelands/weekend outreach
  - 369 first-time visitors to the MSC
  - 3395 total visits in August
  - 179 average daily visits and have decreased from the month before
  - n/a phone calls answered

Paul Duncan, Homeless Services Program Officer, provided an update

- For the staffing update
  - Jeffrey Procter has been announced as the Admin Officer, overseeing the contracts and the funding for the Bureau. He will start early next month and will be joining the team directly from LAHSA.
  - There are a few people in background and some additional positions in various stages of recruitment and interviewing.
- Most of the people that were part of the motel voucher program have been settled into different locations, those few remaining people that have been there for long term stays are being finalized connections for. Most people exited during the end of October. The voucher program will not be completely gone; however, it will change into a shorter term stay that can be a few days up to a few weeks.
- The Encampment Resolution Program has 40 people housed with case management services being provided by the HSB.
- Long Beach has responded to the State of California's request for additional information on HHAP Round 3 goals, after the State paused all applicants. HSB anticipate receiving Round 3 funding soon.
- HHAP Round 4 application were submitted at the end of November. There is an anticipation that there will likely be additional follow up from the state around the HHAP 4 community plans.
- Round 2 of the Encampment Resolution Grant programs were released on December 1st. Staff are reviewing the full grant.
- Winter Shelter is in progress, the city was working on finalizing agreements around the shelter. The goal is to have heard in Council next week.
- The RFP for the modular shelter manufactures for the MSC has closed and is in the selection process.
- An RFP will be released in the coming weeks to support the Homeless Prevention and

Rapid Rehousing Services. Funding Sources will include the Emergency Solutions Grant, HHAP and Measure H.

- Emergency Housing Vouchers and its progress; the dashboard has not been updated this month:
  - 582 Emergency Housing Vouchers available
- There was a request from members to discuss some issues surrounding the Downtown Long Beach area like the evening de-boarding on the A line. The impact on the businesses near the Billie Jean King Library and the Downtown Area. There have been multiple community sessions with the community members, business and other City Staff including police to help any answer any questions and concerns.
- LA County Department of Health Services has created 4 mobile clinics that are serving throughout the County. Clinics include a medical doctor and nurses to support people's health needs. The clinic will be in Downtown once a month
- The City will have a Mobile Outreach Station (MOS) in Downtown 2 days a week and will be partnering with the Fire and Quality of Life team.
- Member Sarah Bedy asked what is the biggest structural barrier to lowering homelessness numbers and how does the HSB plan to mitigate it? Paul Duncan, Homeless Services Program Officer, responded that it's not just one large barrier but instead various ones, but affordable housing is an issue that continues to create issues that lead to homelessness.

5. [22-141HS](#) Recommendation to receive and file the December Homeless Services Bureau Staff Report.

**A motion was made by Member Sylvia Guerrero, seconded by Member Jim Howat, to approve recommendation. The motion carried by the following vote:**

**Yes:** 9 - Sarah Bedy, Sylvia Guerrero, James Howat, S. Jolene Hui, Jeffrey Johnson, Ray Morquecho, Susana Sngiem, Desiree Rew and Julie Lie

**Absent:** 1 - Diego Castaneda

## CHAIR AND VICE CHAIR REPORT

- Vice-Chair Desiree Rew wanted to note a few things, the monthly CoC and HSAC meetings have been postponed until January once new leadership is in place.
- She would like to make the Committee aware of a potential project with the Mayor's Fund Sub-Committee that she hopes to spearhead so that they can hold a monthly community meeting, where the Mayor's Fund can be discussed from the application process to the funding to hopefully assist future applicants.
- She will be attending the Community Solutions Built for Zero building session and she will bring back any information that she gathers there.
- Chair Julie Lie would like to have all the members to consider joining a subcommittee and would like to revisit meeting in person in March.

## PUBLIC PARTICIPATION

- Natalie Webb made a comment regarding assistance with a police report
- Natalie Swit wants to see what the better way is to fundraise for the Mayor's Fund and streamline the process
- Mary Simmons would like to know if there was a trend in people being dropped off at the Multi Service Center from local hospitals. Paul Duncan, Homeless Services Program Officer, responded explain that it happens more often in the wintertime but no real trends with the local hospitals.

## FUTURE AGENDA ITEMS

- Member Ray Morquecho asked about any legal guidance about the sunset on the policy that allows the HSAC meeting to be held virtually.

## ANNOUNCEMENTS

- Member Susana Sngiem advised that she is part of Mayor Elect Rex Richardson transitional team and if there were anything that anyone would like to be communicated on behalf of the Committee she could assist.



**ADJOURNMENT**

At 4:30 p.m. Chair Julie Lie adjourned the meeting.