

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Lana Beach, CA 90802-4664

1 RESOLUTION NO. RES-17-0084
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE FIRE DEPARTMENT
7

8 The City Council of the City of Long Beach resolves as follows:

9 Section 1. Pursuant to and in accordance with the provisions of Section
10 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
11 Beach Municipal Code relating to the destruction of City records, and the City Attorney
12 having heretofore given his written consent, the City Council of the City of Long Beach
13 does hereby approve and authorize the destruction by the Fire Department, of any and all
14 of the records, documents, instruments, books, papers, and writings as set forth in the
15 documents attached hereto and marked Exhibit "A" and by reference thereto made a part
16 hereof, which records are under its charge and are no longer required for use in its
17 respective office, said records being no less than two (2) years old.

18 Section 2. The City Council hereby finds that none of said records:

- 19 A. Affect the title to real property or liens thereon;
20 B. Constitute official court records;
21 C. Constitute records which are required to be kept by statute;
22 D. Constitute the original or record copies of the minutes,
23 ordinances or resolutions of the City of Long Beach or any City Board or
24 Commission.

25 Section 3. This resolution shall take effect immediately upon its adoption
26 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of September 5, 2017, by the following vote:

Ayes: Councilmembers: Gonzalez, Pearce, Price,
Supernaw, Mungo, Andrews,
Uranga, Austin, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: None.


City Clerk

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EXHIBIT “A”

RECORDS DESTRUCTION REQUEST

1. Date 8/7/17

Honorable Council of the City of Long Beach

2. The FIRE DEPARTMENT respectfully requests authority to destroy the following
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
Item 28.	Subpoena Copies	2008	1	N/A
Item 28.	Subpoena Copies	2009	2	N/A
Item 28.	Subpoena Copies	2010	3	N/A
Item 28.	Subpoena Copies	2011	4	N/A
Item 28.	Subpoena Copies	2012	5	N/A
Item 28.	Subpoena Copies	2013	6	N/A

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:</p> <p style="text-align: center;"><i>AG</i></p> <p style="text-align: center;"><small>RECORDS MANAGER</small></p>	<p>Subpoena Copies CITY ATTORNEY'S CONSENT</p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p style="text-align: center;"><small>CITY ATTORNEY</small></p>	<p>14. REMARKS:</p>
<p>9. APPROVED:</p> <p style="text-align: center;"><i>[Signature]</i></p> <p style="text-align: center;"><small>DEPARTMENT HEAD</small></p>	<p>11. By <u><i>[Signature]</i></u></p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p>	
<p>10. DATE: <u>8/9/2017</u></p>	<p>13. Date <u>8/15/17</u></p>	

RECORDS DESTRUCTION REQUEST

1. Date 5/11/17

Honorable Council of the City of Long Beach
 2. The LBFD – Support Services Bureau

respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
11	Background information regarding Fire Recruit candidates.	1979 2008 2013 2014	Box 1 Box 2 Box 3 Box 4 Box 5 Box 6 Box 7	
FOR DEPARTMENTAL USE		CITY ATTORNEY'S CONSENT		14. REMARKS:
8. RECOMMENDED: <u>AB</u> <i>[Signature]</i> <small>RECORDS MANAGER</small>		Consent is hereby given to destroy the records enumerated above.		
9. APPROVED: <i>[Signature]</i> <i>[Signature]</i> <small>DEPARTMENT HEAD</small>		11. By <u><i>[Signature]</i></u> <small>CITY ATTORNEY</small>		
10. DATE: <u>6/8/17</u>		12. Title <u>Deputy City Attorney</u> 13. Date <u>8/15/17</u>		