

Margo Morales, Chair  
Barbara A. Pollack, Vice Chair  
Raul Añorve, Commissioner  
Lani De Benedictis, Commissioner



Luke Fiedler, Commissioner  
J. P. Shotwell, Commissioner  
Susan Wise, Commissioner

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## FINISHED AGENDA & DRAFT MINUTES

### SPECIAL MEETING

#### CALL TO ORDER (3:02 PM)

At 3:02 PM, Chair Morales called the meeting to order.

#### ROLL CALL (3:02 PM)

**Commissioners** Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell,  
**Present:** Susan Wise, Barbara Pollack and Margo Morales

Also present: April Walker, Administrative Deputy City Manager; Julian Cernuda, Assistant to the City Manager; Heather Van Wijk, Ethics Officer; Taylor Anderson, Deputy City Attorney; Jonathan Nagayama, City Clerk Analyst.

#### REGULAR AGENDA (3:02 PM)

1. 22-088EC Recommendation to approve the minutes of the Ethics Commission Regular Meeting on Wednesday, November 9, 2022.

**A motion was made by Vice Chair Pollack, seconded by Commissioner Añorve, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell, Barbara Pollack and Margo Morales

**Absent:** 1 - Susan Wise

2. 22-089EC Recommendation to receive and file a presentation on the draft Vendor's Code of Conduct and provide staff with recommendations.

Commissioner Wise joined the meeting.

Sydney Thompson, Management Assistant, spoke; and provided a PowerPoint presentation.

Commissioner De Benedictis spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Heather Van Wijk, Ethics Officer, spoke.

Commissioner De Benedictis spoke.

Heather Van Wijk, Ethics Officer, spoke.

Commissioner Shotwell spoke.

Sydney Thompson, Management Assistant, spoke.

A dialogue ensued between Commissioner Shotwell and Sydney Thompson, Management Assistant.

Chair Morales spoke.

Commissioner Añorve spoke.

Michelle Wilson, Purchasing Agent, spoke.

A dialogue ensued between Commissioner Añorve and Michelle Wilson, Purchasing Agent.

Taylor Anderson, Deputy City Attorney, spoke.

Michelle Wilson, Purchasing Agent, spoke.

Vice Chair Pollack spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Chair Morales spoke.

A dialogue ensued between Chair Morales and Taylor Anderson, Deputy City Attorney.

Julian Cernuda, Assistant to the City Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Vice Chair Pollack spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Chair Morales spoke.

Sydney Thompson, Management Assistant, spoke.

**A motion was made by Chair Morales, seconded by Commissioner Wise, to approve recommendation, as amended, that the item be continued to the Ethics Commission meeting of Wednesday, January 11, 2023; and each individual Commissioner provide staff with any suggestions on the draft Vendor's Code of Conduct no later than Wednesday, January 4, 2023 to create a report with the comments and suggestions to be presented at the Commission's January meeting. The motion carried by the following vote:**

**Yes:** 7 - Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

3. 22-081EC Recommendation to continue the study session to discuss the October 12, 2022 memorandum titled “Notice of Alleged Violations of the City’s Ethics Policy” regarding the conduct of certain Councilmembers; and receive and file a presentation on the Long Beach Municipal Code Chapter 1.26 concerning mass mailings and related FPPC regulations on advertisements and disclosures.

Taylor Anderson, Deputy City Attorney, spoke; and provided a PowerPoint presentation.

Vice Chair Pollack spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Chair Morales spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Chair Morales and Taylor Anderson, Deputy City Attorney.

Commissioner Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner De Benedictis spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Commissioner De Benedictis and Taylor Anderson, Deputy City Attorney.

Chair Morales spoke.

Vice Chair Pollack spoke.

Commissioner Fiedler spoke.

Chair Morales spoke.

Commissioner Shotwell spoke.

Chair Morales spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Chair Morales and Taylor Anderson, Deputy City Attorney.

Commissioner Wise spoke.

Commissioner Añorve spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Commissioner Añorve and Taylor Anderson, Deputy City Attorney.

Commissioner Fiedler spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Chair Morales spoke.

April Walker, Administrative Deputy City Manager, spoke.

A dialogue ensued between Chair Morales and April Walker, Administrative Deputy City Manager.

Taylor Anderson, Deputy City Attorney, spoke.

April Walker, Administrative Deputy City Manager, spoke.

**A motion was made by Chair Morales, seconded by Commissioner Wise, to approve recommendation, as amended, to receive and file the presentation; that the item be continued to the Ethics Commission meeting of Wednesday, January 11, 2023; and request a report back if the City Council was notified of the alleged violations. The motion carried by the following vote:**

**Yes:** 7 - Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

4. 22-090EC Recommendation to receive and file a report on an Overview of the Powers and Authorities of Local California Ethics Commissions.

Chair Morales spoke.

**A motion was made by Chair Morales, seconded by Commissioner De Benedictis, to approve recommendation, as amended, that the item be continued to the Ethics Commission meeting of Wednesday, January 11, 2023 and authorize the Chair and Vice Chair to work with staff to determine if a Study Session is necessary and decide which agenda items should be heard at that meeting. The motion carried by the following vote:**

**Yes:** 7 - Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

5. 22-091EC Recommendation to receive and file a monthly update from the Ethics Officer.

Heather Van Wijk, Ethics Officer, spoke; and presented the staff report.

Commissioner Wise spoke.

Heather Van Wijk, Ethics Officer, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner De Benedictis spoke.

**A motion was made by Chair Morales, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:**

**Yes:** 7 - Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

6. 22-092EC Recommendation to receive and file a report from the Ad Hoc Committees; and, if necessary, take appropriate action to dissolve or create Ad Hoc Committees.

Chair Morales spoke; and presented a report.

Vice Chair Pollack spoke.

**A motion was made by Chair Morales, seconded by Vice Chair Pollack, to approve recommendation. The motion carried by the following vote:**

**Yes:** 7 - Raúl Añorve, Lani De Benedictis, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

7. 22-093EC eComments and emails received for the Ethics Commission meeting of Wednesday, December 14, 2022.

**This EC-Agenda Item was received and filed.**

**PUBLIC COMMENT (4:57 PM)**

There was no public comment.

**ANNOUNCEMENTS (4:57 PM)**

Chair Morales spoke.

April Walker, Administrative Deputy City Manager, spoke.

**ADJOURNMENT (4:58 PM)**

At 4:58 PM, there being no objection, Chair Morales declared the meeting adjourned.

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**NOTE:**

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**បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ  
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