



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

C-20

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802 • (562) 570-5400 • Fax (562) 570 -5414

December 5, 2017

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract with Tait Environmental Services, Inc., of Santa Ana, CA, to provide technical support, construction management services, and regulatory updates for the City's Fuel Operations program, in an annual amount of \$180,000, and authorize a 15 percent contingency in the amount of \$27,000, for a total annual contract amount not to exceed \$207,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager or designee. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with Tait Environmental Services, Inc. (Tait), for technical and project management support for the City's 17 fueling sites. Tait was first awarded a contract for these services through a competitive procurement process completed in FY 15.

The Financial Management Department, Fleet Services Bureau, is responsible for management of the City's fuel storage program. Tait has provided services to the City on various projects over the last 18 years, and has specifically provided the requested services since January 2015. Tait is a leader in the industry and has acquired significant knowledge of the City's fuel sites and regulatory environment while guiding policy development, and this background would not easily be transferred to another vendor without significant investment in consultant and staff time. The City's fuel program and sites are of sufficient complexity that a new contractor would experience a lengthy learning curve, impacting overall management of the program and possibly increasing the City's regulatory exposure. Additionally, Tait has successfully managed complex construction and repair projects for underground storage tanks (UST) at Alamitos Bay and Shoreline Marinas, and successfully managed above-ground storage tank construction projects at the Water Department and the West Police station.

HONORABLE MAYOR AND CITY COUNCIL

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City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process, but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Monica J. Kilaita on November 8, 2017 and by Assistant Finance Director Lea Eriksen on November 7, 2017.

SUSTAINABILITY

Diligent monitoring and management of the City's fuel operations, while ensuring compliance with local, state and federal regulations, protects people and the environment from harmful contaminants, while also preventing the City from incurring costly fines.

TIMING CONSIDERATIONS

City Council action is requested on December 5, 2017, to ensure a new contract is in place expeditiously.

FISCAL IMPACT

The cost of this contract will not exceed \$207,000 annually, and is budgeted in the Fleet Services Fund (IS 386) in the Department of Financial Management (FM). The cost of this contract is budgeted as part of Fuel Operations division costs that are charged to user departments through the Fleet monthly billing process. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:


Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



PATRICK H. WEST
CITY MANAGER

JG:DB:PM
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ATTACHMENT

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH TAIT ENVIRONMENTAL SERVICES, INC., WITHOUT ADVERTISING FOR BIDS, FOR TECHNICAL SUPPORT, CONSTRUCTION MANAGEMENT SERVICES, AND REGULATORY UPDATES FOR THE CITY'S FUEL OPERATIONS PROGRAM FOR A PERIOD OF TWO YEARS IN AN ANNUAL AMOUNT NOT TO EXCEED \$207,000 WITH THE OPTION TO RENEW FOR THREE ADDITIONAL ONE YEAR PERIODS

WHEREAS, the Financial Management Department, Fleet Services Bureau, is responsible for management of the City's fuel storage program; and

WHEREAS, Tait Environmental has provided the necessary expertise and experience assisting the City in management of its fuel storage program for 18 years and has thorough knowledge of the City's fuel sites; and

WHEREAS, the City's fuel program and sites are of sufficient complexity that a new contractor would experience a lengthy learning curve, impacting overall management of the program; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids for technical support, construction management services, and regulatory updates for the City's Fuel Operations program and to do so would constitute an idle and useless act and an unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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Section 1. The City Manager is hereby authorized to enter a contract, without advertising for bids, with Tait Environmental Services, Inc. for technical support, construction management services, and regulatory updates for the City's Fuel Operations program as required by the City for a period of two years in an annual amount not to exceed \$207,000. The parties may, by mutual agreement, extend the term for three additional one year periods. If the sole source status of Tait Environmental Services, Inc. changes, City shall publicly bid instead of extending the contract.

Section 2. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2017 by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk