

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

RESOLUTION NO. RES-08-0042

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE LONG BEACH CITY CLERK DEPARTMENT.

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Long Beach City Clerk Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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1 Section 3. This resolution shall take effect immediately upon its adoption
2 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

3 I hereby certify that the foregoing resolution was adopted by the City
4 Council of the City of Long Beach at its meeting of April 22, 2008, by the
5 following vote:

6 Ayes: Councilmembers: B. Lowenthal, S. Lowenthal, O'Donnell,
7 Schipske, Andrews, Reyes Uranga,
8 Gabelich, Lerch.

9
10 Noes: Councilmembers: None.

11
12 Absent: Councilmembers: DeLong.

13
14
15 
16 City Clerk

Cost Center: ()
 Records Coordinator: MONIQUE DE LA GARZA Mail Drop: LOBBY Phone: (562)570-6981 ext:
ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

(X) Code	Destroy	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates		On Hold?	Destroy Date	Location	Space#
					Beg.	Ending				
<input type="checkbox"/>	1	16303	10003.5	ACCOUNTING FILES	01/01/1999	12/31/2000		12/31/2005	D-05-02	10
Folders within the above box										
File Number1										
Iron Mountain Ref #: Beginning Date: 01/01/1999 Ending Date: 12/31/2000 Record Title Name: ACCOUNTING FILES Description: JOURNAL VOUCHERS 1999-2000										
File Number2										
Iron Mountain Ref #: Beginning Date: 01/01/1999 Ending Date: 12/31/2000 Record Title Name: ACCOUNTING FILES Description: DIRECT PAYMENTS 1999-2000										
<input type="checkbox"/>	1	15705	10037.9	ACCOUNTING FILES	01/01/2003	12/31/2003		12/31/2005	E-01-01	14
Folders within the above box										
File Number1										
Iron Mountain Ref #: Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: ACCOUNTING FILES Description: IRON MOUNTAIN INVOICES 2000										
File Number2										
Iron Mountain Ref #: Beginning Date: 01/01/2001 Ending Date: 12/31/2001 Record Title Name: ACCOUNTING FILES Description: IRON MOUNTAIN INVOICES 2001										
File Number3										
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ACCOUNTING FILES Description: IRON MOUNTAIN INVOICES 2002										
<input type="checkbox"/>	9	D-050	10002.5	BUDGET FILES	01/01/1991	01/01/1995		01/01/2000	D-01-03	9
Folders within the above box										
File Number1										
Iron Mountain Ref #: 1 Beginning Date: 01/01/1991 Ending Date: 01/01/1995 Record Title Name: BUDGET FILES Description: BUDGET WORKING FILES (RETENTION = 5 YEARS)										
<input type="checkbox"/>	9	16305	10002.5	BUDGET FILES	01/01/1999	12/31/2002		12/31/2007	D-05-02	12
Folders within the above box										

4-2-08 *M. De La Garza* Date RECORDS MANAGER
 4-2-2008 *dcj* Date CITY CLERK
 4/14/08 *Shirley J. Johnson* Date CITY ATTORNEY

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

<input type="checkbox"/>	1	15691	10003.3	ELECTION FILES	01/01/1998	12/31/1999		12/31/2005 G-02-02	18
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Beginning Date: 01/01/1999 Ending Date: 12/31/2002 Record Title Name: BUDGET FILES
 Description: SB-90 CLAIMS & OPEN MEETING ACT

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1998 Ending Date: 12/31/1999 Record Title Name: ELECTION FILES
 Description: GME 6/02/98 - DIMS

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1998 Ending Date: 12/31/1999 Record Title Name: ELECTION FILES
 Description: GME 6/2/98 PAYROLL RECORDS

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1998 Ending Date: 12/31/1999 Record Title Name: ELECTION FILES
 Description: SME 3/30/99 POLLING PLACE & POLLWORKER RECRUITMENT

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1998 Ending Date: 12/31/1999 Record Title Name: ELECTION FILES
 Description: SME 3/30/99 WORKING SHEETS - RETENTION = 6 YRS

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1998 Ending Date: 12/31/1999 Record Title Name: ELECTION FILES
 Description: SME 3/30/99 PARYOLL RECORDS

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1998 Ending Date: 12/31/1999 Record Title Name: ELECTION FILES
 Description: SME 3/30/99 CHECK-IN STATIONS, TROUBLESHOOTERS, AND BALLOT COUNTING

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1999 Ending Date: 12/31/2001 Record Title Name: ELECTION FILES - LOSING CANDIDATES
 Description: SPECIAL MUNI ELECTION MARCH 30, 1999 - LOSING CANDIDATES

Folders within the above box

<input type="checkbox"/>	1	18146	10041.3	ELECTION FILES - LOSING	01/01/1999	12/31/1999		12/31/2007 G-04-02	9
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Beginning Date: 01/01/1999 Ending Date: 12/31/2001 Record Title Name: ELECTION FILES - LOSING CANDIDATES
 Description: NOMINATION PAPERS

Date 4-2-08 *[Signature]* RECORDS MANAGER

Date 4-14-08 *[Signature]* CITY CLERK

Date 4/14/08 *[Signature]* CITY ATTORNEY

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CITY CLERK (070101)

(X) Code	Destroy	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beg.	Dates	Ending	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

File Number3

Iron Mountain Ref #:

Beginning Date: 01/01/1999 Ending Date: 12/31/2001 Record Title Name: ELECTION FILES - LOSING CANDIDATES
Description: CANDIDATE STATEMENTS

File Number4

Iron Mountain Ref #:

Beginning Date: 01/01/1999 Ending Date: 12/31/2001 Record Title Name: ELECTION FILES - LOSING CANDIDATES
Description: DECLARATION OF ELIGIBILITY

