



CITY OF LONG BEACH

OFFICE OF THE CITY CLERK

C-7

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802 • (562) 570-6101 • FAX (562) 570-6789

February 19, 2019

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to approve the destruction of records for the Department of Development Services, Redevelopment Agency as shown in Exhibit A: and adopt the resolution.

DISCUSSION

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the Office of the City Clerk has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and the Department of Development Services concur in the above recommendation.

FISCAL IMPACT

Appropriations have been budgeted in FY 19 for the operation of the City Records Center.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. De La Garza", written in a cursive style.

Monique De La Garza
City Clerk

MD:II

1 RESOLUTION NO.

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE DEPARTMENT OF
7 DEVELOPMENT SERVICES, REDEVELOPMENT AGENCY
8

9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney
13 having heretofore given his written consent, the City Council of the City of Long Beach
14 does hereby approve and authorize the destruction by the Department of Development
15 Services, Redevelopment Agency of any and all of the records, documents, instruments,
16 books, papers, and writings as set forth in the documents attached hereto and marked
17 Exhibit "A" and by reference thereto made a part hereof, which records are under its
18 charge and are no longer required for use in its respective office, said records being no
19 less than two (2) years old.

20 Section 2. The City Council hereby finds that none of said records:

- 21 A. Affect the title to real property or liens thereon;
22 B. Constitute official court records;
23 C. Constitute records which are required to be kept by statute;
24 D. Constitute the original or record copies of the minutes,
25 ordinances or resolutions of the City of Long Beach or any City Board or
26 Commission.

27 Section 3. This resolution shall take effect immediately upon its adoption
28 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2019, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

EXHIBIT “A”

RECORDS DESTRUCTION REQUEST

1. Date 12/31/18

Honorable Council of the City of Long Beach

2. The Development Services Department/Redevelopment Agency DEPARTMENT respectfully requests authority to destroy the following departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
22	Project Acquisitions/Dispositions – Title Ownership Records	2002-2012	N/A	N/A

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED: <i>AD</i> <i>[Signature]</i> RECORDS MANAGER</p> <p>9. APPROVED: <i>[Signature]</i> DEPARTMENT HEAD</p> <p>10. DATE: <u>1/11/2019</u></p>	<p>CITY ATTORNEY'S CONSENT</p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p>CITY ATTORNEY</p> <p>11. By <i>[Signature]</i></p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date <u>1/17/19</u></p>	<p>14. REMARKS:</p> <p>Please see attached list of Title Ownership Records.</p>
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RDA Deeds as of 11/14/18 To Be Destroyed

Title(s)	Address(es)	APN(s)	Month/Year Sold
Deed	609 & 669 E. Artesia	7115-003-037/039/040	Mar 2011
Final Order of Condemnation	6620-30 Atlantic Ave	7115-003-904	Mar 2011
Grant Deed and Quitclaim Deed	685 E. Artesia	7115-003-042	Mar 2011
Final order of condemnation	6101, 6119, 6123, 6131, 6141 Atlantic	7125-036-001	Mar 2011
Deed	34 E. Sunset St.	7131-032-003/004	Mar 2011
Deed	5058-5060 Long Beach Blvd and 5057 Cedar Ave	7131-032-009	Mar 2011
Deed	5101 Cedar Ave	7131-032-011	Mar 2011
Final Order of Condemnation	5098 Long Beach Blvd	7131-032-902	Mar 2011
Final Order of Condemnation	5096 Long Beach Blvd	7131-032-903	Mar 2011
Judgment and Final Order of Condemnation	4856 Long Beach Blvd	7133-010-006	Mar 2011
Judgment and Final Order of Condemnation	4870 Long Beach Blvd	7133-010-008	Mar 2011
Judgment and Final Order of Condemnation	4860 N. Long Beach Blvd	7133-010-027	Mar 2011
Deed	4800-4810 Long Beach Blvd	7133-010-001/007	Mar 2011
Deed	4321 Atlantic Ave	7139-001-006/029/031	Mar 2011
Final Order of Condemnation	2545 Atlantic Ave	7208-006-026	Mar 2011
Final Order of Condemnation	2535 Atlantic Ave	7208-006-027	Mar 2011
Deed	2527 Atlantic Ave	7208-006-028	Mar 2011
Final Order of Condemnation	2525 Atlantic Ave	7208-006-029	Mar 2011
Deed	2515-2517 Atlantic Ave	7208-006-030	Mar 2011
Final Order of Condemnation	572 E. Vernon St.	7208-006-031	Mar 2011
Deed	566 E. Vernon St.	7208-006-032	Mar 2011
Deed	560 E. Vernon St.	7208-006-033	Mar 2011
Deed	550 E. Vernon St.	7208-006-034	Mar 2011
Deed	530-543 Willow St.	7208-006-036	Mar 2011
Deed	2175 Atlantic Unit 1	7208-030-030	Mar 2011

