



CITY OF LONG BEACH

OFFICE OF THE CITY CLERK

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802 • (562) 570-6101 • FAX (562) 570-6789

C-5 REVISED

September 20, 2016

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation that City Council receive and approve changes to departments and commissions Conflict of Interest Codes filed, in compliance with State law.

DISCUSSION

The Political Reform Act requires the City to notify all departments and advisory bodies, commissions, and committees that have previously adopted conflict of interest codes. Government Code Section 87306.5, effective 1990, requires that each local government agency conduct a review of its conflict of interest codes every other year. If any amendments are necessary, the proposed amendment(s) should be submitted to the City Council no later than October 1, 2016. Beginning in August, all departments were advised of the review requirement and deadline date. As of the due date, the following departments/commissions have submitted amended Schedules "A" or "B", or have determined that no amendments are necessary:

Airport Advisory Commission	City Prosecutor Department
Arts Council for Long Beach	Civil Service Commission
Belmont Shore Parking and Business Improvement Area Advisory Commission	Civil Service Department
Bixby Knolls Parking and Business Improvement Area Association	Commission on Youth and Children
Blue Ribbon Commission on Funding Arts & Culture	Community Investment Company
Board of Examiners, Appeals & Condemnation	Cultural Heritage Commission
Board of Health and Human Services	Development Services Department
Citizens Advisory Commission on Disabilities	Disaster Preparedness and Emergency Communications
Citizen Police Complaint Commission	Downtown Long Beach Associates
City Auditor Department	Economic Development Commission
City Clerk Department	Financial Management Department
City Manager Department	Fire Department
City Officials City Council	Harbor Commission
City Officials Planning Commission	Harbor Department
	Health and Human Services Department
	Homeless Services Advisory Commission
	Housing Authority of the City of Long Beach

Human Relations Commission Human Resources Department Law Department Legislative Department Library Services Department Long Beach Airport Department Long Beach Area Convention and Visitors Bureau Long Beach Gas & Oil Department Long Beach Transit Long Beach Transit Board of Directors Magnolia Industrial Group Property & Business Improvement District Marine Advisory Commission Midtown Property and Business Owners Association	Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Long Beach Parks and Recreation Commission Parks and Recreation, and Marine Department Pedestrian Safety Advisory Committee Police Department Public Works Department Senior Citizen Advisory Commission Sustainable City Commission Technology Services Department Technology and Innovation Commission Uptown Property and Community Association Veterans Affairs Commission Water Commission Water Department
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FISCAL IMPACT

None.

SUGGESTED ACTION:

Approve recommendation.

Respectfully Submitted,



Maria de la Luz Garcia
CITY CLERK

Attachments



COI Code Amendments

Year: 2016

Agency	Filing Type	Due Date	Status Date	Authority Approval Date	Received Date	No Code Change	Board Approval Date	Agenda Item
Boards and Commissions								
Reviewed - Ready for Board's Approval								
Airport Advisory Commission - LBA	Biennial Review	09/01/16	08/31/16		07/28/16	<input checked="" type="checkbox"/>		
Belmont Shore Parking & Business Improvement Area Advisory Commission - CD	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Bixby Knolls Parking & Business Improvement Area Association - CD	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Blue Ribbon Commission on Funding Arts & Culture - CM	Biennial Review	09/01/16	09/09/16		09/09/16	<input checked="" type="checkbox"/>		
Board of Examiners, Appeals and Condemnation	Biennial Review	09/01/16	09/06/16		09/06/16	<input checked="" type="checkbox"/>		
Board of Health and Human Services - HHS	Biennial Review	09/01/16	09/01/16		07/29/16	<input checked="" type="checkbox"/>		
Citizen Police Complaint Commission - CM	Biennial Review	09/01/16	09/01/16		08/24/16	<input checked="" type="checkbox"/>		
Citizens Advisory Commission on Disabilities - HR	Biennial Review	09/01/16	09/01/16		08/24/16	<input checked="" type="checkbox"/>		
City Officials - Planning Commission	Biennial Review	09/01/16	09/01/16		07/28/16	<input checked="" type="checkbox"/>		
Civil Service Commission - CS	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Commission on Youth and Children - PRM	Biennial Review	09/01/16	09/01/16		08/30/16	<input checked="" type="checkbox"/>		
Community Investment Company	Biennial Review	09/01/16	09/08/16		09/08/16	<input checked="" type="checkbox"/>		
Cultural Heritage Commission	Biennial Review	09/01/16	09/02/16		09/02/16	<input checked="" type="checkbox"/>		



COI Code Amendments

Year: 2016

Agency	Filing Type	Due Date	Status Date	Authority Approval Date	Received Date	No Code Change	Board Approval Date	Agenda Item
Boards and Commissions								
Reviewed - Ready for Board's Approval								
Downtown Long Beach Associates - CC	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Economic Development Commission	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Harbor Commission - HD	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Homeless Services Advisory Commission - HHS	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Housing Authority of the City of Long Beach, California	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Human Relations Commission - CD	Biennial Review	09/01/16	09/01/16		08/11/16	<input checked="" type="checkbox"/>		
Long Beach Area Convention and Visitor's Bureau - CC	Biennial Review	09/01/16	09/01/16		08/24/16	<input checked="" type="checkbox"/>		
Long Beach Transit Board of Directors - LBT	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Magnolia Industrial Group Property & Business Improvement District - CC	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Marine Advisory Commission - PRM	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Midtown Property and Business Owners Association	Biennial Review	09/01/16	09/07/16		09/07/16	<input checked="" type="checkbox"/>		
Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Long Beach	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Parks and Recreation Commission - PRM	Biennial Review	09/01/16	09/01/16		08/04/16	<input checked="" type="checkbox"/>		



COI Code Amendments

Year: 2016

Agency	Filing Type	Due Date	Status Date	Authority Approval Date	Received Date	No Code Change	Board Approval Date	Agenda Item
Boards and Commissions								
Reviewed - Ready for Board's Approval								
Pedestrian Safety Advisory Committee - CM	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Public Corporation for the Arts (aka Arts Council for Long Beach)	Biennial Review	09/01/16	09/01/16		08/08/16	<input checked="" type="checkbox"/>		
Senior Citizen Advisory Commission - PRM	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Sustainable City Commission - CM	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Technology and Innovation Commission - TS	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Uptown Property and Community Association	Biennial Review	09/01/16	09/07/16		09/07/16	<input checked="" type="checkbox"/>		
Veterans Affairs Commission	Biennial Review	09/01/16	09/07/16		09/07/16	<input checked="" type="checkbox"/>		
Water Commission - WD	Biennial Review	09/01/16	09/01/16		08/17/16	<input checked="" type="checkbox"/>		
Approved								
Midtown Property and Business Owners Association	Initial Code		09/01/16	05/04/16	05/04/16	<input type="checkbox"/>	05/17/16	16-0423
Transactions and Use Tax Citizens' Advisory Committee	Initial Code		09/08/16	08/31/16	09/07/16	<input type="checkbox"/>	04/05/16	16-0300
Uptown Property and Community Association	Initial Code		09/01/16	05/04/16	05/04/16	<input type="checkbox"/>	05/17/16	16-0423
Veterans Affairs Commission	Initial Code		09/01/16	05/04/16	05/04/16	<input type="checkbox"/>	05/17/16	16-0423



