



36079

Subaward - 2021-2022: CLB - CH - Individual Adults - SPA8

EGMS ID
AD-CH-CH-003-01

Status
Submitted for Approval

Grant ID
GT-CH-CH-003

Budget Period
7/1/2021 - 6/30/2022

Overview

Subaward Information

Subaward Title
2021-2022: CLB - CH - Individual Adults - SPA8

Subaward Type
Initial

Version
1

Grant Period Start Date
07/01/2021

Grant Period End Date
06/30/2022

Grant Abbreviation
CH-CH

Budget Period Start Date
07/01/2021

Budget Period End Date
06/30/2022

Program Code
152

Operational Term Start Date
07/01/2021

Operational Term End Date
06/30/2022

Program Name:
Crisis Housing

Population
Adult - Men & Women

Service Planning Area (SPA)
SPA 8

Allocation/Reference ID

Subrecipient Information

Subrecipient Organization
LONG BEACH, CITY OF

DUNS
130009269

EIN
[REDACTED]





SAM Expiration Date
01/04/2022

Sites

Site Name	Address	City	State	Zip Code	Service Planning Area	State Assembly District	Supervisorial District	US Congressional District	LA City Council District	Census Tract
ABC Year Round Shelter	6847 Atlantic Ave	Long Beach	CA	90805	SPA 8	64th Assembly District	Fourth	44th Congressional District	Not Applicable	5703.05

Subcontractors

Subcontractor Name	Address	City	State	Zip Code	DUNS	EIN	Primary Contact Name	Primary Contact Phone	Primary Contact Email
Volunteers of America Los Angeles	3600 Wilshire Blvd, Suite 1500	Los Angeles	CA	90010	72926041	[REDACTED]	Caleb Anderson	213-389-1500	canderson@voala.org

Contacts

Authority/Role	Name	Email	Authorized Organization Representative?
	Erica Valencia-Adachi	erica.valencia-adachi@longbeach.gov	true
Chief Finance Officer; Fiscal Officer;	Nerissa Mojica	nerissa.mojica@longbeach.gov	false
Chief Program Officer; Program Officer;	Paul Duncan	paul.duncan@longbeach.gov	false
Data (e.g. HMIS); Other;	Jessica Villalobos	jessica.villalobos@longbeach.gov	false





Special Issues, Conditions, and Waivers

EGMS ID: TC-0123

Title: Beds and Funding Rates

Source: Subaward

Description:

Old Contract #: 2020CBH105

Unit of Measure: Beds

Beds: 40

Households Contracted to Serve: 120

Funding Rate: \$40

Funding Period: 365

Allocation: \$584,000 (CoC HHAP 1 - \$97,333 and CoC HHAP 2 - \$486,667)

Funder: State

Funding Source: CoC HHAP 1 and CoC HHAP 2

Funding Stream: HHAP 1 and 2

Site Address: 6847 Atlantic Ave. Long Beach CA 90805

Type: Program - Special Issue and Condition

Created Date: 06/29/2021 10:44 AM

Effective From: 07/01/2021

Effective To: 06/30/2022

Budget





Budget Period Details

Awarded Amount \$584,000.00	Budgeted Amount \$584,000.00	Plan to bill indirect costs to LAHSA? Yes
Negotiated Indirect Cost Rate	Budget Redirection Threshold 10.00%	Estimated Program Income \$0.00

Subaward Budget

Budget Category	Funding Account EGMS ID	Direct Costs	Budget Category
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	27 : Start-up Operations
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	32 : Rental Assistance
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	33 : Supportive Services/Financial Services (Non-Personnel)
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	30 : New Construction
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	29 : Rehabilitation
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	28 : Acquisition
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	40 : Admin
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	39 : Relocation Costs
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$75,000.00	38 : Operating Costs (Personnel)
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$22,333.00	37 : Operating Costs (Non-Personnel)
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	36 : Motel/Hotel Vouchers
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	35 : Financial Assistance



: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	34 : Supportive Services/Financial Services (Personnel)
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	31 : Leasing
: -- BCSH/ CoC HHAP/ / Exp.6/30/2022	FA-ST-55	\$0.00	32 : Rental Assistance
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	27 : Start-up Operations
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	26 : Start-up FF&E
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	33 : Supportive Services/Financial Services (Non-Personnel)
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	30 : New Construction
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	29 : Rehabilitation
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	28 : Acquisition
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$21,000.00	40 : Admin
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	39 : Relocation Costs
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$341,054.00	38 : Operating Costs (Personnel)
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$124,613.00	37 : Operating Costs (Non-Personnel)
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	36 : Motel/Hotel Vouchers
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	35 : Financial Assistance
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	34 : Supportive Services/Financial Services (Personnel)
: -- / CoC HHAP/ / Exp.6/30/2022	FA-ST-23	\$0.00	31 : Leasing



: -- BCSH/ CoC HHAP/ / Exp.6/30/2022

FA-ST-55

\$0.00 26 : Start-up FF&E

Performance

Related Key Performance Indicators (KPIs)