RDA Deeds as of 11/14/18 To Be Destroyed

Title(s)	Address(es)	APN(s)	Month/Year Sold
Deed	2175 Atlantic Unit 2	7208-030-031	Mar 2011
Deed	2175 Atlantic Unit 4	7208-030-033	Mar 2011
Deed	2175 Atlantic Unit 5	7208-030-034	Mar 2011
Deed	2175 Atlantic Unit 6	7208-030-035	Mar 2011
Deed	2175 Atlantic Unit 7	7208-030-036	Mar 2011
Deed	2175 Atlantic Unit 8	7208-030-037	Mar 2011
Deed	2175 Atlantic Unit 9	7208-030-038	Mar 2011
Deed	2175 Atlantic Unit 10`	7208-030-039	Mar 2011
Deed	2175 Atlantic Unit 12	7208-030-041	Mar 2011
Final Order of Condemnation	2175 Atlantic Unit 13	7208-030-042	Mar 2011
Deed	2175 Atlantic Unit 14	7208-030-043	Mar 2011
Deed	2175 Atlantic Unit 15	7208-030-044	Mar 2011
Deed	2175 Atlantic Unit 16	7208-030-045	Mar 2011
Deed	2175 Atlantic Unit 17	7208-030-046	Mar 2011
Deed	2175 Atlantic Unit 18	7208-030-047	Mar 2011
Deed	2175 Atlantic Unit 19	7208-030-048	Mar 2011
Final Order of Condemnation	2175 Atlantic Unit 3 and Unit 11	7208-030-095 & 926	Mar 2011
Deed	1814 Pine Ave	7209-016-024	Mar 2011
Deed	101 E. PCH	7209-016-033	Mar 2011
Stipulated Judgment of Condemnation	945 E. PCH	7210-013-024 & 025	Mar 2011
Deed	W. Orange-Walnut Former PE Right-of-Way Union Pacific	7210-041-801 & 7215-009-801	May 2007
Temporary Construction Easement Deed	2001 E. PCH	7216-031-004	June 2005
Temporary Construction Easement Deed	1869 & 1875 Cherry Ave	7216-032-011/012	Nov 2003
Temporary Construction Easement Deed	1861 & 1865 Cherry Ave	7216-032-013	April 2004
Temporary Construction Easement Deed	1851 Cherry Ave	7216-032-014	April 2004
Deed	1440 Temple Ave	7259-024-003	Feb 2010
Deed	2821 E. 14 th St.	7259-024-010	Feb 2010
Deed	2837 E. 14 th St.	7259-024-011	Feb 2010
Deed	2929 E. 14 th St.	7259-024-015	Feb 2010
Deed	1205 Walnut Ave	7267-001-015	Mar 2011
Deed	1207 Walnut Ave	7267-001-016	Mar 2011

