

**C-18**

October 10, 2023

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 36174 with Gordian Group, Inc., of Greenville, SC, to provide Job Order Contracting program and software support, to increase the contract amount by \$400,000, for a revised contract amount not to exceed \$1,400,000. (Citywide)

**DISCUSSION**

City Council approval is requested to amend Contract No. 36174 with Gordian Group, Inc. (Gordian), for Job Order Contracting (JOC) program and software support. The JOC program is used to complete various improvements to City of Long Beach (City) assets such as City buildings, parks, and housing and homelessness capital projects overseen by the Public Works Department.

On November 9, 2021, the City Council awarded a contract to Gordian as part of its adoption of Resolution No. RES-21-0136 to provide JOC program and software support in an amount not to exceed \$1,000,000, for a period of two years, with the option to renew for two additional one-year periods. On January 24, 2023, the City Council declared Emergency Ordinance No. ORD-23-0003 amending the Long Beach Municipal Code by adding Section 2.84.170, to temporarily suspend certain provisions of Chapter 2.84 during the proclaimed local emergency caused by homelessness. The increased JOC program use as a result of the local emergency caused by homelessness will result in increased expenditures for program and software support provided by Gordian.

According to City's 2023 Point in Time Count, the City has approximately 3,450 people experiencing homelessness. Homelessness has disproportionately impacted Black, Indigenous, and Pacific Islander Long Beach residents who are approximately three times more likely to experience homelessness than other populations. Black people comprise only 12 percent of the population of the City but, in the most recent homelessness count, completed in January 2023, accounted for approximately 30 percent of people experiencing homelessness. Approximately 38 percent of people experiencing homelessness have experienced violence or trauma in their lives. The number of students experiencing homelessness has grown by approximately 2.5 percentage points since 2022.

The JOC project delivery system provides a significant benefit to the City, including faster completion of projects, cost savings, and reduced complexity of processes. The City uses

the JOC program regularly for smaller construction projects like roof repairs, doorway replacements, tenant improvements, painting, park improvements, demolition, electrical maintenance, and other repairs including emergency requests. Adopted contractors are prequalified and enter a competitively bid, fixed price, multi-year construction contract based on an established Construction Task Catalog for construction projects. The JOC program is used as a timely and cost-effective option for the delivery of renovation, repair and minor construction projects.

Projects required to respond to the proclaimed emergency over homelessness include various tenant improvements required at recently purchased hotels, improvements required to quickly create additional emergency shelters, and other projects critical to increasing services for people experiencing homelessness.

This matter was reviewed by Deputy City Attorney Vanessa S. Ibarra on September 22, 2023, Purchasing Agent Michelle Wilson on September 18, 2023, and by Revenue Management Officer Geraldine Alejo on September 19, 2023.

#### TIMING CONSIDERATIONS

City Council action to amend Contract No. 36174 is requested on October 10, 2023, to ensure there is no interruption to services.

#### LEVINE ACT

This item is subject to the Levine Act. The Mayor, Councilmembers, and Commissioners who have received a contribution of more than \$250 within 12 months prior from a party, participant, or their representatives involved in this proceeding may do either of the following: (1) disclose the contribution on the record and recuse themselves from this proceeding; OR (2) return the portion of the contribution that exceeds \$250 within 30 days from the time the elected official knew or should have known about the contribution and participate in the proceeding. All parties, participants, and their representatives must disclose on the record of this proceeding any contribution of more than \$250 made to the Mayor or any Councilmembers within 12 months prior to the date of the proceeding. The Mayor, Councilmembers, and Commissioners are prohibited from accepting, soliciting, or directing a contribution of more than \$250 from a party, participant, or their representatives during a proceeding and for 12 months following the date a final decision is rendered.

#### FISCAL IMPACT

The requested action increases the Contract authority with Gordian by \$400,000. The total revised annual contract amount will not exceed \$1,400,000. Contract authority is only expended as work orders are authorized through the JOC program. Actual costs will be based on the work required and projects implemented to respond to the homelessness crisis. No appropriation increase is necessary at this time. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job

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impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



ERIC LOPEZ  
DIRECTOR OF PUBLIC WORKS

APPROVED:



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THOMAS B. MODICA  
CITY MANAGER

## **LEVINE ACT DISCLOSURE STATEMENT**

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any Long Beach City Councilmember, the Mayor, and Commissioner ("City Officer") from participating in any action related to a proceeding if they receive any political contributions totaling more than \$250 within the previous twelve months, while a proceeding is pending, and for 12 months following the date a final decision in a proceeding concerning a license, permit, entitlement, franchise or, contract (collectively "license, permit, or contract") has been made, from the person or company awarded the said license or contract. The Levine Act also requires a City Officer that has received such a contribution to disclose the contribution on the record of the proceeding.

City Officers are listed at the following sites:

- The Mayor and Councilmembers - <https://www.longbeach.gov/officials/>
- Harbor Commissioners - <https://polb.com/commission>
- Water Commissioners - <https://lbwater.org/about-us/current-water-commissioners/>
- Planning Commissioners - <https://www.longbeach.gov/mayor/action/commissions/>
- Parks and Recreation Commissioners - <https://www.longbeach.gov/mayor/action/commissions/>
- Board of Examiners, Appeals, and Condemnation - <https://www.longbeach.gov/mayor/action/commissions/>
- Cultural Heritage Commission - <https://www.longbeach.gov/mayor/action/commissions/>
- Long Beach Community Investment Company - <https://www.longbeach.gov/lbds/hn/lbcic/>

**Proposers are responsible for accessing these links to review the names prior to answering the following questions.**

1. Have you or your company, or any agent on behalf of you or your company, made any political contributions of more than \$250 to any City Officer in the 12 months preceding the date of the submission of your proposals or the anticipated date of any City Council, Board, or Commission action related to this license, permit, or contract?

YES

NO

If yes, please identify the City Officer(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any political contribution of more than \$250 to any City Officer in the 12 months following any City Council, Board, or Commission action related to this license, permit, or contract?

YES

NO

If yes, please identify the City Officer(s):

Answering yes to either of the two questions above does not preclude the City of Long Beach from awarding a license, permit, or contract to your firm or any taking any subsequent action related to the said license, permit, or contract. It does, however, preclude the identified City Officers from participating in any actions related to this license, permit, or contract.

09/23/2023 | 1:53 PM EDT

Date

DocuSigned by:

*Ammon Leshner*

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Signature of authorized individual

Ammon Leshner

Type or write name of authorized individual

**The Gordian Group, Inc.**

Type or write name of company