

C-17

February 1, 2022

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute an agreement and any necessary documents including any necessary subsequent amendments, with the California State Library, to accept and expend grant funding in the amount of \$15,000, for the Zip Books program, for the period of July 1, 2021 through June 30, 2022; and,

Increase appropriations in the General Grants Fund Group in the Library Services Department by \$15,000, offset by grant revenue. (Citywide)

DISCUSSION

The Library Services Department's (Library) Zip Books program application to the California State Library was accepted and the library was awarded grant funding in the amount of \$15,000 to restart its Zip Books program, a Library service that was put on hold in the Spring of 2021 due to a gap in State funding.

Developed as a more cost-effective and patron-friendly alternative to Inter Library Loan, the Zip Books program was added as a service in 2018 and immediately became quite popular. Patrons looking for a book not owned by the Long Beach Public Library may request, free of charge, to receive that title using the Zip Books program. If the title is available through Amazon, the Library will order the book and have it shipped directly to the patron's home. When the patron has finished reading the book, it is returned to the library and another request may be made. Once returned, Zip Books can be added to the Library's permanent collection for others to check out. Approximately 92 percent of requests for titles not owned by the library are made using the Zip Books program versus traditional Inter Library Loan, which accounts for only about 8 percent of requests.

This matter was reviewed by Deputy City Attorney Amy R. Webber on January 7, 2021 and Revenue Management Officer Geraldine Alejo on January 12, 2022.

TIMING CONSIDERATIONS

City Council action is requested on February 1, 2022, to receive and expend grant funding by June 30, 2022.

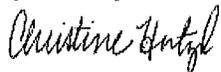
FISCAL IMPACT

The City will receive grant funding in the amount of \$15,000 for the Zip Books program. An appropriation increase in the amount of \$15,000 is requested in the General Grants Fund Group in the Library Services Department, offset by grant revenue. The grant has no required match or in-kind service mandate. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CHRISTINE HERTZEL
INTERIM DIRECTOR OF LIBRARY SERVICES

APPROVED:



THOMAS B. MODICA
CITY MANAGER