File Number5

Iron Mountain Ref #:

Beginning Date: 01/01/1999 Ending Date: 12/31/2001 Record Title Name: ELECTION FILES - LOSING CANDIDATES
Description: 700 FORM

1 **E-186 10003.6 INSURANCE** **01/01/1987 01/01/1987** **01/01/2007 E-02-05** **6**

Folders within the above box

File Number1

Iron Mountain Ref #: 1

Beginning Date: 01/01/1987 Ending Date: 01/01/1987 Record Title Name: INSURANCE POLICIES-CERTIFICATE OF
Description: INSURANCE EXPIRED 1987

1 **15369 10001.6 MEETING FOLDERS** **01/01/2000 12/31/2000** **12/31/2005 C-01-02** **9**

Folders within the above box

File Number1

Iron Mountain Ref #:

Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS -COMM/CMTE/BD/AUTH
Description: BELMONT SHORE PBIA 2000

File Number2

Iron Mountain Ref #:

Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS -COMM/CMTE/BD/AUTH
Description: BOARD OF HEALTH 2000

File Number3

Iron Mountain Ref #:

Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS -COMM/CMTE/BD/AUTH
Description: HUMAN RELATIONS 2000

File Number4

Iron Mountain Ref #:

Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS -COMM/CMTE/BD/AUTH
Description: HOMELESS SERVICES ADVISORY COMMITTEE 2000


1 **15693 10001.6 MEETING FOLDERS** **01/01/2000 12/31/2000** **12/31/2005 A-02-02** **11**

Folders within the above box

File Number1

Iron Mountain Ref #:

Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS -COMM/CMTE/BD/AUTH
Description: BIXBY KNOLLS PBIA 2000

Date 4-2-08  **CITY CLERK**

Date 4/14/08  **CITY ATTORNEY**

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CITY CLERK (070101)

Destroy (X) Code	Permanent Box Number	Record Title	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

<input type="checkbox"/> 1	17598	10001.6	MEETING FOLDERS	01/01/2002	12/31/2002		12/31/2007	G-04-03	12
File Number2									
Iron Mountain Ref #:									
Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: CITIZEN POLICE COMPLAINT COMMISSION 2000									
File Number3									
Iron Mountain Ref #:									
Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: PUBLIC SAFETY ADVISORY COMMISSION 2000									
File Number4									
Iron Mountain Ref #:									
Beginning Date: 01/01/2000 Ending Date: 12/31/2000 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: REDEVELOPMENT AGENCY 2000									

Folders within the above box

<input type="checkbox"/> 1	17599	10001.6	MEETING FOLDERS	01/01/2002	12/31/2002		12/31/2007	G-04-03	13
File Number1									
Iron Mountain Ref #:									
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: BELMONT SHORE 2002									
File Number2									
Iron Mountain Ref #:									
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: BOARD OF HEALTH 2002									
File Number3									
Iron Mountain Ref #:									
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: HUMAN RELATIONS 2002									
File Number4									
Iron Mountain Ref #:									
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: HOMELESS SERVICES 2002									

Folders within the above box

<input type="checkbox"/> 1	A-555	10004.7	PERSONNEL FILES	01/01/1953	01/01/1992		01/01/2007	A-06-03	13
File Number1									
Iron Mountain Ref #:									
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: CULTURAL HERITAGE COMMISSION									
File Number2									
Iron Mountain Ref #:									
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: MEETING FOLDERS - COMM/CMTE/BD/AUTH Description: ETHICS REVIEW TASK FORCE:									

4-2-08

CLB
RECORDS MANAGER

4-2-2008
CITY CLERK

[Signature]

4/14/08
Date

[Signature]
CITY ATTORNEY

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CITY CLERK (070101)

(X) Code	Destroy	Permanent	Record Title	Record Title Name	Dates	Ending	On	Destroy Date	Location	Space#
	(X) Code	Box Number	Code	(Box Contents)	Beg.		Hold?			

Folders within the above box

File Number2
Iron Mountain Ref #: 2
Beginning Date: 01/01/1953 Ending Date: 01/01/1992 Record Title Name: PERSONNEL FILES
Description: THESE ARE ALL MIXED YEARS AND ARE READY FOR

File Number3
Iron Mountain Ref #: 3
Beginning Date: 01/01/1953 Ending Date: 01/01/1992 Record Title Name: PERSONNEL FILES
Description: DESTRUCTION AT DIFFERENT TIMES

<input type="checkbox"/> 1		13383	10000.4	ROSTERS	04/01/2000	04/01/2000		04/01/2005	3833341538	0
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Folders within the above box

File Number1
Iron Mountain Ref #:
Beginning Date: 04/01/2000 Ending Date: 04/01/2000 Record Title Name: ROSTERS
Description: ROSTERS 3850254A

File Number2
Iron Mountain Ref #:
Beginning Date: 04/01/2000 Ending Date: 04/01/2000 Record Title Name: ROSTERS
Description: ROSTERS 3850469A

<input type="checkbox"/> 1		13384	10000.4	ROSTERS	04/11/2000	04/11/2000		04/11/2005	3833341539	0
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Folders within the above box

File Number1
Iron Mountain Ref #:
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS
Description: ROSTERS 4/11/2000

File Number2
Iron Mountain Ref #:
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS
Description: ROSTERS 3850517A

File Number3
Iron Mountain Ref #:
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS
Description: ROSTERS 6450003A

<input type="checkbox"/> 1		13385	10000.4	ROSTERS	04/11/2000	04/11/2000		04/11/2005	3833341540	0
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Folders within the above box

File Number1
Iron Mountain Ref #:
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS
Description: ROSTERS 4/11/00

