



CITY OF LONG BEACH

C-16

DEPARTMENT OF PUBLIC WORKS

333 WEST OCEAN BOULEVARD • LONG BEACH, CA 90802 • (562) 570-6383 • FAX (562) 570-6012

June 18, 2019

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract with Haworth, Inc., of Los Angeles, CA, for the purchase of office furniture, in a total contract amount not to exceed \$450,000, for a period of one year, with option to renew for two additional one-year periods; and,

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract with PeopleSpace (formerly Interior Office Solutions, Inc.), of Irvine, CA, for office furniture and equipment layout, design, assembly, and installation, in a total contract amount not to exceed \$300,000, for a period of one year, with the option to renew for two additional one-year periods. (District 2)

DISCUSSION

City Council approval is requested to execute contracts with Haworth, Inc., of Los Angeles, CA (Haworth), and PeopleSpace, of Irvine, CA. Haworth will manufacture and provide office furniture, and PeopleSpace will provide the design and installation of the office furniture for the new Civic Center as part of the Plenary team. The new Civic Center comes equipped with furniture from Haworth and PeopleSpace. These contracts are for furniture enhancements requested by City departments in the future, to ensure the same look, feel, and match.

Haworth is the only supplier in the United States carrying the furniture selected for the Civic Center, and PeopleSpace is the recommended authorized Haworth dealer in Southern California. As the manufacturers and installers of the furniture for the new Civic Center and Main Library, these companies are uniquely positioned to support the City's needs. PeopleSpace will provide City departments with the capability to quickly and efficiently address any furniture modifications requested by departments.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process, but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

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June 18, 2019

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This matter was reviewed by Deputy City Attorney Amy R. Webber on May 30, 2019, by Purchasing Agent Tara Yeats on June 3, 2019, and by Budget Analysis Officer Julissa José-Murray on June 4, 2019.

TIMING CONSIDERATIONS

City Council action is requested on June 18, 2019, to have contracts in place to address any requested changes by time of occupancy of the new Civic Center and Main Library.

FISCAL IMPACT

The total contract amount for the manufacturing, design, and installation of furniture will not exceed \$450,000 with Haworth and \$300,000 with PeopleSpace, over the period of three years. There is no appropriation increase requested at this time. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council. Furniture modification orders will be funded by the requesting department, prior to the modifications being ordered. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CRAIG A. BECK
DIRECTOR OF PUBLIC WORKS

APPROVED:



PATRICK H. WEST
CITY MANAGER

CB:EL:MS:MDG
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ATTACHMENTS: RESOLUTIONS

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HAWORTH, INC., WITHOUT ADVERTISING FOR BIDS, FOR THE PURCHASE OF OFFICE FURNITURE, IN AN AMOUNT NOT TO EXCEED \$450,000 DOLLARS, FOR A PERIOD OF THREE YEARS

WHEREAS, the Charter of the City of Long Beach, Section 1801, permits the City Manager to enter into a contract on behalf of the City, in writing or otherwise, without advertising for bids, for services, supplies, materials, equipment or labor for actual emergency work when authorized by resolution; and

WHEREAS, Haworth, Inc has supplied the furniture for the conference rooms, offices and common areas in the new Long Beach Civic Center ("Civic Center"); and

WHEREAS, as City departments begin to operate in their new spaces, additional furniture may be needed; and

WHEREAS, Haworth, Inc. is aware of the parameters for the selection of the furniture, the requirements of the building and its operator, and is the only United States supplier of the furniture line used in the Civic Center; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The City Manager is hereby authorized to enter into a contract

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Lona Beach, CA 90802-4664

1 with Haworth, Inc., without advertising for bids, for the purchase of office furniture in an
2 amount not to exceed Four Hundred Fifty Thousand Dollars (\$450,000) for a period of
3 three (3) years.

4 Section 2. This resolution shall take effect immediately upon its adoption
5 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

6 I hereby certify that the foregoing resolution was adopted by the City Council
7 of the City of Long Beach at its meeting of _____, 2019 by the
8 following vote:

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10 Ayes: Councilmembers: _____
11 _____
12 _____
13 _____

14 Noes: Councilmembers: _____
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16 Absent: Councilmembers: _____
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City Clerk

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH PEOPLESPEACE INC., WITHOUT ADVERTISING FOR BIDS, FOR OFFICE FURNITURE AND EQUIPMENT LAYOUT DESIGN, ASSEMBLY, AND INSTALLATION, IN AN AMOUNT NOT TO EXCEED \$300,000 DOLLARS, FOR A PERIOD OF THREE YEARS

WHEREAS, the Charter of the City of Long Beach, Section 1801, permits the City Manager to enter into a contract on behalf of the City, in writing or otherwise, without advertising for bids, for services, supplies, materials, equipment or labor for actual emergency work when authorized by resolution; and

WHEREAS, PeopleSpace Inc has installed the cubicles and furniture for the conference rooms, offices and common areas in the new Long Beach Civic Center ("Civic Center"); and

WHEREAS, as City departments begin to operate in their new spaces, additional furniture and equipment design and layout modifications may be needed; and

WHEREAS, PeopleSpace is uniquely positioned to support the City's needs to quickly and efficiently address any furniture modifications; and

WHEREAS, PeopleSpace the only authorized Haworth dealer in Southern California; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as

1 follows:

2 Section 1. The City Manager is hereby authorized to enter into a contract
3 with PeopleSpace Inc., without advertising for bids, for office furniture and equipment
4 layout design, assembly, and installation in an amount not to exceed Three Hundred
5 Thousand Dollars (\$300,000) for a period of three (3) years.

6 Section 2. This resolution shall take effect immediately upon its adoption
7 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

8 I hereby certify that the foregoing resolution was adopted by the City Council
9 of the City of Long Beach at its meeting of _____, 2019 by the
10 following vote:

11

12 Ayes: Councilmembers: _____

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16 Noes: Councilmembers: _____

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18 Absent: Councilmembers: _____

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City Clerk

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