

**AMENDMENT NO. TWO TO CONTRACT NO. 35685**

**35685**

RE: Amendment to Grant Agreement Contract No. 35685 for the provision of the Black Health Equity Collaborative for the City of Long Beach.

This Amendment to Contract No. 35685 is made and entered as of September 7, 2021, by and between the CITY OF LONG BEACH, a municipal corporation, and California State University, Long Beach. (Vendor). The amendment funding source is Racial Reconciliation funding.

Contract No. 35685 is amended by mutual agreement of the parties and as indicated below by a check or other mark preceding the appropriate amendment:

- 1. No change to term.
- 2. Extending Performance Period to end December 30, 2021 in the Scope of Work, attached hereto as Exhibit "A-1".
- 3. Adding \$38,500 for a total contract amount not to exceed \$135,800 as reflected in Exhibits "A-1" and "B-1", attached hereto and incorporated herein.
- 4. The price for certain items shall be increased as shown on Exhibit "A", which is attached hereto and incorporated herein by this reference.
- 5. The price for certain items shall be decreased as shown on Exhibit "A", which is attached hereto and incorporated herein by this reference.
- 6. The discount offered to the City is increased by \_\_\_ %
- 7. The items or locations identified on Exhibit "B", which is attached hereto and incorporated herein by this reference, are hereby deleted from the Contract.
- 8. The items or locations identified on Exhibit "B", which is attached hereto and incorporated herein by this reference, are hereby added to the Contract.
- 9. Current permits, licenses, insurance and other required information are attached as Addendum No. 1.

Except as expressly amended above, all terms and conditions in this Contract are ratified and confirmed and remain in full force and effect. Executed with all formalities required by law as of the date first stated above.

**Attach Notary if Out-of-State Vendor**

**VENDOR:**

*Maria Reyes* 9/10/2021  
(Signature)  
Maria Reyes

\_\_\_\_\_  
(Print / Type Name)  
Director Sponsored Programs  
President / Vice President / Secretary / Treasurer  
(circle one)

**VENDOR:**

*Simon Kim* 9/10/2021  
(Signature)  
Simon Kim

\_\_\_\_\_  
(Print / Type Name)  
\_\_\_\_\_  
President / Vice President / Secretary / Treasurer  
(circle one)

**THE CITY OF LONG BEACH:**

By: *Linda J. Jaturro*  
City Manager

**EXECUTED PURSUANT  
TO SECTION 301 OF  
THE CITY CHARTER**

Approved as to form:  
CHARLES PARKIN, City Attorney

By: *Greg J. Anderson*  
Deputy  
9/14/21

# SCOPE OF WORK AGREEMENT

California State University, Long Beach - Dr. Amber Johnson  
June 1, 2021 – December 31, 2021

This scope of work is between the California State University, Long Beach (CSULB) and the City of Long Beach (City).

## I. Overview of Service Responsibilities

The disproportionate health impact of COVID-19 in the Black Community led to the development of the Black Health Equity Coalition (BHEC). The BHEC is a community-driven empowerment model designed to promote health equity as a critical aspect of Long Beach Black community culture by ensuring that the prospects for good health are not limited by where we live, how much money we make, or discrimination we face. The BHEC creates a transformative and culturally responsive interdisciplinary workforce by integrating the expertise of Long Beach community service providers, public health workers, student trainees, community organizations and agencies, and other systems of public support. The proposed partnership brings the expertise of Dr. Amber Johnson, an Assistant Professor in the CSULB Department of Health Science as the BHEC Program Coordinator. Dr. Johnson has over 15 years of experience conducting community-based research, programming, and evaluation in Black populations.

As the BHEC Program Coordinator, CSULB Professor Dr. Johnson agrees to implement all activities in this Scope of Work (SOW). To achieve these strategies, Dr. Johnson will provide professional support in the development, implementation, administration, and management of BHEC programming by establishing partnership agreements with participating community organizations and small business partners. Dr. Johnson will also analyze and interpret health data related to Black health disparities to develop conclusions and make recommendations for improvement in service delivery, community service programming, performance, and attainment of grant goals.