4-2-08 *clp*

Date RECORDS MANAGER

4-2-2008 *[Signature]*

Date CITY CLERK

4/14/08

Date CITY ATTORNEY

[Signature]

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CITY CLERK (070101)

(X) Code	Destroy	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Ending	On Hold?	Destroy Date 12/31/2007	Location	Space#
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Folders within the above box

<input type="checkbox"/>	1	13386	10000.4	ROSTERS	04/11/2000	04/11/2000		04/11/2005	3833341541	0
File Number2										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 3850177A										
File Number3										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 38502941A										
File Number4										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 3850294A										

Folders within the above box

<input type="checkbox"/>	1	13387	10000.4	ROSTERS	04/11/2000	04/11/2000		04/11/2005	3833341542	0
File Number1										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 4/11/2000										
File Number2										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 3850070A										

Folders within the above box

<input type="checkbox"/>	1	13382	10000.4	ROSTERS	01/06/2000	06/06/2000		06/06/2005	3833341537	0
File Number1										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 4/11/00										
File Number2										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 3850018A										
File Number3										
Iron Mountain Ref #:										
Beginning Date: 04/11/2000 Ending Date: 04/11/2000 Record Title Name: ROSTERS										
Description: ROSTERS 3850060A										

Folders within the above box

<input type="checkbox"/>	1	14823	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050006	0
File Number1										
Iron Mountain Ref #:										
Beginning Date: 01/06/2000 Ending Date: 06/06/2000 Record Title Name: ROSTERS										
Description: ROSTERS 6/6/2000										

Date 4-2-08

Records Manager *[Signature]*

Date 4-2-2008

CITY CLERK *[Signature]*

Date 4/14/08
City Attorney *[Signature]*

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

File Number1

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: ELECTION FILES-GME JUNE 4, 2002 - ROSTER OF VOTERS

File Number2

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: PRECINCTS: 3850001A, 3850004A, 3850007A, 3850008A, 3850010A,

File Number3

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: 38500011A, 38500015A, 38500016A, 38500018A, 38500019A, 38500020A,

File Number4

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: 38500021A, 38500024A, 38500025A, 38500026A, 38500030A

1

14824

10000.4

ROSTERS

01/01/2002 12/31/2002

12/31/2007 138050007 0

Folders within the above box

File Number1

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS

File Number2

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: PRECINCTS: 38500031A, 38500032A, 38500034A, 38500035A, 38500037A,

File Number3

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: 38500039A, 38500040A, 38500041A, 38500042A, 38500043A, 38500043B,

File Number4

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: 38500044A, 38500047A, 38500047B, 38500048A, 38500049A, 38500051A

1

14825

10000.4

ROSTERS

01/01/2002 12/31/2002

12/31/2007 138050008 0

Folders within the above box

File Number1

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS

File Number2

Iron Mountain Ref #:

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS

Description: PRECINCTS: 38500055A, 38500057A, 38500059A, 38500060A, 38500065A,

4-2-08 *CLB*

4-2-2008 *[Signature]*

4/14/08 *[Signature]*

Date RECORDS MANAGER

Date CITY CLERK

Date CITY ATTORNEY

(X)Code	Destroy	Permanent	Record Title	Record Title Name	Dates	Ending	On Hold?	Destroy Date	Space#
	Box Number	Box Number	Code	(Box Contents)	Beg.			12/31/2007	Location

Folders within the above box

<input type="checkbox"/>	1	14826	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050009	0
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File Number3
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: 3850067A, 3850070A, 3850071A, 3850072A, 3850073A, 3850074A,

File Number4
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: 3850075A, 3850077A, 3850079A, 3850081A, 3850082A

Folders within the above box

<input type="checkbox"/>	1	14827	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050010	0
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File Number1
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS

File Number2
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: PRECINCTS: 3850084A, 3850088A, 3850089A, 3850091A, 3850092C,

File Number3
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: 3850092D, 3850093A, 3850093C, 3850097A, 3850100A, 3850101A,

File Number4
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: 3850103A, 3850104A, 3850106A, 3850110A, 3850116A

Folders within the above box


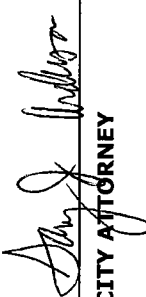
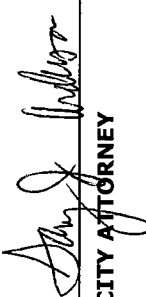
<input type="checkbox"/>	1	14828	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050011	0
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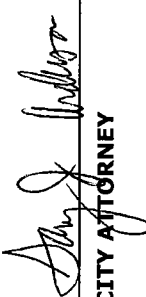
File Number1
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS


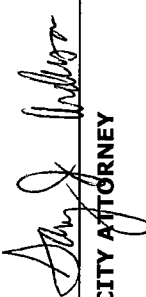
File Number2
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: PRECINCTS: 3850117A, 3850118A, 3850119A, 3850121A, 3850123A,

File Number3
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: 3850125A, 3850128A, 3850136A, 3850137A, 3850138A, 3850138B,

File Number4
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: 3850143A, 3850145A, 3850145B, 3850149A, 3850150A

Date 4-2-08  Date 4/14/08  Date 4/14/08 

Date 4-2-08  Date 4/14/08 

Date 4-2-08  Date 4/14/08 

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

<input type="checkbox"/>	1	14829	10000.4	ROSTERS	01/01/2002	12/31/2002	12/31/2007	138050012	0
File Number1									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS									
File Number2									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: PRECINCTS: 3850157A, 3850159A, 3850175A, 3850177A, 3850177B,									
File Number3									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: 3850178A, 3850182A, 3850185A, 3850187A, 3850189A, 3850203A,									
File Number4									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: 3850205A, 3850206A, 3850207A, 3850210A, 3850212A									