COI Code Amendments

Year: 2016

Agency	Filing Type	Due Date	Status Date	Authority Approval Date	Received Date	No Code Change	Board Approval Date	Agenda Item
City of Long Beach								
Reviewed - Ready for Board's Approval								
City Auditor Department	Biennial Review	09/01/16	09/01/16		08/01/16	<input checked="" type="checkbox"/>		
City Clerk Department	Biennial Review	09/01/16	09/01/16	08/31/16	09/01/16	<input type="checkbox"/>		
City Manager Department	Biennial Review	09/01/16	09/01/16	08/29/16	08/29/16	<input type="checkbox"/>		
City Officials - City Council	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
City Prosecutor Department	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Civil Service Department	Biennial Review	09/01/16	09/01/16	08/03/16	08/03/16	<input type="checkbox"/>		
Development Services Department	Biennial Review	09/01/16	09/01/16	08/23/16	09/01/16	<input type="checkbox"/>		
Disaster Preparedness and Emergency Communications	Biennial Review	09/01/16	09/01/16	08/22/16	08/22/16	<input type="checkbox"/>		
Financial Management Department	Biennial Review	09/01/16	09/01/16	08/31/16	08/31/16	<input type="checkbox"/>		
Fire Department	Biennial Review	09/01/16	09/01/16	08/18/16	08/19/16	<input type="checkbox"/>		
Harbor Department	Biennial Review	09/01/16	09/07/16	09/07/16	09/07/16	<input type="checkbox"/>		
Health and Human Services Department	Biennial Review	09/01/16	09/01/16	08/08/16	08/09/16	<input type="checkbox"/>		
Human Resources Department	Biennial Review	09/01/16	09/08/16	09/07/16	09/07/16	<input type="checkbox"/>		
Law Department	Biennial Review	09/01/16	09/01/16		08/26/16	<input checked="" type="checkbox"/>		
Legislative Department	Biennial Review	09/01/16	09/01/16		08/19/16	<input checked="" type="checkbox"/>		
Library Services Department	Biennial Review	09/01/16	09/01/16		08/31/16	<input checked="" type="checkbox"/>		
Long Beach Airport Department	Biennial Review	09/01/16	09/01/16	08/31/16	08/31/16	<input type="checkbox"/>		
Long Beach Gas and Oil Department	Biennial Review	09/01/16	09/01/16	09/01/16	09/01/16	<input type="checkbox"/>		

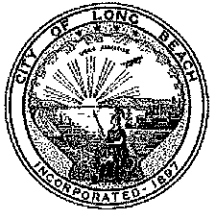


COI Code Amendments

Year: 2016

Agency	Filing Type	Due Date	Status Date	Authority Approval Date	Received Date	No Code Change	Board Approval Date	Agenda Item
City of Long Beach								
Reviewed - Ready for Board's Approval								
Long Beach Transit	Biennial Review	09/01/16	09/01/16	08/31/16	09/01/16	<input type="checkbox"/>		
Parks, Recreation and Marine Department	Biennial Review	09/01/16	09/01/16		08/03/16	<input checked="" type="checkbox"/>		
Police Department	Biennial Review	09/01/16	09/01/16	08/31/16	08/31/16	<input type="checkbox"/>		
Public Works Department	Biennial Review	09/01/16	09/01/16	09/01/16	09/01/16	<input type="checkbox"/>		
Technology Services Department	Biennial Review	09/01/16	09/01/16		09/01/16	<input checked="" type="checkbox"/>		
Water Department	Biennial Review	09/01/16	09/01/16		08/17/16	<input checked="" type="checkbox"/>		

Grand Total: 62



City of Long Beach

Working Together to Serve

Memorandum

Date: August 31, 2016

To: Michael Mais, Assistant City Attorney

From: Maria de la Luz Garcia *meo*

Subject: Conflict of Interest Code Revision – Office of the City Clerk

In accordance with the Biennial Conflict of Interest Code review process, the Office of the City Clerk request that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the Office of the City Clerk is appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/1 2016 By M Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



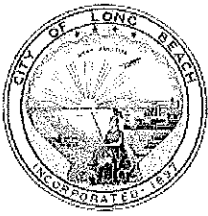
Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: City Clerk Department

Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Unchanged
Assistant City Clerk	LBC-01	City Clerk	Unchanged
Bureau Manager	LBC-01	City Clerk	Unchanged
City Clerk	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Deleted
Reason: Department has no consultant or retainer.			

Total: 5



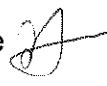
City of Long Beach

Working Together to Serve

Memorandum

Date: September 2, 2016

To: Michael Mais, Assistant City Attorney

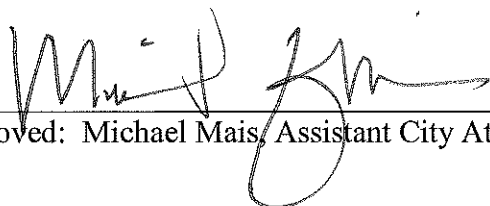

From: Theresa Graham, City Manager's Office 

Subject: Conflict of Interest Code Revision – City Manager's Office

In accordance with the Biennial Conflict of Interest Code review process, the City Manager's Office requests that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the City Manager's Office (Geoffrey Hall) is appreciated.

Thank you for your assistance.

  9/2/2016

Approved: Michael Mais, Assistant City Attorney Date

Attachment



Disclosure Descriptions EXHIBIT B (Final Draft)

Entity: City of Long Beach

Agency: City Manager Department

Disclosure Category	Disclosure Description	Status
87200 Filers	Officials who manage public investments - Full Disclosure.	Unchanged
LBC-01	All interests in real property located in Long Beach or within two miles of any land owned or used by the City of Long Beach, as well as investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged

Grand Total: 2



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: City Manager Department

Position	Disclosure Category	Files With
Administrative Assistant - City Manager	LBC-01	City Clerk
Assistant City Manager	LBC-01	City Clerk
Assistant to the City Manager	LBC-01	City Clerk
Capital Projects Coordinator	LBC-01	City Clerk
Consultant	LBC-01	City Clerk
Deputy City Manager	LBC-01	City Clerk
Manager - Government Affairs	LBC-01	City Clerk
Manager - Special Events	LBC-01	City Clerk
Public Affairs Officer	LBC-01	City Clerk
Special Projects Officer	LBC-01	City Clerk
Tidelands Development Officer	LBC-01	City Clerk

Total: 11

OFFICIALS WHO ARE SPECIFIED IN GOVERNMENT CODE SECTION 87200

Officials who are specified in Government Code section 87200 (including officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701 (b)), are NOT subject to the Agency's Conflict of Interest Code, but are subject to the disclosure requirements of the Political Reform Act, Government Code section 87100, et seq. Gov't Code § 87203. These positions are listed here for informational purposes only.

The positions listed below are officials who are specified in Government Code section 87200:

City Manager

Files with

FPPC

The disclosure requirements for these positions are set forth in Government Code section 87200, et. seq. They require the disclosure of interests in real property in the agency's jurisdiction, as well as investments, business positions and sources of income (including gifts, loans and travel payments).