## II. Services to be Performed:

SERVICE	IMPLEMENTATION	TIMELINE	DELIVERABLE
Continue to train student interns.	Interns support and assist with the implementation of the BHEC and BHEC website. BHEC Website updates include: posting new events and general website text/photo updates	06/01/21 – 12/31/21	Train 4 student interns.
BHEC Development and Coordination	Coordinates and/or provides professional support in the development, implementation, monitoring, administration, and management of the BHEC.	06/01/21 – 12/31/21	Develop Strategic Plan and Requests for Proposals (RFP) for Black Health Equity. Interns may support/liaison to establish contracts.  Continues to establish partnership agreements

			with Black-serving organizations and businesses to establish BHEC.
			Bi-weekly phone calls or video sessions with BHEC organizations to ensure services are being provided.
Key Metrics Reporting	Internally tracks program metrics weekly and provides City staff with monthly updates on key metrics for BHEC.	06/01/21 – 12/31/21	Monthly update on key metrics
BHEC Communications Outreach	Develops and implements communication strategies for the BHEC, including outreach and enrollment messaging.	06/01/21 – 12/31/21	Print and digital recruitment materials and organize an information session for BHEC partners.
	Prepares and presents grant program and service information at public meetings and events.		
Data Analysis and Evaluation	Analyzes and interprets health data related to Black health disparities to develop conclusions. Draws upon the data to recommend improvement in service delivery, community service programming, performance, and attainment of subcontract goals.	06/01/21 – 12/31/21	Continues to develop final report that highlights key findings and recommendations for program improvement and sustainability by 12/31/21 unless otherwise extended by the City at its sole discretion.
	Performs community health research, assessment, and analysis on best practices related to Black health equity and prepares information to share with City and community stakeholders.		
Community Engagement for	Support The Nonprofit Partnership (TNP) in the	07/1/21 - 12/31/21	Register at least 10 small or startup Black-

**Capacity Building Workshops**

administration of a survey to assess nonprofit's capacity building needs.

Connect with nonprofit organizations with expertise serving Black Indigenous People of Color communities that are disproportionately impacted by systems that have perpetuated structural barriers and inequities.

Use personalized approaches such as phone calls or text messages or localize media outlets to share the benefits of the capacity building trainings and assist organizations to register with TNP, if needed.

Follow up with all registered organizations to ensure that they attend the first capacity building training.

Work closely with TNP to ensure nonprofits register and receive the benefits for this technical assistance.

serving nonprofit organizations for at least one capacity building training.

Register at least 10 people for each training (no more than two people from each organization can participate).

**BHEC Sustainability**

Establishes and/or maintains relationships and serves as liaison to BHEC partners and stakeholders, including agencies related to grant-funded programs and services.

Coordinates public meetings and events to implement Black Health Equity Fund coordination activities.

06/01/21 – 12/31/21

Continues to develop BHEC sustainability plan

**III. City Responsibilities**

The City will appoint an employee who liaise between Dr. Amber Johnson and the City of Long Beach to promote BHEC programmatic sustainability. The City will also keep abreast of funding opportunities for the long-term financial sustainability of the BHEC. The City will maintain ownership of data and agree to share said data with BHEC members and CSULB to support data dissemination efforts.

#### IV. Sub-Recipient Monitoring and Tracking

Several metrics will track the allocation of funds, the degree to which the services were implemented as planned, program participation, and the establishment of the Black Health Equity Collaborative. Process variables for data collection will include: (1) number of clients receiving mental health services; (2) number of participants receiving direct services, and (3) CBO or nonprofit satisfaction. The BHEC Coordinator will work with community members to determine service reach, frequency, and impact. Participants receiving direct services from Black Health Equity funds will be selected to complete pre- and post-test surveys at intake and program completion to measure program satisfaction. All CBOs and nonprofits who participate in the infrastructure support trainings will also complete pre- and post-test surveys to measure their organizational growth. The analysis of pre- and post-test data will indicate if the Black Health Equity Collaborative achieved program goals. The BHEC Coordinator will provide a cumulative report to the Program Manager in December 2021 to share the fund’s impact in the Black community in Long Beach. The BHEC Manager will publicly disseminate the annual report to community members and leaders who participated in the reconciliation process to discuss future recommendations and sustainability plans.

Direct Service Metrics	Timeline
Number of partnership agreements	Monthly
BHEC Status Report toward Strategies 1-2: <ul style="list-style-type: none"> <li>• Number and percent of Mental Health Providers who met their service goals (Strategy 1)</li> <li>• Number and percent of Community Service Providers who meet their service goals (Strategy 2)</li> </ul>	Monthly
Report of BHEC strengths, challenges, and additional support needed (300 words)	Monthly

## EXHIBIT B - Budget

9/07/21

The City will provide a one-time payment to extend CSULB's contract in the amount of \$38,500 for services and submission of stated deliverables. This payment will provide \$24,000 funding for summer/fall effort for Dr. Amber Johnson and four (4) student interns in the amount of \$14,500. The City will serve as the fiscal agent.