Folders within the above box

<input type="checkbox"/>	1	14830	10000.4	ROSTERS	01/01/2002	12/31/2002	12/31/2007	138050013	0
File Number1									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS									
File Number2									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: PRECINCTS: 3850215A, 3850217A, 3850218A, 3850224A, 3850227A,									
File Number3									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: 3850234A, 3850237A, 3850248A, 3850249A, 3850251A, 3850254A,									
File Number4									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: 3850256A, 3850257A, 3850258A, 3850264A, 3850268A, 3850268B,									
File Number5									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: 3850275A									

Folders within the above box

<input type="checkbox"/>	1	14830	10000.4	ROSTERS	01/01/2002	12/31/2002	12/31/2007	138050013	0
File Number1									
Iron Mountain Ref #: Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS									

4-2-08 *[Signature]*
Date RECORDS MANAGER

4-2-2008 *[Signature]*
Date CITY CLERK

4/14/08 *[Signature]*
Date CITY ATTORNEY

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)


Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Date	Ending Date	On Hold?	Destroy Date	Location	Space#
			CITY CLERK (070101)						
Folders within the above box									
			File Number2	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: PRECINCTS: 3850279A, 3850280A, 3850283A, 3850287A, 3850289A,					
			File Number3	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: 3850291A, 3850295A, 3850302A, 3850305A, 3850307A, 3850315A,					
			File Number4	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: 3850315B, 3850319A, 3850321A, 3850328A, 3850335A, 3850336A					
<input type="checkbox"/>	1	14831	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050014 0


Folders within the above box

			File Number1	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS					
			File Number2	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: PRECINCTS: 3850345A, 3850346A, 3850348A, 3850350A, 3850355A,					
			File Number3	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: 3850360A, 3850363A, 3850353A, 3850366A, 3850372A, 3850373A,					
			File Number4	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: 3850377A, 3850411A, 3850415A, 3850530A, 3850535A, 3850539A,					
			File Number5	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: 3850549A, 3850551A, 3850552A					
<input type="checkbox"/>	1	14832	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050015 0

Folders within the above box

			File Number1	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS					
			File Number2	Beginning Date: 01/01/2002	Ending Date: 12/31/2002				
			Iron Mountain Ref #:	Description: PRECINCTS: 3850560A, 3850564A, 3850591A, 3850593A, 3850593B,					

Date 4-2-08  RECORDS MANAGER

Date 4/14/08  CITY ATTORNEY

Destroy (X) Code	Permanent Box Number	Record Title	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

<input type="checkbox"/>	1	14833	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050016	0
File Number3										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: 3850610A, 3850613A, 3850617A, 3850621A, 3850625A, 3850636A,										
File Number4										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: 3850647A, 3850650A										

Folders within the above box

<input type="checkbox"/>	1	14834	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050017	0
File Number1										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: ELECTION FILES-GME JUNE 4, 2002-ROSTER OF VOTERS										
File Number2										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: PRECINCTS: 093001, 345015, 345016, 345025A, 345028, 345034,										
File Number3										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: 345040, 345042, 345048, 345052, 345053, 345060, 345064										

Folders within the above box

<input type="checkbox"/>	1	14835	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050018	0
File Number1										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #1										
File Number1										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #2										

Folders within the above box

<input type="checkbox"/>	1	14836	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050019	0
File Number1										
Iron Mountain Ref #:										
Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS										
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #2										

4-2-08  Date 4-2-2008 CITY CLERK

4/14/08  Date 4/14/08 CITY ATTORNEY

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CITY CLERK (070101)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date	Location	Space#
Folders within the above box									
File Number1									
Iron Mountain Ref #:									
<input type="checkbox"/> 1	14837	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050020	0
Folders within the above box									
File Number1									
Iron Mountain Ref #:									
<input type="checkbox"/> 1	14838	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050021	0
Folders within the above box									
File Number1									
Iron Mountain Ref #:									
<input type="checkbox"/> 1	14839	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050022	0
Folders within the above box									
File Number1									
Iron Mountain Ref #:									
<input type="checkbox"/> 1	14841	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050023	0
Folders within the above box									
File Number1									
Iron Mountain Ref #:									
<input type="checkbox"/> 1	14842	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050024	0
Folders within the above box									
File Number1									
Iron Mountain Ref #:									
<input type="checkbox"/> 1	14843	10000.4	ROSTERS	01/01/2002	12/31/2002		12/31/2007	138050025	0

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #3

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #4

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #5

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #6

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #7

Beginning Date: 01/01/2002 Ending Date: 12/31/2002 Record Title Name: ROSTERS
Description: ELECTION FILES-GME APRIL 9, 2002-ROSTER OF VOTERS BOX #8

Date 4-2-08 llp RECORDS MANAGER
Date 4/1/08 [Signature] CITY CLERK
Date 4/1/08 [Signature] CITY ATTORNEY

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CITY CLERK (070101)

Destroy (X) Code	Permanent Box Number	Record Title	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date	Location	Space#
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Folders within the above box

File Number1
 Iron Mountain Ref #: **15690** **10060.5** **STATEMENT OF ECONOMIC** **01/01/1998** **12/31/1998** **12/31/2005** **G-02-02** **17**

1 **17115** **10001.4** **STENO BOOKS** **01/01/2003** **12/31/2003** **12/31/2005** **E-01-03** **11**

Folders within the above box

File Number1
 Iron Mountain Ref #: **14814** **10060.9** **STREET INDEXES** **11/07/2000** **11/07/2000** **11/07/2005** **138049998** **0**

File Number2
 Iron Mountain Ref #: **14815** **10060.9** **STREET INDEXES** **04/09/2002** **04/09/2002** **04/09/2007** **138049999** **0**