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: City Manager Department

Last Name	First Name	Middle Name	Position	Division	Category	Files With
Day	Tasha		Manager - Special Events		LBC-01	City Clerk
Dempsey	Anitra		Administrative Assistant - City Manager		LBC-01	City Clerk
Gerot	Kerry	A.	Public Affairs Officer		LBC-01	City Clerk
Graham	Theressa		Assistant to the City Manager		LBC-01	City Clerk
Hall	Geoffrey		Assistant to the City Manager		LBC-01	City Clerk
Jimenez	Rebecca		Assistant to the City Manager		LBC-01	City Clerk
Keisler	John	Paul	Assistant to the City Manager		LBC-01	City Clerk
Lopez	Eric		Tidelands Development Officer		LBC-01	City Clerk
Modica	Thomas		Assistant City Manager		LBC-01	City Clerk
Resendez	Abel		Capital Projects Coordinator		LBC-01	City Clerk
Sanchez	Arturo	M	Deputy City Manager		LBC-01	City Clerk
Sweeting	Jacqueline		Special Projects Officer		LBC-01	City Clerk
Tang	Diana		Manager - Government Affairs		LBC-01	City Clerk
Vacant			Consultant		LBC-01	City Clerk
West	Patrick		City Manager		87200 Filers	FPPC

Grand Total: 15



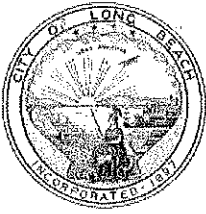
Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: City Manager Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Day	Tasha		Manager - Special Events		LBC-01	Unchanged
Dempsey	Anitra		Administrative Assistant - City Manager		LBC-01	Unchanged
Gerot	Kerry	A.	Public Affairs Officer		LBC-01	Position Changed
Graham	Theressa		Assistant to the City Manager		LBC-01	Unchanged
Hall	Geoffrey		Assistant to the City Manager		LBC-01	Unchanged
Jimenez	Rebecca		Assistant to the City Manager		LBC-01	Unchanged
Keisler	John	Paul	Assistant to the City Manager		LBC-01	Unchanged
Lopez	Eric		Tidelands Development Officer		LBC-01	Unchanged
Modica	Thomas		Assistant City Manager		LBC-01	Unchanged
Resendez	Abel		Capital Projects Coordinator		LBC-01	Unchanged
Sanchez	Arturo	M	Deputy City Manager		LBC-01	Unchanged
Sweeting	Jacqueline		Special Projects Officer		LBC-01	Unchanged
Tang	Diana		Manager - Government Affairs		LBC-01	Position Changed
Vacant			Consultant		LBC-01	
West	Patrick		City Manager		87200 Filers	Unchanged

Grand Total: 15



City of Long Beach

Working Together to Serve

Memorandum

Date: September 12, 2016

To: Michael Mais, Assistant City Attorney

From: ^{RFP for} Kandice Taylor-Sherwood

Subject: **Conflict of Interest Code Revision – Civil Service Department**

In accordance with the Biennial Conflict of Interest Code review process, the Civil Service Department request that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the Civil Service Department is appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/13 2016 By M Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Civil Service Department

Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Added
Reason: Reorganization			
Executive Assistant	LBC-01	City Clerk	Unchanged
Executive Director	LBC-01	City Clerk	Unchanged
Recruitment & Selection Officer	LBC-01	City Clerk	Renamed
Reason: Eliminated position of Deputy Director			
Special Projects Officer	LBC-01	City Clerk	Added
Reason: Reorganization			

Total: 5



Date: August 23, 2016
To: Michael Mais, Assistant City Attorney
From: *Lisa A Fall*
Lisa A Fall, AFSB, Development Services
Subject: Biennial Code Review 2016

The Department of Development Services is proposing the following changes to its Position Category List for the 2016 Biennial Code Review.

Delete the following classifications:

- Public Health Professional
- Redevelopment Administrator
- Redevelopment Project Officer

Please approve as to form. Should you have any questions, please contact me at ext. 8-6853.

Thank you.

APPROVED:

Amy J. Bodek 8/23/16

AMY J. BODEK, ACIP
DIRECTOR OF DEVELOPMENT SERVICES

LAF:hn

C:\Users\helenoble\Desktop\Helen's Documents\Biennial Code Review\Biennial Code Review 2016.doc

Attachment

APPROVED AS TO FORM CHARLES PARKIN, City Attorney
8/25 2016 By *M. Mais*

MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Development Services Department

Position	Disclosure Category	Files With	Status
Administrative Analyst	LBC-01	City Clerk	Unchanged
Administrative Analyst - NC	LBC-01	City Clerk	Unchanged
Administrative Officer	LBC-01	City Clerk	Unchanged
Advance Planning Officer	LBC-01	City Clerk	Unchanged
Chief Building Inspector	LBC-01	City Clerk	Unchanged
Civil Engineer	LBC-01	City Clerk	Unchanged
Code Enforcement Officer	LBC-01	City Clerk	Unchanged
Combination Building Inspector	LBC-01	City Clerk	Unchanged
Combination Building Inspector Aide	LBC-01	City Clerk	Unchanged
Communications Officer	LBC-01	City Clerk	Unchanged
Community Development Analyst	LBC-01	City Clerk	Unchanged
Community Development Specialist	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Unchanged
Current Planning Officer	LBC-01	City Clerk	Unchanged
Deputy Director of Development Services	LBC-01	City Clerk	Unchanged
Development Project Manager	LBC-01	City Clerk	Unchanged
Director of Development Services	LBC-01	City Clerk	Unchanged
Engineering and Development Services Officer	LBC-01	City Clerk	Unchanged
Environmental Health Specialist	LBC-01	City Clerk	Unchanged
Executive Assistant	LBC-01	City Clerk	Unchanged
Financial Services Officer	LBC-01	City Clerk	Unchanged
General Supt - Development Services	LBC-01	City Clerk	Unchanged
Housing Development Officer	LBC-01	City Clerk	Unchanged
Housing Operations Officer	LBC-01	City Clerk	Unchanged
Housing Rehabilitation Counselor	LBC-01	City Clerk	Unchanged
Inspection Services Officer	LBC-01	City Clerk	Unchanged
Mgr - Admin & Financial Services	LBC-01	City Clerk	Unchanged
Mgr - Neighborhood Services	LBC-01	City Clerk	Unchanged
Neighborhood Improvement Officer	LBC-01	City Clerk	Unchanged
Neighborhood Resources Officer	LBC-01	City Clerk	Unchanged
Plan Checker - Electrical	LBC-01	City Clerk	Unchanged



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach
Agency: Development Services Department

Position	Disclosure Category	Files With	Status
Plan Checker - Fire Prevention	LBC-01	City Clerk	Unchanged
Plan Checker - Mechanical	LBC-01	City Clerk	Unchanged
Plan Checker - Plumbing	LBC-01	City Clerk	Unchanged
Planner	LBC-01	City Clerk	Unchanged
Principal Building Inspector	LBC-01	City Clerk	Unchanged
Public Health Professional	LBC-01	City Clerk	Deleted
Reason: No longer active title			
Redevelopment Administrator	LBC-01	City Clerk	Deleted
Reason: No longer active title.			
Redevelopment Project Officer	LBC-01	City Clerk	Deleted
Reason: Position no longer active.			
Senior Civil Engineer	LBC-01	City Clerk	Unchanged
Senior Combination Building Inspector	LBC-01	City Clerk	Unchanged
Senior Electrical Inspector	LBC-01	City Clerk	Unchanged
Senior Mechanical Inspector	LBC-01	City Clerk	Unchanged
Senior Plumbing Inspector	LBC-01	City Clerk	Unchanged
Senior Structural Engineer	LBC-01	City Clerk	Unchanged
Special Projects Officer	LBC-01	City Clerk	Unchanged
Superintendent of Building and Safety	LBC-01	City Clerk	Unchanged

Total: 47



City of Long Beach

Working Together to Serve

Memorandum

Date: September 2, 2016

To: Michael Mais, Assistant City Attorney

From: Reginald Harrison, Department of Disaster Preparedness and Emergency Communications *R.H.*

Subject: Conflict of Interest Code Revision – Disaster Preparedness and Emergency Communications

In accordance with the Biennial Conflict of Interest Code review process, the Department of Disaster Preparedness and Emergency Communications request that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the Department of Disaster Preparedness and Emergency Communications is appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/2 202016 by M Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Disaster Preparedness and Emergency Communications

Position	Disclosure Category	Files With
Communications Center Officer	LBC-01	City Clerk
Director	LBC-01	City Clerk
Manager – Administration	LBC-01	City Clerk
Manager – Disaster Management	LBC-01	City Clerk

Total: 4

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/2 2016 By MM
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Disaster Preparedness and Emergency Communications

Position	Disclosure Category	Files With	Status
Communications Center Officer	LBC-01	City Clerk	Added
Reason: New Positions added to Dept			
Director	LBC-01	City Clerk	Unchanged
Manager – Administration	LBC-01	City Clerk	Unchanged
Manager – Disaster Management	LBC-01	City Clerk	Unchanged

Total: 4



City of Long Beach
Working Together to Serve

Memorandum

Date: August 31, 2016

To: Michael Mais, Assistant City Attorney

From: Sandra Kennedy, Administrative Officer *SK*

Subject: **Conflict of Interest Code Revision – Financial Management Department**

In accordance with the Biennial Conflict of Interest Code review process, the Department of Financial Management request that you review and approve the attached amended changes to Exhibit "A".

Your review, approval and return to the attached Exhibit "A" is appreciated.

Thank you for your assistance.

cc: Tamela Austin, City Clerk Department

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/1 2016 By *M Mais*
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Financial Management Department

Position	Disclosure Category	Files With	Status
Accounting Operations Officer	LBC-01	City Clerk	Unchanged
Administrative Officer	LBC-01	City Clerk	Added
Reason: Add			
Assistant City Controller	LBC-01	City Clerk	Unchanged
Asst. Director - Financial Management	LBC-01	City Clerk	Added
Reason: New Classification			
Budget Analysis Officer	LBC-01	City Clerk	Unchanged
Budget Management Officer	LBC-01	City Clerk	Unchanged
Business Services Officer	LBC-01	City Clerk	Unchanged
Buyer	LBC-01	City Clerk	Unchanged
City Controller	LBC-01	City Clerk	Unchanged
Controls Operations Officer	LBC-01	City Clerk	Unchanged
Director of Financial Management	LBC-01	City Clerk	Unchanged
Financial Services Officer	LBC-01	City Clerk	Unchanged
Financial Systems Officer	LBC-01	City Clerk	Renamed
Reason: rename			
Fleet Finance Officer	LBC-01	City Clerk	Unchanged
Labor Compliance Officer	LBC-01	City Clerk	Added
Reason: Add			
License Inspector	LBC-01	City Clerk	Unchanged
Manager - Budget & Performance Management Bureau	LBC-01	City Clerk	Unchanged
Manager - Business Relations	LBC-01	City Clerk	Unchanged
Manager - Commercial Services Bureau	LBC-01	City Clerk	Unchanged
Manager - Financial Controls Bureau	LBC-01	City Clerk	Unchanged
Manager - Fleet Services	LBC-01	City Clerk	Unchanged
Purchasing Agent	LBC-01	City Clerk	Unchanged
Revenue Management Officer	LBC-01	City Clerk	Unchanged
Special Projects Officer	LBC-01	City Clerk	Renamed
Reason: Rename			
Superintendent - Fleet Acquisition	LBC-01	City Clerk	Added
Reason: Add			
Superintendent - Fleet Maintenance	LBC-01	City Clerk	Unchanged



Disclosure Descriptions EXHIBIT B (Final Draft)

Entity: City of Long Beach

Agency: Financial Management Department

Disclosure Category	Disclosure Description	Status
87200 Filers	Officials who manage public investments - Full Disclosure.	Unchanged
LBC-01	All interests in real property located in Long Beach or within two miles of any land owned or used by the City of Long Beach, as well as investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged

Grand Total: 2



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Financial Management Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Aguayo	Fidel		Treasury Operations Officer		LBC-01	Unchanged
Ambriz	Diana		Financial Services Officer		LBC-01	Unchanged
Averell	Mark		Purchasing Agent		LBC-01	Unchanged
Berlenbach	Daniel		Manager - Fleet Services		LBC-01	Unchanged
Cruz	Oliver		Fleet Finance Officer		LBC-01	Unchanged
Eriksen	Lea	Denise	Asst. Director - Financial Management		LBC-01	Position Changed
Fitzharris	Traci	Lynne	Buyer		LBC-01	Unchanged
FRAUSTO RAMIREZ	LUIS		Special Projects Officer		LBC-01	Position Renamed
Gehring	William	R	License Inspector		LBC-01	Unchanged
Gharib	Rhutu		Budget Analysis Officer		LBC-01	Unchanged
Gross	John		Director of Financial Management		LBC-01	Unchanged
Hannah	Stephen		City Controller		LBC-01	Unchanged
Haynes	Elizabeth		Manager - Financial Controls Bureau		LBC-01	Unchanged
hebert	mary		Assistant City Controller		LBC-01	Unchanged
Horgan	Pamela		Manager - Commercial Services Bureau		LBC-01	Unchanged
Hutchinson	Dale		Fleet Finance Officer		LBC-01	Unchanged
JOSE-MURRAY	JULISSA		Revenue Management Officer		LBC-01	Unchanged
Kennedy	Alexandra		Administrative Officer		LBC-01	Position Changed
King	Michelle		Buyer		LBC-01	Unchanged



