

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
APRIL 17, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 17, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr, Jonathan Gotz, Larry Keller

MEMBER EXCUSED: Jeanne Karatsu

OTHERS PRESENT: Melinda George, Deputy Director, Acting Secretary
Marilyn Hall, Executive Assistant
Christina Checél, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Carolyn Smith Watts presided.

MINUTES: It was moved by Commissioner Keller, seconded by Commissioner Hicks and carried that the minutes of the regular meeting of April 3, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the Suspension Appeal 26-S-1112 hearing minutes of March 27, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the Suspension Appeal 27-S-1112 hearing minutes of April 3, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-6): It was moved by Commissioner Keller, seconded by Commissioner Hicks and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Combination Building Inspector Aide – 182 Applied,
94 Qualified

Emergency Medical Educator (Established 3/18/13) –
1 Applied, 1 Qualified

Senior Civil Engineer – 61 Applied, 35 Qualified

Water Treatment Operator – 89 Applied, 24 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Janet Evans/Public Safety Dispatcher IV/Fire

Pamelia Blansfield/Library Clerk I/Library

Roland Bell/Police Officer/Police

Cheryl Davis/Clerk Typist III/Police

Timothy Lancaster/Police Lieutenant/Police

Kenneth Hovinetz/Business Systems Specialist VI/
Technology Services

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Michela Leytham/Registered Nurse II/Human Resources

Alfonza Meyers/School Guard/Police

Leilani Ackerley/Public Safety Dispatcher II/Police

Rayisha Pinto/Housing Aide II/Health

The motion was made to receive and file on Consent Calendar.

TRANSFER:

Request to approve transfer.

Norma Sanchez/Assistant Administrative Analyst I/Fire
to Assistant Administrative Analyst II/Public Works

The motion was made to approve on Consent Calendar.

RESCHEDULE FOR HEARING:

Request to approve reschedule for hearing.

Suspension Appeal 23-S-1112, May 15 & 16, 2013

The motion was made to approve on Consent Calendar.

**PROTEST OF WRITTEN
EXAMINATION ITEM:**

STOCK AND RECEIVING CLERK

The Secretary presented a staff report prepared by Caprice McDonald,, Personnel Analyst, regarding the protested questions from the Stock and Receiving Clerk examination, which was administered on March 26-27, 2013. Ms. McDonald briefed the Commission regarding the protests. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to approve the recommended disposition of the protested items. The motion carried by a unanimous roll call vote.

BULLETINS:

It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Administrative Aide
Plan Checker – Fire Prevention

**ELECTION OF COMMISSION
OFFICERS:**

President Smith Watts opened the nominations for the election of Commission officers, pursuant to Section 110 of the Civil Service Rules and Regulations. It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried to open the nominations for President and Vice President. The motion carried by a unanimous roll call vote. It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried to nominate Commissioner Hicks for the office of President. It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried to close the nomination for President. Commissioner Hicks was elected President by a unanimous roll call vote. It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried to nominate Commissioner Keller for the office of Vice President. It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to close the nomination for Vice President. Commissioner Keller was elected as Vice President by a unanimous roll call vote.

Commissioner Hicks thanked President Smith Watts for her service as President of the Commission.

President Smith Watts thanked the Commission for allowing

her to serve as President of the Commission and for the excellent support it provided.

MANAGERS' REPORT:

The Secretary informed the Commission that staff has been at Fire headquarters conducting the Fire Captain examination this week. She also thanked President Smith Watts for serving as the Commission President the past year.

CONSIDERATION OF ALJ REPORT:

DISABILITY RETIREMENT HEARING 24-DR-910

The Secretary presented a report prepared by Administrative Law Judge Joseph Montoya to the Commission, regarding the subject hearing which was conducted on December 15, 2011. In addition, the Secretary presented an Objection to the ALJ Report prepared by Ann Lattime, Deputy City Attorney and a Response to Objection to ALJ Report prepared by Richard J. Silber, Attorney at Law. Christina Checél, Senior Deputy City Attorney and Commission Advisor, directed the Commission to consider this matter in a Closed Session, pursuant to Government Code 54957. It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried to recess the meeting to a Closed Session, pursuant to Government Code 54957. The motion carried by a unanimous roll call vote. After hearing arguments from both parties, President Smith Watts recessed to deliberations. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the administrative law judge's report be approved as prepared. The motion carried by a unanimous roll call vote. The Commission reconvened the meeting and announced the following Commission's decision. After reviewing the Administrative Law Judge's Proposed Decision, hearing oral arguments from counsel and reviewing the exhibits, the Commission moved to uphold the Proposed Decision granting Mr. Albarran's disability retirement.

It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried to reconvene to the regular meeting.

ADJOURNMENT:

There being no further business before the Commission,
President Smith Watts adjourned the meeting.


MELINDA GEORGE
Acting Secretary

MG:meh