Folders within the above box

File Number1
 Iron Mountain Ref #: **14816** **10060.9** **STREET INDEXES** **06/04/2002** **06/04/2002** **06/04/2007** **138050000** **0**

Folders within the above box

File Number1
 Iron Mountain Ref #:

Total Eligible Boxes to be destroyed	=	43
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	43

Date 4-2-08 W. DeGroot Date 4/14/08 Steph J. Anderson
 RECORDS MANAGER CITY CLERK
 CITY ATTORNEY


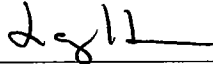
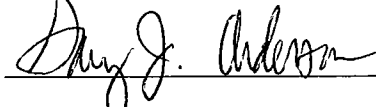
RECORDS DESTRUCTION REQUEST

1. Date 5/16/07

Honorable Council of the City of Long Beach

2. The CITY CLERK respectfully requests authority to destroy the following
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
8	APPLICATIONS-CHARITABLE PERMITS ABILITY FIRST AFFIRM FOUNDATION AGAPE CHRISTIAN HOMES AIDS FOOD STORE, INC.1 AIDS FOOD STORE, INC.2 AIDS FOOD STORE, INC.3 AIDS FOOD STORE, INC.4 ALCOHOLICS ANONYMOUS AMERICAN CANCER SOCIETY1 AMERICAN CANCER SOCIETY2 AMERICAN CANCER SOCIETY3 AMERICAN CANCER SOCIETY4 AMERICAN CANCER SOCIETY5 AMERICAN CRIMINAL JUSTICE ASSOCIATION AMERICAN DIABETES ASSOCIATION AMERICAN HEART ASSOCIATION1 AMERICAN HEART ASSOCIATION2 AMERICAN YOUTH SOCCER ORGANIZATION ALPERT JEWISH COMMUNITY CENTER AQUARIUM OF THE PACIFIC ASSISTANCE LEAGUE OF LONG BEACH1 ASSISTANCE LEAGUE OF LONG BEACH2 ASSOCIATED STUDENTS INC. CSULB ASSOCIATED STUDENTS, INC./CSULB ASSOCIATED STUDENTS CA STATE UNIVERSITY LONG BEACH ASSOCIATED STUDENTS, CSULB ATHLETES AND ENTERTAINERS FOR KIDS THE ATLANTIC ALANO CLUB, INC. AYSO 114 SOCCER	1997-2004	1	
FOR DEPARTMENTAL USE 8. RECOMMENDED:  <small>RECORDS MANAGER</small>		CITY ATTORNEY'S CONSENT Consent is hereby given to destroy the records enumerated above.		
9. APPROVED:  <small>DEPARTMENT HEAD</small>		11. By  <small>CITY ATTORNEY</small> 12. Title <u>DEPUTY CITY ATTORNEY</u> 13. Date <u>4/14/08</u>		
10. DATE:		14. REMARKS:		

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
	AYSO 114 1 AYSO 114 2 AYSO 114 3 AYSO-AMERICAN YOUTH SOCCER BARD IN THE YARD BEACH CHARITIES BEACH CHARITIES LLC BEACH CHARITIES1 BEACH CHARITIES2 BEACH CHARITIES3 BETTER WORLD FUND, INC.1 BETTER WORLD FUND, INC.2 BLACK POLICE EMPLOYEES ORGANIZATION1 BLACK POLICE EMPLOYEES ORGANIZATION2 BLACK POLICE EMPLOYEES ORGANIZATION3 BOEING LONG BEACH MANAGEMENT ASSOCIATION BOY SCOUT COUNCIL OF AMERICA BOY SCOUTS OF AMERICA BOY SCOUTS OF AMERICA LONG BEACH AREA COUNCIL CALIFORNIA POLICE ACTIVITIES LEAGUE1 CALIFORNIA POLICE ACTIVITIES LEAGUE2 CALIFORNIA POLICE ATHLETIC LEAGUE CALIFORNIA POOLS OF HOPE CALIFORNIA POOL OF HOPE, INC.1 CALIFORNIA POOL OF HOPE, INC.2 CALIFORNIA POOL OF HOPE, INC.3 CAMBODIAN COORDINATING COUNCIL CAMBODIAN ASSOCIATION OF AMERICA CAMBODIAN ASSOCIATION OF AMERICA,CRB CAMBODIAN NEW YEAR 2000 CAMP DEL CORAZON1 CAMP DEL CORAZON2 CAMP DEL CORAZON3 CAMPUS CALIFORNIA TG CANCER RESEARCH, PREVENTION, EDUCATION CANNING HUNGER CANYON ACRES CHILDREN'S CATHOLIC CHARITIES OF LOS ANGELES, INC. CENTRO C.H.A. INC. CHADWICH PARENTS ASSOCIATION CHILDNET YOUTH AND FAMILY SERVICES1 CHILDNET YOUTH AND FAMILY SERVICES2 CHILDNET YOUTH AND FAMILY SERVICES3 CHILDNET YOUTH AND FAMILY SERVICES4 CHRISTIAN RECORD SERVICE, INC.1 CHRISTIAN RECORD SERVICE, INC.2 CHRISTIAN RECORD SERVICE, INC.3 CHRISTIAN RECORD SVCS CLARENDON FOUNDATION COLORADO LAGOON PLAYGROUP1			