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Financial Management Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Kol	Sokunthea		Buyer		LBC-01	Unchanged
MacDonald	Jason		Manager - Business Relations		LBC-01	Unchanged
Mc Nerney	Lawrence	John	Superintendent - Towing Operations/Lien Sales		LBC-01	Unchanged
Nakamoto	David		City Treasurer		87200 Filers	Unchanged
Nguyen	Gary		Treasury Operations Officer		LBC-01	Unchanged
Palmer	Sandra		Controls Operations Officer		LBC-01	Unchanged
Rodriguez	Eugene		License Inspector		LBC-01	Unchanged
Seevers	John		Superintendent - Fleet Maintenance		LBC-01	Unchanged
Takii	Anne		Buyer		LBC-01	Unchanged
Vacant			Budget Management Officer		LBC-01	
Vacant			Financial Systems Officer		LBC-01	
Vacant			Labor Compliance Officer		LBC-01	
Vacant			Manager - Budget & Performance Management Bureau		LBC-01	
Vacant			Superintendent - Fleet Acquisition		LBC-01	
Valero	Olivia		Accounting Operations Officer		LBC-01	Unchanged
Voss	Lori		License Inspector		LBC-01	Unchanged
Wiegelman	Ashley		License Inspector		LBC-01	Unchanged
Wiegelman	Francine		Assistant City Controller		LBC-01	Unchanged
Yakus	Brett		Business Services Officer		LBC-01	Unchanged
Yoon	Grace		Budget Analysis Officer		LBC-01	Unchanged



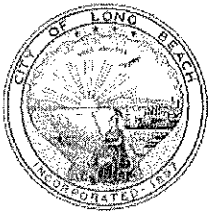
Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Financial Management Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
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Grand Total: 39



City of Long Beach

Working Together to Serve

Memorandum

Date: September 6, 2016

To: Michael Mais, Assistant City Attorney

From: Kelly Colopy, Director of Health and Human Services *VC*

Subject: Conflict of Interest Code Revision – Health and Human Services

In accordance with the Biennial Conflict of Interest Code review process, the Health and Human Services Department (Health Department) requests that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the Health Department is appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/8 2016 By *M. Mais*
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Health and Human Services Department

Position	Disclosure Category	Files With	Status
Administrative Analyst	LBC-01	City Clerk	Unchanged
Administrative Officer	LBC-01	City Clerk	Unchanged
City Health Officer	LBC-01	City Clerk	Unchanged
Clinical Services Officer	LBC-01	City Clerk	Added
Reason: New Position Created			
Collective Impact & Operations Bureau Manager	LBC-01	City Clerk	Renamed
Reason: Position title was changed in the organizational structure.			
Community Health Bureau Manager	LBC-01	City Clerk	Renamed
Community Program Specialist V	LBC-01	City Clerk	Added
Consumer Protection Officer	LBC-01	City Clerk	Added
Reason: New Management position created			
Contract/Consultant	LBC-01	City Clerk	Unchanged
Director of Health & Human Services	LBC-01	City Clerk	Renamed
Environmental Health Bureau Manager	LBC-01	City Clerk	Unchanged
Environmental Health Specialist I	LBC-01	City Clerk	Unchanged
Environmental Health Specialist II	LBC-01	City Clerk	Unchanged
Environmental Health Specialist III	LBC-01	City Clerk	Unchanged
Environmental Health Specialist IV	LBC-01	City Clerk	Unchanged
Financial Services Officer	LBC-01	City Clerk	Unchanged
Funding Development Specialist	LBC-01	City Clerk	Added
Reason: New position created			
Homeless Services Officer	LBC-01	City Clerk	Unchanged
Housing Administrative Programs Officer	LBC-01	City Clerk	Renamed
Reason: Position title was changed in the organizational structure.			
Housing Operations Program Officer	LBC-01	City Clerk	Renamed
Reason: Position title was changed in the organizational structure.			
Human Services Bureau Manager	LBC-01	City Clerk	Renamed
Reason: Position title was changed in the organizational structure.			
Independent Consultant	LBC-01	City Clerk	Unchanged
Laboratory Services Officer	LBC-01	City Clerk	Unchanged
Manager- Housing Authority	LBC-01	City Clerk	Unchanged
Medical Social Worker I	LBC-01	City Clerk	Unchanged



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Health and Human Services Department

Position	Disclosure Category	Files With	Status
Medical Social Worker II	LBC-01	City Clerk	Unchanged
Nursing Services Officer	LBC-01	City Clerk	Unchanged
Nutrition Services Officer	LBC-01	City Clerk	Unchanged
Physician Assistant	LBC-01	City Clerk	Unchanged
Preventive Health Services Officer	LBC-01	City Clerk	Deleted
Reason: Position no longer exists in the organizational structure.			
Public Health Associate II	LBC-01	City Clerk	Added
Public Health Physician	LBC-01	City Clerk	Unchanged
Public Health Professional I	LBC-01	City Clerk	Unchanged
Public Health Professional II	LBC-01	City Clerk	Unchanged
Public Health Professional III	LBC-01	City Clerk	Unchanged

Total: 35



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Health and Human Services Department

Position	Disclosure Category	Files With
Administrative Analyst	LBC-01	City Clerk
Administrative Officer	LBC-01	City Clerk
City Health Officer	LBC-01	City Clerk
Clinical Services Officer	LBC-01	City Clerk
Collective Impact & Operations Bureau Manager	LBC-01	City Clerk
Community Health Bureau Manager	LBC-01	City Clerk
Community Program Specialist V	LBC-01	City Clerk
Consumer Protection Officer	LBC-01	City Clerk
Contract/Consultant	LBC-01	City Clerk
Director of Health & Human Services	LBC-01	City Clerk
Environmental Health Bureau Manager	LBC-01	City Clerk
Environmental Health Specialist I	LBC-01	City Clerk
Environmental Health Specialist II	LBC-01	City Clerk
Environmental Health Specialist III	LBC-01	City Clerk
Environmental Health Specialist IV	LBC-01	City Clerk
Financial Services Officer	LBC-01	City Clerk
Funding Development Specialist	LBC-01	City Clerk
Homeless Services Officer	LBC-01	City Clerk
Housing Administrative Programs Officer	LBC-01	City Clerk
Housing Operations Program Officer	LBC-01	City Clerk
Human Services Bureau Manager	LBC-01	City Clerk
Independent Consultant	LBC-01	City Clerk
Laboratory Services Officer	LBC-01	City Clerk
Manager- Housing Authority	LBC-01	City Clerk
Medical Social Worker I	LBC-01	City Clerk
Medical Social Worker II	LBC-01	City Clerk
Nursing Services Officer	LBC-01	City Clerk
Nutrition Services Officer	LBC-01	City Clerk
Physician Assistant	LBC-01	City Clerk
Public Health Associate II	LBC-01	City Clerk
Public Health Physician	LBC-01	City Clerk



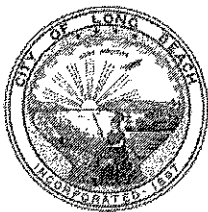
Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Health and Human Services Department

Position	Disclosure Category	Files With
Public Health Professional I	LBC-01	City Clerk
Public Health Professional II	LBC-01	City Clerk
Public Health Professional III	LBC-01	City Clerk

Total: 34



City of Long Beach

Working Together to Serve

Memorandum

Date: September 7, 2016

To: Michael Mais, Assistant City Attorney

City Staff/Board

From: Alejandrina Basquez, Director, Department of Human Resources

Subject: Conflict of Interest Code Revision – Department of Human Resources

In accordance with the Biennial Conflict of Interest Code review process, the Department of Human Resources request that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached Exhibit "A" to the Department of Human Resources is appreciated.

