

**LONG BEACH CIVIL SERVICE COMMISSION
CHARLES HICKS JR., PRESIDENT
OCTOBER 16, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, October 16, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jonathan Gotz

MEMBERS EXCUSED: Jeanne Karatsu, Larry Keller

OTHERS PRESENT: Melinda George, Deputy Director, Acting Secretary
Marilyn Hall, Executive Assistant
Christina Checél, Senior Deputy City Attorney
Debbie McCluster, Personnel Analyst
Robert Pflingsthor, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Hicks presided.

MINUTES: It was moved by Commissioner Gotz, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of October 9, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

President Hicks held over the hearing minutes of August 14, 2013, due to lack of a quorum of Commissioners present at the hearing to approve the minutes.

CONSENT CALENDAR (2-5): It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Civil Engineering Assistant (Established 10/11/13) –
360 Applied, 328 Qualified
Criminalist – 270 Applied, 112 Qualified

The motion was made to approve request on Consent Calendar.

10/16/13 11:00 AM

CLERK OF CIVIL SERVICE COMMISSION

RETIREMENT:

Request to receive and file retirement.

James Bantly/Fire Engineer/Fire

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Veronica Petty/Public Safety Dispatcher I/Fire
Rosisela Vallejo/School Guard/Police

The motion was made to receive and file on Consent Calendar.

WITHDRAWAL OF APPEAL:

Request to receive and file withdrawal of appeal.

Suspension Appeal 13-S-1213

The motion was made to approve on Consent Calendar.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Curtis Tani, Director of Technology Services, requesting Commission authorization to appoint Sokunthea Kol, to the classification of Accounting Clerk on a provisional basis. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

BULLETIN:

It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the Job Opportunity Bulletin for Buyer be approved. The motion carried by a unanimous roll call vote.

REQUEST FOR CONTINUANCE:

DISMISSAL APPEAL 20-D-1213)

President Hicks moved this item to the end of the agenda to be considered in Closed Session.

MANAGERS' REPORT:

The Secretary informed the Commission that nearly 2000 "pre applications" had been received for Fire Recruit, and that staff had provided names of Police Recruit candidates to the Police Department in order for them to begin scheduling orientation.

She also informed the Commission that Rob Pfingsthorn, Personnel Analyst, met with Public Works staff regarding the Street Maintenance Supervisor examination and are on track with completing the examination by the end of the month.

President Hicks requested the Secretary to survey City departments to find out their recruitment priorities for this fiscal year.

Ken Walker, Manager of Personnel Operations, Human Resources, stated that due to the possibility of a Federal Government shutdown, the possibility of funding for the Gateway Workforce Investment Network will not be available, which makes it necessary to implement a temporary layoff. As a result, he is requesting that the Commission consider an emergency item for a temporary Order of Layoff. President Hicks requested Human Resources to report back to the Civil Service Commission at its November 6, 2013, regular meeting.

It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to approve consideration of an emergency item for Layoff due to lack of funds, pursuant to Government Code 54956.5. The motion carried by a unanimous roll call vote.

Mr. Walker addressed the Commission regarding this request, stating that this request is contingent upon the Federal Government actually shutting down, and that all employees who will be affected have been notified. He requested that this layoff be limited to the Workforce Development Bureau, and that it would be a temporary layoff. Commissioner Smith Watts requested that Human Resources communicate with the employees who will be affected and make sure they have a clear understanding of the process.

After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Smith Watts and carried to approve the temporary order of layoff. The motion carried by a unanimous roll call vote.

REQUEST FOR CONTINUANCE:

DISMISSAL APPEAL 20-D-1213

It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to recess to Closed Session pursuant to Government Code 54957.8, to consider this item. The motion carried by a unanimous roll call vote.

James E. Trott, Attorney at Law, requested that this hearing be continued and agreed to waive back pay from October 23, 2013. Michael Peters, Attorney at Law, objected to the continuance, stating that it would be a hardship on the department.

After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to approve the continuance with the waiver of back pay. The motion carried by a unanimous roll call vote.

Mr. Peters requested that the Commissioner reconsider this matter in 60 days. The Commission agreed to reconsider this matter in 60 days and amended its motion to include a 60-day review of this matter.

CONSIDERATION OF HEARING OFFICER'S REPORT:

SUSPENSION APPEAL 03-S-1213

Both attorneys and the Commission's Advisor requested a court reporter be present for this item. President Hicks requested that this matter be held over and considered at a Special Meeting on October 23, 2013, to have a court reporter present.

ADJOURNMENT:

There being no further business before the Commission, President Hicks adjourned the meeting.


MELINDA GEORGE
Acting Secretary

MG:meh