



CITY OF LONG BEACH

DEPARTMENT OF HUMAN RESOURCES

R-31

333 West Ocean Boulevard 13th Floor • Long Beach, CA 90802

DEBORAH R. MILLS
DIRECTOR

July 9, 2013

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute all documents and any needed subsequent amendments with the City of Los Angeles, to accept Workforce Investment Act (WIA) funds totaling \$407,902 to continue operations of the Harbor WorkSource Center for the term of July 1, 2013 through December 31, 2013; and authorize the City Manager or his designee to execute agreements and amendments with necessary WIA training provider vendors. (Citywide)

DISCUSSION

Pacific Gateway operates the San Pedro-based Harbor WorkSource Center (Center) on behalf of the communities surrounding the Los Angeles Harbor under a contract with the City of Los Angeles. That Center functions similarly to other Pacific Gateway one-stop centers by providing employment assistance to adults and dislocated workers, and by partnering with businesses to meet their workforce needs.

The contractual relationship with the City of Los Angeles and its Workforce Investment Board continues to bridge strategies, allowing the neighboring Long Beach and Los Angeles communities to better work together in tapping into regional employment opportunities, including those of the Harbor area and its twin ports.

The City of Los Angeles notified Pacific Gateway that it would receive \$407,902 in Workforce Investment Act (WIA) funds for continued baseline services to residents for the period July 1, 2013 to December 31, 2013. A Request for Proposal (RFP) is being scheduled by the City of Los Angeles and the re-procured WorkSource Centers under its Workforce Development System are expected to be in place beginning January 1, 2014.

Allocation Breakdown for July 1, 2013 – December 31, 2013 Services

▪ Adults/Business Services	\$229,331
▪ Dislocated Workers/Business Services	\$175,571
▪ Veterans	<u>\$ 3,000</u>
TOTAL GRANTS	\$407,902

One key strategy will be Pacific Gateway's use of the resources to provide vocational and skills development training to residents who are unemployed or under-employed.

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That training comes in the form of customized and on-the-job training, developed and negotiated between the local business and Pacific Gateway, or can occur through more traditional classroom-based training. For the latter, the State maintains a master database of approved training institutions and programs through the California Eligible Training Provider List (ETPL). To ensure that local skill training investments lead to employment, clients accessing training services choose from the State-approved vendors on the ETPL, utilizing Pacific Gateway's labor market information, its industry partnerships, and one-on-one staff assistance in interpreting employment trends.

Based on actual client usage of the hundreds of local ETPL vendors, Pacific Gateway reimburses training providers for services at pre-determined rates ranging from \$300 to \$8,500 for vocational and skills development completion. Prior approvals from City Council authorized the City Manager or designee to execute required non-financial master Education Agreements with each training provider, as well as the required purchasing documents to reimburse the ETPL training providers, consistent with federal WIA regulations, and with the State's ETPL Policy and Guidance. Continued approval for these actions is requested.

This letter was reviewed by Deputy City Attorney Gary J. Anderson on June 12, 2013 and by Budget Management Officer Victoria Bell on June 19, 2013.

TIMING CONSIDERATIONS

City Council action is requested on July 9, 2013, in order to facilitate processing of required documents.

FISCAL IMPACT

The WIA funding is currently budgeted in the Community Development Grants Fund (SR 150) in the Department of Human Resources (HR). The grant does not require matching funds. Approval of this recommendation will result in employment preparation, placement, and retention services to several thousand residents.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



DEBORAH R. MILLS
DIRECTOR OF HUMAN RESOURCES

APPROVED:



PATRICK H. WEST
CITY MANAGER