Thank you for your assistance.

AB:slm

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/8 2016 By M. Mais

MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Position	Disclosure Category	Files With	Status
Administrative Analyst	LBC-01	City Clerk	Deleted
Reason: Position not required to file; should not be on this list.			
City Safety Officer	LBC-01	City Clerk	Unchanged
Community Development Analyst	LBC-01	City Clerk	Deleted
Reason: Position no longer in HR; should be in Economic and Property Development Department			
Community Development Specialist	LBC-01	City Clerk	Deleted
Reason: Position no longer in HR; should be in Economic and Property Development Department			
Consultant	LBC-01	City Clerk	Unchanged
Deputy Director-Human Resources	LBC-01	City Clerk	Added
Reason: Position added to the budget in FY16.			
Development Project Manager	LBC-01	City Clerk	Deleted
Reason: Position no longer in HR; should be in Economic and Property Development Department			
Director of Human Resources	LBC-01	City Clerk	Unchanged
Employee Benefits and Services Officer	LBC-01	City Clerk	Unchanged
Equal Opportunity/ADA Officer	LBC-01	City Clerk	Unchanged
Executive Director - Regional Workforce Investment Network	LBC-01	City Clerk	Deleted
Reason: Position is no longer in HR; should be in Economic and Property Development Department			
Human Resource Officer	LBC-01	City Clerk	Unchanged
Manager - Administration	LBC-01	City Clerk	Unchanged
Manager - Labor Relations	LBC-01	City Clerk	Unchanged
Manager - Personnel Operations	LBC-01	City Clerk	Unchanged
Manager - Risk and Occupational Health Services	LBC-01	City Clerk	Unchanged
Occupational Health Services Officer	LBC-01	City Clerk	Unchanged
Special Projects Officer	LBC-01	City Clerk	Unchanged
Workforce Development Officer	LBC-01	City Clerk	Deleted
Reason: Position is no longer in HR; should be in Economic and Property Development Department			

Total: 19



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Angeles	Jennifer		Community Development Specialist			Not Required To File
Anguiano	Carla	Hendy	Community Development Specialist			Not Required To File
Barajas	Salvador		Community Development Specialist			Not Required To File
Basquez	Alejandrina		Director of Human Resources		LBC-01	Assuming
Bellard	Saudia		Administrative Analyst			Not Required To File
Calaycay	Wendy	Hiromi	Community Development Specialist			Not Required To File
Corona	Karla		Community Development Specialist			Not Required To File
Coronel	Azucena		Human Resource Officer		LBC-01	Unchanged
Elma	Jowen	Pete	Community Development Specialist			Not Required To File
Fernandez	Rose		Community Development Specialist			Not Required To File
Fisher	Stephanie		Community Development Specialist			Not Required To File
Garcia	Ramon		Administrative Analyst			Not Required To File
Gutierrez	Elisabeth		Community Development Specialist			Not Required To File
Habacon	Meluzina		Community Development Specialist			Not Required To File
Hamilton	Michelle		Human Resource Officer		LBC-01	Unchanged
Huckabone	Cort		Community Development Analyst			Not Required To File
Kersey	Rachel		Community Development Specialist			Not Required To File
Lerma	Rafael		Community Development Specialist			Not Required To File
Morales	Cristobal		Community Development Specialist			Not Required To File
Mota	Mildred		Community Development Specialist			Not Required To File
Munoz	Alisa		Development Project Manager			Not Required To File



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Murry	Sherriel	La Nece	Human Resource Officer		LBC-01	Position Changed
Olson	Julia		Community Development Specialist			Not Required To File
Pitts	Alice		Community Development Specialist			Not Required To File
Renshaw-Bodnar	Allison		Community Development Specialist			Not Required To File
Richardson	Joleen		City Safety Officer		LBC-01	Unchanged
Sanchez	Cindy		Community Development Specialist			Not Required To File
Schultz	Nicholas		Executive Director - Regional Workforce Investment Network			Not Required To File
Sellers	Randall		Manager - Risk and Occupational Health Services		LBC-01	Unchanged
Serrato	Erick		Workforce Development Officer			Not Required To File
Stafford	Cynthia		Deputy Director-Human Resources		LBC-01	Position Changed
Swann	Dawn		Community Development Specialist			Not Required To File
Tarvin	Tiffany		Community Development Specialist			Not Required To File
Torres	Maritza		Community Development Specialist			Not Required To File
Vacant			Consultant		LBC-01	
Vacant			Employee Benefits and Services Officer		LBC-01	
Vacant			Equal Opportunity/ADA Officer		LBC-01	
Vacant			Manager - Administration		LBC-01	
Vacant			Manager - Personnel Operations		LBC-01	
Vacant			Occupational Health Services Officer		LBC-01	



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Vacant			Special Projects Officer		LBC-01	
Vandiegrieff	Deidra		Community Development Specialist			Not Required To File
Walker	Kenneth	A.	Manager - Labor Relations		LBC-01	Unchanged
Ward	Arleen		Community Development Specialist			Not Required To File
Yokoyama	Marilyn		Community Development Specialist			Not Required To File

Grand Total: 45



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Position	Disclosure Category	Files With
City Safety Officer	LBC-01	City Clerk
Consultant	LBC-01	City Clerk
Deputy Director-Human Resources	LBC-01	City Clerk
Director of Human Resources	LBC-01	City Clerk
Employee Benefits and Services Officer	LBC-01	City Clerk
Equal Opportunity/ADA Officer	LBC-01	City Clerk
Human Resource Officer	LBC-01	City Clerk
Manager - Administration	LBC-01	City Clerk
Manager - Labor Relations	LBC-01	City Clerk
Manager - Personnel Operations	LBC-01	City Clerk
Manager - Risk and Occupational Health Services	LBC-01	City Clerk
Occupational Health Services Officer	LBC-01	City Clerk
Special Projects Officer	LBC-01	City Clerk

Total: 13



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Last Name	First Name	Middle Name	Position	Division	Category	Files With
Basquez	Alejandrina		Director of Human Resources		LBC-01	City Clerk
Coronel	Azucena		Human Resource Officer		LBC-01	City Clerk
Hamilton	Michelle		Human Resource Officer		LBC-01	City Clerk
Murry	Sherriel	La Nece	Human Resource Officer		LBC-01	City Clerk
Richardson	Joleen		City Safety Officer		LBC-01	City Clerk
Sellers	Randall		Manager - Risk and Occupational Health Services		LBC-01	City Clerk
Stafford	Cynthia		Deputy Director-Human Resources		LBC-01	City Clerk
Vacant			Consultant		LBC-01	City Clerk
Vacant			Employee Benefits and Services Officer		LBC-01	City Clerk
Vacant			Equal Opportunity/ADA Officer		LBC-01	City Clerk
Vacant			Manager - Administration		LBC-01	City Clerk
Vacant			Manager - Personnel Operations		LBC-01	City Clerk
Vacant			Occupational Health Services Officer		LBC-01	City Clerk
Vacant			Special Projects Officer		LBC-01	City Clerk
Walker	Kenneth	A.	Manager - Labor Relations		LBC-01	City Clerk

Grand Total: 15




City of Long Beach

Working Together to Serve

Memorandum

Date: September 6, 2016

To: Michael Mais, Assistant City Attorney

From: Jess L. Romo, Director, Long Beach Airport 

Subject: Conflict of Interest Code Revision – Long Beach Airport

In accordance with the Biennial Conflict of Interest Code review process, the Long Beach Airport Department requests that you review approve and return the attached amended changes to Exhibit "A".