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
	COLORADO LAGOON PLAYGROUP2 COLORADO LAGOON PLAYGROUP3 COLORADO LAGOON PLAYGROUP4 COLORADO LAGOON PLAYGROUP5 COMMUNITY ACTION TEAM1 COMMUNITY ACTION TEAM2 COMMUNITY HOSPITAL OF LONG BEACH FOUNDATION COMMUNITY PROJECTS COMMUNITY REHABILITATION INDUSTRIES COMPREHENSIVE CHILD DEVELOPMENT1 COMPREHENSIVE CHILD DEVELOPMENT2 COMPREHENSIVE CHILD DEVELOPMENT3 COMPREHENSIVE CHILD DEVELOPMENT4 COMPREHENSIVE CHILD DEVELOPMENT5 CHRON'S & COLITIS FOUNDATION CHRON'S & COLITIS FOUNDATION OF AMERICA1 CHRON'S & COLITIS FOUNDATION OF AMERICA2 CHRON'S & COLITIS FOUNDATION OF AMERICA3 CSULB ASSOCIATED STUDENTS DELTA ZETA LAMPLIGHTERS OF SO. CAL DIABETIC YOUTH SERVICES DOWN SYNDROM ASSOCIATION OF L.A. DOWNTOWN LIONS CLUB OF LONG BEACH1 DOWNTOWN LIONS CLUB OF LONG BEACH2 DOWNTOWN LIONS CLUB OF LONG BEACH3 DOWNTOWN LIONS CLUB OF LONG BEACH4 DOWNTOWN LIONS CLUB OF LONG BEACH5 DOWNTOWN LIONS CLUB OF LONG BEACH6 EASTER SEALS OF SO.CAL THE EBELL OF LONG BEACH FAMILY SERVICE OF LONG BEACH1 FAMILY SERVICE OF LONG BEACH2 FAMILY SERVICE OF LONG BEACH3 FOUNDATION FOR THE LONG BEACH SYMPHONY FREEDOM FESTIVAL INC. FRIENDS OF CAGAYANONS FRIENDS OF LONG BEACH ANIMALS FRIENDS OF LONG BEACH ANIMAL SHELTER1 FRIENDS OF LONG BEACH ANIMAL SHELTER2 FRIENDS OF LONG BEACH ANIMAL SHELTER3 FRIENDS OF LONG BEACH ANIMAL SHELTER4 FRIENDS OF LONG BEACH ANIMAL SHELTER5 FRIENDS OF VILLA RIVIERA FRIENDS WITHOUT A BORDER FOUNDATION FOR THE LONG BEACH SYMPHONY FYSICLY FITS PROJECT YOUTH FITNESS GIRL SCOUT COUNCIL OF GREATER LONG BEACH1 GIRL SCOUT COUNCIL OF GREATER LONG BEACH2 GIRL SCOUT COUNCIL OF GREATER LONG BEACH3 GIRL SCOUT COUNCIL OF GREATER LONG BEACH4			

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
	GIRL SCOUT COUNCIL OF GREATER LONG BEACH5 HARBOR AREA ALCOHOLICS ANONYMOUS HARBOR AREA SERVICE COMMITTEE OF AA1 HARBOR AREA SERVICE COMMITTEE OF AA2 HARBOR AREA SERVICE COMMITTEE OF AA3 HARBOR PREGNANCY HEALTH CENTER HATTIE ANDERSON BREAST CANCER FOUNDATION HINIGARAN OF AMERICA HISTORICAL SOCIETY OF LONG BEACH HMONG ASSOCIATION OF LONG BEACH1 HMONG ASSOCIATION OF LONG BEACH2 HMONG ASSOCIATION OF LONG BEACH3 HMONG ASSOCIATION OF LONG BEACH4 HMONG ASSOCIATION OF LONG BEACH5 JUNIOR LEAGUE OF LONG BEACH1 JUNIOR LEAGUE OF LONG BEACH2 JUNIOR LEAGUE OF LONG BEACH3 KEYS TO SUCCESS, INC.1 KEYS TO SUCCESS, INC.2 KEYS TO SUCCESS, INC.3 KIWANIS CLUB OF NORTH LONG BEACH1 KIWANIS CLUB OF NORTH LONG BEACH2 KIWANIS CLUB OF NORTH LONG BEACH/BIXBY KNOLLS1 KIWANIS CLUB OF NORTH LONG BEACH/BIXBY KNOLLS2 KIWANIS CLUB OF NORTH LONG BEACH/BIXBY KNOLLS3 KIWANIS CLUB OF NORTH LONG BEACH/BIXBY KNOLLS4 L.A. TRAD TECH COLLEGE LAGOON PLAYGROUP1 LAGOON PLAYGROUP2 LEGAL AID FOUNDATION OF L.A. DBA LB GRAND CRU LEGAL AID FOUNDATION OF L.A.1 LEGAL AID FOUNDATION OF L.A.2 LEGAL AID FOUNDATION OF L.A.3 LEGAL AID FOUNDATION OF LONG BEACH1 LEGAL AID FOUNDATION OF LONG BEACH2 AQUARIUM OF THE PACIFIC LONG BEACH AQUARIUM OF THE PACIFIC1 LONG BEACH AQUARIUM OF THE PACIFIC2 LONG BEACH AREA COUNCIL BOY SCOUTS OF AMERICA1 LONG BEACH AREA COUNCIL BOY SCOUTS OF AMERICA2 LONG BEACH AREA COUNCIL BOY SCOUTS OF AMERICA3 LONG BEACH BLACK POLICE EMPLOYEES ORGANIZATION LONG BEACH BLAST LONG BEACH CHORALE AND CHAMBER ORCHESTRA, INC. LONG BEACH COMMUNITY MEDICAL CENTER FOUNDATION1 LONG BEACH COMMUNITY MEDICAL CENTER FOUNDATION2 LONG BEACH COMMUNITY MEDICAL CENTER FOUNDATION3 LONG BEACH COMMUNITY MEDICAL CENTER FOUNDATION4 LONG BEACH COMMUNITY MEDICAL CENTER FOUNDATIONS5 LONG BEACH HERITAGE COALITION1			