RDA Deeds as of 11/14/18 To Be Destroyed

Title(s)	Address(es)	APN(s)	Month/Year Sold
Deed	1209 Walnut Ave	7267-001-017	Mar 2011
Settlement and Release Agreement and Disclaimer of Defendant	1540-1545 Anaheim Ave	7267-001-904	Mar 2011
Deed	1500 & 1501 E. Anaheim St.	7267-001-038 & 7268-040-021	Mar 2011
Deed	851 Orange Ave	7267-023-025	Feb 2010
Final Order of Condemnation	1790 Atlantic Ave	7268-06-020/021/022/023	June 2009
Deed	1348 Pacific Ave	7269-005-003	Prior to Feb 2012
Deed	1730 Magnolia Ave	7269-037-017	July 2012
Deed	1494 Henderson Ave	7269-040-018	June 2011
Deed	1486 Henderson Ave	7269-040-019	March 2012
Final Order of Condemnation	602 W. Anaheim St.	7271-019-011	Feb 2010
Ex-Parte to Correct Clerical Error 9/9/08 and Default Judgment of Condemnation 5/27/08	602 W. Anaheim St.	7271-019-011	Feb 2010
Agreement to Purchase	734 Maine Ave	7271-023-025	June 2010
Deed	226 W. 10 th St.	7272-012-004	Jan 2002
Deed	1235 Lime Ave	7274-002-004	Mar 2011
Deed	1225 Lime Ave	7274-002-006	Mar 2011
Final Order of Condemnation	100 East Ocean Blvd	7278-007-048	Mar 2011
Deed	253 Daisy Ave	7278-019-001	Oct 2010
Preliminary Change of Ownership Report	247 Daisy Ave	7278-019-002	Oct 2010
Deed	612 W. 3 rd St.	7278-019-003	Oct 2010
Deed	234 Nylic Court	7278-019-004	Oct 2010
Deed	241 Daisy Ave	7278-019-005	Oct 2010
Deed	237 Daisy Ave	7278-019-006	Oct 2010
Deed	227 Daisy Ave	7278-019-007	Oct 2010
Deed	228 N. Nylic Court	7278-019-008	Oct 2010
Deed	630-646 W. 3 rd St. & 232-236 Maine Ave	7278-019-012/013/014/015	Oct 2010
Deed	228 Maine Ave	7278-019-016	Oct 2010
Deed	227/229 N. Nylic Court	7278-019-017/018	Oct 2010
Final Order of Condemnation	643/635/629 Broadway & 216 Maine	7278-019-019/020/021/029/030/031	Oct 2010
Deed	601 W. Broadway	7278-019-026	Oct 2010

RDA Deeds as of 11/14/18 To Be Destroyed

Title(s)	Address(es)	APN(s)	Month/Year Sold
Deed	205 Daisy Ave	7278-019-027	Oct 2010
Deed	223 Daisy Ave	7278-019-028	Oct 2010
Deed	538 W. 3 rd St.	7278-019-042	Oct 2010
Deed	548/550 W. 3 rd St.	7278-019-043	Oct 2010
Deed	246 Daisy Ave	7278-019-044	Oct 2010
Final Order of Condemnation	216-222 Daisy Ave	7278-019-048/049	Oct 2010
Deed	208 Daisy Ave	7278-019-050	Oct 2010
Deed	537 W. Broadway	7278-019-051	Oct 2010
Final Order of Condemnation	529-535 W. Broadway	7278-019-052	Oct 2010
Final Order of Condemnation	221 Magnolia & 505&523 W. Broadway	7278-019-053/054/055	Oct 2010
Deed	528/532 W. 3 rd St.	7278-019-056,058	Oct 2010
Deed	230 Daisy Ave	7278-019-900/901/902	Oct 2010
Deed	253 Magnolia Ave	7278-019-904	Oct 2010
Agreement for Acquisition of real Property	624 W. 3 rd St.	7278-019-009/010/011	Oct 2010
Deed	605 W. Broadway	7278-019-024/025	Oct 2010
Deed	139 E. Broadway & 219, 233, & 235 Locust Ave	7280-020-016-023-024-025-029-030	Mar 2011
Deed	4 th St & Pacific Ave	7280-016-900	Mar 2011
Final Order of Condemnation	125 & 131 W. 3 rd St.	7280-016-010/017	Mar 2011
Deed	328-338 Pacific	7280-016-902/903	Mar 2011
Deed	4 th St. & Pacific Ave	7280-016-901	Mar 2011
Deed	120 E. 3 rd St.	7280-020-003	Mar 2011
Deed	127 & 135 E. Broadway	7280-020-013	Mar 2011
Agreement for Purchase and Sale of Real Property	234 E. Broadway	7280-028-002	Mar 2011
Deed	224 E. Broadway	7280-028-916	Mar 2011
Deed	248 E. Broadway	7280-028-917	Mar 2011
Deed	348 E. 3 rd St	7281-017-003	Mar 2011
Deed	330&338 E. 3 rd St.	7281-017-005/007	Mar 2011
Deed	242-256 Long Beach Blvd and 320 E. 3 rd St.	7281-017-008/009	Mar 2011
Deed	239 Elm Ave	7281-017-010	Mar 2011
Deed	240 Long Beach Blvd	7281-017-011	Mar 2011
Deed	232 Long Beach Blvd	7281-017-016	Mar 2011
Deed	200 Long Beach Blvd	7281-017-092	Mar 2011

RDA Deeds as of 11/14/18 To Be Destroyed

Title(s)	Address(es)	APN(s)	Month/Year Sold
Deed	340, 343, 344, 346 & 352-90 E. 3 rd St. & 269 Elm St.	7281-017-911/912	Mar 2011
Deed	133 N. Long Beach Blvd	7280-028-004	June 2010
Deed	2051-2089 Santa Fe Ave & 1719-1817 W. Willard St.	7402-016-001	Mar 2008
Deed	WLB CT 60647 SF 03 E	7429-018-900	Mar 2011
Deed	WLB CT 60642 SF 03 E	7429-018-901	Mar 2011
Deed	WLB CT 60649 SF 03 E	7429-018-902	Mar 2011
Deed	WLB CT 62270/Site E	7429-018-903	Mar 2011
Deed	1881-1891 W. 16 th St.	7432-001-042	Dec 2011
Deed	1601 W. 17 th St.	7432-007-042	Dec 2010

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH

Department REDEVELOPMENT BUREAU

According to your departmental records retention schedule, the following boxes are eligible for destruction.

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
A-1203-OF	PROJECT AQU-DISPO WORK FILES	12/29/1977	12/29/1977	12/29/2005	IRON MOUNTAIN	382710070
A-750	RELOCATION PROJECT FILES	5/1/1981	5/1/1989	5/1/2005	Internal Record Center	A -008-0003 0009
B-885	RELOCATION PROJECT FILES	3/1/1980	7/1/1988	7/1/2005	Internal Record Center	B -009-0005 0005
CC-304-OF	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK	1/1/1973	12/31/1976	12/31/1981	IRON MOUNTAIN	382721077
CC-305-OF	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK	1/1/1973	1/1/1975	1/1/1980	IRON MOUNTAIN	382721078
CC-306-OF	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK	1/1/1973	1/1/1977	1/1/1982	IRON MOUNTAIN	382721079

Perm Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
E-072	RELOCATION PROJECT FILES	10/1/1980	1/1/1987	1/1/2005	Internal Record Center	E -001-0004 0010
E-073	RELOCATION PROJECT FILES	10/1/1980	1/1/1987	1/1/2005	Internal Record Center	E -001-0004 0011
E-075	RELOCATION PROJECT FILES	10/1/1980	1/1/1987	1/1/2005	Internal Record Center	E -001-0004 0013
F-357	PROJECT AREA ADOPTION-WORK FILES	7/8/1996	7/8/1996	7/8/1998	Internal Record Center	F -004-0003 0015
	RANGE: 1970 - 1970 RANGE: A - N					
F-452	PROJECT AREA ADOPTION-WORK FILES	7/8/1996	7/8/1996	7/8/1998	Internal Record Center	F -005-0003 0010
F-453	PROJECT AREA ADOPTION-WORK FILES	7/8/1996	7/8/1996	7/8/1998	Internal Record Center	F -005-0003 0011
F-454	PROJECT AREA ADOPTION-WORK FILES	7/8/1996	7/8/1996	7/8/1998	Internal Record Center	F -005-0003 0012