Should you have any questions, please contact Claudia Lewis, Manager of Administration and Finance, at extension 8-2612. Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/7 2016 By M Mais
MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Airport Department

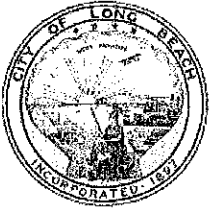
Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Unchanged
Airport Engineering Officer	LBC-01	City Clerk	Added
Reason: New position created.			
Consultant	LBC-01	City Clerk	Unchanged
Director	LBC-01	City Clerk	Unchanged
Facilities Maintenance Officer	LBC-01	City Clerk	Unchanged
Manager - Administration and Financial Services	LBC-01	City Clerk	Unchanged
Manager - Airport Operations	LBC-01	City Clerk	Unchanged
Noise Abatement Officer	LBC-01	City Clerk	Unchanged
Public Affairs Officer	LBC-01	City Clerk	Unchanged
Senior Civil Engineer	LBC-01	City Clerk	Unchanged
Special Projects Officer - Airport	LBC-01	City Clerk	Unchanged
Superintendent - Airport Operations	LBC-01	City Clerk	Unchanged
Superintendent - Safety and Security	LBC-01	City Clerk	Unchanged

Total: 13

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/7 2016 By M. Mais

MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



City of Long Beach

Working Together to Serve

Memorandum

Date: September 1, 2016

To: Michael Mais, Assistant City Attorney

From: Bob Dowell, Director of Long Beach Gas and Oil *Bob Dowell*

Subject: Conflict of Interest Code Revision – Gas and Oil Department

In accordance with the Biennial Conflict of Interest Code review process, the Gas and Oil Department requests that you review and approve the attached amended changes to Exhibit "A".

Your review, approval, and return of the attached, Exhibit "A", to the Gas and Oil Department is appreciated.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/2 2016 By *M Mais*

MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Gas and Oil Department

Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Unchanged
Construction Inspector II	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Unchanged
Customer Services Officer	LBC-01	City Clerk	Unchanged
Department Safety Officer	LBC-01	City Clerk	Unchanged
Director	LBC-01	City Clerk	Unchanged
Division Engineer - Oil Properties	LBC-01	City Clerk	Unchanged
Executive Assistant	LBC-01	City Clerk	Unchanged
Financial Services Officer	LBC-01	City Clerk	Unchanged
Gas Distribution Supervisor II	LBC-01	City Clerk	Unchanged
Gas Maintenance Supervisor II	LBC-01	City Clerk	Unchanged
Gas Pipeline Compliance Officer	LBC-01	City Clerk	Added
Reason: New position			
Gas Supply and Business Officer	LBC-01	City Clerk	Unchanged
Geologist I	LBC-01	City Clerk	Unchanged
Geologist II	LBC-01	City Clerk	Unchanged
Manager - Business Operations	LBC-01	City Clerk	Unchanged
Manager - Electric Generation	LBC-01	City Clerk	Unchanged
Manager - Engineering & Construction	LBC-01	City Clerk	Unchanged
Manager - Gas Services	LBC-01	City Clerk	Unchanged
Manager - Oil Planning & Operations	LBC-01	City Clerk	Unchanged
Manager - Oil Production/Subsidence	LBC-01	City Clerk	Unchanged
Petroleum Engineer I	LBC-01	City Clerk	Unchanged
Petroleum Engineer II	LBC-01	City Clerk	Unchanged
Principal Construction Inspector	LBC-01	City Clerk	Unchanged
Senior Civil Engineer	LBC-01	City Clerk	Unchanged
Senior Mechanical Engineer	LBC-01	City Clerk	Unchanged
SERFF Operations Officer	LBC-01	City Clerk	Unchanged
Superintendent - Operations	LBC-01	City Clerk	Unchanged
Superintendent - Pipeline Construction & Maintenance	LBC-01	City Clerk	Unchanged



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Gas and Oil Department

Total: 29



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Gas and Oil Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Aguilar	Sandra		Administrative Officer		LBC-01	Unchanged
Baghdikian	Serge		Division Engineer - Oil Properties		LBC-01	Unchanged
Bailey	Maria		Department Safety Officer		LBC-01	Unchanged
Bailey	Scott		Manager - Oil Production/Subsidence		LBC-01	Unchanged
Barth	Jack		Petroleum Engineer II		LBC-01	Unchanged
Bateman	Stephen		Manager - Engineering & Construction		LBC-01	Unchanged
Carroll	Phillip		Gas Pipeline Compliance Officer		LBC-01	Position Changed
Chavez	Rudy		Gas Maintenance Supervisor II		LBC-01	Unchanged
Farrell	Edward		Manager - Gas Services		LBC-01	Unchanged
Foley	Alan		SERFF Operations Officer		LBC-01	Unchanged
Foster	Leon	Tony	Manager - Business Operations		LBC-01	Position Changed
Grewal	Parladh		Senior Mechanical Engineer		LBC-01	Unchanged
Harris	Michael		Construction Inspector II		LBC-01	Assuming
Lange	Paul		Principal Construction Inspector		LBC-01	Position Changed
Lynch	Nathan		Gas Maintenance Supervisor II		LBC-01	Unchanged
Moniz	Michael	Thomas	Petroleum Engineer II		LBC-01	Unchanged
Nguyen	Quang		Division Engineer - Oil Properties		LBC-01	Unchanged
Nieves	Maribel		Customer Services Officer		LBC-01	Unchanged
Sanchez	David		Petroleum Engineer II		LBC-01	Unchanged
Smith	Herbert	Cameron	Financial Services Officer		LBC-01	Unchanged



Master List of Agency Filers (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Gas and Oil Department

Last Name	First Name	Middle Name	Position	Division	Category	Status
Squires	Lisa		Executive Assistant		LBC-01	Unchanged
Stachowiak	Eric		Gas Distribution Supervisor II		LBC-01	Unchanged
Tougas	Kevin		Manager - Oil Planning & Operations		LBC-01	Unchanged
Tripp	Charles		Manager - Electric Generation		LBC-01	Unchanged
Ulichney	Michael	Steven	Gas Maintenance Supervisor II		LBC-01	Unchanged
Untener	Kevin		Superintendent - Operations		LBC-01	Unchanged
Vacant			Consultant		LBC-01	
Vacant			Director		LBC-01	
Vacant			Geologist I		LBC-01	
Vacant			Geologist II		LBC-01	
Vacant			Petroleum Engineer I		LBC-01	
Vacant			Senior Civil Engineer		LBC-01	
Vacant			Superintendent - Pipeline Construction & Maintenance		LBC-01	
Wagner	Robert		Construction Inspector II		LBC-01	Unchanged
Williams	Renee		Gas Supply and Business Officer		LBC-01	Unchanged
Williams	Rodney		Construction Inspector II		LBC-01	Unchanged