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
	LONG BEACH HERITAGE COALITION2 LONG BEACH HERITAGE COALITION3 LONG BEACH HERITAGE COALITION4 LONG BEACH HERITAGE COALITION5 LONG BEACH HERITAGE COALITION6 LONG BEACH LEAGUE FOR JOHN TRACY1 LONG BEACH LEAGUE FOR JOHN TRACY2 LONG BEACH LEAGUE FOR JOHN TRACY3 LONG BEACH LESBIAN AND GAY PRIDE1 LONG BEACH LESBIAN AND GAY PRIDE2 LONG BEACH LESBIAN AND GAY PRIDE3 LONG BEACH LESBIAN AND GAY PRIDE4 LONG BEACH LESBIAN AND GAY PRIDE5 LONG BEACH POLICE BLACK ORGANIZATION LONG BEACH SPECIAL OLYMPICS LONG BEACH SYMPHONY ASSOCIATION1 LONG BEACH SYMPHONY ASSOCIATION2 LONG BEACH SYMPHONY ASSOCIATION3 LONG BEACH SYMPHONY ASSOCIATION4 LONG BEACH SYMPHONY ASSOCIATIONS5 LONG BEACH YOUTH HOME BOOSTERS LONG BEACH YOUTH SOCCER ORGANIZATION1 LONG BEACH YOUTH SOCCER ORGANIZATION2 LONG BEACH YOUTH SOCCER ORGANIZATION3 MARCH OF DIMES MARCH OF DIMES SO CAL CHAPTER1 MARCH OF DIMES SO CAL CHAPTER2 MCCORMICK DIVERS BOOSTER CLUB1 MCCORMICK DIVERS BOOSTER CLUB2 MCCORMICK DIVERS BOOSTER CLUB3 MEMORIAL MEDICAL CENTER FOUNDATION MEMORIAL MED CENTER FOUND. MOMS HELPING MOMS1 MEMORIAL MED CENTER FOUND. MOMS HELPING MOMS2 MENS 12 STEP HOUSE MENTAL HEALTH ASSOCIATION IN L.A. COUNTY MINNIE GANT ELEMENTARY PTA MISSING CHILDREN HELP CENTER INC.1 MISSING CHILDREN HELP CENTER INC.2 MOTHERS AGAINST DRUNK DRIVING MR.CLEANS HOUSE MUSCALAR DYSTROPHY ASSOCIATION NATIONAL CONFERENCE FOR COMMUNITY&JUSTICE1 NATIONAL CONFERENCE FOR COMMUNITY&JUSTICE2 NATIONAL MULTIPLE SCLEROSIS SOCIETY NATIONAL ORG FOR THE ADV OF CHAMORRO PEOPLE1 NATIONAL ORG FOR THE ADV OF CHAMORRO PEOPLE2 NATIONAL ORG FOR THE ADV OF CHAMORRO PEOPLE3 NATIONAL ORG FOR THE ADV OF CHAMORRO PEOPLE4 NATIONAL ORG FOR THE ADV OF CHAMORRO PEOPLE5 NATIONAL ORG FOR THE ADV OF CHAMORRO PEOPLE6			

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
	NEVER ALONE RECOVERY CENTER NEW YORK POLICE AND FIRE DEPT. SCHOLARSHIP NORTH LONG BEACH LIONS CLUB1 NORTH LONG BEACH LIONS CLUB2 ONE IN LONG BEACH OPERATION HOMEFRONT OPERATION JUMPSTART1 OPERATION JUMPSTART2 OPERATION JUMPSTART3 PARENTS AGAINST CANCER, INC.1 PARENTS AGAINST CANCER, INC.2 PARENTS AGAINST CANCER, INC.3 PLAZA PRE SCHOOL RECREATION DOG PARK ASSOCIATION1 RECREATION DOG PARK ASSOCIATION2 RECREATION DOG PARK ASSOCIATION3 RECREATION DOG PARK ASSOCIATION4 RECREATION DOG PARK ASSOCIATIONS5 RENAISSANCE ARTS GUILD SOCIETY1 RENAISSANCE ARTS GUILD SOCIETY2 RETIREMENT HOUSING FOUNDATION ROLLING HILLS PREP SCHOOL 7 TH STREET COMMUNITY POLICE CENTER1 7 TH STREET COMMUNITY POLICE CENTER2 7 TH STREET COMMUNITY POLICE CENTER3 SEXUAL ASSAULT CRISIS AGENCY1 SEXUAL ASSAULT CRISIS AGENCY2 SHORELINE FRONTRUNNERS OF LONG BEACH SO. CAL ALCOHOL&DRUGS PROGRAMS, INC.1 SO. CAL ALCOHOL&DRUGS PROGRAMS, INC.2 SOUTHWESTERN SOCCER LEAGUE, INC. SO. CAL SPEEDBOAT CLUB STRAIGHT WAY INC. SUBJECT 2 CHANGE SUBSTANCE ABUSE FOUNDATION OF LONG BEACH SUBSTANCE ABUSE FOUNDATION SUCCESS IN CHALLENGES INC. THE BOYS AND GIRLS CLUB OF LONG BEACH THE PROMISE GROUP TURTLE AND TORTOISE CARE SOCIETY1 TURTLE AND TORTOISE CARE SOCIETY2 TURTLE AND TORTOISE CARE SOCIETY CAL CHAPTER UNITED MITOCHONDRIAL DISEASE FOUND SO.CAL CHAPTER UNITED NATIONS FOUNDATION, INC.1 UNITED NATIONS FOUNDATION, INC.2 UNITED NETHERLANDS1 UNITED NETHERLANDS2 UPTOWN LONG BEACH LIONS CLUB1 UPTOWN LONG BEACH LIONS CLUB2 VANGUARD CANCER FOUNDATION WOMENSHELTER OF LONG BEACH1 WOMENSHELTER OF LONG BEACH2			