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
F-455	PROJECT AREA ADOPTION-WORK FILES	7/8/1996	7/8/1996	7/8/1998	Internal Record Center	F -005-0003 0013
F-456	PROJECT AREA ADOPTION-WORK FILES	7/8/1996	7/8/1996	7/8/1998	Internal Record Center	F -005-0003 0014
F-965	PROJECTS-RELOCATION CASE FILES	1/1/1987	1/1/1991	1/1/2005	Internal Record Center	G -001-0004 0004
F-976	PROJECT AREA ADOPTION RECORDS PROJECT AREA ADOPTION RECC	1/1/1987	1/1/1990	1/1/2005	Internal Record Center	G -001-0004 0007
F-977	PROJECTS-ENVIRONMENTAL IMPACT DOCS	1/1/1988	1/1/1989	1/1/2005	Internal Record Center	G -001-0004 0008
F-978	PROJECTS-ENVIRONMENTAL IMPACT DOCS	1/1/1988	1/1/1989	1/1/2005	Internal Record Center	G -001-0004 0009
G-003	RELOCATION PROJECT FILES	1/1/1979	11/1/1984	11/1/2005	Internal Record Center	G -001-0001 0002
G-005	RELOCATION PROJECT FILES	3/1/1986	9/1/1987	9/1/2005	Internal Record Center	G -001-0001 0004

Perm Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
G-006	RELOCATION PROJECT FILES	11/1/1980	8/1/1989	8/1/2005	Internal Record Center	G -001-0001 0005
G-007	RELOCATION PROJECT FILES	3/1/1955	7/1/1987	7/1/2010	IRON MOUNTAIN	383341472
G-018	PROJECT FILES	1/1/1976	1/1/1979	1/1/1982	Internal Record Center	G -001-0001 0016
G-019	PROJECT FILES	1/1/1975	1/1/1981	1/1/1984	Internal Record Center	G -001-0001 0017
G-042	RELOCATION PROJECT FILES	5/1/1984	11/1/1985	11/1/2005	Internal Record Center	G -001-0003 0001
G-043	RELOCATION PROJECT FILES	4/1/1981	7/1/1986	7/1/2005	Internal Record Center	G -001-0003 0002
G-044	RELOCATION PROJECT FILES	3/1/1986	4/1/1987	4/1/2005	Internal Record Center	G -001-0003 0003

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
G-045	RELOCATION PROJECT FILES	1/1/1981	1/1/1985	1/1/2005	Internal Record Center	G -001-0003 0004
G-046	RELOCATION PROJECT FILES	6/1/1979	5/1/1987	5/1/2005	Internal Record Center	G -001-0003 0005
G-056	RELOCATION PROJECT FILES	4/1/1985	6/1/1986	6/1/2005	Internal Record Center	G -001-0003 0014
G-102	RELOCATION PROJECT FILES	10/1/1986	1/1/1988	1/1/2010	IRON MOUNTAIN	383341473
G-103	RELOCATION PROJECT FILES	3/1/1975	4/1/1989	4/1/2005	Internal Record Center	G -002-0001 0002
G-105	RELOCATION PROJECT FILES	1/1/1986	1/1/1989	1/1/2010	IRON MOUNTAIN	383341470
G-106	RELOCATION PROJECT FILES	4/1/1988	12/1/1989	12/1/2010	IRON MOUNTAIN	383341471

Perm Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
G-107	RELOCATION PROJECT FILES	1/1/1980	1/1/1985	1/1/2005	Internal Record Center	G -002-0001 0006
G-112	RELOCATION PROJECT FILES	1/1/1977	1/1/1980	1/1/2005	Internal Record Center	G -002-0001 0010
G-113	RELOCATION PROJECT FILES	10/1/1986	5/1/1987	5/1/2005	Internal Record Center	G -002-0001 0011
G-332	RELOCATION PROJECT FILES	5/1/1981	10/1/1988	10/1/2005	Internal Record Center	G -004-0002 0010
G-362	RELOCATION PROJECT FILES	4/1/1979	5/1/1987	5/1/2005	Internal Record Center	G -004-0004 0002
12097	REDEVELOPMENT PROJECT FILES (10073.0) LB/405 RETAIL CENTER	1/1/1989	12/31/1997	12/31/2005	Internal Record Center	D -001-0003 0015
12521	CORRESPONDENCE FILES LIST 1486 HOLDING PER DEPT REQUEST	1/1/1998	12/31/1998	12/31/2003	Internal Record Center	G -001-0002 0011
15923	PROJECTS-DEVELPR SELECTION RFP/RFQ LIST 1706	1/1/2003	12/31/2003	12/31/2008	Internal Record Center	D -006-0002 0010