EGMS ID	Title	Measure	Unit of Measurement	Target	Actual
KPI-0045	Average Nightly Bed Utilization Rate	Refer HMIS Report: [HSNG-104] Monthly Housing Report; [HSNG-108] Housing Census	Percentage (%)	95	0
KPI-0057	Exits to Successful Housing Destination	"Successful Housing Destination" includes: o Exits to any Permanent Housing Destination o Exit to temporary stays with family or friends "Successful Housing Destination" for purposes of Winter Shelter programs also includes: o Exits to any Interim Housing Destination Refer HMIS Report: [GNRL-220] Program Details Report` Look at the Exits spreadsheet to see the destinations	Percentage (%)	25	0
KPI-0094	Contracted to Serve	Minimum number of people to be served Refer to HMIS Report: [GNRL-220] Program Details Report, Look at Exits spreadsheet.	Number (#)	120	0

Attachments

Forms: Complete Forms using the Edit icon

Form Name	Required	Applies To
Funded Position - Contact Details Form	Mandatory	Progress Report



Total
Supporting Documents Checklist

Description	Required	Applies To	Status	Template Link	Subrecipient Document Link
Advance Certification Form	Mandatory	Advance Request	Active	View	Not Applicable
Certificate of Occupancy	Optional	Award	Active	Not Applicable	Not Applicable
Scope of Required Services (for reference)	Optional	Award	Active	View	Not Applicable
Evidence of Required Insurance, including Form CG 20 26, naming LAHSA and Funders as additional insured	Mandatory	Award	Active	Not Applicable	View
Evidence of Workers Compensation	Mandatory	Award	Active	Not Applicable	View
Insurance Requirements (for reference)	Optional	Award	Active	View	Not Applicable
Program Income Report (required if program generated income)	Optional	Budget Period Closeout	Active	Not Applicable	Not Applicable
Scope of Required Services (for reference)	Optional	Reimbursement Request	Active	View	Not Applicable
Cost Verification Forms (required if funded by ESG)	Optional	Reimbursement Request	Active	View	Not Applicable
Supporting Financial Documentation (e.g. Trial Balance, P&L, GL, etc.)	Mandatory	Reimbursement Request	Active	Not Applicable	Not Applicable
Asset Purchase Authorization Form	Optional	Reimbursement Request	Active	View	Not Applicable



Reimbursement Certification Form Mandatory
Total

Reimbursement Request Active

View

Not Applicable

Files: Add additional files at your discretion

Title	Classification	File Extension	Description	Created Date
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Sinda J. Intrum for

Tom Modica
City of Long Beach
City Manager

EXECUTED PURSUANT TO SECTION 301 OF THE CITY CHARTER.

Kristina Dixon

Kristina Dixon (Dec 3, 2021 15:58 PST)

Kristina Dixon
LAHSA
Chief Financial and Administrative Officer
12/03/2021

APPROVED AS TO FORM

November 18, 2021

CHARLES PARKIN, City Attorney

By *Taylor M. Anderson*
TAYLOR M. ANDERSON
DEPUTY CITY ATTORNEY



Subrecipient Advance, Administration Rate, Indirect Cost Rate Table

Funding Source	Funding Agency	Funding Type	Eligible Advance <small>(based on 12-month contract)</small>	Indirect Cost Rate (%)	Administrative Rate (%)
Federal	Housing and Urban Development (HUD)	Continuum of Care Program (CoC)	N/A	Up to 10% of Total Direct Costs upon approval	Up to 10% of Total Direct Costs
State	The Business, Consumer Services and Housing Agency (BCSH)	CoC Homeless Housing Assistance Programs (HHAP)	17%	N/A	Up to 12% of Total Direct Costs
	California Department of Housing and Community Development (HCD)	California Emergency Solutions and Housing (CESH)	17%		Up to 12% of Total Direct Costs
	County of Los Angeles - CEO	Measure H- Homeless Initiative (HI) Strategies	25%		Up to 12% of Total Direct Costs
		Homeless Housing Assistance Programs (HHAP)	17%		Up to 12% of Total Direct Costs
		General Funds (GF) (i.e. YRP, HSF, CES, WSP)	17%		Up to 10% of Total Direct Costs
		Corona Virus Relief Funds	17%		Up to 10% of Total Direct Costs
	County	Supervisory District Funds (SD Funds)	As dictated by Supervisory District		As dictated by Supervisory District
County	Department of Public Social Services (DPSS)	Housing Support Program (HSP) Non-WiW	17%	Up to 10% of Modified Total Direct Costs	N/A
		CalWORKs Single Allocation (SA) WiW	17%	Up to 10% of Modified Total Direct Costs	
	Department of Children and Family Services (DCFS)	Independent Living Program (ILP)	N/A	Up to 10% of Modified Total Direct Costs	
	Department of Workforce Development, Aging and Community Services (WDACS)	Adult Protective Services-Home Safe Program (WDACS)	N/A	N/A	
	Los Angeles County Development Authority (LACDA)	CARES Acts Emergency Solutions Grant (ESG-CV) Federal and State	Actual cash need upon approval	Up to 10% of Modified Total Direct Costs	
		Emergency Solutions Grant (ESG) Federal and State	Actual cash need upon approval	Up to 10% of Modified Total Direct Costs	
City	Los Angeles Housing + Community Investment Department (HCID)	General Funds (GF)	17%	N/A	Up to 10% of Total Direct Costs
		Homeless Housing Assistance Program (HHAP)	17%		Up to 10% of Total Direct Costs
		Community Development Block Grant (CDBG)	17%		Up to 10% of Total Direct Costs
		Emergency Solutions Grant (ESG)	17%	Up to 10% of Modified Total Direct Costs	N/A
		CARES Acts Emergency Solutions Grant (ESG-CV)	17%	Up to 10% of Modified Total Direct Costs	