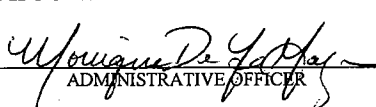
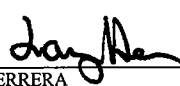
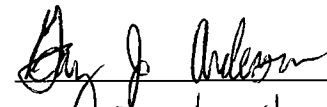
RECORDS DESTRUCTION REQUEST

1. Date 10/08/07

Honorable Council of the City of Long Beach

2. The City Clerk Department respectfully requests authority to destroy the following departmental records:
DEPARTMENT

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
22	ELECTION WORKING FILES – retention 6 years <u>SPECIAL MUNICIPAL ELECTION JUNE 26, 2001</u> Election Working Files – LBUUSD	2001	1	N/A
22	<u>SPECIAL MUNICIPAL ELECTION MARCH 27, 2001</u> Election Working Files – DISTRICT 1	2001	2	N/A

FOR DEPARTMENTAL USE 8. RECOMMENDED:  <small>ADMINISTRATIVE OFFICER</small>	CITY ATTORNEY'S CONSENT Consent is hereby given to destroy the records enumerated above. <small>CITY ATTORNEY</small>	14. REMARKS:
9. APPROVED:  <small>LARRY HERRERA</small>	11. By  12. Title <u>Deputy City Atty.</u> 13. Date <u>4/14/08</u>	
10. DATE:		

RECORDS DESTRUCTION REQUEST

1. Date 11/20/2007

Honorable Council of the City of Long Beach

2. The _____ City Clerk _____ respectfully requests authority to destroy the following
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
2	ACCOUNTING FILES Time Sheets	2004-2005		
3	ADMINISTRATIVE FILES: Hearing Book/City Council Red Book Council Chamber Reservation Log Vacation Log (Red Book) Resumes – Recruitment Test Results	2004-2005 2004-2005 2004-2005 2003-2005 2003-2005		
6	ALCOHOLIC BEVERAGE LICENSE	2004-2005		
19	CORRESPONDENCE FILE City Manager's File City Attorney's File General File (Misc. Correspondence)	2002-2005 2002-2005 2002-2005		
FOR DEPARTMENTAL USE		CITY ATTORNEY'S CONSENT		14. REMARKS:
8. RECOMMENDED: <i>Monique De La Parra</i> <small>RECORDS MANAGER</small>		Consent is hereby given to destroy the records enumerated above.		
9. APPROVED: <i>dsH</i> <i>1-25-2008</i> <small>DEPARTMENT HEAD</small>		CITY ATTORNEY		
		11. By <i>Dany J. Anderson</i>		
		12. Title <i>Dep'ty City Atty.</i>		
10. DATE:		13. Date <i>4/14/08</i>		

RECORDS DESTRUCTION REQUEST

1. Date 1/11/08

Honorable Council of the City of Long Beach

2. The CITY CLERK respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
19	CORRESPONDENCE FILES – Summons & Complaint & Public Records Request	2004	1	NA
19	CORRESPONDENCE FILES – Summons & Complaint & Public Records Request	2005	2	
19	CORRESPONDENCE FILE – Misc.	2001 - 2005	3	

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:</p> <p style="text-align: center;"><i>Moujine De La Haza</i> <small>RECORDS MANAGER</small></p> <p>9. APPROVED:</p> <p style="text-align: center;"><i>[Signature]</i> <small>DEPARTMENT HEAD</small></p> <p>10. DATE:</p>	<p>CITY ATTORNEY'S CONSENT</p> <p style="text-align: center;">Consent is hereby given to destroy the records enumerated above.</p> <p style="text-align: center;"><small>CITY ATTORNEY</small></p> <p>11. By <u><i>[Signature]</i></u></p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date <u>4/14/08</u></p>	<p>14. REMARKS:</p>
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RECORDS DESTRUCTION REQUEST

1. Date 02/01/08

Honorable Council of the City of Long Beach

2. The City Clerk Department respectfully requests authority to destroy the following
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
31.	File Folders – Bixby Knolls PBIA	2001-2002	N/A	N/A
31.	File Folders – Citizen Police Complaint Commission	2001-2002	N/A	N/A
31.	File Folders – Public Safety Advisory Commission	2001-2002	N/A	N/A
51.	Steno Books – Cultural Heritage Commission	12/2004-2005	N/A	N/A
51.	Steno Book – Human Relations Commission	2005	N/A	N/A
51.	Steno Book – Board of Health	2005	N/A	N/A
51.	Steno Books – Homeless Services Advisory Committee	2004-2005	N/A	N/A
51.	Steno Books – Belmont Shore PBIA	2004-2005	N/A	N/A
51.	Steno Books – Redevelopment Agency	2004-2005 & 1,2/2006	N/A	N/A
51.	Steno Books – Citizen Police Complaint Commission	2004	N/A	N/A
51.	Steno Books – Public Safety Advisory Commission	2004	N/A	N/A

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:</p> <p style="text-align: center;"><i>Monique DeGuzman</i> RECORDS MANAGER</p> <p>9. APPROVED:</p> <p style="text-align: center;"><i>[Signature]</i> DEPARTMENT HEAD</p> <p>10. DATE:</p>	<p>CITY ATTORNEY'S CONSENT</p> <p style="text-align: center;">Consent is hereby given to destroy the records enumerated above.</p> <p style="text-align: center;">CITY ATTORNEY</p> <p>11. By <i>Doug J. Anderson</i></p> <p>12. Title <i>Deputy City Atty.</i></p> <p>13. Date <i>4/14/08</i></p>	<p>14. REMARKS:</p>
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