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
15924	PROJECTS-DEVELPR SELECTION RFP/RFQ LIST 1706	1/1/2003	12/31/2003	12/31/2008	Internal Record Center	D -006-0002 0011
15925	PROJECTS-DEVELPR SELECTION RFP/RFQ LIST 1706	1/1/2003	12/31/2003	12/31/2008	Internal Record Center	D -006-0002 0012
16104	PROJECT AREA ADOPTION RECORDS	1/1/1998	12/31/1998	12/31/2003	Internal Record Center	F -003-0002 0010
16307	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1729	1/1/1997	12/31/2003	12/31/2009	Internal Record Center	G -002-0002 0010
16308	ACQUISITION/DISPOSITIONS CITY-OWNED PROP LIST 1729	1/1/2001	12/31/2003	12/31/2009	Internal Record Center	G -002-0002 0015
16309	ACQUISITION/DISPOSITIONS CITY-OWNED PROP LIST 1729	1/1/1997	12/31/2002	12/31/2008	Internal Record Center	G -002-0002 0016
16310	ACQUISITION/DISPOSITIONS RDA OWNED PROP LIST 1729	1/1/1994	12/31/2000	12/31/2006	Internal Record Center	G -002-0002 0009

Perm Box Number	Record Title Box Description	Dates Begin End	Destroy Date	Storage Room	Location
16611	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/1998 LIST 1749	12/31/2001	12/31/2007	Internal Record Center	C -006-0003 0010
16612	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/1999 LIST 1749	12/31/2001	12/31/2007	Internal Record Center	C -006-0003 0016
16613	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/1998 LIST 1749	12/31/2003	12/31/2009	Internal Record Center	C -006-0003 0018
16614	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2000 LIST 1750	12/31/2003	12/31/2009	Internal Record Center	C -006-0001 0006
16615	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2001 LIST 1750	12/31/2003	12/31/2009	Internal Record Center	C -006-0001 0007
16616	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2001 LIST 1750	12/31/2002	12/31/2008	Internal Record Center	C -006-0001 0008
16617	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2001 LIST 1750	12/31/2003	12/31/2009	Internal Record Center	C -006-0001 0009

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
16968	PROJECTS-DEVELPR SELECTION RFP/RFQ LIST 1763	1/1/1999	12/31/1999	12/31/2004	Internal Record Center	C -003-0002 0017
16969	PROJECTS-DEVELPR SELECTION RFP/RFQ LIST 1763	1/1/1999	12/31/1999	12/31/2004	Internal Record Center	C -003-0002 0018
16974	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1766	1/1/2001	12/31/2003	12/31/2009	Internal Record Center	D -004-0001 0016
16975	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1766	1/1/2001	12/31/2003	12/31/2009	Internal Record Center	D -004-0002 0017
16979	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1768	1/1/2002	12/31/2004	12/31/2010	Internal Record Center	C -005-0002 0004
16980	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1768	1/1/2002	12/31/2003	12/31/2009	Internal Record Center	C -005-0002 0005
16981	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1768	1/1/2001	12/31/2003	12/31/2009	Internal Record Center	C -005-0002 0006

Perm Box Number	Record Title Box Description	Dates Begin End	Destroy Date	Storage Room	Location
16982	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2002 LIST 1768	12/31/2004	12/31/2010	Internal Record Center	C -005-0002 0011
16983	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2000 LIST 1768	12/31/2004	12/31/2010	Internal Record Center	C -005-0002 0012
17069	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/1999 LIST 1775	12/31/2003	12/31/2009	Internal Record Center	E -007-0004 0006
17070	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2001 LIST 1775	12/31/2003	12/31/2009	Internal Record Center	E -007-0004 0007
17071	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2001 LIST 1775	12/31/2004	12/31/2010	Internal Record Center	E -007-0004 0008
17072	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2002 LIST 1775	12/31/2004	12/31/2010	Internal Record Center	E -007-0004 0009
17073	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP 1/1/2002 LIST 1775	12/31/2004	12/31/2010	Internal Record Center	F -006-0004 0001