Grand Total: 36



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Long Beach Gas and Oil Department

Position	Disclosure Category	Files With
Administrative Officer	LBC-01	City Clerk
Construction Inspector II	LBC-01	City Clerk
Consultant	LBC-01	City Clerk
Customer Services Officer	LBC-01	City Clerk
Department Safety Officer	LBC-01	City Clerk
Director	LBC-01	City Clerk
Division Engineer - Oil Properties	LBC-01	City Clerk
Executive Assistant	LBC-01	City Clerk
Financial Services Officer	LBC-01	City Clerk
Gas Distribution Supervisor II	LBC-01	City Clerk
Gas Maintenance Supervisor II	LBC-01	City Clerk
Gas Pipeline Compliance Officer	LBC-01	City Clerk
Gas Supply and Business Officer	LBC-01	City Clerk
Geologist I	LBC-01	City Clerk
Geologist II	LBC-01	City Clerk
Manager - Business Operations	LBC-01	City Clerk
Manager - Electric Generation	LBC-01	City Clerk
Manager - Engineering & Construction	LBC-01	City Clerk
Manager - Gas Services	LBC-01	City Clerk
Manager - Oil Planning & Operations	LBC-01	City Clerk
Manager - Oil Production/Subsidence	LBC-01	City Clerk
Petroleum Engineer I	LBC-01	City Clerk
Petroleum Engineer II	LBC-01	City Clerk
Principal Construction Inspector	LBC-01	City Clerk
Senior Civil Engineer	LBC-01	City Clerk
Senior Mechanical Engineer	LBC-01	City Clerk
SERFF Operations Officer	LBC-01	City Clerk
Superintendent - Operations	LBC-01	City Clerk
Superintendent - Pipeline Construction & Maintenance	LBC-01	City Clerk

Total: 29



Date: September 2, 2016
To: Michael Mais, Assistant City Attorney
From: Robert Luna, Chief of Police *RL FOR RL*
Subject: **UPDATED CONFLICT OF INTEREST CODE - POLICE DEPARTMENT**

As requested by the City Clerk's Office, the Police Department has reviewed the Conflict of Interest Code Master List of Agency Filers and would like your approval to make the following change for 2016:

- Add – Chief Financial Officer (position created FY 14)

Upon your approval, we will forward the information to the City Clerk's Office for processing. Attached is the updated Conflict of Interest Code marked Exhibit "A" for the Department.

If you have any questions or require additional information, please contact Jason S. Campbell, Administration Bureau Chief, at (562) 570-6188.

Approved:

A handwritten signature in cursive script that reads "Michael Mais".

Michael Mais
Assistant City Attorney

Attachment

RL:jsc
PD - COI 2016



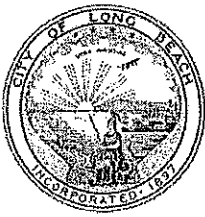
Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Police Department

Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Unchanged
Chief Financial Officer	LBC-01	City Clerk	Added
Reason: To reflect the positions of this agency.			
Chief of Police	LBC-01	City Clerk	Unchanged
Deputy Chief of Police	LBC-01	City Clerk	Unchanged
Employee Assistance Officer	LBC-01	City Clerk	Unchanged
Executive Assistant	LBC-01	City Clerk	Unchanged
Forensic Science Services Administrator	LBC-01	City Clerk	Unchanged
Jail Administrator	LBC-01	City Clerk	Unchanged
Police Admin Bureau Chief	LBC-01	City Clerk	Unchanged
Police Commander	LBC-01	City Clerk	Unchanged
Police Records Administrator	LBC-01	City Clerk	Unchanged

Total: 11



City of Long Beach

Working Together to Serve

Memorandum

Date: September 1, 2016

To: Michael Mais, Assistant City Attorney

From:  Craig Beck, Director, Department of Public Works

Subject: Conflict of Interest Code Revision – Department of Public Works

In accordance with the Biennial Conflict of Interest Code review process, the Department of Public Works requests you review and approve the attached changes to Exhibit "A".

Upon your approval, please initial and return this memorandum and Exhibit "A" to Russ Ficker, Personnel Officer, Department of Public Works.

Thank you for your assistance.

APPROVED AS TO FORM CHARLES PARKIN, City Attorney

9/7 2016 By M Mais

MICHAEL J. MAIS
ASSISTANT CITY ATTORNEY



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach
Agency: Public Works Department

Position	Disclosure Category	Files With	Status
Administrative Officer - Budget Services	LBC-01	City Clerk	Unchanged
Administrative Officer - Personnel Services	LBC-01	City Clerk	Unchanged
Assistant City Engineer	LBC-01	City Clerk	Unchanged
Assistant City Traffic Engineer	LBC-01	City Clerk	Unchanged
Capital Projects Coordinator	LBC-01	City Clerk	Unchanged
City Traffic Engineer	LBC-01	City Clerk	Unchanged
Construction Services Officer	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Unchanged
Department Safety Officer	LBC-01	City Clerk	Unchanged
Deputy Director/City Engineer	LBC-01	City Clerk	Unchanged
Director	LBC-01	City Clerk	Unchanged
Environmental Compliance/Stormwater Officer	LBC-01	City Clerk	Unchanged
Executive Assistant	LBC-01	City Clerk	Unchanged
Facilities Management Officer	LBC-01	City Clerk	Unchanged
General Superintendent - Operations	LBC-01	City Clerk	Unchanged
Manager - Asset Management	LBC-01	City Clerk	Deleted
Reason: Position no longer exists.			
Manager - Business Operations	LBC-01	City Clerk	Unchanged
Manager - Environmental Services	LBC-01	City Clerk	Unchanged
Manager - Public Services	LBC-01	City Clerk	Unchanged
Parking Operations Officer	LBC-01	City Clerk	Added
Reason: Position was previously removed from Department but will be reinstated and filled in some capacity within the coming months.			
Project Management Officer	LBC-01	City Clerk	Unchanged
Real Estate Officer	LBC-01	City Clerk	Deleted
Reason: Position now resides in the Department of Economic and Property Development.			
Real Estate Project Coordinator	LBC-01	City Clerk	Deleted
Reason: Position now resides in the Department of Economic and Property Development.			
Senior Civil Engineer	LBC-01	City Clerk	Unchanged
Senior Traffic Engineer	LBC-01	City Clerk	Unchanged
Special Projects Officer	LBC-01	City Clerk	Unchanged
Superintendent - Refuse & Street Sweeping	LBC-01	City Clerk	Unchanged



Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Public Works Department

Position	Disclosure Category	Files With	Status
Superintendent - Street Maintenance	LBC-01	City Clerk	Unchanged
Superintendent - Street Sweeping	LBC-01	City Clerk	Unchanged
Superintendent - Traffic Operations	LBC-01	City Clerk	Unchanged
Transportation Programs Officer	LBC-01	City Clerk	Deleted
Reason: Department no longer utilizes this position.			

Total: 31