Subrecipient Advance, Distribution, Recapture and Repayment Policy

It is the policy of LAHSA to provide advances to LAHSA Subrecipients only when essential to meet the needs of providing services outlined in their contract and during an established emergency

Advance appropriations become available for obligation upon the signing of the contract between LAHSA and the subrecipient. Subrecipients may secure advance payment for all eligible contracts, unless directed by the funder. Each funder has specific guidelines that dictate the eligible amount available to LAHSA. As the Joint power of authority, LAHSA has the power to distribute the max eligible advance amount as deemed necessary to subrecipient as long as it is in accordance with the funder guidelines.

Advance payments to subrecipients must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the subrecipients to perform the work of the approved program. This maximum eligible advance amount is detailed in the Exhibit B of all LAHSA contracts with subrecipients. All advances can be recouped across the full contract term and or be repaid in full by the end of the contract term unless otherwise stated by the funder. A refund check for any balance of advanced unexpended funds must be returned within 60 days of the contract expiration.

General Rules:

- 1 LAHSA subrecipients can only request within 60 days of the execution of a new or amended LAHSA contract with the exception of County LACDA ESG funding.
- 2 Advance requests in excess of 60 days, with the exception of County LACDA ESG funding, will be considered upon request and on a case-by-case basis and upon LAHSA determination that this is urgently needed. Repeated advance requests may affect a grantee's risk status assessment.
- 3 LAHSA reserves the right to suspend, deny, or limit advance payments to high-risk subrecipients that is not in compliance with its reporting requirements.
- 4 In no case will LAHSA pass-through funds be commingled with the personal funds of, or be used for personal purposes by, any officer, employee, or agent of the grantee, nor will any of these funds be deposited in personal bank accounts for disbursement by personal.

Subrecipient Requirements

- 1 The LAHSA Subrecipient has established or demonstrated to LAHSA the willingness and ability to establish written procedures that will minimize the time elapsing between the transfer of funds from LAHSA and their disbursement of the funds for services outlined in their contract.
- 2 The LAHSA subrecipient's financial management system meets the standards for fund control and accountability prescribed in Section 21 of OMB Circular A-110 (2 CFR §215.21).
- 3 Advance payments must be deposited and maintained in FDIC insured accounts. Furthermore, interest earned on advance payments deposited in interest bearing accounts must be remitted annually to the Funder in the manner prescribed by LAHSA. However, if this presents an

Presenting 2021CHA28 Exhibit C_Signed

Final Audit Report

2021-12-03

Created:	2021-12-03
By:	Joel Brown (jobrown@lahsa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAacmyHtUGSV6iamtYJKJwZaPOE-BJrFR

"Presenting 2021CHA28 Exhibit C_Signed" History

-  Document created by Joel Brown (jobrown@lahsa.org)
2021-12-03 - 8:07:27 PM GMT - IP address: 24.205.28.244
-  Document emailed to Kristina Dixon (kdixon@lahsa.org) for signature
2021-12-03 - 8:09:06 PM GMT
-  Document e-signed by Kristina Dixon (kdixon@lahsa.org)
Signature Date: 2021-12-03 - 11:58:55 PM GMT - Time Source: server
-  Agreement completed.
2021-12-03 - 11:58:55 PM GMT

Digital Contract Execution and Reporting Routing Sheet

FY 19-20 <input type="checkbox"/>	FY 20-21 <input type="checkbox"/>	FY 21-22 <input checked="" type="checkbox"/>	FY 22-23 <input type="checkbox"/>	FY 23-24 <input type="checkbox"/>	FY 24-25 <input type="checkbox"/>	FY 25-26 <input type="checkbox"/>
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This digital Sub-recipient Agreement routing sheet is to satisfy LAHSA internal review process

Contractor Name: City of Long Beach
Allocation Reference No.: 2021CHA28
EGMS ID No: AD-CH-CH-003-01
Contract Term: July 1, 2021 to June 30, 2022

Comment:

Exhibit C, Program Budget and Services

Routed by:

Erick Morales

Erick Morales (Oct 18, 2021 15:18 PDT)

Contracts Specialist

10/18/2021

Date

Executive execution by:

Signature in Document

Chief Financial Officer