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
17074	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/1997	12/31/2003	12/31/2009	Internal Record Center	F -006-0004 0002
17075	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/2000	12/31/2004	12/31/2010	Internal Record Center	F -006-0004 0003
17076	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/1993	12/31/2002	12/31/2008	Internal Record Center	F -006-0004 0004
17077	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/2001	12/31/2003	12/31/2009	Internal Record Center	F -006-0004 0005
17078	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/1995	12/31/2004	12/31/2010	Internal Record Center	F -006-0004 0006
17079	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/1980	12/31/2002	12/31/2008	Internal Record Center	F -006-0004 0007
17080	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/2002	12/31/2002	12/31/2008	Internal Record Center	F -006-0004 0008

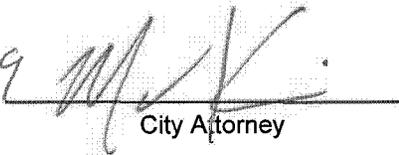
Perm Box Number	Record Title Box Description	Dates Begin End	Destroy Date	Storage Room	Location
17081	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/1992 12/31/2002	12/31/2008	Internal Record Center	F -006-0004 0009
17082	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/2002 12/31/2003	12/31/2009	Internal Record Center	E -006-0003 0013
17084	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1775	1/1/2002 12/31/2002	12/31/2008	Internal Record Center	E -006-0003 0018
17357	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK LIST 1793	1/1/1990 12/31/1992	12/31/1997	Internal Record Center	G -002-0002 0001
17358	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK LIST 1793	1/1/1989 12/31/1992	12/31/1997	Internal Record Center	G -002-0002 0012
17359	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK LIST 1793	1/1/1989 12/31/1992	12/31/1997	Internal Record Center	G -002-0002 0013
17360	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK LIST 1793	1/1/1989 12/31/1992	12/31/1997	Internal Record Center	G -002-0002 0014

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
17361	PROJECTS - ADVISORY CMTE'S COMM'NS / WORK LIST 1793	1/1/1989	12/31/1992	12/31/1997	Internal Record Center	G -002-0003 0009
17672	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1815	1/1/2002	12/31/2004	12/31/2010	Internal Record Center	C -003-0002 0002
17673	ACQUISITIONS/DISPOSITIONS CITY-OWNED PROP LIST 1815	1/1/2002	12/31/2004	12/31/2010	Internal Record Center	C -003-0002 0003
18954	CORRESPONDENCE FILES	1/1/2003	6/30/2003	6/30/2008	Internal Record Center	C -007-0004 0003
18955	CORRESPONDENCE FILES	7/1/2003	12/31/2003	12/31/2008	Internal Record Center	C -007-0004 0004
18956	CORRESPONDENCE FILES	1/1/2004	6/30/2004	6/30/2009	Internal Record Center	C -007-0004 0005
18957	CORRESPONDENCE FILES	7/1/2004	12/31/2004	12/31/2009	Internal Record Center	C -007-0004 0006

Perm Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
21389	CORRESPONDENCE FILES JANUARY - JUNE 2005 RANGE: JANUARY - JUNE	1/1/2005	12/31/2005	12/31/2010	Internal Record Center	G -001-0004 0001
21390	CORRESPONDENCE FILES JULY - DECEMBER 2005 RANGE: JULY - DECEMBER	1/1/2005	12/31/2005	12/31/2010	Internal Record Center	G -001-0004 0002
21391	CORRESPONDENCE FILES JANUARY - DECEMBER 2006 RANGE: JANUARY - DECEMBER	1/1/2006	12/31/2006	12/31/2011	Internal Record Center	G -001-0004 0003
23112	CORRESPONDENCE FILES CHRONOLOGICAL FILES	1/1/2007	12/31/2007	12/31/2012	Internal Record Center	G -001-0002 0007
23113	CORRESPONDENCE FILES CHRONOLOGICAL FILES	1/1/2008	12/31/2008	12/31/2013	Internal Record Center	G -001-0002 0008
23905	CORRESPONDENCE FILES CHRONOLOGICAL FILES	1/1/2009	12/31/2009	12/31/2014	Internal Record Center	G -002-0001 0005

Perm Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
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Total Boxes to be Destroyed: 98

 <hr/> City Clerk	1-22-19 <hr/> Date	 <hr/> Department Head	2/17/19 <hr/> Date	 <hr/> City Attorney	1/29/19 <hr/> Date
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